



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

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### June 10, 2013 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, June 10, 2013

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Council Chambers

## MINUTES

### ATTENDANCE

Present were:

#### 1. Reeve

- Leanne Beaupre

#### 2. Deputy Reeve

- Ross Sutherland

#### 3. Council

- Brock Smith
- Harold Bulford
- Lois Dueck
- Mary Ann Eckstrom
- Pat Jacobs
- Richard Harpe
- Sharon Nelson

#### 4. Chief Administrative Officer

- Bill Rogan

#### 5. Directors

- Arlen Miller
- Herb Pfau

#### 6. Recording Secretary

- Shannon Baird

## CALL TO ORDER

The meeting was called to order at 10:02 a.m. with the singing of O'Canada.

## KEN ATAMANCHUK PROMOTION TO FIRE MARSHAL

(PRESENTATIONS AND INTRODUCTIONS)  
(Issue #20130603003)

Fire Chief Everett Cooke was in attendance and reintroduced Ken Atamanchuk to Council as the successful candidate for the County of Grande Prairie Fire Service Fire Marshal position.

Biography - Ken Atamanchuk;

Ken began his career as a firefighter in January 1993 as a Captain with Kananaskis Emergency Services. In September 2011 Ken accepted the position of Captain with the County of Grande Prairie Fire Service. During his term as a Captain Ken has shown a great interest in Fire Prevention and has received his Alberta Certification as a Safety Codes Officer , Inspector and Investigator. Ken is involved with many associations which promote fire prevention such as: Grande Prairie & Area Safe Communities, Grande Prairie & District Burn Society and the Learn not to Burn program in the County schools. Ken is also a member of the following professional Associations ; Alberta Safety Codes Council, Fire Investigation Association of Alberta, the Alberta Buildings Officials Association and the Alberta Fire Marshals Association.

Chief Cooke further advised that on June 24th their will be a swearing in ceremony for Fire Marshall Atamanchuk and Captain Rob Campbell.

## ADOPTION OF AGENDA

### **Resolution #CM20130610.1001**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie approve the agenda for the meeting of June 10, 2013 Council Meeting (2013/06/10) to include the following:

- New Business 10.5 Monthly Reporting on Dinosaur Museum Fund Raising;
- New Business 10.6 Family Care Clinic;

- In Camera Item.

**CARRIED**

## MINUTES APPROVAL

### Resolution #CM20130610.1002

**MOVED BY S. NELSON** to approve minutes for the meeting of May 27, 2013 Council Meeting (2013/05/27) as presented with the following changes:

- Page 37 Councillor Nelson clarified she was asking a question to Public Works if Alberta Transportation pays twice the amount the County does for picking up garbage not "noted";
- Page 43 clarification on article interview ;
- Page 34 Councillor Eckstrom's amended motion should read "to directly present \$3,000 to the Sunrise/Odyssey House and that they sell the four golf tickets for further donation".
- Page 37 Spelling error - "cognizant"
- Page 21 Councillor Eckstrom reviewed a comment made by Councillor Sutherland regarding "making profits over time" and requested facts that support this comment. Bill Rogan, CAO advised this discussion be brought back to a future meeting as an Agenda item;
- Page 43 second paragraph should be noted that "there is no agreement in place at this time".

**CARRIED**

## 10:00 A.M. APPOINTMENT - JERRY BAUER - FIRESMART UPDATE

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20130508008)

Consultant Jerry Bauer along with Geoff Atkinson, Planning Forester with ESRD were in attendance to provide Council with a FireSmart Update.

Mr. Bauer gave Council a brief overview on the FireSmart work in the Dunes area and in Evergreen Park. since its inception in 2010, this local FireSmart initiative has targeted the beetle infested Dunes area. To date, a total of 36,244 m<sup>3</sup> pulpwood was logged and hauled from 408 hectares. An additional grant of \$95,000 was received to reduce fire risk in Evergreen Park.

Contractors are in the process of clearing another 850 trees and an additional 5.7 hectares scheduled for removal. Next year's goal is complete the initial fire break by logging another 15,000-20,000 m3 over 150-200 hectares of land.

