



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

---

### December 16, 2013 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, December 16, 2013

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Community Services Building

## MINUTES

### ATTENDANCE

Present were:

#### 1. Reeve

- Leanne Beaupre

#### 2. Deputy Reeve

- Ross Sutherland

#### 3. Council

- Brock Smith
- Harold Bulford
- Richard Harpe
- Corey Beck
- Peter Harris
- Bob Marshall
- Daryl Beeston

#### 4. Chief Administrative Officer

- Bill Rogan

#### 5. Directors

- Herb Pfau
- John Simpson

#### 6. Manager of Legislative Services

- Sheryle Runhart

#### 7. Recording Secretary

- Amanda Oravec

**8. Media**

- Big Country - Justin Pahroll
- Daily Herald Tribune - Jocelyn Turner

**CALL TO ORDER**

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

**ADOPTION OF AGENDA****Resolution #CM20131216.1001**

**MOVED by R. HARPE** that the agenda for the December 16, 2013 Council Meeting (2013/12/16) be approved with additions as presented.

CAO, Bill Rogan commented that MLA Drysdale cannot attend the meeting today, and his update will be rescheduled.

Councillor Harpe added an item in regards to the PCN for PCL to New Business (item 9.15). Councillor Sutherland commented that PCL is OK with waiting until the January 6th meeting to discuss the PCN.

Councillor Smith commented that he will discuss the Signs for the new office building during item 11.1. He also requested that the Horse Lake Committee stay after Council so they can discuss a meeting date.

**CARRIED****MINUTES APPROVAL****Resolution #CM20131216.1002**

**MOVED by H. BULFORD** that the minutes for November 25, 2013 Council Meeting (2013/11/25) be approved as presented with the noted correction.

Councillor Bulford commented that the Rural Crime Watch AGM was held at the EOC in the CSB not in Grande Prairie.

**CARRIED****Resolution #CM20131216.1003**

**MOVED by B. MARSHALL** that the minutes for December 2, 2013 Council Meeting (2013/12/02) be approved as presented with the noted correction.

Councillor Marshall commented that he was present for the singing of O' Canada.

**CARRIED****ROAD CLOSURE NE 23-72-6-W6M**

(PUBLIC HEARINGS)  
(Issue #20131205001)

**Resolution #CM20131216.1004**

**MOVED BY B. MARSHALL** that a Public Hearing be held to hear comments regarding the bylaw for the purpose of closing to public travel for the purpose of integrating with the Plan of Subdivision, and

development of land in the NE 23-72-6-W6M.  
The Public Hearing commenced at *10:07 a.m.*

## **CARRIED**

John Simpson, Director of Planning, explained the Road Closure process for the benefit of the new Councillors. He noted that Council can only give first reading today, then it will be sent to the Minister of Transportation for approval, then will come back to Council for the remaining readings.

This road closure is being pursued in order to enable the subdivision and development of land in the NE 23-72-6-W6M and because the road is no longer needed as it has been replaced with 102nd Street. The intent of the bylaw is to close most of the road and to allow the consolidation of the closed road with the adjacent parcels of land. When Highway #2 was twinned by the province, the province created a service road along the west side of the highway to replace the direct access to the highway certain parcels of land previously enjoyed. The service road was only designed to carry light volumes of traffic.

As the land adjacent to the highway continues to develop, the area structure plan for the area contemplated that the service road might need to be closed. Policy 3.1.10 of the West Clairmont ASP states that "in the event that a developer wishes to close a road, he will be responsible to develop a replacement road prior to any road closure being approved. Once this road is constructed to an acceptable County standard, the land occupied by the original road that was closed will revert back to the developer at no cost. This would apply to the road in the NE 23 and the road planned for the water reservoir PUL location that is proposed to be moved." The rationale in closing the road lies in the issues with the intersection configuration with the service road and the increasing volumes of traffic expected. Leaving the service road open would create many turning movement problems for traffic in all directions. The closure is consistent with the intent of the ASP.

In order to deal with traffic volumes expected to be generated from the area, 102nd Street was identified to be the main north south roadway system serving the quarter section and other adjacent lands. This road was completed this year and is now in use by the general public. Its location allows for a 2nd access to and from the area as well as providing for better stacking distances for larger vehicles at the intersection. The development of 102nd Street was completely paid for by the developer. The completion of 102nd Street makes the service road redundant. A previous bylaw to close this road was given 1st reading by Council in July 2009. The bylaw failed to proceed within the 2 year timeframe required by legislation to be given 2nd and 3rd readings. One of the issues at that time was the numerous objections from businesses in the area to the loss of another access to the north. With the completion of 102 Street, this year, none of the businesses that objected previously has objected to the closure.

Should the road be closed, it is expected that the next step will be to dispose of the road allowance and allow for the consolidation of the road allowance with adjacent land owners. There were no comments received from landowners or other businesses in the area. The proposed bylaw in 2013 is very similar to the 2009 bylaw. It should be noted that in 2013, the County is retaining a part of the road to provide access to the parcels adjacent to the road. There was no one from the audience to speak to the application and there were no questions from Council.

**Resolution #CM20131216.1005**

**MOVED BY R. HARPE** that the meeting come out of Public Hearing at 10:15 a.m..

**CARRIED**

**Resolution #CM20131216.1006**

**MOVED BY H. BULFORD** that Bylaw 2995 to close a portion of road and enable the subdivision and development of land in the NE 23-72-6-W6M to be read a first time.

**CARRIED**

**LOT 1, BLOCK 2,  
PLAN 102 6334;  
PT.  
NE-16-72-05-W6M  
- CR-5 TO RM-2 -  
DANIEL GEORGE  
/764763  
ALBERTA LTD.  
(FILE  
PLLUB20130676)  
BYLAW  
2680-13-043  
(PUBLIC HEARINGS)  
(Issue #20131206009)**

**Resolution #CM20131216.1007**

**MOVED BY R. HARPE** that a Public Hearing be held to hear comments regarding the application to re-designate Lot 1, Block 2, Plan 102 6334; PT. NE-16-72-05-W6M from a County Residential (CR-5) District to a Rural Medium Industrial (RM-2) District.

The Public Hearing commenced at 10:17 a.m.

**CARRIED**

Matt Konowalchuk, Intermediate Planner, noted that the application is to amend the County Land Use Bylaw by re-designating approximately 5.98 hectares (14.78 acres) of Lot 1, Block 2, Plan 102 6334; PT. NE-16-72-05-W6M from Country Residential (CR-5) District to Rural Medium Industrial (RM-2) District.

The proposed lot is located in an area identified as future industrial. As such, several industrial uses operate in the surrounding area. A Home Occupation Major (Permit No. DP-11-0006) was issued in 2011, while the current use has expanded beyond the intent of the issued development permit. Therefore this application would bring the lot into compliance with the County Land Use Bylaw. The application is consistent with the MDP.

Given the proposed lots' land use designation being future industrial and the current activities on the site, the effects of rezoning are considered minimal. No land use conflicts have being identified; therefore

it is considered that this site would be better suited for the proposed industrial use. The application has also been circulated to adjacent landowners while no comments were received by landowners. The applicant was present at the meeting and had nothing additional to add and there was no one from audience to speak the the application.

Councillor Beeston inquired if this parcel is located on a levy road. Mr. Pfau responded that it is on a levy road and it meets the conditions for servicing. Mr. Konowalchuk noted that the parcel is already subdivided and they would just require the development permit.

**Resolution #CM20131216.1008**

**MOVED BY R. HARPE** that the meeting come out of Public Hearing at 10:23 a.m..

**CARRIED**

**Resolution #CM20131216.1009**

**MOVED BY P. HARRIS** that Bylaw 2680-13-043 to re-designate Lot 1, Block 2, Plan 102 6334; PT. NE-16-72-05-W6M from a County Residential (CR-5) District to a Rural Medium Industrial (RM-2) District be read a first time.

**CARRIED**

**Resolution #CM20131216.1010**

**MOVED BY C. BECK** that Bylaw 2680-13-043 be read a second time.

**CARRIED**

**Resolution #CM20131216.1011**

**MOVED BY B. MARSHALL** that Bylaw 2680-13-043 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20131216.1012**

**MOVED BY H. BULFORD** that Bylaw 2680-13-043 to re-designate Lot 1, Block 2, Plan 102 6334; PT. NE-16-72-05-W6M from a County Residential (CR-5) District to a Rural Medium Industrial (RM-2) District be read a third time and finally passed.

**CARRIED**

**PT.  
NW-27-72-04-W6M  
- AG TO CR-5 -  
BEAIRSTO,  
LEHNERS  
KETCHUM**

**Resolution #CM20131216.1013**

**MOVED BY H. BULFORD** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NW-27-72-04-W6M from an Agricultural (AG) District to a County Residential (CR-5) District.  
The Public Hearing commenced at 10:24 a.m.

**/JACKSON (FILE  
 PLLUB20130688)  
 BYLAW  
 2680-13-039  
 (PUBLIC HEARINGS)  
 (Issue #20131206010)**

**CARRIED**

Mr. Konowalchuk noted that the purpose of this application is to allow for country residential development, and would facilitate the development of 1 new lot for this use. The proposed lot is the first parcel from the quarter section. The proposed land has a Farmland Assessment Rating below better agricultural soil and characteristic of open field. In the context of the Municipal Development Plan (MDP), the site is identified as Rural Development (Section 6). Policies in Section 6 recognize agriculture as the dominant use, while the proposed site is not considered to be located on better agricultural land. Further, Section 6 states that land not considered better agricultural land has more flexibility and encouraged for non-agricultural uses. Several country residential developments are located in the surrounding area therefore the proposed rezoning would not drastically change the nature of the surrounding uses.

