

# Intermunicipal Subdivision and Development Appeal

## NOTICE OF SUBDIVISION/DEVELOPMENT APPEAL

Municipal Government Act  
(Division 10)

Municipality	File number of Approving Authority	File Number of Appellant (if applicable)
Name of Appellant		Name of Agent (if different from Appellant)
Mailing Address		Mailing Address
Telephone Number:		Telephone Number:
Legal Description of land to be subdivided/developed	Lot      Block      Plan	Part of:    1/4 Section    Township    Range    Meridian OR <span style="float: right; color: blue;">W6M</span>

THIS APPEAL IS COMMENCED BY, OR ON BEHALF OF:

- a) the applicant for subdivision/development       b) the school authority, with respect to reserves  
 c) government department/agency       d) a person affected by issuance of a development permit

APPEAL AGAINST (Check **ONE** box only) for multiple appeals you must submit another Notice of Appeal

Development Permit	Subdivision Application
<input type="checkbox"/> Approval <input type="checkbox"/> Conditions of Approval <input type="checkbox"/> Refusal	<input type="checkbox"/> Approval <input type="checkbox"/> Conditions of Approval <input type="checkbox"/> Refusal
Stop Order	
<input type="checkbox"/> Stop Order	

REASON (S) for the appeal: (attach additional page, if necessary) :

I/We enclose **\$ 500.00** being the applicable fee

\_\_\_\_\_  
Signature of Appellant/Agent

\_\_\_\_\_  
Date

*The personal information requested on this form is being collected for the subdivision/development appeal under the authority of the Municipal Government Act (MGA) and is protected by the Freedom of Information and Protection of Privacy (FOIP) Act. If you have any questions about the collection, contact our FOIP Coordinator at 780-532-9722.*

FOR INTERNAL USE ONLY	
Internal File #: _____	Confirmation: SDAB <input type="checkbox"/> or MGB <input type="checkbox"/>
Appellant: _____	Respondent: _____
Applicant: _____	Receipt #: _____

## APPEAL SUBMISSION INFORMATION

The notice of Appeal must be received by the Intermunicipal Subdivision and Development Appeal Board Clerk, no later than the final date of the appeal, as specified in the Municipal Government Act. Otherwise the appeal may not be processed.

## FILING INFORMATION

Mail or Deliver to:  
Intermunicipal Subdivision & Development Appeal Board Clerk  
10001 – 84 Avenue  
CLAIRMONT, AB T8X 5B2

**\*Please note that the Notice of Appeal form will not be processed until the fee specified on Page 1, in accordance with the County's current Fees & Charges Schedule is received.**

## APPEAL PROCESS

### Who can appeal?

#### Subdivision appeals:

- The applicant for subdivision approval, pursuant to Section 678(1)(a) of the *Municipal Government Act*.
- Government Departments to which subdivision applications are required to be referred for comments, pursuant to Section 678 (1)(b) of the *Municipal Government Act*.
- School authorities on limited issues with respect to allocation of municipal and school reserves, pursuant to Section 678(1)(d) of the *Municipal Government Act*.

Please note: The Municipal Government Act does not provide for adjacent owners to appeal but they are entitled to be notified of an appeal and to be heard at the Board hearing

#### Development appeals:

Development appeals may be filed by anyone who is affected by a decision of the Development Authority in relation to a development proposal. Appeals may not be filed for a permitted use unless the Development Authority relaxed, varied or misinterpreted the Land Use Bylaw.

#### For further information:

If you require additional information regarding the appeal deadlines and procedures of the Board, please contact the Clerk of the Intermunicipal Subdivision and Development Appeal Board at:

**Phone:** 780-532-9722

**Email:** [legislativeservices@countygp.ab.ca](mailto:legislativeservices@countygp.ab.ca)