FireSmart is a partnership between the County of Grande Prairie and Alberta Environment and Sustainable Resource Development which aims to efforts to reduce fuel levels and help protect homes, property and communities from the threat of wildfires. FireSmart uses preventable measures to reduce wildfire threat to Albertans and their communities while balancing the benefits of wildfire on the landscape.

Council discussed the following:

- Wood smoke concern;
- Cost of forest fire last year (cost of this to be brought back);
- Burn patches.

Mr. Bauer advised he would look into erosion concerns and bring back to Council.

Mr. Atkinson updated Council on the Forest Tent Caterpillar and thanked County Council for the support in the Dunes area.

Mr. Bauer and Mr. Atkinson left the meeting at 10:52 a.m.

### **10:15 A.M. GRADE THREE READING UNIVERSITY**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20130514002)

Linda and Rhonda Side representing the Grade Three Reading University were in attendance to request funding for their literacy program. Council has generously supported this program in the past. The Reading University will take place at Grande Prairie Regional College from July 2nd to 19th, 2013. This is a program offered to children from across the region at a grade 3 level who would like to improve their reading skills.

The program is asking for Council to consider a \$5000.00 donation to the program this year. Last year Council contributed \$5000.00 to this program as well (motion #06-525-12).

Reeve Beaupre spoke on the graduation of the Reading University that she attended last year and the confidence the young readers possess after the completion of the program.

Council congratulated Ms. Linda Side on being appointed to the Premier's Council on Alberta's Promise.

Linda and Rhonda Side left the meeting at 11:00 a.m.

#### **Resolution #CM20130610.1003**

**MOVED BY S. NELSON** that the County of Grande Prairie fund the Grade Three Reading University Program in the amount of \$5000.00 as in previous years and the funding come from the Community Assistance Grant.

**CARRIED**

#### **10:40 A.M. DAN HILDEBRAND - COMPLETION OF HOUSE**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20130523010)

#### **Resolution #CM20130610.1004**

**MOVED BY S. NELSON** that the meeting recess for 5 minutes at 11:01 a.m to allow Council to read information handed out by Mr. Hildebrand.

**CARRIED**

Dan Hildebrand requested an audience with Council regarding the completion of his house located at 10502 - 160th Ave (in Westlake), Grande Prairie, T8V 0P1.

In Mr. Hildebrand's presentation he handed out to County Council and read the following prepared letter:

"My name is Dan Hildebrand of 10502 160 Avenue, Grande Prairie, Alberta, T8V 0P1. the legal land description of the property is Lot 46, Block 2, Plan 062 3554.

I am before Council to ask for your assistance in obtaining one public document (Lot Grading Plan for Westlake Village Phase 2).

I obtained and submitted to the County of Grande Prairie #1 a Real Property Report and an elevation certificate April 15, 2010 for the property in question and to this day due to the lack of cooperation on the part of several high ranking County employees have been unsuccessful in obtaining this most important document in order to verify the elevation certificate. It has been more than aggravating over the last several years in dealing with these employees as they have sent me every document except the one I requested, knowing full well which document I am requesting, the very document by which the sub-division was approved after it was built before development permits could be issued.

According to as documented in most recent Lot grading plan dated January 2010 on record the preceding revision #3 April 6, 2006 Red-line is the document I require as it is the most recent document to when my development permit was approved.

Shane Kessler in an email to Bill Rogan identifies the 2 As-built plans in question on October 2, 2012 as available and a Red-line document approved for this file, however Bill Rogan did not sent the one I requested. He sent the newer version dated January 201 which was not in effect at the time of my development and development permit approval. I require copies of the versions immediately preceding the January 2010 document which on

this document is documented 3rd Revision April 6, 2006 Red-line and II the Lot grading plans leading up to the Red-line document.

As I understand this is a public document and I am entitled to it absolutely. Several employees have maliciously and deliberately withheld it and concealed it from me for the last three years. This has prevented me from having fair representation before the Subdivision Development and Appeal Board hearing and representation in general terms against allegations that I did not build according to the grades as established for the subdivision.