The application has been circulated to adjacent landowners and our office did not receive any comments.

ATCO Gas noted that the "...existing Right-of-Way or other land rights shall be carried forward and registered on any newly created lots."

Bruce Beairsto, Beairsto, Lehnern, Ketchum, commented that he will answer questions from Council. There was no one from the audience to speak to the application.

**Resolution #CM20131216.1014**

**MOVED BY H. BULFORD** that the meeting come out of Public Hearing at 10:28 a.m..

**CARRIED**

**Resolution #CM20131216.1015**

**MOVED BY R. HARPE** that Bylaw 2680-13-039 to re-designate PT. NW-27-72-04-W6M from an Agricultural (AG) District to a County Residential (CR-5) District to be read a first time.

**CARRIED**

**Resolution #CM20131216.1016**

**MOVED BY B. SMITH** that Bylaw 2680-13-039 be read a second time.

**CARRIED**

**Resolution #CM20131216.1017**

**MOVED BY D. BEESTON** that Bylaw 2680-13-039 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20131216.1018**

**MOVED BY B. MARSHALL** that Bylaw 2680-13-039 to re-designate PT. NW-27-72-04-W6M from an Agricultural (AG) District to a County

Residential (CR-5) District be read a third time and finally passed.

**CARRIED**

**PT.  
NW-05-72-05-W6M  
- AG TO RM-2 -  
BEAIRSTO,  
LEHNERS,  
KETCHUM  
/SUTHERLAND  
(FILE  
PLLUB20130655)  
BYLAW  
2680-13-040  
(PUBLIC HEARINGS)  
(Issue #20131206013)**

**Resolution #CM20131216.1019**

**MOVED BY D. BEESTON** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NW-05-72-05-W6M from an Agricultural (AG) District to a Rural Medium Industrial (RM-2) District. The Public Hearing commenced at *10:28 a.m.*

**CARRIED**

Mr. Konowalchuk noted that the purpose of this application is to allow for medium industrial development, and would facilitate the development of one new lot for this use. This would be the first lot out of the quarter section. The site received a Farmland Assessment Rating of approximately 64% while the lot is flat and characteristic of open field. The site is situated within the area identified as the “short term annexation area” in the Intermunicipal Development Plan (IDP). The proposed lot is in an area identified in the Municipal Development Plan (MDP) and the IDP as future industrial/commercial land.

Other uses in the area consist of industrial parks such as Crossroads South and Highway 43 East Industrial Park situated approximately 1 mile to the northwest. In addition, Highway #43 is situated approximately 1 mile to the north, and Highway #670 is situated ½ mile to the south. Given the proposed lots’ proximately to both Highways, surrounding industrial parks, and its future land use designation being future industrial/commercial, it is considered that this site would be better suited for the proposed industrial use. This Bylaw was brought forward before and Council did not pass 3rd reading. The applicant is back with a proposed RM-2 re-designation.

The City of Grande Prairie commented that: “The City has no objection to the change in Districting...Take road widening (8.94m) on Range Road 55 (IDP POLICY 6.7.5)”.

Mr. Beairsto commented that previously the application was for CR-5 but they have now changed the application to RM-2 as it fits the IDP. There was no one from the audience to speak to the application.

**Resolution #CM20131216.1020**

**MOVED BY B. SMITH** that the meeting come out of Public Hearing at *10:34 a.m.*

**CARRIED**

**Resolution #CM20131216.1021**

**MOVED BY P. HARRIS** that Bylaw 2680-13-040 to re-designate PT. NW-05-72-05-W6M from an Agricultural (AG) District to a Rural Medium

Industrial (RM-2) District to be read a first time.

**CARRIED**

**Resolution #CM20131216.1022**

**MOVED BY D. BEESTON** that Bylaw 2680-13-040 be read a second time.

**CARRIED**

**Resolution #CM20131216.1023**

**MOVED BY B. MARSHALL** that Bylaw 2680-13-040 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20131216.1024**

**MOVED BY R. HARPE** that Bylaw 2680-13-040 to re-designate PT. NW-05-72-05-W6M from an Agricultural (AG) District to a Rural Medium Industrial (RM-2) District be read a third time and finally passed.

**CARRIED**

**PT.  
SW-07-74-05-W6M  
- AG TO RM-2 -  
BEAIRSTO,  
LEHNERS,  
KETHUM/  
SCARLETT  
LIVESTOCK LTD.  
(FILE  
PLLUB20130680)  
BYLAW  
2680-13-041  
(PUBLIC HEARINGS)  
(Issue #20131206015)**

**Resolution #CM20131216.1025**

**MOVED BY C. BECK** that a Public Hearing be held to hear comments regarding the application to re-designate PT. SW-07-74-05-W6M from an Agricultural (AG) District to a Rural Medium Industrial (RM-2) District. The Public Hearing commenced at *10:35 a.m.*

**CARRIED**

Mr. Konowalchuk noted that the purpose of this application is to allow for rural medium development, and would facilitate the development of 1 new lot for this use. This lot would be the first parcel subdivided from the quarter section. The land in question is characteristic of open field and carries a Farmland Assessment Rating 44% or by definition, Better Agricultural Land. The predominant land use on the lot is agricultural, while the site in question is used as pasture land. Further, industrial development occurs on the north section of the proposed application; as such this impacts the site in question and limits the options for potential uses.

It is important to recognize that this rezoning application is part of a comprehensive application and the prerequisite to except the submission of a development permit for a proposed Rail Transload Facility. If future development on the proposed site occurs, it is believed that the nature of a Rail Transload Facility would benefit greatly given the proximity of the rail line and Highway #2. In the context of the Municipal Development Plan (MDP), the parcel exhibits a majority of the criteria utilized in evaluating



rural industrial applications as outlined in Section 8.3 of the MDP. More specifically, the area is in close proximity to a rail line, Highway #2, and suitable for onsite water and sewage disposal.

At this juncture, no formal Area Structure Plan (ASP) has been prepared for the lands in question. While the regular practice is to require an ASP for rural industrial areas, administration is supportive of the application given the limited use proposed for the site at this time. Prior to any subdivision of the land in question, an Area Structure Plan may be required. Should this application move forward, administration would recommend the applicant implement berms between the proposed development and adjacent neighbours and pavement along Range Road 60 from the intersection of Highway 2 and Range Road 60.

The Planning Department received a phone call from an adjacent neighbour who is not in support of the proposed application; stating the scale of the operation and visual impact would create a negative effect on the neighbouring properties. There was a conversation with the landowner on Wednesday at the County office and it was found that he did not receive the package because the wrong address is on file.

Alberta Transportation: are asking that a Traffic Impact Assessment (TIA) be done prior to any development occurring on lands rezoned industrial.

CN Rail: is supportive of the concept.

Mr. Beirsto commented that a Trans-Sand company has offered to buy Mr. Scarlett's land if they can get a development permit for the facility, but they are required to obtain rezoning first. This is a very desirable parcel of land as there is access to the highway and to the rail line. The TIA will be done at the development permit stage. He noted that the neighbours will gain a paved road and they can mitigate other concerns at the development permit stage. The noise and visual concerns can be addressed. Mr. Toews from Trans-Sand was also present at the meeting.

Reeve Beaupre inquired about the size of the property, 86 acres, and whether the whole section that has been divided by the highway is being considered. Mr. Beirsto noted that the applicant will not be subdividing, they will be going right to the development permit to develop the full 86 acres for the site. Councillor Beeston inquired if it will be 24 hour operations. Mr. Toews responded that there is potential of having a 24 hour operation. Councillor Smith commented that he has seen as many as 50 cars going in and out of a similar development at Albright and has not heard any complaints.

Councillor Beck inquired if Mr. Toews could provide an overview of what

the business will be operating there. Mr. Towes commented that he has been involved with other municipalities looking for a suitable area for the rail facility. This was one of the only sites that they can find that could house a larger area where you can move the cars and tracks around. Smaller equipment will be stored onsite instead of the CN railcars. The landowners to the south and west would see minimal noise if the berms are constructed. Mr. Toews is confident that they can work with the adjacent landowners to mitigate any issues.

Adjacent landowner, Dwayne Jarvis, owns the land to the north and he commented that the train is already in-front of his place and it prevents him from coming and going off his property. He is located just off Highway #2 and he has no access if the train is in front of his house and if there was an emergency Fire trucks and EMS would not be able to access his property either. A rail facility will have a major impact on the current acreage owners in regards to safety for their children as well as re-sale value of their homes. He wrote a letter stating his objections to the application.

Adjacent landowner, Russ McKinnon, owns the land to the south and he has two small children. He is concerned that the facility will go full scale and make the area worse for his children. Mr. Jarvis commented that there is currently activity on the proposed land as Mr. Scarlett runs a tractor renting business. He also noted that Mr. Scarlett burns tires and oil on the property and the smoke comes through the yards and affects the neighbours.

Adjacent landowner, Bonnie Gordey, owns the land to the south side of the tracks (33 acres). She commented that they bought land on the Emerson Trail and they were going to develop their acreage but commercial started moving in so they sold their land and moved further out into the County. They built another home in this area and now commercial is coming in again. They are against the commercial operations as it is currently peaceful and they moved in order to achieve the quietness of the County. We need to preserve the AG land not further commercial. A paved road does not mean anything in comparison to having commercial operations, they would prefer gravel and no industrial. Glen Gordey commented that the commercial operation will drop the value of their property as well.

Adjacent landowner, Ed Ediger, owns land on the north side of tracks and noted that his main concern is the dust control and noise.

