



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

December 2, 2013 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, December 02, 2013

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Community Services Building

MINUTES

ATTENDANCE

Present were:

2. Deputy Reeve

- Ross Sutherland

3. Council

- Harold Bulford
- Richard Harpe
- Daryl Beeston
- Peter Harris
- Corey Beck
- Bob Marshall

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Herb Pfau
- John Simpson
- Noreen Vavrek
- Kathleen Turner

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Shannon Baird

8. Media

- Big Country - Brad Whisker
- Free FM - Jeff Hensen
- Daily Herald Tribune - Jocelyn Turner

Absent:

1. Reeve

- Leanne Beaupre

2. Council

- Brock Smith

3. Directors

- Arlen Miller
- Barry Donovan

CALL TO ORDER

The meeting was called to order at 10:05 a.m. with the singing of O'Canada.

ADOPTION OF AGENDA

Resolution #CM20131202.1001

MOVED BY DARYL BEESTON that the agenda for the December 2, 2013 Council Meeting (2013/12/02) be approved as presented.

CARRIED

10:15 A.M. AQUATERA

(DELEGATIONS AND APPOINTMENTS)
(Issue #20131104012)

Bill Rogan, CAO introduced CEO with Aquatera Utilities Inc., Bernd Manz and CFO, Jason Schembri to the new members of County Council.

Mr. Manz provided an update to County Council on the various ongoing and future utility development projects in the region including the Clairmont industrial park lift station, and wastewater treatment projects.

Discussion took place on the following:

- dividends;
- shareholders agreement;
- Wapiti River Management Plan;
- 25 year usage license;
- Smoky River;
- treated water / wastewater;
- Clairmont growth;
- Highway 43 Industrial Park improvement;
- Clairmont Heights Lift Station;
- funding sources;
- water storage;
- joint treatment with Weyerhaeuser;
- annexation;

- airport sewer lagoon.

Mr. Manz and Mr. Schembri left the meeting at 10:38 a.m.

Herb Pfau, Superintendent of Public Works acknowledged all the work Steve Madden, Environment Manager has done with Aquatera as well as, Bill Rogan, John Simpson and his Planning Department.

**10:40 A.M.
PEACE
COUNTRY
HISTORICAL
SOCIETY -
FUNDING
REQUEST**

(DELEGATIONS AND
APPOINTMENTS)

(Issue #20131105002)

Bill Rogan, CAO introduced Dr. David Leonard, local historian, Daryl White, President of the Peace Country Historical Society, Mary Nutting, Regional Director of the South Peace Archives and Jean Gray, President of the Grande Prairie Branch of the Alberta Genealogical Society to the new members of Council.

Dr. Leonard made a presentation to Council in regards to the new database for the Peace Country Historical Society and requested support from the County of Grande Prairie for a commitment of \$7,000.000 for this project.

Dr. Leonard discussed the following:

- Homestead applications between 1914 and 1930;
- history of obligations of settlers to claim their land along with statistics;
- how the data base works and information currently available;
- examples of different entries and how to isolate requested information based on search parameters;
- The South Peace Regional Archives will be leading the project and Dr. Leonard will be supervising.

The delegation left the meeting at 11:09 a.m.

Resolution #CM20131202.1002

MOVED BY R. HARPE that the County of Grande Prairie approve the request for \$7,000.00 to publish a database on land settlement information in the Peace Region and that the funds come from the Community Assistant Grant.

CARRIED

**11:00 A.M.
UPDATE ON
PHILIP J CURRIE
DINOSAUR
MUSEUM AND
FUNDRAISING**

(DELEGATIONS AND
APPOINTMENTS)

(Issue #20130820004)

Brian Brake, Executive Director was in attendance and gave Council an update on the Philip J Currie Dinosaur Museum Project and Fundraising. Mr. Brake provided a progress report on the Museum's construction and interior design and displays as well as fundraising. Mr. Brake presented options on the management model for the Museum once it is fully operational.