I contend that the house is built according to the grades as established for the subdivision and I need to verify this by examination of the approved lot grading plan.

Will Council please assist me in obtaining the correct approved As-built Lot grading plan that was in effect at the time of development permit approval April 5, 2007, permit #133133-07-D0124 so as I can verify the grades on the elevation certificate.

Further I wish to have the document before I leave the building today.

I thank Council in advance for your assistance in this matter."

Reeve Beaupre advised this item presented by Mr. Hildebrand is a legal item between the County's legal firm and Mr. Hildebrand's legal representation and understands Mr. Hildebrand has been given direction several times how to proceed and through FOIP requests Mr. Hildebrand has been given every piece of documentation the County has.

Mr. Hildebrand responded he has received information but not what he has requested.

Bill Rogan, CAO advised that Mr. Hildebrand feels

he has not been given all information. The document he believes the County has and is not providing simply does not exist. Mr. Hildebrand has sent another FOIP letter received by the County this morning requesting more information. Mr. Rogan further advised that this issue has been going on since 2006 and advised Mr. Hildebrand he has everything the County has. Mr. Hildebrand advised he does not have the Lot Grade Plan of the West Lake Village Phase 2 before his permit was approved.

Discussion took place around As-Built and Red Line Drawings.

Council asked Public Works at what stage the County receives this from the subdivisions. Herb Pfau responded generally within 2 years.

Further discussions took place on Lot-Grade Plans and Red Line Drawings. Shane Kessler, County Construction Manager spoke to this.

Mr. Hildebrand advised that the Surveyor said the County has an improved Lot Grade Plan and cannot complete his report until they have received this plan from the County.

Mr. Rogan advised that he will have available for Mr. Hildebrand the Lot Grading Plan that is in effect for this date.

Mr. Hildebrand left at 11:25 a.m.

**Resolution #CM20130610.1005**

**MOVED BY R. HARPE** that the County of Grande Prairie provide Mr. Dan Hildebrand the Site Grading Plan on record at the time of final acceptance of the Subdivision.

**CARRIED**

The Wapiti Corridor Planning Society (WCPS) has



## **11:15 A.M. - WAPITI CORRIDOR MULTI-USE PLAN**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20130530002)

completed their Wapiti Corridor Multi-Use Plan (WCMUP) and intend to submit it to the County of Grande Prairie, the MD of Greenview, the City of Grande Prairie, and Alberta Environment and Sustainable Resource Development for approval. The expectation of the WCPS is that the Minister and Councils concerned will adopt the Plan.

The WCPS believes adoption of the Plan will lead to the following:

- The Provincial Government and Municipalities will introduce steps to ensure future development or changes in the area covered by the WCMUP are compatible with the Plan
- The Provincial Government and Municipalities concerned will direct their organizations to actively introduce the changes that are necessary to implement the Plan

Due to the size of the Wapiti Corridor Multi-Use Plan, it was sent under separate cover by email on Friday, May 31st, to allow Council additional time to review.

Over the past 5 years, the County of Grande Prairie has contributed \$300,000.00 to the WCPS. These funds have been utilized to consult with the public and develop the Wapiti Corridor Multi-Use Plan.

Upon submission, the WCPS intends to continue as an organization with the following mandate:

- Create an annual public report which provides information on how well the Plan is being implemented;
- Update the Plan every 5 years, the intent of the update is to keep the Plan relevant as new technology and realities emerge in the area;
- Utilize the Society's status to obtain grant funding.

The Plan has been built on extensive consultation with County rate payers, industrial interests and

recreational groups and reflects their wishes.

Specifically, adoption of the Plan will:

- Be an example of cooperation amongst various levels of government to provide progressive leadership in meeting the needs of the regional population;
- Be supportive of creating the conditions to foster regional tourism;
- Make it safer for people to engage in recreational activities;
- Reduce conflict in the Wapiti Corridor;
- Provide better environmental protection to the fragile dunes ecosystem.