Mr. Beairsto commented that there will be 2-3 trains a week coming in and the rail facility will not depreciate the value of the land. They will try and mitigate all of the issues at the development permit stage. They are aware the issues will need to be addressed but it is a major investment for the railway.

Mr. Jarvis commented that he is already limited for safety and access and the train will always be blocking him in his house. A berm will not eliminate the noise. Mrs. Gordey is mainly concerned with the noise and distraction. Mr. Gordey inquired if it will be a 24 hour operation. Mr. Toews responded that it will not always be 24 hours a day; in regards to oil and gas, sometimes they go every day, sometimes there is no traffic. Reeve Beaupre commented that the hours of operation can be addressed. Mr. Towes commented that he can provide pictures to adjacent landowners of the operations before the development stages begin. Mr. Jarvis also noted that Mr. McKinnon was not sent his notice in the mail and that the notices should be distributed in person to avoid these situations occurring again. Reeve Beaupre commented that the issue was with the mail out, the bylaw is very strict on the timelines for distribution and advertising. Mr. Konowalchuk responded that they receive their mail out information from the County tax rolls and we advertise in the newspapers as well.

It was noted that the developer did not engage with the neighbouring landowners prior to applications being made, and it would be a more positive outcome if the landowners were consulted first. Mr. Beirsto commented that the applicants have a lot of regulations and steps that need to be followed and they come to him to get everything done. It is not the applicants fault for lack of consultation, it would be Mr. Beirsto's fault for not going to the landowners. Reeve Beaupre reminded Council and the landowners that this application is only for re-zoning, not the development permit.

**Resolution #CM20131216.1026**

**MOVED BY H. BULFORD** that the meeting come out of Public Hearing at 11:05 a.m.

**CARRIED**

**Resolution #CM20131216.1027**

**MOVED BY P. HARRIS** that Bylaw 2680-13-041 to re-designate PT. SW-07-74-05-W6M from an Agricultural (AG) District to a Rural Medium Industrial (RM-2) District to be read a first time.

**DEFEATED**

Reeve Beaupre commented that they will have to wait for 6 months until the applicant can re-apply.

Mr. Jarvis inquired if the adjacent landowners will be able to read the minutes from today's meeting. Reeve Beaupre responded that a copy of minutes will be posted on the County website once they are approved at the January 6, 2014 Council meeting.

**LOT 2, BLOCK 1,  
PLAN 072 8497;  
PT.  
NE-11-72-03-W6M  
- AG TO RM-4 -  
BEAIRSTO,  
LEHNERS,  
KETCHUM  
/HOWARTH (FILE  
PLLUB20130641)  
BYLAW  
2680-13-042**

(PUBLIC HEARINGS)  
(Issue #20131206016)

**Resolution #CM20131216.1028**

**MOVED BY R. SUTHERLAND** that a Public Hearing be held to hear comments regarding the application to re-designate Lot 2, Block 1, Plan 072 8497; PT. NE-11-72-03-W6M from an Agricultural (AG) District to a Highway Industrial (RM-4) District.

The Public Hearing commenced at *11:07 a.m.*

**CARRIED**

Mr. Konowalchuk noted that the purpose of this application is to allow for industrial development, and would facilitate the development of 1 new lot for this use. This lot is the fifth parcel to be subdivided from the quarter section. Pasture land along the north boundary received a Farmland Assessment Rating below better agricultural soil while forested areas situated in the proposed site did not receive a Farmland Assessment Rating. In the context of the MDP the lot is located within a rural area (Section 6) of the Municipal Development Plan (MDP). As such, policies state that applications of non-agricultural uses are encouraged to locate on land not considered to be better agricultural land. Further, it is considered that this lot would be suitable for the proposed industrial use. The policies indicated in Section 8.3 (Industrial Development) are most applicable for this application; and the proposed amendment is consistent with these policies.

Our office received comments from two adjacent neighbours regarding the proposed rezoning. The landowner, of the application, with one of the adjacent neighbours discussed design solutions to reduce negative impacts for those affected by the proposed development. Both parties agreed the landowner of the application would erect a berm and plant trees to reduce noise, lighting and visual blight. Further, a second adjacent neighbour submitted concerns with the proposed application issues with quality of life, traffic, and safety. Given the proposed lot's proximity to Highway #43, predominantly poor soil on the site and the applicant's willingness to accommodate an adjacent neighbour's concerns, (as such minimizing land use conflicts); it is considered the lot would be suitable for the proposed non-agricultural use.

Alberta Transportation submitted comments in regards to the development of the site and that a TIA may be required prior to any development occurring.

ATCO commented that: "...existing Right-of-Way or other rights shall be carried forward and registered on any newly created lots."

Mr. Beairsto introduced the landowner, Michael Howarth, and commented that the access to transportation is the main reason for the proposed boundaries. The south is the boundary of the well site and they have

attempted a buffer around the neighbours properties. They have also outlined the plan for the residential on the rest of the property. Mr. Howarth has talked to neighbours and they have mitigated their concerns.

Adjacent landowner, Chantel Napier, noted that it was her comments and questions that were submitted to the County Planning Department. She has not spoken to Mr. Howarth in regards to mitigating issues as she does not believe that the berm and trees would be adequate as a buffer for the noise. She also posed a question in regards to the natural wetland on the proposed subdivision property and why it was not disclosed in any documents or the plan from Beirsto. Mr. Konowalchuk responded that it was not disclosed because the County had not received a response from Alberta Environment in regards to the wetland. Ms. Napier commented that she is also worried about the proposed MR as well because she wants to ensure that the trees remain where they are located currently. She purchased the property because it was residential and she did not anticipate industrial development coming in. They have not commenced building their home yet because they don't want to live beside an industrial location. Mr. Beirsto responded that they will make the buffer larger and extend the MR or ER as well. The applicant is willing to construct a wider MR around the north lot and Ms. Napier's lot. Currently only 10 meters was allocated for the MR but they can make it wider.

Adjacent landowner, Valerie Black, commented that she owns the north acreage and they have discussed the berms and trees with Mr. Howarth. She inquired if the MR will ever be removed for other uses as the 10 acres is located right in front of their land. Reeve Beaupre and CAO, Bill Rogan commented that if MR is used it will be for public space such as a school or playground area. We may support a buffer or PUL instead of an MR. Mrs. Black inquired if the MR could be sold. It was noted that MR land generally has not been sold in the past. Reeve Beaupre commented that if it was to be sold there would be another public hearing and the landowners can comment at the hearing.

Mr. Beirsto commented that the only thing that would likely go in is a walking path. Mr. Black inquired why the trees were included in the application. Mr. Howarth responded that Mr. Beirsto said it should be put in the plan because they do not intend on moving the trees and do not want the noise either. He will work with any neighbours to solve issues. Reeve Beaupre inquired if the size of the lot is larger to plan for future growth. Mr. Beirsto commented that it was in the zoning because of the well site. Councillor Marshall inquired if the well site is active. Mr. Howarth responded that it is an abandoned well site and there was no response from the landowners or Environment in regards to the well site.

Councillor Sutherland inquired if an ASP has been done for this quarter. Mr. Konowalchuk responded that there has not been an ASP done as there are not 6 parcels subdivided yet, once it meets the requirements the ASP will be done. Councillor Sutherland inquired if the landowner has an issue with having the line moved to the cultivated line. Mr. Howarth

responded that he will do whatever is decided upon and he went with Mr. Beirsto's recommendations for this application.

Councillor Smith inquired that if the plan came to the side of the oil lease and made the ER extend to the wetland it would satisfy Ms. Napier's concerns. Ms. Napier responded that she appreciates the landowner giving assurance now but if he sold it afterwards she is worried about the ramifications. Councillor Smith responded that the ER would never be removed from the property. Mr. Beirsto commented that the landowner will address the ER at the subdivision/development stage. Mr. Black inquired if the landowners will be notified of the application for a development permit. It was noted that they will receive a notice. Mr. Beirsto commented that the landowner will change the application and extend the ER but he does not want to have to re-advertise. Ms. Napier responded that Mr. Beirsto will need to advertise for the other landowners who were not present at today's meeting.

Councillor Bulford commented that the development will affect landowners but it is a good location for what they are proposing because the industrial and residential will always back on to each other. He is in favour of approving the application.

**Resolution #CM20131216.1029**

**MOVED BY P. HARRIS** that the meeting come out of Public Hearing at 11:30 a.m.

**CARRIED**

**Resolution #CM20131216.1030**

**MOVED BY H. BULFORD** that Bylaw 2680-13-042 to re-designate Lot 2, Block 1, Plan 072 8497; PT. NE-11-72-03-W6M from an Agricultural (AG) District to a Highway Industrial (RM-4) district to be read a first time.

**CARRIED**

**Resolution #CM20131216.1031**

**MOVED BY R. HARPE** that Bylaw 2680-13-042 be read a second time.

**CARRIED**

**Resolution #CM20131216.1032**

**MOVED BY D. BEESTON** that Bylaw 2680-13-042 be given consent for third and final reading.

**DEFEATED**

CAO, Bill Rogan and Reeve Beaupre noted that the unanimous consent was not given for third and final reading and commented on what can be done at the subdivision and development permit stages. There can be discussion on buffers, reserves, etc on this land at that point.