Council discussed the following:

- RFP's;
- Management Options;
- Museum Society;

Mr. Brake advised that at the November 19, 2014 the River of Death & discovery Dinosaur Museum Society voted unanimously to recommend Option #3 as presented to County Council being that the Philip J. Currie Dinosaur Museum be "operated by a manager hired and guided by a non-for-profit society who will seek approval of its annual business plan and budget for the County".

Mr. Brake left the meeting at 11:46 a.m.

Resolution #CM20131202.1003

MOVED BY P. HARRIS that the County of Grande Prairie accept the recommendation of the Museum Society Board of Directors by adopting Option #3 as the preferred option for the Philip J. Currie Dinosaur Museum and that Administration prepare a Memorandum of Understanding (MOU) and bring back to Council for approval.

CARRIED

**11:30 A.M.
GPREP
INTRODUCTION
TO COUNCIL**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20131126001)

Jennifer Wood, Grande Prairie Regional Emergency Partnership (GPREP) Coordinator was in attendance and provided Council with an overview on the role and purpose of GPREP in the Region.

GPREP is a partnership that provides a coordinated response to large emergencies or disasters affecting GPREP and/or any of the individual municipalities in the partnership which include the County, City of Grande Prairie; Towns of Beaverlodge, Wembley, Sexsmith, and the Village of Hythe. Under the GPREP agreement, participating municipalities together as one now have powers under the Emergency Management Act of Alberta.

Discussion took place on the following:

- train derailment in Sexsmith;
- training;
- unmanned vehicle project;

Ms. Wood concluded that GPREP is regarded very highly in the Province and they have been asked to assist with other disaster in other areas of the Province.

Ms. Wood left the meeting at 12:05 p.m.

11:45 A.M.

As requested by Council, Natalia Madden, Information Systems Manager

**ADOPTION OF
THE CANADIAN
OPEN
GOVERNMENT
LICENCE /
BROADBAND
CHALLENGES IN
RURAL AREAS
(HIGH SPEED
TOWERS) GTEC
RECOGNITION
UPDATE**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20131104013)

was in attendance to present an update on two County initiatives that made headlines in the past couple of months.

1. The Adoption of the Canadian Open Government Licence, which applies to the use of the County's Open Data.
2. GTEC Nomination: Broadband Challenges in Rural Areas: County of Grande Prairie's Action Plan (Local Towers).

Ms. Madden presented a powerpoint and discussed the County of Grande Prairie is the first municipality in Alberta to adopt the Canadian Open Government License. The County's Open Data being licensed opens many more doors for its users and application programmers. With the adoption of this license, they will be able to use the County's Open Data Catalogue under the same verified and consistent legal framework as those applied by the governments of Canada, Alberta, British Columbia and Ontario.

Some benefits are as follows:

- Easier access to County information;
- Opportunities for economic development;
- Open and transparent government;
- Improves citizen experience;
- Promotes engagement in local government;
- Interested individuals can analyze data and create interesting applications;
- Improved response times for requests for information;
- Streamlined process for frequently requested information.

The GTEC Awards ceremony recognized the County's excellence in public service deliver, transforming the business of government, IT operations and collaboration, and exceptional leadership in the Broadband Challenges in Rural Areas: County of Grande Prairie's Action Plan (high speed internet tower project). This project placed in the top 3 in Canada in the municipal category.

Today, the County continues to Phase Four of the project. \$50,000 was allocated in the 2013 budget to continue sponsoring local towers and the County is also providing a fair market for all other ISP's by giving them access to the local towers.

Resolution #CM20131202.1004

MOVED BY D. BEESTON that the meeting be recessed at 12:15 p.m. for lunch.

CARRIED

The meeting reconvened at 1:05 p.m.

**1:30 P.M. LA
GLACE ARENA
REBUILD**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20131106003)

Megan Schur, Manager of Parks and Recreation introduced members from the La Glace Agricultural Society, Dan Richards and Martha Singer.

The La Glace Agricultural Society is returning to Council to present information that was asked of them by Council on a "detailed funding list and membership list" as per Council's request on September 23, 2013.