Jerry Bauer were in attendance and presented a power point presentation on the Wapiti Corridor Multi-Use plan.

Council discussed the following:

- Financial contribution percentage (The County of Grande Prairie has contributed just over 50%);
- County Gravel Pit LOC;
- Private land.

Councillor Nelson asked to be excused from the meeting and advised she fully supports the Wapiti Corridor Multi-Use Plan.

Mr. Bauer advised that presentations will be made to the City of Grande Prairie and the M.D. of Greenview and once this is completed the public process is completed unless there is a major change to the Plan.

Mr. Bauer left the meeting at 12:06 p.m.

Councillor Nelson exited the meeting at 11:46 a.m.

**Resolution #CM20130610.1006**

**MOVED BY M. ECKSTROM** that the Wapiti Corridor Multi-Use Plan be accepted by County

Council, as it supports the County of Grande Prairie's Strategic Business Plan as presented.

**CARRIED**

**Resolution #CM20130610.1007**

**MOVED BY L. DUECK** that the meeting recess at 12:06 p.m.

**CARRIED**

The meeting reconvened at 1:31 p.m.

**1:30 P.M. VALHALLA  
HERITAGE SOCIETY-  
RONNING HOME SITE**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20130528001)

Walter Paszowski, Economic Development Officer was in attendance.

A motion was made at the May 27, 2013 Council meeting to table the request and have the Valhalla Heritage Society attend the June 10, 2013 Council meeting to discuss the Ronning Home Site and the request to waive the subdivision costs.

The SW-13-74-10-6 and the old Ronning Home site were designated as a Provincial Historic Site on October 26, 2001.

The Loberg's (Mrs. Loberg was a Ronning) are now to the point of considering retirement and though they agree to preserving the old Ronning family home, they would like to have the old home moved from its immediate proximity of their present home to one of two alternative sites.

The Loberg family is agreeable to donate a small parcel of land to whomever would be the new owner of the old farmhouse, provided someone would be responsible for assuming the ownership, relocation, and cost of maintenance of the building. It appears that the Loberg's retirement plans are to subdivide their present home and farm site for their retirement home and request that the rest of SW-13-74-10-6 be undesignated as being a historic site, then consider donating an unspecified amount of acres for a new site for the old building, and have

the new site re-designated as a provincial historic site.

Should council approve, this would require the provincial ministers approval which provincial staff have recommended.

The Loberg's have agreed to consider two potential sites:

1. A site just south of the present driveway.
2. A site adjacent to the Valhalla Cemetery.

The provincial program will consider payment of up to one half of a new foundation as well as up to one half of building restoration costs. Approximate costs for a new subdivision would be in the area of:

- Survey \$3000
- Application \$1400
- Registration \$500
- Municipal Plan \$500
- New approach \$5000
- There would be no charge for the re-designation.

Councillor Harpe circulated a letter to Council.

Councillor Harpe advised that the Heritage society has done this process before with historical sites.

**Resolution #CM20130610.1008**

**MOVED BY R. HARPE** that the County of Grande Prairie approve funding to \$6,000 to facilitate the creation of a lot upon receiving Provincial approval to move the Buildings to the proposed lot.

**MOVED BY L. DUECK** to table this motion for more information and commitment from the Provincial Government that they will decertify and re-certify the Ronning House should it be moved back.

**DEFEATED**

**Resolution #CM20130610.1009**

**MOVED BY R. HARPE** that the County of Grande Prairie approve funding to \$6,000 to facilitate the creation of a Lot for Ronning House upon receiving Provincial approval to move the buildings to the proposed lot.

**CARRIED**

**BYLAW 2986 - ROAD USE  
AGREEMENT**

(BYLAWS)

(Issue #20130530005)

Daryl Penner, Resource Specialist was in attendance and presented Bylaw 2986 - Road Use Agreement.

The original Road Use Agreement Bylaw 2974 does not clearly outline and define its purpose and instruction to industry regarding the use and repair of the County road system. Since Bylaw 2974 was passed and further recommendations have been acknowledged, the bylaw has been amended to further explain and encourage industry to comply with County requirements and in doing so will allow for enforcement of the bylaw by administration.