**PT.  
NE-12-73-12-W6M  
- AG TO CR-5 -  
BEAIRSTO,  
LEHNERS,  
KETCHUM /SMITH  
(FILE  
PLLUB20130697)  
BYLAW  
2680-13-038  
(PUBLIC HEARINGS)  
(Issue #20131210001)**

**Resolution #CM20131216.1033**

**MOVED BY C. BECK** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-12-73-12-W6M from an Agricultural (AG) District to a County Residential (CR-5) District. The Public Hearing commenced at *11:33 a.m.*

**CARRIED**

Mr. Konowalchuk noted that the purpose of this application is to allow for country residential development, and would facilitate the development of 1 new lot for this use. This lot would be the first parcel subdivided from the quarter. Approximately half the site has been given a Farmland Assessment Rating of 39% while the other half is located in a forest area where no Farmland Assessment Rating has been given. The balance of the quarter section also contains flat open field with poor agricultural soil and areas consisting of forest; therefore the potential for land use conflicts are low. In the context of the Municipal Development Plan (MDP), the policies set forth in Section 6 (Rural Development), are most applicable. The application is consistent with the MDP.

Alberta Transortation commented that they currently have an approach (at Highway #672) that will need to be removed and put onto Range Road #120 for upgrading to be done to the highway.

Mr. Beairsto will answer any questions from Council. Reeve Beaupre inquired if the title has not been transferred yet. Mr. Beairsto responded that it has not been transferred yet. Councillor Smith commented that there were no issues noted from his area. There was no one from the audience to speak to the application.

**Resolution #CM20131216.1034**

**MOVED BY R. SUTHERLAND** that the meeting come out of Public Hearing at *11:37 a.m.*

**CARRIED**

**Resolution #CM20131216.1035**

**MOVED BY B. SMITH** that Bylaw 2680-13-038 to re-designate PT. NE-12-73-12-W6M from an Agricultural (AG) District to a County Residential (CR-5) district to be read a first time.

**CARRIED**

**Resolution #CM20131216.1036**

**MOVED BY B. MARSHALL** that Bylaw 2680-13-038 be read a second time.

**CARRIED**

**Resolution #CM20131216.1037**

**MOVED BY H. BULFORD** that Bylaw 2680-13-038 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20131216.1038**

**MOVED BY D. BEESTON** that Bylaw 2680-13-038 to re-designate PT. NE-12-73-12-W6M from an Agricultural (AG) District to a County Residential (CR-5) District be read a third time and finally passed.

**CARRIED**

**BORROWING  
BYLAW 2996**

(BYLAWS)  
(Issue #20131209004)

Noreen Vavrek, Director of Finance, noted that the Finance Department drafts a Borrowing Bylaw every year in the event a situation arises where the County may need to borrow for operating cash flow. In the last several years, we have been fortunate and have not needed to borrow funds. We would like to have Bylaw 2996 in place if cash is limited during the months of April and May until the tax revenue is received.

**Resolution #CM20131216.1039**

**MOVED BY P. HARRIS** that Bylaw 2996 to authorize the borrowing of certain sums of money in the 2014 year to meet current expenditures to be read a first time.

**CARRIED**

**Resolution #CM20131216.1040**

**MOVED BY R. SUTHERLAND** that Bylaw 2996 be read a second time.

**CARRIED**

**Resolution #CM20131216.1041**

**MOVED BY H. BULFORD** that Bylaw 2996 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20131216.1042**

**MOVED BY B. SMITH** that Bylaw 2996 to authorize the borrowing of certain sums of money in the 2014 year to meet current expenditures to be read a third time and finally passed.

**CARRIED**

**BYLAW 2702  
OFFSITE LEVIES  
FOR ROADS /  
ANNUAL REVIEW**

(BYLAWS)

Nick Lapp, Senior Planner, noted that the County currently utilizes the provisions under Bylaw 2702 to apply an offsite levy to lands that are subject to a subdivision or development permit approval to pay for offsite road improvements. The Bylaw contemplates an annual report on off-site roadway levies including a number of items as follows.



(Issue #20131210003)

A number of documents were attached to the agenda package providing details in accordance with the above for discussion with Council. Table 1 outlines several items including the balance of levies collected in each zone during 2012. Table 1 also contains specifics as to the total value of the Offsite levy being held by the County which has yet to be expended on the construction of the County Roadways, and includes specifics as to the amount of interest earned on the Offsite levy Funds.

In 2012, Council approved an inflationary increase to the construction costs and resultant per acre levies. The current levy rates are as follows:

- Zone 1: \$6,300.00 / acre
- Zone 2: \$6,000.00 / acre
- Zone 3: \$1,675.00 / acre

A number of options for Council's consideration were attached to the agenda package in regards to an update to Schedule "B" of Bylaw 2702. Through the completion of the Transportation Master Plan, a number of detailed cost estimates have been developed for several intersections located within the three levy zones. These costs have been included in the proposed Option 1 calculations. Zone 1 contains the most significant number of intersection improvements correlating to the high level of growth anticipated for the area. Zone 2 will be impacted by the annexation.

Mr. Lapp also commented on Zone 4 as we collect funds from areas outside the 3 zones noted. They use the same guidelines as the transportation levy bylaw and the MGA. Reeve Beaupre commented that it is important to note that the levy is being charged to growth areas there as well as in other areas. Mr. Lapp commented that MPC and Council can pick a certain area and they would pay rates as they develop the quarter section. Reeve Beaupre commented that this creates the opportunity to raise some funds. Councillor Sutherland commented that because the is really close to town he has been asked why they pay double for offsite levies and their taxes are higher. Mr. Lapp commented that with the offsite levies there is a specific account that the money goes into for road development according to the zones.

Mr. Lapp outlined Options 1-4 and Planning is recommending Option 3. At the last update, Council approved the 2.8% increase.

Option 1: includes additional intersection improvements and engineering (10%); 70/30 split between new development (70) and the County (30); \$7500/acre for Zone 1, \$6000/acre for Zone 2, and \$1522/acre for Zone 3.  
Option 2: inflation increase; 70/30 split; \$6400/acre for Zone 1; Zone 2 \$6100/acre; Zone 3 \$1700/acre.

Option 3: 100% allocation of cost for new development including improvements and engineering; \$11000/acre for Zone 1, 8600/acre for Zone 2, and \$1800/acre for Zone 3. They want to have the cost be on the new development because of the amount of new development coming into the County, there are very significant costs for projects such as fly overs and the Wedgewood intersection.

Option 4: inflation to costs from 2007; 100% allocation to new development; \$9200/acre for Zone 1, \$8700/acre for Zone 2, and \$2400/acre for Zone 3.

The Cost schedule comparisons were noted: Zone 1 at 42%; Zone 2 at 28%, and Zone 3 at 34%. Option 1 would yield no changes to the current rate but 43% in zone 1, 34% in zone 2; and 28% in zone 3.

Table 3: in Zone 1 there are intersection improvements that are currently not in the levy's, and not covered under the current bylaw so the funding would come from other County funds (43% would have to be covered from somewhere other than the transportation levy). Mr. Lapp noted that Planning is trying to accomplish the 70% / 30% split right now but are recommending option 3 because of the intersections they know will have to be done in the future.

Councillor Harris inquired why Planning is recommending Option 3. CAO, Bill Rogan commented that most municipalities charge 100% so it is rather rare that we contribute 30%. The decision was made in 2005 by Council to have the 70/30 split. The County has always agreed to do the grading on the roads and the amount does not address the land purchases either. The main reason they recommend Option 3 is because most municipalities charge 100%. Reeve Beaupre commented that with the 70/30 split we can draw in more businesses into the County because the cost isn't 100%. Councillor Harris inquired if Option 3 would deter future development in the County in comparison to the City. Mr. Lapp commented that the majority of municipalities charge 100% and if we also charge 100% it will allow us to collect funds sooner for upcoming projects (2017 flyover). Currently the cost for Zone 1 is \$6300/acre in comparison to the City at \$21,362/acre. Even at the \$11,000/acre in Option 3 would still be half of the City's costs. Reeve Beaupre inquired about a comparison for comparable service. Mr. Lapp responded that Red Deer County and Rockyview are similar to Option 3 and Strathcona County has high levies.

Councillor Harpe commented that the levies need to be assessed based on frontage/foot as it is more accurate than a acre/hectare, it is not a fair way to apply a levy. He believes that Option 3 will deter development here and we need to do what is right for the County. Special incidents can be charged the levies and some can not be charged (in rural areas). CAO, Bill Rogan responded that in essence it is based by meter but there is a formula to calculate a flat rate charge. Councillor Harris commented that if we approve Option 3 we can encourage development and provide the roads faster because we receive the payment up front. CAO, Bill Rogan commented that we would credit the amount and expedite the road. This was done for Bowman Road. Even at a 50/50 split it would still yield a levy on the account. Reeve Beaupre commented that the County applied this to Carriage Lane and they chose to pave the road instead of pay the levy. There was considerable discussion in regards to the different options, what was done for the Wedgewood subdivision, and the rapport between the

County and new developers.

Mr. Lapp recommended November 2014 as the implementation date for the new rates as it would allow a phase in period for development that has already been approved. Reeve Beaupre clarified that anything finalized by November 1st will retain the current levy.

**Resolution #CM20131216.1043**

**MOVED BY P. HARRIS** to accept Option 3 for Bylaw 2702 for Offsite levies for roads.

Councillor Beck inquired if he could amend the motion to accept Option 3 with an 80/20 split based on the costs presented. Councillor Harris accepted the amendment as friendly.

**MOVED BY B. SMITH** to accept Option 5 for Bylaw 2702 for Offsite levies for roads with a 80/20 split on costs with developers.

**MOVED BY B. SMITH** that the decision on the option for Bylaw 2702 for Offsite levies for roads be tabled until after lunch to allow for Planning to bring back the accurate figures based on the 80/20 split.

**TABLED**

**Resolution #CM20131216.1044**

**MOVED BY P. HARRIS** that the meeting be recessed at 12:26 p.m. for lunch.

**CARRIED**

The meeting was reconvened at 1:16 p.m.