Council's motion on September 23, 2013; "that support for the La Glace Recreational Community Facility for \$1 million over three years be deferred to the budget deliberations and request that the La Glace Agricultural Society bring a detailed funding list and membership list back for review".

Below are a few of the changes noted since the La Glace Agricultural Society last presented to Council:

- An updated operating financial that shows income with and without grants.
- In the attached business plan on page 9 there is a participant usage chart which includes updated numbers of registrants. On page 10 of the business plan operating costs have been revised. Page 13 highlights their capital plan including committed income. Also included is a grants table.

Ms. Schur advised that the La Glace Agricultural Society attended on September 23, 2013 with a request for financial support to build a new facility in La Glace. At that time, Council resolved to consider support of the La Glace Agricultural Society's request of the new facility in the amount of 1 million dollars over three years and for this to be forwarded to budget deliberations, and also requested that the La Glace Agricultural Society bring back additional information on current registration numbers and detailed funding list of funds raised thus far for this project by the Society for their facility. There was also discussion on how much ice time has been confirmed / booked for the 2013/2014 season.

A copy of the memo to Council, minutes and resolution were provided from the September 23, 2013 Council Meeting.

Mr. Richards gave a background on the current facility and the feasibility study recommendations. The Society's is requesting funding for just under \$5.5 million.

Discussion took place on the following:

- fundraising;
- state of current ice arena;
- revenue and expenses.

Resolution #CM20131202.1005

MOVED BY R. HARPE that the County of Grande Prairie bring the request for an additional \$4.5 million for the La Glace Agriculture Society to budget

for the construction of a new arena in La Glace.

CARRIED

Discussion took place on the following:

- membership;
- contingency plan / back up plan;
- sponsorship;
- need of a new arena facility.

COUNTY LOGO OPTIONS

(UNFINISHED BUSINESS)
(Issue #20131126003)

Lesley Nielsen-Bjerke, Communications Coordinator was in attendance and advised that Council made a motion for the Communications department to bring back logo options based on the current blue swan design and obtain cost estimates for developing a standardized visual identity guide. A RFQ to develop the guide has been issued.

The municipality has numerous versions of a logo being used. The most recognized County logo is a blue gradation featuring two swans.

Administration encounters numerous challenges with this version of the logo including;

- The size of letters for the words "County of Grande Prairie No. 1" are extremely small, making it difficult to read. The words are manipulated by external agencies to ensure they are legible;
- The blue gradation behind the swans leaves the logo less versatile and reproduction is often not satisfactory;
- Many corporations have a few versions of their logo to ensure branding is prominent in all advertising;
- The gradation when reproduced in Black & White is poor;
- The logo is often used without the words "County of Grande Prairie No. 1" which results in these words being reproduced with no standards. Eg: typeface, size, color, location;
- The logo does not "reverse." All logos need to have a variation that allows this. Sometimes a logo is placed on a non-white background. Eg: T-shirts, hats, coloured paper, etc. The logo should have a variation that allows for different colours of backgrounds;
- If the logo is being reproduced over a dark colour, the thin outline on the portion of the swans extending beyond the blue box is poor;
- Alberta, Canada is a part of the blue version of the logo. The industry norm is for this description to be used when required such as national or international economic development advertisements.

There is currently no consistency with logo usage including on municipal vehicles. If a standardized guide were created, a signature of standardized size would normally be placed on the right and left side doors. The signature and web address would also appear on the tailgate.

In conclusion, there are no standard guidelines for logo usage which is a constant challenge for Administration as well allows external agencies to manipulate our visual identity. A guideline would ensure the proper use of our logo and allow for easy application to internal and external clients.

Resolution #CM20131202.1006

MOVED BY B. MARSHALL that the County of Grande Prairie approve County Logo Option "C".

DEFEATED

Council discussed their preferences for each option.

Resolution #CM20131202.1007

MOVED BY H. BULFORD that the County of Grande Prairie choose County Logo Option "A".