In the current bylaw 2974 it was felt there were omissions that weakened the bylaw and allowed for questions if ever challenged. The omissions have now been added and the new bylaw 2986 is before you for consideration (as per legal consultation).

**Resolution #CM20130610.1010**

**MOVED BY R. HARPE** that Bylaw 2986 to establish the procedure required for obtaining and maintaining Road Use Agreements within the corporate Boundaries of the County of Grande Prairie No. 1 be read a first time.

**CARRIED**

**Resolution #CM20130610.1011**

**MOVED BY H. BULFORD** that Bylaw 2986 be read a second time.

**CARRIED**

**Resolution #CM20130610.1012**

**MOVED BY M. ECKSTROM** that Bylaw 2986 be given consent for third and final reading.

**CARRIED UNANIMOUSLY**

**Resolution #CM20130610.1013**

**MOVED BY M. ECKSTROM** that Bylaw 2986 to establish the procedure required for obtaining and maintaining Road Use Agreements within the corporate Boundaries of the County of Grande Prairie No. 1 be read a third time and finally passed.

**CARRIED**

**GPREP - REGIONAL  
EMERGENCY  
MANAGEMENT BYLAW -  
2987**

(BYLAWS)

(Issue #20130530006)

Arlen Miller and Jennifer Wood were in attendance to present Bylaw 2987.

Bylaw 1472 was created on October 24<sup>th</sup> of 1983, "Mutual Aid in the Event of Peacetime Disaster" was created to support the Peacetime Disaster Mutual Aid Agreement.

The new By-law, 2987, is part of officially creating the Grande Prairie Regional Emergency Partnership (GPREP). One of the final steps of officially forming the GPREP partnership includes the 6 municipalities approving the same by-law and the GPREP Emergency Management Partnership Agreement. This By-law has been developed over numerous meetings with the Regional Emergency Management Committee which is made up of representatives from all 6 municipalities. We have worked with Alberta Emergency Management Agency and obtained legal counsel.

The By-law presented with this report:

- Updates the By-law in accordance with the current Emergency Management Act of Alberta,
- Establishes the various parts of the GPREP partnership, including the Regional Emergency

Management Committee made up of elected officials.

- Gives powers to the Regional Emergency Management Committee to act for the Region when needed.

We have received Ministerial Order A:001/13 authorizing the City of Grande Prairie, the Towns of Beaverlodge, Sexsmith and Wembley, the Village of Hythe, and the County of Grande Prairie to delegate their powers or duties under the *Emergency Management Act* to the Grande Prairie Regional Emergency Partnership. With this Ministerial Order, GPREP will be officially formed once the 6 municipalities all approve and sign the Regional Emergency Management By-law and the Regional Emergency Management Agreement.

### **Legislative Responsibilities**

The Emergency Management Act requires that the local authority:

- a. Appoint an emergency advisory committee
- b. Maintain an emergency management agency
- c. Have a director of emergency management

The Act also enables municipalities, if authorized by a ministerial order, to join a joint committee representing 2 or more local authorities.

### **Strategic Implications**

Work has been ongoing for a number of years to form GPREP, this bylaw is part of the final steps to officially create GPREP and to delegate powers to the partnership.

### **Financial Considerations**

Financial implications include:

- a. The costs of a disaster/emergency event remain the responsibility of the municipality in which the event occurs.
- b. The cost of maintaining the Emergency

Operations Centre is the responsibility of the municipality in which the EOC is maintained. Both the County and City will have an EOC and each will be responsible for the costs of establishing and maintaining their EOC. The primary EOC will alternate yearly between the City and the County.

- c. When activated, municipal staff from the partner municipalities will be involved in manning the EOC.
- d. The Emergency Management Aid Agreement (which will replace the Peacetime Fire and Disaster Mutual Aid agreement from 1983) indicates that the partner municipalities can charge for their services during a disaster/emergency.