**1:30 P.M.  
ECONOMIC  
DEVELOPMENT  
UPDATE**

(NEW BUSINESS)  
(Issue #20131206002)

Chris King and Walter Paszkowski, Economic Development Officers, presented Council with an update on Economic Development issues, projects that are completed, and projects that Mr. King will be continuing on with as today is Mr. Paszkowski's last presentation before Council.

The Pictorial Book Launch was held on December 15, 2013 and was fairly successful regardless of the weather. There were almost 75 people in attendance and 80 books were sold yesterday. Reeve Beaupre and Councilors Harris, Smith, Beeston, Beck, and Bulford attended.

Red Meat Initiative:

Mr. King handed out an overview of what has been done to date to Council. At Council's request they had tried to figure out what could be done for the meat processing industry in Northern Alberta as 60% of Alberta could be left without a small processing plant and this is very important for small cattle producers. Mr. Paszkowski had approached the

two processors in this area to see how the County could help (one has now closed its doors).

The biggest issue is the disposal of the offal as many producers did not have a location for the disposal of the animal carcasses. There is a significant cost to processing and for the disposal of offals for small producers. Under the new regulations, any animal over 30 months is a major undertaking to address. After working with Steve Madden, Environmental Manager, several alternatives were explored:

- West Coast Reduction transports the material by truck to Edmonton (bones and hides) and then the rest is taken to Coronation at a cost of \$150/tonne to dispose of waste material. Coronation is the only disposal point in Alberta.
- Aquatera was approached but their costs are similar to WCR.
- also explored using the County landfill but the costs are high there as well. In order to operate our own facility would have to provide staffing and more specialized equipment.
- explored the program used in Dawson Creek: they developed a way to dispose of the material by freezing it and then burying it in a hole dug in the middle of the garbage pile. The government offsets their equipment costs but this process requires Federal inspecting. Mr. Paszkowski commented that they have approached the Provincial government twice about funding and they were turned down.
- incineration was explored but it was deemed expensive for the volumes of offals and carcasses being generated.
- discussion with a plant that was built in Cardston by the government to address the carcasses left by grizzly bear kills. It was a \$700,000 building and they compost the material, this is a pilot project from the province.

Mr. Paszkowski noted that the grizzly bear kills program is working well but it is very expensive. They cannot use the compost material for fertilizer that is being used to grow food for human consumption. The Provincial government did not want to expand the program because we don't have the same level of affected animals. He has spoke to Evan Berger at Alberta Agriculture and concluded that the disposal is a province-wide issue. The Alberta Beef Producers are doing a study so they have asked us to hold off. We still have a \$15,000 grant from PREDA and could possibly join with the ABP and work together on a study.

Reeve Beaupre commented that the County had approached Evergreen Park about a waste energy project there. The province just sent back the feasibility study and there were comments on feedstock. Evergreen Park does not produce enough volumes to be able to look at a project like that, there should be a partnership between numerous locations (CRI, Evergreen Park, Provincial agencies). Mr. Paszkowski commented that a partnership would be the only way to create the necessary volumes, he is not aware of a stand-alone project like this that did not get Provincial or Federal funding.

Councillor Sutherland commented on the Biomass Conference that was held in Edmonton was based on wood and producing burnable garbage.

He noted that we could burn all the disposable wood from construction (400-800 tons per year at \$45/ton). Mr. Paszkowski commented that if we can get the volume and get the government involved, they buy the clean power. He also met with Weyerhaeuser and they want to use the material for their larger generators. There was discussion in regards to disposal volumes and heat generation required for offals.

Councillor Marshall also commented on the Biomass Conference and that Germany has gone from 700,000 landfills to 300 because they re-use or incinerate everything. Mr. King commented that he has discussed the potential for waste energy with Mr. Madden and most people that he has spoken to are not interested in having the conversation because of the contamination issues. In terms of waste energy, we are also having conversations with the Chamber of Commerce and any information will be brought back to Council once received. The PREDA grant can be extended past June, they have already approved that. There are continual reductions in the population of pork and beef in Northern Alberta.

#### Growing the North Conference:

Planning for the 2014 Growing the North Conference is coming along well. They are expecting approximately 450 registrants and have a reserve of \$50,866 as a fallback. Registration was 90 people as of this morning (pre-registration). Mr. King and Mr. Paszkowski noted the confirmations for speakers as well as people who will be in attendance (for example, Alison Redford and Chris Hadfield). It was noted that Chris Hadfield has also booked at the St. Joe's gym (1600 students) to present to grade 6 classes from across the Peace Country, he can also video conference for other places that cannot travel.

Taste of the Peace - Community Futures and Farm Credit sponsorships this year, and it is a good networking opportunity. Nice way to see what value adding is being done to products in the Peace Country. There are 20 confirmed food processors who will present the food/products at the taste of the peace. Seven Generations is sponsoring wine for the event.

Mr. Paszkowski commented that Mr. King will be able to help the County achieve our goals and thanked Council for their help and cooperation over the years. Reeve Beaupre thanked Mr. Paszkowski for staying with the County until a suitable replacement was found and for all of his hard work. He has always led the County and Council in the right direction.

Mr. King commented on ongoing projects. They will be working on the Strategic Plan in April 2014; furthering community development as well as Economic Development in the County; focusing on Environmental Stewardship and water allocation to the Peace; multi-modal site; economic diversification by increasing manufacturing and commercial in the County; improving the County's marketing presence; the Regional Collaboration Program.

Long term goals: to ensure that people want to continue living and working in the County by promoting businesses in the County, across Alberta, and the world. More focus on available land and increasing the quality of life. Mr. King sees the ability to expand the labour force here. He referred to the Clear Hills Iron Mine and the Peace Oil Sands and noted that we can promote manufacturing here for numerous products (Agriculture, Oil and Gas, forestry). Reeve Beaupre commented on the initial water study that was done in conjunction with 11 other municipalities.

Mr. King and Mr. Paszkowski concluded at 1:56 p.m.

**PROPOSED 2014  
SCHEDULE OF  
FEES**

(UNFINISHED BUSINESS)  
(Issue #20131209001)

Mrs. Vavrek noted that during the December 5th, 2013 Council Budget Meeting, Council made a motion to defer the approval of the Proposed 2014 Schedule of Fees to the next scheduled Council meeting.

Councillor Beck commented on the change to #11 in regards to the penalties for Development Permits for Major Home Occupation, Commercial, and Industrial. The increase is to a \$5000 fine and the proposal is meant to empower the MPC to have choices. Councillor Beck inquired if there could be two schedules to choose from and the fine could be \$1000, \$2500, and \$5000 so the MPC can apply flexibility and judge the severity of the penalty.

**Resolution #CM20131216.1045**

**MOVED BY C. BECK** that the penalties for Development Permits on Major Home Occupations, Commercial, and Industrial range between \$1000 and \$5000 to give the MPC the flexibility to assess on a per case basis.

Mr. Simpson noted that this could be implemented for repeat offenders. Councillor Beck commented that we can have three schedules or whatever MPC and Planning think is the best option. Councillor Smith commented that the MPC would need the proper justification for the amount and the landowner should be able to appeal because it is their right to do so.

Mr. Simpson commented that the decision to penalize an applicant is sent to MPC, the \$5000 is the same penalty as industrial use fines. Guidance is sought from Council and the appeal is to Council. Reeve Beaupre commented that we have had a couple fines handed out.

Councillor Beck commented that the intent of his motion it to give the MPC the flexibility as well as freeing up Council time. He has seen a couple people who were let off with no fine and we might be loosing face with the rest of the ratepayers if we do not enforce.

Council returned to the motion.

**DEFEATED**

Councillor Bulford commented that the County should keep the day use areas at \$0 for the 3 parks noted (Kleskun Park, Bear Lake, and Red Willow). Councillor Harris commented that Parks & Recreation should have the discretion to decide who would have to pay the \$50/day rate. Ms. Schur noted that the rate was included if the group wants exclusivity for the entire park, the general public will not have to pay to use the area. The caretaker would have the list of the booked dates and the general use would just be able to access if the day use area was not booked for the day. Red willow does not have the caretaker to enforce bookings.

**Resolution #CM20131216.1046**

**MOVED BY R. SUTHERLAND** that the 2014 Schedule of Fees be accepted as presented.

**CARRIED**

**2:00 P.M.  
REGIONAL  
ENFORCEMENT  
SERVICES 2013  
THIRD QUARTER  
REPORT**

(NEW BUSINESS)  
(Issue #20131118002)

Stuart Rempel, Superintendent of Regional Enforcement Services, presented the Regional Enforcement Services 2013 Third Quarter Report. He commented that they will not be presenting on the SPCA at today's meeting. Superintendent Rempel introduced Sgt. Stu Fry, Cpl. Myles Peckham, and S. Sgt. Kokesch.

Sgt. Fry presented the Regional Enforcement Services report. Combined reports for the Patrol Unit, Bylaw Enforcement, Animal Control, and the RCMP Enhanced Policing Unit. All areas are up from 2012.

New for the 3rd Quarter:

- new Animal Control Officer Daryl Haugen who completed her Level 2 Peace Officer Legal Studies training;
- discussions continue in regards to the expired SPCA contract;
- Amanda Oling and Charnel Lenex represented the County in the Wild Pink Yonder Trail Ride and the Clairmont Fair.
- new Enhanced Police member Eric Beaulieu.
- goodbye to Cst. Dave Lee who was replaced by Cst. Gabriele Martin.
- Back to School Safety Blitz;
- activities for the period: Teepee Creek Stampede, Jet boat patrols, quad and mountain bike patrols, Canada Day, Wild Pink Yonder, and various parades and concerts;
- notable highlights for Quarter 3;
- Quarter 4 will bring reports from the Patrol Unit, ATV patrols, unsightly premises and snow removal.