CARRIED**COUNTY OPEN
HOUSES**

(NEW BUSINESS)
(Issue #20131125001)

Lesley Nielsen-Bjerke advised that the Communications department is looking for direction from Council as to where the County annual "Keeping You Informed" Open Houses on June 24-26th should be held. The facilities provided to Council as options are approved by Alberta Health Services as required.

In 2011, the County began hosting open houses as a result of recommendations in the County's Communications Plan. In 2011, the open houses were held at the Community Services Building, Albright Community Centre, and Bezanson Memorial Hall. In 2012, open houses were held at Crystal Creek Hall, Saskatoon Lake Hall, and Hinton Trail Hall. In summer of 2013, open houses were held at Valhalla Viking Centre, Teepee Creek Hall, and the County Sportsplex.

Communications prepares all advertising and coordination of display tables and communications materials. Parks & Recreation is responsible for booking venues, volunteer groups to serve food and purchasing food supplies.

A Director/Manager from each department attends every open house.

Resolution #CM20131202.1008

MOVED BY P. HARRIS that the County of Grande Prairie hold the annual "*Keeping You Informed*" County Open Houses on June 24, 25 and 26, 2014 from 5:00 p.m. to 8:00 p.m.

CARRIED**Resolution #CM20131202.1009**

MOVED BY P. HARRIS that the "*Keeping You Informed*" Open House on the west side of the County be held at the South Peace Centennial Museum.

CARRIED**Resolution #CM20131202.1010**

MOVED BY H. BULFORD that the "*Keeping You Informed*" Open House on the east side of the County be held at the Bezanson Memorial hall.

CARRIED**Resolution #CM20131202.1011**

MOVED BY D. BEESTON that the central "*Keeping You Informed*" Open House for the County of Grande Prairie be held at the ENTREC Centre and in the event that this location is booked the second choice would be the Clairmont Community School.

CARRIED

**SURFACING
TWP. RD. 734 -
HORSE LAKE
FIRST NATIONS**

(UNFINISHED BUSINESS)
(Issue #20131126004)

Herb Pfau, Superintendent of Public Works presented the following preliminary construction costs for the surfacing of Township Road #734 from Highway #43 to Range Road #120.

Paving - \$5,000,000;
Bridges (see attachment) - \$ 500,000;
AT Intersection Improvements at Hwy. #43 - \$ 400,000;
Spot Grading / Construction - \$ 200,000;
7% Engineering - \$ 427,000;
7 %Contingency - \$ 427,000;
Total Estimated Preliminary Construction Costs \$6,954,000

The intersection improvement and light upgrading costs will be subject to Alberta Transportation requirements.

The discussion of surfacing 4 miles of Township Road #734 from the Band Office to Highway #43 goes back to 1977 and includes previous motions from Council, as well as, cost estimates from 2004.

Horse Lake First Nations has a population of approximately 655 residents surrounded by the County and the main access is Township Road #734. A 24 hour traffic count was executed on November 25, 2010 totaling 486 traffic movements with 20% being industrial truck traffic.

County Council has in place a committee including members: Brook Smith, Ross Sutherland, Richard Harpe, Peter Harris, Bill Rogan and Herb Pfau. The committee will meet with the representatives of the Horse Lake First Nations with references to possible surfacing, as well as, other related issues.

Considerable discussion took place on road maintenance responsibilities.

Resolution #CM20131202.1012

MOVED BY R. HARPE that the County of Grande Prairie approve the Horse Lake Liaison Committee meet with representative of the Horse Lake First Nations to discuss the First Nation funding, the initial cost of base and paving of Township Road #734 to an estimated cost of \$6 million and that the County be responsible for any additional and future overlay and maintenance costs.

CARRIED

**SPECIAL NEEDS
SNOWPLOWING
NW-5-70-11W6M**

(NEW BUSINESS)
(Issue #20131106004)

Kathleen Turner, Manager of Family Community Services advised that the County hears request from County residents who are experiencing health issues and/or special needs and are unable to keep their driveways cleared of snow. This ensures those residents are able to get out to access health services and in addition emergency services can reach them if needed.