### **Staff Implications**

Staff from the partner municipalities will be expected to be involved when the EOC is activated. Individuals for staffing the EOC will be identified and will be called on to attend the EOC. In a large scale disaster event, other staff may be called up on to assist. Those staff will be provided an orientation/training when assigned duties.

### **Community Impact (environment, economic, social, infrastructure, governance)**

A regional approach and the commitment to work together will better enable GPREP to respond to emergencies and disasters.

### **Summary / Conclusion**

Administration recommends that Council gives three readings to By-Law 2987, the Regional Emergency Management By-law.

Councillor Smith advised he would like clarification that the City of Grande Prairie will attend if a Hazmat Emergency takes place.



**Resolution #CM20130610.1014**

**MOVED BY R. HARPE** that Bylaw 2987 to establish a Regional Municipal Emergency Management Committee, Agency and Planning and Coordinating Group be read a first time.

**CARRIED****Resolution #CM20130610.1015**

**MOVED BY M. ECKSTROM** that Bylaw 2987 be read a second time.

**CARRIED****Resolution #CM20130610.1016**

**MOVED BY H. BULFORD** that Bylaw 2987 be given consent for third and final reading.

**DEFEATED**

**GPREP - REGINAL  
EMERGENCY  
MANAGEMENT BYLAW -  
2987 - COMPLIANCE  
MOTIONS REQUIRED**

**(BYLAWS)**

(Issue #20130531008)

If Council passes Bylaw 2987 there are a few items within the Bylaw the County Council will need to address:

1. Currently the committee is called "Grande Prairie Regional Emergency Partnership Committee". Under the Bylaw it is required to put in place a committee to be called the "Regional Emergency Management Committee" (3 and 7A of Bylaw 2987). This committee also requires 1 Council Member and 1 alternate Council member. Currently, we have Council Harold Bulford on Grande Prairie Regional Emergency Partnership Committee. It is asked that Council motion for Council member and an alternate Council member to be named to the "Regional Emergency Management Committee".
2. Currently Bill Rogan is appointed as "Director of Disaster Services". As per the Bylaw 2987 (7f), it is asked to have this appointment renamed to "Director of Emergency Management".
3. Currently we do not have a Deputy Director of Emergency Management. As per Bylaw 2987 (8a), it is asked that Council appoint the Director of

Community Services as Deputy Director.

Alren Miller, Director of Community Services and Jennifer Wood were in attendance to answer any questions Council may have.

**Resolution #CM20130610.1017**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie appoint Councillor Richard Harpe as the alternate Council Member of the Emergency Management Committee.

**CARRIED**

**Resolution #CM20130610.1018**

**MOVED BY H. BULFORD** that the County of Grande Prairie appoint Bill Rogan as Director of the Emergency Management Committee and Arlen Miller, Director of Community Services, as Deputy Director of the Emergency Management Committee.

**CARRIED**

**GPREP - EMERGENCY  
MANAGEMENT  
AGREEMENT**

(BYLAWS)  
(Issue #20130530007)

Jennifer Wood presented the GPREP Emergency Management Agreement will replace the outdated Regional Disasters Services Framework (from Dec 2005). The Regional Disasters Services Framework agreement was between the GPREP members – The County of Grande Prairie, No 1, City of Grande Prairie, Towns of Beaverlodge, Sexsmith, Wembley and Village of Hythe.

The new Agreement presented today is part of officially creating the Grande Prairie Regional Emergency Partnership (GPREP). All 6 partner municipalities will need to pass the same By-law and enter into the Agreement. This Agreement has been developed over numerous meetings with the Regional Emergency Management Committee which is made up of representatives from all 6 municipalities. We have worked with Alberta Emergency Management Agency and obtained legal counsel.

The new Agreement:

Establishes the:

- Regional Emergency Management Committee;
- GPREP Planning and Coordinating Group;
- Regional Emergency Management Agency;
- GPREP Coordinator Position.

Outlines the duties and powers of the Committee, Group, and Agency.