Reeve Beaupre commented that she attended the Dunes AGM and there were comments made in regards to the presence of RCMP and Peace Officers. There is increased activity on the Crown land and there was not adequate enforcement there for gun discharges. There is also a lack of communication on who to call about firearm complaints. Superintendent Rempel commented that community Peace Officers are not armed and

cannot deal with Criminal Code violations or firearms issues so they defer to them to the RCMP and Fish and Wildlife. The Officers make the referrals as needed and the CSB staff know that they need defer those calls to the RCMP. Reeve Beaupre commented that the issue is that they were deferring to the RCMP and the calls were not being followed up on. Councillor Beeston inquired if Regional Enforcement deals with break-ins. Superintendent Rempel responded that they did deal with the B&E's until 2005, now they are more responsible for Crime prevention and being a visible presence. They cannot respond to the calls but they defer them to the RCMP.

Cpl. Myles Peckham presented the RCMP Enhanced Policing report.

- He noted that violation numbers are up considerably this year.
- The biggest event was the Teepee Creek Stampede in July. They had also met with the major organizers at Evergreen Park to coordinate RCMP Officers for the major events. As Cpl. Peckham had explained to Stampede President, Mac Erno, the biggest issue was the under-aged drinking and over-drinking at the Stampede. Next year they will have more control on the alcohol serving.
- DARE training in August-September: the course was canceled and deferred to January. Reeve Beaupre inquired if both officers attend the training on the same date. Cpl. Peckham responded that because of the way they are running the training now, it is best to have both going at the same time. They are very excited to get the DARE program fully implemented in all of the schools.
- spoke to one issue at the Aurora Music festival: the RCMP worked with Evergreen Park and County Fire Services to reduce risks and issues as there was a Beer Garden and it was an all ages show.

S. Sgt. Kelly Kokesch presented the Grande Prairie Rural/Beaverlodge RCMP Detachments 3rd Quarter report. For the Grande Prairie Rural:

- calls for service are up a bit and there is a small amount of variation from 2012;
- not many changes other than serious crime incidents are more significant this year;
- 911 calls and false alarms in residential areas and businesses.

For Beaverlodge:

- overall the number are down;
- patrol plans on Highway #40 and Highway #2;
- Reeve Beaupre commented that the Dunes and Evergreen Park are appreciative of the RCMP presence during the major events. S. Sgt. Kokesch commented that they did additional patrols to address those areas.
- trying to complete all of their "safe plans" for major school incidents.

S. Sgt. Kokesch noted that Mr. Miller had passed along questions in regards to the Report a Drug House line. The RCMP will take the



complaints and with the Grande Prairie Crime Prevention they have been addressing houses in certain areas. SCAN has been patrolling regularly.

Reeve Beaupre commented on the issues with the vacancies due to sickness, LTD, and MAT leave, and inquired if they have established that they can get their resources and cover these situations. S. Sgt. Kokesch responded that there is a bank that they pull officers from and they have to respond to major incidents. He further noted that there are RCMP shortages in all areas in Canada.

Reeve Beaupre inquired about the homicide at the Dunes and whether any more information was available. S. Sgt. Kokesch responded that the investigation is ongoing and they are currently working with RCMP in Edmonton on this.

The reports concluded at 2:45 p.m. and the officers left the meeting.

**BYLAW 2702  
OFFSITE LEVIES  
FOR ROADS /  
ANNUAL REVIEW**

(BYLAWS)  
(Issue #20131210003)

Mr. Lapp was present after lunch to outline the requested figures from item 7.2., titled Option 5 with an 80/20% split. For Zone 1: \$8900/acre; Zone 2 \$6900/acre; Zone 3 \$1500/acre.

**Resolution #CM20131216.1047**

**MOVED BY P. HARRIS** to accept Option 5 as presented with the 80/20 split for Bylaw 2702 for Offsite levies for roads.

Councillor Sutherland inquired about the phasing in period for the approvals and extensions. Mr. Lapp noted that the new levy would be in effect as of November 1, 2014 and the charges are done at the time of endorsement. Reeve Beaupre commented that sometimes they can take longer than expected and the County has some delays, so the developer wouldn't be charged if it is a County delay.

Councillor Beck inquired why there was no increase in the amount for Zone 3. Mr. Lapp responded that analysis was done. Reeve Beaupre commented that Zone 3 is mainly CR-5 and the levy may not encourage further development there.

**DEFEATED**

**Resolution #CM20131216.1048**

**MOVED BY P. HARRIS** to accept Option 3 which outlines the levies in Zone 1 at \$11,000/acre; Zone 2 at \$8600/acre; and Zone 3 at \$1800/acre for the 2014 Offsite Road Levy.

Councillor Sutherland commented that he is against the motion as the charge will be too onerous for family farms that want to subdivide. CAO,

Bill Rogan commented that the first 2 parcels in all of the Zones would not be charged the levies as the charge only comes once the 3rd parcel comes off the quarter.

**CARRIED**

**SPECIAL NEEDS  
SNOWPLOWING  
NE 36 74 11**

(NEW BUSINESS)  
(Issue #20131206014)

Kathleen Turner, Director of FCSS, noted that the County hears request from County residents who are experiencing health issues and/or special needs and are unable to keep their driveways cleared of snow. This ensures those residents are able to get out to access health services and in addition emergency services can reach them if needed. This individual was brought to our attention by Councilor Smith. This is a single man (57) living alone. He rents his trailer from the landlord who also resides on the property. The landlord often works away for extended periods. Neither individual has the means to clear the driveway. He claims he is not able to work and in his words " I'm just all wore out". He does not receive AISH but does receive Alberta Works supports. He does not have a doctors certificate. My experience is that the physicians would probably charge him for a note so I did not pursue that with him at this time. She further noted that he already experiences emotional and psychological issues and if he cannot get out it make the situation worse.

**Resolution #CM20131216.1049**

**MOVED BY B. SMITH** for No Action on the Special Needs Snowplowing request for NE-36-74-11-W6M.

**CARRIED**

**REGIONAL FIRE  
SERVICE  
RECRUITMENT  
VIDEO LAUNCH**

(NEW BUSINESS)  
(Issue #20131209005)

Everett Cooke, County Fire Chief, noted that the video was done to attract more people and showcase what is already done here. The video is necessary for retention and recruitment and the increased level of service. They are recruiting for all 5 stations in the County and they want to engage all departments and add to this video in the future. The video was to be released in 2012 but they did not have enough time to complete it.

The launch of the video will enhance our fire recruitment campaign which begins today, December 16, 2013. The Fire Service and Communications Department collaborated on the script and storyboard for this engaging video that was produced by local company Velocity Video Productions. The video is available on the County website, social media channels as well as on DVD. As part of the campaign, the County will host open houses this January for men and women who are interested in becoming paid-on-call firefighters. The open houses will be held Saturday, January 4<sup>th</sup> at the Clairmont fire station and Wednesday, January 8<sup>th</sup> at the Dunes fire station. Both information sessions start at 7 p.m.

Mrs. Neilsen-Bjerke introduced Mike Reeve from Velocity Video

Productions. Reeve Beaupre commented that it is a great video and it will help promote recruiting to the County Fire Service. Chief Cooke noted that they are also launching a campaign for Class 4 as the Class 3 is graduating in Feb 2014. Councillor Harris inquired how many students are in each class. Chief Cooke responded that 20 students is the optimum number. Reeve Beaupre commented that several POC firefighters have gone on to be full time fire fighters in other places so it is a great benefit to the region.

Council thanked Mr. Reeve and Chief Cooke for their work on the recruitment video.

**REQUEST FOR  
SPONSORSHIP -  
FACE OFF  
AGAINST  
CANCER**

(NEW BUSINESS)

(Issue #20131128069)

The Canadian Cancer Society is seeking sponsorship from the County of Grande Prairie for their Face Off Cancer event.

**Event Info:**

January 24 - 26, 2014 at the Coca Cola Centre

**Sponsorship Opportunities:**

Platinum - \$15,000

Media - \$10,000 minimum promotional value

Gold - \$5,000 - \$9,999

Silver - \$2,500 - \$4,999

Bronze - \$500 - \$2,499 or Gift in Kind

This year the Canadian Cancer Society is hoping to raise \$70,000. 50% of the funds raised will stay in the community to help those who need travel for cancer treatment. The other 50% will go towards other services - research, Kids with Cancer program, Ronald McDonald House and other programs. The administration rate at the Canadian Cancer Society is 5%.

**Past Support:** The County has not sponsored this event in the past.

**Resolution #CM20131216.1050**

**MOVED BY R. HARPE** to sponsor \$500 to the Face Off Against Cancer event.

**CARRIED**

**REQUEST FOR  
SPONSORSHIP -  
GP SLED DOG  
DERBY**

(NEW BUSINESS)

(Issue #20131129002)

The Grande Prairie Sled Dog Association is requesting sponsorship for the 3rd Annual Sled Dog Derby, happening January 2014.

**Event Info:**

January 3 - 5, 2014 (Parade, meet and greet, races)

**Sponsorship Info:**

Sponsorship opportunities range from \$2,000 - \$250.

**Past Support:**

The County of Grande Prairie Sponsored this event for \$1,000 at the start of 2013.

CAO, Bill Rogan commented that it will be held at Evergreen Park and Council can choose to sponsor the same amount as in the past years from the Community Assistance Fund.

**Resolution #CM20131216.1051**

**MOVED BY H. BULFORD** to accept Option 1 and sponsor \$1000 to the GP Sled Dog Derby from the Community Assistance Fund.