Ms. Turner further advised a request was received from a senior whose husband suffers from complex regional neurological pain syndrome. Wears a brace and has limited mobility . Walks with cane, has scooter for outings. The wife has had surgery. Both individuals are unable to clean driveway. Doctors note confirming information is on file.

Public Works advises that the driveway is accessible.

Resolution #CM20131202.1013

MOVED BY R. HARPE that the County of Grande Prairie approve special needs snow plowing for NW-5-70-11-W6M.

CARRIED

**REQUEST FOR
SPONSORSHIP -
EMS WINE FAIR
AND AUCTION**

(NEW BUSINESS)
(Issue #20131119006)

Megan Schur, Manger of Parks and Recreation advised that the Regional EMS Foundation is seeking sponsorship from the County of Grande Prairie for their 14th Annual Wine Fair & Auction being held on Friday, February 7, 2014 at the ENTREC Centre, Evergreen Park.

In the past the County of Grande Prairie sponsored the event for \$1,000 in 2013.

Resolution #CM20131202.1014

MOVED BY H. BULFORD that the County of Grande Prairie budget \$1,000.00 to come from the Community Assistance Grant for 2014.

CARRIED

PURSUIT OF

The City of Grande Prairie is requesting one County elected official or

**EXCELLENCE
COMMITTEE**

(NEW BUSINESS)
(Issue #20131121004)

County public member to sit on their Pursuit of Excellence Committee in accordance with their Terms of Reference. In the past, this member was Councillor Sharon Nelson.

This committee meets once a month with their last meeting of the year being December 5th, 2013.

Resolution #CM20131202.1015

MOVED BY R. HARPE that Councillor Daryl Beeston be appointed to the Pursuit of Excellence Committee.

CARRIED

**EVERGREEN
PARK REQUEST
FOR
RELOCATION OF
TWP. RD #710**

(NEW BUSINESS)
(Issue #20131122001)

Herb Pfau, Superintendent of Public Works provided a request received from the Evergreen Park Board for the closure and lease of a portion of Township Road #710 as identified on the map provided. There is an additional request to relocate the road to the north boundary of the quarter. If Council would like to proceed with the request the Public Works Department will complete additional engineering at the intersection of Township Road #710 (correction line) to determine the correct intersection configuration to accommodate the large traffic flows when major events begin and end at the park.

Approvals would be required from Sustainable Resource Development for both the realignment and the road closure as these lands are leased from the Crown.

The paving of Township Road #710 to Range Road # 55 has been included in the 2014 budget for consideration.

Considerable discussion took place on reasons Evergreen Park wants to close and lease a portion of Township Road #710.

Resolution #CM20131202.1016

MOVED BY R. HARPE that the County of Grande Prairie proceed with Engineering and cost estimates for the requested closure and lease of a portion of Township Road #710.

CARRIED

**MONTHLY
STATEMENT
FOR SEPT. 30,
2013**

(INFORMATION ITEMS)
(Issue #20131126002)

Resolution #CM20131202.1017

MOVED BY H. BULFORD that the monthly statement for September 30, 2103 be accepted as information.

CARRIED

LAND

(IN CAMERA)
(Issue #20131120001)

John Simpson, Director of Planning advised that the use of Municipal Reserve for seniors housing does not need to be discussed In Camera and

that Council made a motion requesting Administration investigate the possibility of using existing County owned Municipal Reserve land (5-7 acres) for the purposes of giving the land to the Grande Spirit Foundation to develop seniors Housing.

The Council motion involved several steps. Firstly, staff identified existing MR parcels within 3 miles of the City of Grande Prairie as possible locations. These locations are shown on the map provided. North of the City, the parcels identified for a future school site, is currently utilized for the Sportsplex or is naturally low area that is difficult to develop. South and east of the City, the sites are part of an open space system or are too low to develop and therefore not suitable. In short, the County does not have any Municipal Reserve land available for development.

Secondly, staff contacted the Grande Spirit Foundation on the land requirements. There is a need for additional units particularly in the Grande Prairie area since the area continues to grow and the senior's population also continues to grow. General location criteria for seniors housing included proximity to the City, the future hospital site and access to public transportation.