We have received Ministerial Order A:001/13 authorizing the City of Grande Prairie, the Towns of Beaverlodge, Sexsmith and Wembley, the Village of Hythe, and the County of Grande Prairie to delegate their powers or duties under the *Emergency Management Act* to the Grande Prairie Regional Emergency Partnership. With this Ministerial Order, GPREP will be officially formed once the 6 municipalities all approve and sign the Regional Emergency Management By-law and the Regional Emergency Management Agreement (Note: the By-law is also coming forward at the same time under another report).

This agreement will be in effect July 1, 2013.

### **Legislative Responsibilities**

The Emergency Management Act requires that the local authority:

1. Appoint an emergency advisory committee
2. Maintain an emergency management agency
3. Have a director of emergency management

The Act also enables municipalities, if authorized by a ministerial order, to join a joint committee representing 2 or more local authorities.

### **Strategic Implications**

Work has been ongoing for a number of years to

form GPREP, this Agreement is part of the final steps to officially create GPREP and to delegate powers to the partnership.

### **Financial Considerations**

Financial implications include:

1. Despite the partnership, the costs of a disaster/emergency event remain the responsibility of the municipality in which the event occurs.
2. The cost of maintaining the Emergency Operations Centre is the responsibility of the municipality in which the EOC is maintained. Both the County and City will have an EOC and each will be responsible for the costs of establishing and maintaining their EOC. The primary EOC will alternate yearly between the City and the County.
3. When activated, municipal staff from the partner municipalities will be involved in manning the EOC.
4. The Emergency Management Aid Agreement (which will replace the Peacetime Fire and Disaster Mutual Aid agreement from 1983) indicates that the partner municipalities can charge for their services during a disaster/emergency.

### **Staff Implications**

Staff from the partner municipalities will be expected to be involved when the EOC is activated. Individuals for staffing the EOC will be identified and will be called on to attend the EOC. In a large scale disaster event, other staff may be called upon to assist. Those staff will be provided an orientation/training when assigned duties.

### **Community Impact (environment, economic, social, infrastructure, governance)**

A regional approach and the commitment to work together will better enable GPREP to respond to emergencies and disasters.

**Resolution #CM20130610.1019**

**MOVED BY. M. ECKSTROM** that the County of Grande Prairie enter into the GPREP Emergency Management Agreement.

**CARRIED****FIRE MUTUAL AID AGREEMENT**

(BYLAWS)  
(Issue #20130530009)

Arlen Miller and Jennifer Wood presented the Mutual Aid Fire Agreement which is an agreement between the County of Grande Prairie No. 1, Beaverlodge, Wembley, Sexsmith and Hythe. It is the other piece that will replace the Peacetime Fire and Disaster Mutual Aid Agreement from 1983.

This agreement will take effect on July 1, 2013.

Reeve Beaupre thanked Jennifer Wood for her dedication and hard work.

**Resolution #CM20130610.1020**

**MOVED BY H. BULFORD** that the County of Grande Prairie accept the Fire Mutual Aid Agreement.

**CARRIED****GRAVEL FOR THE VALHALLA COMMUNITY CENTER PARKING LOT**

(UNFINISHED BUSINESS)  
(Issue #20130528002)

Herb Pfau, Superintendent of Public Works advised by Memorandum that as per Council's request, the Public Works Department has determined the cost to supply, level and wheel pack 20 loads of gravel for the Valhalla Community Center parking lot to be estimated at \$7,500.00.

A air photo of the site was displayed for Council.

At the May 27, 2013 Council meeting there was a motion made in regards to the use of Councilor Harpe's Divisional Bonding funds to gravel the main

parking lot of the Community Center in Valhalla. It was requested that Public Works investigate the costs for gravel and the necessary equipment to be used for the project and have it brought back to the June 10, 2013 Council meeting.

The Public Work's Department recommends proceeding with Council's direction and that the project be funded from Division 8 bonding funds.

### **Resolution #CM20130610.1021**

**MOVED BY R. HARPE** that the County of Grande Prairie approve the recommendation from the Public Work's Department to gravel the main parking lot of the Community Center in Valhalla and that the funding come from Division 8 bonding funds.