**CARRIED**

**COMBATIVE  
SPORTS  
COMMISSION  
APPOINTMENT**

(NEW BUSINESS)  
(Issue #20131107004)

Ms. Schur noted that Charnel Lenes has been the representative since October 29, 2012 but she wishes to step down, and Sam Retzlaff wishes to take over. Sam meets the requirements listed below. The County has one representative that sits on the Combative Sports Commission, a body that was formed as a requisite to hosting 'prize fights' in the Grande Prairie area. The representative must be:

- A full time employee;
- not in a position deemed a 'conflict of interest';
- appointed by Council.

**Resolution #CM20131216.1052**

**MOVED BY B. MARSHALL** to approve Option 1 to remove Charnel Lenes as the County representative on the Combative Sports Commission and appoint Sam Retzlaff as the County representative.

**CARRIED**

**SUBDIVISION  
TIME EXTENSION  
REQUEST -  
NW-31-71-3-W6M  
- PLSUB20120576**

(NEW BUSINESS)  
(Issue #20131205002)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20120576, BLK file: 09224

Legal: NW-31-71-3-W6M

Name: Beairsto, Lehnrs & Ketchum for Ernest and Elizabeth Lange

Division: 1

Date Approval Extended to: December 7, 2014

Recommend: **First Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION  
TIME EXTENSION  
REQUEST - LOT**

Approval is requested for the following subdivision time extension request:

File No: PLSUB20120607, BLK file: 12377

**3, PLAN 952 4597;  
NW-34-70-6-W6M,  
- PLSUB20120607**  
(NEW BUSINESS)  
(Issue #20131205003)

Legal: Lot 3, Plan 952 4597; NW-34-70-6-W6M,  
Name: Beairsto, Lehnars & Ketchum for Joan Sinclair  
Division: 3  
Date Approval Extended to: December 7, 2014  
Recommend: **First Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION  
TIME EXTENSION  
REQUEST - LOT  
1, PLAN 9825652;  
SW-2-74-4-W6M -  
PLSUB20120660**  
(NEW BUSINESS)  
(Issue #20131205005)

Approval is requested for the following subdivision time extension request:  
File No: PLSUB20120660, BLK file: 12223  
Legal: Lot 1, Plan 9825652; SW-2-74-4-W6M  
Name: Beairsto, Lehnars & Ketchum for Toni Phipps  
Division: 9  
Date Approval Extended to: December 7, 2014  
Recommend: **First Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION  
TIME EXTENSION  
REQUEST - LOT  
1, BLOCK 1,  
PLAN 092 9342;  
NE-16-74-5-W6M  
AND  
NE-16-74-5-W6M -  
PLSUB20120644**  
(NEW BUSINESS)  
(Issue #20131205004)

Approval is requested for the following subdivision time extension request:  
File No: PLSUB20120644, BLK file: 12391  
Legal: Lot 1, Block 1, Plan 092 9342; NE-16-74-5-W6M and  
NE-16-74-5-W6M  
Name: Beairsto, Lehnars & Ketchum for Duane and Darin Loos  
Division: 9  
Date Approval Extended to: December 7, 2014  
Recommend: **First Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20131216.1053**

**MOVED BY R. SUTHERLAND** that the Subdivision Endorsement Time Extension requests (items 9.8 - 9.11) be approved as presented.

**CARRIED**

**GRADER  
BLADES &  
SANDVIK TEETH -  
RFT**  
(NEW BUSINESS)  
(Issue #20131210002)

Don Maisonneuve, Procurement Specialist, noted that a Request for Tender (RFT) process was used. The recommendation to award the successful Bidder and contract is determined by lowest price, after the Bid's technical requirements was deemed compliant by the Evaluation Committee to meet the County's needs. The RFT was posted online with the Alberta Purchasing Connections (APC) to meet the threshold requirement for the New West Trade Partnership Agreement (NWPTA) on November 15<sup>th</sup> and closed November 29<sup>th</sup>.

The County's Public Works (PW) Department requires the provision of Grader Blades and Sandvik Teeth. Bidders were invited to submit a Tender to meet and exceed the County's technical specifications and best value.

**Bidders:**

There were five (5) Tenders received and four (4) were compliant.

Valley Blades	= \$128,828.00
Titan Supply LP	= \$140,588.80
Finning	= \$150,103.40
Shaw's Enterprises Ltd.	= \$154,152.60

Public Works recommends awarding the tender to Valley Blades. Reeve Beaupre inquired if the tender was within budget. Mr. Maisonneuve responded that \$310,000 was in the budget. Ken Osborne, Shop Manager, noted that we charge the blades out as we use them. Mr. Pfau commented that the blades are "free" until they are used. Some years we buy a little less due to inventory already in stock. This is only purchasing and it goes into the inventory and comes out as \$350,000 as the budgeted amount is used. This is the same process used for gravel.

Reeve Beaupre inquired if the blades change when Public Works changes graders. Mr. Pfau noted that they do not. They use more serrated blades for ice in the winter and others are used in the summer for grading.

**Resolution #CM20131216.1054**

**MOVED BY H. BULFORD** to award the purchase of Grader Blades and Sandvik Teeth from Valley Blades as per their Tender amount of \$128,828.00 (exclusive of GST).

**CARRIED**

**ONE (1) NEW  
2014  
ARTICULATED  
GROUP 4 MOTOR  
GRADER (TRUE  
14 MOLDBOARD  
¾ PUNCH WITH 2  
REMOVABLE  
EXTENSION AND  
REAR RIPPER)  
RFP**

(NEW BUSINESS)  
(Issue #20131211001)

Mr. Maisonneuve noted that a Request for Proposal (RFP) process was used due to the need for recommendations from Proponents for the best technical specifications and value to meet the County's needs. The RFP was posted online with the Alberta Purchasing Connections (APC) to meet the threshold requirement for the New West Trade Partnership Agreement (NWPTA) on November 15<sup>th</sup> and closed November 29<sup>th</sup>.

The County's Public Works (PW) Department requires One (1) New 2014 Articulated Group 4 Motor Grader (True 14' Moldboard ¾ Punch with 2' Removable Extension and Rear Ripper) to replace one existing unit being retired from service. Proponents were invited to submit a proposal to meet and exceed the County's technical specifications and best value.

**Bidders:**

There were Three (3) proposals received and all were compliant.

Strongco (Volvo – G960)	- \$335,250 per unit
-------------------------	----------------------

Finning International (Caterpillar – 160M) - \$353,773 per unit  
 Brandt Tractors (John Deere – 870 G) - \$350,600 per unit

Mr. Maisonneuve noted that this is not a standard unit so an RFP had to be done. They are replacing an existing unit and Mr. Maisonneuve noted the re-sale values, as well as the cost per point for the Grande Prairie area and Canada wide in the charts provided in the agenda package.

Councillor Harpe inquired how many graders of each make we currently have in use. Mr. Osborne responded that the County has 20 graders in the fleet - 8 Volvo, 9 CAT, 3 John Deere, and a John Deere is up for replacement. Councillor Harpe commented that he was really glad to see the costing breakdown and inquired if they had factored in the 10,000 hour service cycle (filters, oil, maintenance). Mr. Osborne responded that service cycle costing was not part of the evaluation criteria.

**Resolution #CM20131216.1055**

**MOVED BY R. HARPE** to award the purchase of One (1) New 2014 Articulated Group 4 Motor Grader (True 14' Moldboard 3/4 Punch with 2' Removable Extension and Rear Ripper) from Finning International as per their proposal amount of \$353,773 (exclusive of GST).

Mr. Osborne noted that the blade will be used in the towns and the 2 foot extension can be put on for the rural areas.

**CARRIED**

**FOUR (4) NEW  
 2014  
 ARTICULATED  
 GROUP 4 MOTOR  
 GRADERS (TRUE  
 16 MOLDBOARD  
 3/4 PUNCH) RFP**

(NEW BUSINESS)  
 (Issue #20131211002)

Mr. Maisonneuve noted that a Request for Proposal (RFP) process was used due to the need for recommendations from Proponents for the best technical specifications and value to meet the County's needs. The RFP was posted online with the Alberta Purchasing Connections (APC) to meet the threshold requirement for the New West Trade Partnership Agreement (NWPTA) on November 15<sup>th</sup> and closed November 29<sup>th</sup>.

The County's Public Works (PW) Department requires four (4) new 2014 Articulated Group 4 Motor Graders (True 16' Moldboard 3/4 Punch) to replace four existing units being retired from service. Proponents were invited to submit a proposal to meet and exceed the County's technical specifications and best value.

**Bidders:**

There were Three (3) proposals received and all were compliant.

Strongco (Volvo – G960) - \$328,000.00 x 4 =  
 \$1,312,000.00

Finning International (Caterpillar – 160M) - \$342,522.00 x 4 =  
 \$1,370,000.00

Brandt Tractors (John Deere – 870 G) - \$342,000.00 x 4 =

\$1,368,000.00

Public Works recommends the purchase of four (4) new 2014 Articulated Group 4 Motor Graders (True 16' Moldboard  $\frac{3}{4}$  Punch) from Finning International as per their proposal amount of \$342,522.00 each times four (4) = \$1,370,088.00 (exclusive of GST) based on the Comparison Table information provided.

**Resolution #CM20131216.1056**

**MOVED BY R. HARPE** to award the purchase to Brant Tractor for the John Deere 870G \$342,000.00 x 4 = \$1,368,000.00 for the 4 motor graders.

There was considerable discussion in regards to the 10,000 hour costs, the costs of fuel, and the controls of the various graders.

Councillor Bulford commented that he agrees with Public Works recommendation.