The County also contacted Municipal Affairs with respect to the use of MR for seniors housing. MR can only be used for those prescribed in the Act namely, parks and schools. The Act does not allow a municipality to designate land for seniors housing and provide to the Grande Spirit Foundation at no charge.

The City of Edmonton was recently granted an exemption from this provision to enable the City to utilize some MR sites that were originally identified as future school sites for seniors housing. This exemption was a one time deal and would not likely be extended to any other municipality. The recommended process would be to advertise and dispose of the reserve through the normal process. This is reality a moot point as the County does not have any sites available for disposal.

In conclusion, Mr. Simpson, advised that the Province is interested in P3 opportunities for seniors housing. To this end, the County will be talking to local developers about the opportunity for seniors housing as part ongoing developments in Whispering Ridge, Westlake Village and Clairmont Heights. Our goal here is to have the developers work with the Grande Spirit Foundation to achieve the goals of the Foundation.

Resolution #CM20131202.1018

MOVED BY P. HARRIS that the report on the use of Municipal Reserve for seniors housing be accepted as information.

CARRIED

Councillor Marshall advised he attended the FCSSAA Conference in

**COUNCILLOR,
COMMITTEE
AND
DEPARTMENT
REPORTS**

Edmonton and found it very informativie.

Councillor Harris advised he attended the announcement by Health Minister Fred Horne and Infrastructure Minister Wayne Drysdale of the new Beaverlodge Health Complex and Family Care Clinic.

Resolution #CM20131202.1019

MOVED BY P. HARRIS send a letter of congratulations to Mayor Leona Hanson and Beaverlodge Council on the Provincial announcement regarding the Beaverlodge Health Complex and Family Care Clinic.

CARRIED

Councillor Bulford advised the Bezanson Agriculture Society has hired a consultant to complete a needs assessment to see where Bezanson should be heading.

Councillor Bulford advised he attended the FCSSAA Conference in Edmonton.

Councillor Beeston advised he attended the FCSSAA Conference in Edmonton.

Councillor Beeston advised he attended the Prairiewood Design Awards sponsored by CANFOR in Edmonton.

Councillor Harpe requested a sign is needed in La Glace on the road paved west of the Church to keep trucks off.

Councillor Harpe advised he attended the FCSSAA Conference in Edmonton.

Councillor Beck advised he attended the FCSSAA Conference in Edmonton with awards being presented to Manager of FCSS, Kathleen Turner and former Council member Mary Anne Eckstrom. Councillor Beck received comments that the County has one of the most compent persons in the Province being Ms. Turner.

Councillor Beck advised he attended the Sexsmith Seed Cleaning Plant Annual General Meeting and discussion took place on concerns with the recent train derailment.

Councillor Sutherland advised he attended the Weyerhaeuser Committee meeting.

Councillor Sutherland advised he attended the announcement by Health Minister Fred Horne and Infrastructure Minister Wayne Drysdale of the new Health Care Facility in Beaverlodge.

Councillor Sutherland advised he attended the Dinosaur Museum meeting.

Herb Pfau, Superintendent of Public Works reported his department is busy with snow removal and drifting snow.

PERSONNEL

(IN CAMERA)

(Issue #20131118004)

Resolution #CM20131202.1020

MOVED B. MARSHALL that the meeting go in to In-Camera, at 2:47 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Personnel.

CARRIED

Resolution #CM20131202.1021

MOVED B. MARSHALL that the meeting come out of In Camera at 2:49 p.m.

CARRIED

Resolution #CM20131202.1022

MOVED BY C. BECK that the County of Grande Prairie support the recommendation by Aquatera in regards to their board member re-appointments.

CARRIED

ADJOURNMENT

Resolution #CM20131202.1023

MOVED P. HARRIS that the meeting adjourn at 2:50 p.m.

CARRIED

These minutes approved the _____ day of _____ 2013.

Reference # _____

REEVE

COUNTY ADMINISTRATOR