



County of Grande Prairie No. 1

January 8, 2018 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, January 08, 2018

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Peter Harris
- Bob Marshall
- Karen Rosvold
- Linda Waddy

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Clint Diederich, Acting Director of Public Works
- Dawn Sauv 
- Matthew Konowalchuk, Acting Director of Planning and Development

7. Recording Secretary

- Tatiana Catana
- Rooke Idell

Absent:

1. Reeve

- Leanne Beaupre

6. Manager of Legislative Services

- Sheryle Runhart

**CALL TO ORDER
AND QUORUM**

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

**Introduction of
Katrina Oravec -
Legislative
Services
Administrative
Assistant**

(RECOGNITIONS AND
INTRODUCTIONS)
(Issue #20171219008)

Amanda Westwater, Legislative Services, introduced to Council Katrina Oravec as the temporary Administrative Assistant that will be covering Amanda's maternity leave that is starting in March.

Council welcomed Ms. Oravec to the County.

**ADOPTION OF
AGENDA**

Resolution #CM20180108.1001

MOVED by D. BEESTON that the agenda for the January 8, 2018 Council Meeting (2018/01/08) be approved with the following amendments:

- In Camera - Personnel (Item 20.1).

Carried

**MINUTES
APPROVAL**

Resolution #CM20180108.1002

MOVED by P. HARRIS that the minutes for December 11, 2017 Council Meeting (2017/12/11) be approved as presented.

Carried

Resolution #CM20180108.1003

MOVED by B. MARSHALL that the minutes for December 18, 2017 Council Meeting (2017/12/18) be approved as presented.

Carried

**10:10 a.m. -
TransCanada**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20171213009)

CAO, Bill Rogan introduced to Council Cole Thomson, TransCanada Community Relations for Western Canada and Brian West, TransCanada Program Manager – 2021 Projects.

Mr. Thomson and Mr. West presented Council with an update on several projects that TransCanada has planned in the Grande Prairie Region in the next few years.

Proposed projects in the County of Grande Prairie:

- Hythe Lateral Loop No. 2;
- Grande Prairie Mainline Loop No. 2 (Wapiti River Crossing);
- Grande Prairie Mainline Loop No. 2 (Huallen Section);
- Grande Prairie Mainline Loop No. 3 (Elmworth Section 1);
- Grande Prairie Mainline Loop No. 3 (Elmworth Section 2 and 3).

Highlights of the presentations:

- The NGTL (NOVA Gas Transmission Ltd.) System overview;
- The Regulatory Process of the NGTL System;
- Tax / Linear Assessment changes;
- Continued Community Consultations going forward;
- Engagement with local business
- Community Investment Opportunities.

There was general discussion:

- gas lines and pipeline size;
- natural gas production in the region;
- investment opportunities with the Philip J. Currie Dinosaur Museum;
- regional partnerships.

Council thanked Mr. Thomson and Mr. West for the presentation.

RFP - The Supply of Processed Aggregates from Private Source for Local Road Graveling Program - 2018/2019

(NEW BUSINESS)
(Issue #20171213008)

Clint Diederich, Acting Director of Public Works, noted that an RFP for the Supply of Processed Aggregates from a Private Source for Local Road Graveling Program - 2018/2019 closed on November 2, 2017. Two submissions were received and both were compliant.

Resolution #CM20180108.1004

MOVED by B. MARSHALL to award the RFP to Buffalo Rock Resources for their proposed amount of \$11.50/tonne (without GST) for the Supply of Processed Aggregates from a Private Source for Local Road Graveling Program - 2018/2019.

Carried

SUBDIVISION TIME EXTENSION REQUEST - NW-13-72-10-W6 - PLSUB20160584 - Rupert and Rhonda Higgins

(NEW BUSINESS)
(Issue #20171220003)

Matthew Konowalchuk, Acting Director of Planning and Development, noted that approval is requested for the following subdivision time extension request:

File No: PLSUB20160584, Beairsto File No.: 16053

Legal: NW-13-72-10-W6

Name: Beairsto & Associates for Rupert and Rhonda Higgins

Division: 5

Date Approval Extended to: January 20, 2018

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

Administration recommended that first time extension request to be approved.

Resolution #CM20180108.1005

MOVED by B. MARSHALL to approve the subdivision endorsement time extension request for NW-13-72-10-W6 - PLSUB20160584 - Rupert and Rhonda Higgins as presented.