**DEFEATED**

**Resolution #CM20131216.1057**

**MOVED BY H. BULFORD** to award the purchase of four (4) new 2014 Articulated Group 4 Motor Graders (True 16' Moldboard  $\frac{3}{4}$  Punch) from Finning International as per their proposal amount of \$342,522.00 each times four (4) = \$1,370,088.00 (exclusive of GST) based on the Comparison Table.

**CARRIED**

**PCN FOR PCL**

(NEW BUSINESS)

(Issue #20131216003)

The item on the PCN for PCL was added to the agenda by Councillor Harpe at the Adoption of the Agenda.

PCL wants the County to sign for \$120,000 that they can draw against as a cash allowance for hoarding and heating. Councillor Harpe read a letter from Russel Bridgeman, Senior Construction Manager for PCL, where he noted that construction was to start in March but did not until May 31, 2013 which may have an impact on the completion date relative to the start date. Extra costs may be encouraged if backfilling is pushed back to a later winter start. According to the schedule, last cement will be poured January 21st, 2014.

Councillor Marshall inquired why the project was delayed. CAO, Bill Rogan responded that the petition as well as other things delayed the project. PCL went back to the sub-contractors and they said they would hold the prices. Reeve Beaupre commented that PCL was doing the concrete not the sub-contractors.

Councillor Sutherland noted that we can decide on the January 6th Council



meeting for a decision to be reached with PCL. There was no ask to put \$80,000 back into the construction budget as we are still within the contingency. Reeve Beaupre responded that the contingency is for unforeseen costs.

Mr. Simpson noted that the biggest concern is the money: 1) \$120,000 would be a limit so they would not ask for more than that amount. 2) they are still doing value engineering and have removed the pit run at a estimate of \$120,000 and there are other areas where credits can be found. The landscaping is at \$160,000 currently but they have not touched contingency (\$225,000). The development permit for the building was challenged and the Town of Wembley had it done by the end of June. The delays were legal, and the money is in the budget and they continue to work in the budget.

**Resolution #CM20131216.1058**

**MOVED BY P. HARRIS** that a PCN for \$120,000 be issued to PCL for the Dinosaur Museum.

Reeve Beaupre commented that we gave authority to the Dinosaur Building Committee to approve those PCN's, we should be approving the Stipulated Price Contract.

**WITHDRAWN**

Councillor Sutherland commented that Mr. Bridgeman will come to Council and present and that he has been really good at keeping the costs down. Reeve Beaupre commented that she has issues with the contract. The decision was made to let the Building Committee to approve PCN's.

**BROWNLEE LLP -  
2014 EMERGING  
TRENDS IN  
MUNICIPAL LAW  
SEMINAR  
INVITATION**

(WORKSHOPS,  
CONFERENCES,  
SEMINARS)  
(Issue #20131127016)

Brownlee LLP's annual Emerging Trends in Municipal Law Seminar. The deadline for registrations is January 17th, 2014. Some of Council has attended this seminar in the past. This seminar is budgeted for. As of today's date there is no calendar conflict with February 13th, 2014 in Calgary. There is however, a conflict with Growing the North for the seminar on February 20, 2014 in Edmonton.

**Resolution #CM20131216.1059**

**MOVED BY B. MARSHALL** that any Council wishing to attend may attend for items 10.1 and 10.2.

The events will be inputted into Council's calendars.

**CARRIED**

**2014 RURAL  
COMMUNITY  
PHYSICIAN  
ATTRACTION  
AND RETENTION  
CONFERENCE**

(WORKSHOPS,  
CONFERENCES,  
SEMINARS)  
(Issue #20131129016)

2014 Rural Community Physician Attraction and Retention Conference will be held in Edmonton at the Doubletree Hilton West Edmonton on February 26-28, 2014. This conference has been budgeted for. If approved, this conference will be added to Council calendars. This conference conflicts with Alberta CARE Recycling Seminar February 26-28, 2014. In the past, some of Council has attended this conference.

**Resolution #CM20131216.1060**

**MOVED BY B. SMITH** to extend the invitation to Jurgen Kaut, the Member at Large, to attend the 2014 Rural Community Physician Attraction and Retention Conference, and as per policy pay for travel and expenses.

**CARRIED**

**BEC MEETING  
MINUTES  
NOVEMBER 5,  
2013**

(INFORMATION ITEMS)  
(Issue #20131129036)

Councillor Smith noted that there was a delay with installation of the acoustic tiles so they should be done by the middle of February. In regards to signage the County needs two signs: one for Administration Building and one for the PW/IT Building which were quoted at a cost of \$15,000/sign. There was a suggestion for 4x8 signs one saying "Administration and Council Chambers" and one saying "Public Works/IT" and the Sign Shop can make the Visitor Parking signs.

Reeve Beaupre noted that the \$15,000 signs had multiple directional signs. Mr. Pfau noted that they requested John Keating of Workun Garrick have a different design brought back that would look nice but not cost \$15,000 but he has not given an alternative. Councillor Harris commented on a sign designed by Brandi Tansem that was a 4x8 with Administration, Reception, and Public Works noted (on a highway quality marine board sign). The next BEC meeting is on January 21st and Council will need to decide before then. Mr. Pfau responded that he will get a couple options together for BEC decisions.

**Resolution #CM20131216.1061**

**MOVED BY P. HARRIS** to accept the November 5, 2013 BEC Meeting Minutes as information.

**CARRIED**

**LETTER FROM  
MINISTER CAL  
DALLAS**

(INFORMATION ITEMS)  
(Issue #20131206004)

The letter is from the Ministry of International and Intergovernmental Relations regarding Guidelines to the Procurement Obligations of Domestic and International Trade Agreements.

**COUNCIL  
PROMOTIONAL  
ITEM DONATIONS**

Council has given out a total of \$1,350 in promotional items/gifts from August 21, 2013 to December 6, 2013.

The following items were donated on Council's behalf to community groups in the region for fundraising/door prizes/silent auctions:

- \$150 promotional gift basket donated to the CIBC Run for the Cure

**EXPENDITURE -  
AUGUST 21 TO  
DECEMBER 6****(INFORMATION ITEMS)**  
(Issue #20131206006)

- \$150 promotional gift basket donated to the AVIC Conference door prize
- \$150 promotional gift basket donated to the Seven Generations Charity Golf Tournament to benefit the QEII Hospital Foundation
- \$150 promotional gift basket donated to the Friends of Grande Spirit Foundation silent auction fundraiser
- \$150 promotional gift basket donated to the Beaverlodge Christmas Festival silent auction to benefit the Beaverlodge Child Development Society
- \$150 promotional gift basket donated to the Beaverlodge Minor Hockey Pee wee Tournament door prize
- \$150 promotional gift basket donated to the AFCA Jazz Art Festival silent auction
- \$150 promotional gift basket donated to the Hythe Community Centre Christmas auction
- \$150 promotional gift basket donated to the LaGlace Ag Society arena fundraiser silent auction

**Resolution #CM20131216.1062****MOVED BY P. HARRIS** to accept the Council promotional items list as Information.**CARRIED****ACTION LIST****(INFORMATION ITEMS)**  
(Issue #20131210004)

The attached action list up to and including November 4, 2013 with updates that have occurred as of December 10, 2013 was attached to the agenda package.

**Resolution #CM20131216.1063****MOVED BY C. BECK** that the meeting be recessed at 4:18 p.m.**CARRIED**

The meeting was reconvened at 4:30 p.m. Councillor Harpe was not presented for the remainder of the meeting.

**LEGAL -  
CONTRACT****(IN CAMERA)**  
(Issue #20131209002)**Resolution #CM20131216.1064****MOVED by B. MARSHALL** that the meeting go in to In-Camera, at 4:29 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Legal - Contract and Agricultural Advise.

**CARRIED**

**AGRICULTURAL  
ADVICE**

(IN CAMERA)  
(Issue #20131209006)

**Resolution #CM20131216.1065**

**MOVED by B. MARSHALL** that the meeting come Out-of-Camera at 5:00 p.m.

**CARRIED**

**Resolution #CM20131216.1066**

**MOVED BY P. HARRIS** to support the request from Aquatera for the acquisition discussed In Camera.

**CARRIED**

**Resolution #CM20131216.1067**

**MOVED BY C. BECK** to accept Agriculture's recommendation as discussed In Camera for the Farm Family nominations.

Mrs. Raven noted that the nominee will be announced on January 13th, 2014.

**CARRIED**

**COUNCILLOR,  
COMMITTEE AND  
DEPARTMENT  
REPORTS**

Councillor Beck provided an update on PREDA. At the most recent meeting they announced that they have opened an office in Jalisco, Mexico. The Board directed the office to open to assist in finding Temporary Foreign Workers. Dan Dibbelt only works part-time and he was planning on spending the winter in Mexico so he will be working free of charge. They are working with 2 colleges (here) and in one in Mexico so the accreditations can come across.

Councillor Harris attended the Wembley Seed Cleaning Plant meeting and noted that there is a Co-op Seed Cleaning Convention in January and he will require a Council motion to attend.

**Resolution #CM20131216.1068**

**MOVED BY B. SMITH** that the County representatives for the Wembley and Sexsmtih Co-op Seed Cleaning Plants may attend the Co-op Seed Cleaning Convention in January 2014 in Edmonton.

**CARRIED**

Councillor Smith requested that Shannon Baird attempt to set up a meeting for the Horse Lake Road Committee and Horse Lake First Nation to discuss what can be done for the Horse Lake Road.

**ADJOURNMENT**

**Resolution #CM20131216.1069**

**MOVED by P. HARRIS** that the meeting adjourn at 5:12 p.m.

**CARRIED**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2014.

Reference # \_\_\_\_\_

---

REEVE

---

COUNTY ADMINISTRATOR