Carried

**AAAMDC Board
of Directors
forming an
Advisory
Committee**

(NEW BUSINESS)

(Issue #20171222001)

CAO, Bill Rogan noted that the AAMDC Board of Directors is forming an Advisory Committee to provide a rural municipal perspective on the positive and negative attributes of the current charitable gaming model. AAMDC is accepting one elected official from each of AAMDC's five districts to sit on this board. Applications are now being accepted for this position.

If the County wishes to apply a motion of Council and a letter from the municipality is required indicating support for involvement in this committee and that the municipality will cover any resulting per diem costs.

Resolution #CM20180108.1006

MOVED by B. MARSHALL to put Reeve Beaupre's name forward for the AAMDC Advisory Committee on Charitable Gaming and if successful in her submission to cover applicable per diem costs.

Carried

**Request to Write
Off Accounts
Receivable**

(NEW BUSINESS)

(Issue #20171222002)

Dawn Sauv , Director of Corporate Services, noted that Finance is requesting Council approval to write off two receivable accounts:

- #53892 - Hidden Lake Excavating; and
- #56564 - Western Precast Structures Inc.

Both accounts relate to uncollectible landfill tipping fees. These accounts have been previously sent to collection.

Account #53892 has an outstanding invoice from 2014 for \$13,073.60. The account has gone to the collection agency, with a settlement payment received of \$8,286.38. The remaining balance of \$4,787.22 remains outstanding.

Account #56564 has an outstanding invoice from 2015 for \$14,151.00. The account has also gone to a collection agency including submitting a civil claim and attempted mediation, however no settlement payment has been forthcoming.

Resolution #CM20180108.1007

MOVED by P. HARRIS to write-off the full amount of \$18,938.22 to the County's Allowance for Uncollectible account.

Carried

**Alberta
Community
Partnership
Program -
Intermunicipal
Collaboration
Component**

(NEW BUSINESS)

(Issue #20180102010)

CAO, Bill Rogan noted that a motion of Council is required for the County's Grant application to Alberta Municipal Affairs for their Alberta Community Partnership Program - Intermunicipal Collaboration Component.

Once again this year Alberta Municipal Affairs is providing grant funding to municipalities wishing to partner on specific projects that will enhance collaboration and cooperation between municipalities.

The focus of this year's grant is to assist municipalities in developing the recently announced intermunicipal collaboration frameworks that are now required between neighbouring municipalities.

County Administration has identified a project/task that we believe is grant eligible. The project envisions engaging an individual and/or a company to assist the County and each of our neighbours in developing an ICF and Bylaw as required by the Modernized Municipal Government Act.

The County will be required to develop eight (8) frameworks and bylaws within a two year timeframe beginning April 1, 2018.

Resolution #CM20180108.1008

MOVED by K. ROSVOLD to direct Administration to make application as the managing partner to the Alberta Community Partnership Program - Intermunicipal Collaboration Component and seek letters of support from our neighbouring municipalities for the application.

Carried

Resolution #CM20180108.1009

MOVED by K. ROSVOLD that the meeting be recessed at *10:54 a.m.* for a short break and to reconvene at *11:00 a.m.*

Carried

11:00 a.m. -

RCMP

Presentation

(DELEGATIONS AND
APPOINTMENTS)

(Issue #20171221014)

The meeting was reconvened at *11:00 a.m.*

Superintendent Don McKenna, Officer in Charge of Grande Prairie Detachment and Corporal Chris Power, Crime Reduction Unit at the Grande Prairie Detachment were in attendance and provided Council with an updated report for the Grande Prairie Detachment.

The highlights of the report included:

- Criminal Code Comparison (2013-2017);
- Key Indicators - 2013-2017 full year;
- Homicide / Serious Death Investigations;
- Action on Fentanyl Crisis;
- Notable Recent Drug Section Files - January 2017 to November 2017;
- Crime Reduction Unit (CRU) - August 2016 to November 2017 overview;
- Notable Recent CRU Files - January 2017 to November 2017;
- General Duty Drug Bust;
- Bait/Decoy Vehicle Project;
- Internet Child Exploitation (ICE) Files;
- ComStat - initiative overview;

Superintendent McKenna also provided an update on the replacement for the Enhanced Policing members Cst. Dan Hine and Cpl. Christina Wilkins.

Council thanked Superintendent Don McKenna and Corporal Chris Power for the presentation and for the work done in the region.

Chief Superintendent John Ferguson, the Western Alberta District Commander was in attendance and was presented with a recognition gift from the County by Deputy Reave Ross Sutherland, and thanked for his service here. Chief Superintendent John Ferguson is being promoted to an Assistant Commissioner and will be the Criminal Operations Office for "K" Division in the future, based out of Edmonton.

Resolution #CM20180108.1010

MOVED by K. ROSVOLD that the meeting be recessed *11:51 a.m.* for lunch and to reconvene at *1:00 p.m.*

Carried

**The Alberta
Order of
Excellence**

(INFORMATION ITEMS)
(Issue #20171214006)

The meeting was reconvened at *1:00 p.m.*

CAO, Bill Rogan noted that a letter was received from the Alberta Order of Excellence Council inviting the County of Grande Prairie to nominate a deserving Albertan to become a member of the Order of Excellence.

The nomination deadline is February 15, 2018. More information available at www.lieutenantgovernor.ab.ca/aoe .

The Alberta Order of Excellence is the highest honour that can be bestowed on a citizen of this province. This individual must be a Canadian citizen, live in Alberta and have made a significant contribution provincially, nationally and or internationally.

**Phase Two of the
HWY 43 and HWY
43X Overpass
Project**

(INFORMATION ITEMS)
(Issue #20171218001)

CAO, Bill Rogan noted that County received a letter from Alberta Transportation regarding Phase Two of HWY 43 and HWY 43X overpass project in response to the letter written by County .

The County of Grande Prairie had written a letter to Alberta Transportation October 2, 2017 with regards to the above.

Resolution #CM20180108.1011

MOVED by H. BULFORD to accept the Alberta Order of Excellence and Phase Two of the HWY 43 and HWY 43X Overpass Project items for information as presented.

Carried

**COUNCIL
MEMBER
REPORTS**

Councillor Marshall attended:

- Grande Prairie-Wapiti Constituency Open House to Celebrate the Holidays.

Councillor Harris nothing to report.

Councillor Bulford attended:

- Nitehawk Board Meeting.

Councillor Beeston nothing to report.

Councillor Waddy attended:

- Philip J. Curie Dinosaur Museum Committee Meeting;
- Grande Prairie Sports Council Orientation Meeting;
- met with Sonja Raven and Jill Henry for an Agricultural Tour of the office, including information on agricultural programs.

Councillor Rosvold had nothing to report.

Councillor Beck noted that Teepee Creek Stampede Association received the Community Facility Enhancement Program (CFEP) grant for \$125,000.

Councillor Sutherland had nothing to report.

ADMINISTRATIVE REPORTS

CAO, Bill Rogan mentioned that following Council's request Administration discussed with MacEwan University the option of having the training for Lobbying Government Effectively in Grande Prairie Region and the cost will be approximative \$4,500 for the day plus travel expenses.

Resolution #CM20180108.1012

MOVED by H. BULFORD to direct Administration to make arrangement with MacEwan University to have Lobbying the Government Seminar in Grande Prairie Region at a suitable date in spring 2018 preferably with Maurice R. Fritze, Registered Lobbyist.

Carried

CAO, Bill Rogan noted that Gordon McIntosh is booked for the Strategic Planning Session on February 14 to February 16. Mr. Rogan asked what will be Council's preferred location; local or out of town. Majority of Council prefer a location out of town closer to the County, like Peace River.

Mr. Rogan said that Administration will look into booking a venue for the Strategic Planning Session based on availability.

CAO, Bill Rogan also mentioned that Kathleen Turner, FCSS Director, will be acting Director for Community Services until Arlen's vacant position is filled.

Clint Diederich, Acting Director of Public Works provided an update on:

- snow removal;
- gravel hauling.

Matthew Konowalchuk, Acting Director of Planning and Development noted that IDP - Kick off meeting is scheduled for January 10, 2018.

Dawn Sauv e, Director of Corporate Services, had nothing to report.

Arlen Miller, Director of Community Services, provided an update on FCSS building space and noted that the project is on schedule and under budget with the moving date scheduled for the end of February 2018 and thanked Council and Administration for the support given him over his 5 years with the County.

Personnel

(IN CAMERA)
(Issue #20180108009)

Resolution #CM20180108.1013

MOVED by H. BULFORD that the meeting go in to In-Camera, at 1:25 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Personnel.

Carried

Resolution #CM20180108.1014

MOVED by K. ROSVOLD that the meeting come Out-of-Camera at 1:50 p.m.

Carried

ADJOURNMENT

Resolution #CM20180108.1015

MOVED by P. HARRIS that the meeting adjourn at 1:51 p.m.

Carried

These minutes approved the _____ day of _____ 2018.

Reference # _____

REEVE

COUNTY ADMINISTRATOR