**CARRIED**

### **MONTHLY STATEMENT FOR MARCH 2013**

(NEW BUSINESS)  
(Issue #20130523007)

The monthly report of cash flows, investments, accounts paid and year to date financial transactions versus budget was presented to Council as information.

### **Resolution #CM20130610.1022**

**MOVED BY R. HARPE** that the monthly statement for the County of Grande Prairie No. 1 for the month ending March 31, 2013 be accepted as information.

**CARRIED**

### **2013 OPERATING ASSISTANCE GRANTS**

(NEW BUSINESS)  
(Issue #20130529002)

Rikki Christie, Administrative Assistant advised that the Recreation boards met over the period of April 13, 2013 to May 21, 2013. In total there were 77 applications requesting \$334,417.80 and below is a summary of recommendations from each Recreation Board.

### **Beaverlodge-Elmworth-Huallen Recreation Board:**

The Recreation Board met on May 14, 2013 to distribute \$26,802.00. A motion was passed to submit the following applications for funding approval:

Beaverlodge Boys and Girls Camp Society	\$ 4,000.00
Beaverlodge Senior Citizen Association	\$ 4,000.00
Beaverlodge Skating Club	\$ 4,000.00
Hinton Trail Hall Community Association	\$ 3,000.00
Mountview Curling Rink	\$ 3,802.00
South Peace Centennial Museum Association	\$ 4,000.00
The Beaverlodge Daycare Society	\$ 4,000.00

Also, within the boundaries of the Recreation Board are:

- One indoor ice arena: \$35,290;
- Two curling rinks: \$20,000;
- Four community halls: \$16,000.

Total amount distributed: \$98,092.00

**Clairmont-Bezanson Recreation Board:**

The Recreation board met on May 15, 2013 to distribute \$36,037.00. A motion was passed to submit the following applications for funding approval:

Bezanson Agricultural Society	\$ 7,000.00
Clairmont & District Agricultural Society	\$ 7,000.00
Clairmont Communities in Bloom	\$ 1,725.00
Crystal Creek Recreational Society	\$ 7,000.00
Grande Prairie Lacrosse Association	\$ 1,000.00
Peace Country Thunder	\$ 1,000.00
Clairmont School	\$ 4,656.00
Bezanson School	\$ 4,656.00
Clairmont Seniors Centre	\$ 2,000.00

Also, within the boundaries of this Rec board are:

- One curling rink: \$10,000;
- One arena: \$ 35,290;
- Three community halls: \$12,000.

Total amount distributed: \$93,327.00

**Grande Prairie Area Recreation Board:**

The Recreation Board met on May 21, 2013 to distribute \$36,080.00. A motion was passed to submit the following applications for funding approval:



Camp Tamarack Association	\$ 3,000.00
Game Country Archers	\$ 2,500.00
Grande Prairie & Area Safe Communities	\$ 3,330.00
Grande Prairie Boys' Choir	\$ 3,000.00
Grande Prairie Centaurs Rugby Football Club	\$ 4,000.00
Grande Prairie Curling Club	\$ 3,250.00
Grande Prairie Indoor Playground Society	\$ 2,500.00
Grande Prairie Ski Club	\$ 1,500.00
Nitehawk Alpine Ski Team	\$ 2,000.00
Northern Lights Pony Club	\$ 1,500.00
Wapiti Dunes Development Society	\$ 3,500.00
Wapiti Nordic Ski Club	\$ 3,500.00
Wolverines Wheelchair Sports Association	\$ 2,500.00

Also, within the boundaries of this Rec Board:

- One curling rink: \$10,000;
- One community hall: \$4,000.

Total amount distributed: \$50,080.00

**Hythe-Demmitt-Valhalla Recreation Board:**

The Recreation Board met on April 13, 2013 to distribute \$24,963.00. A motion was passed to submit the following applications for funding approval:

Demmitt Cultural Society	\$ 1,500.00
Hythe & District Agricultural Society	\$ 2,500.00
Hythe & District Recreation Society	\$ 3,000.00
Hythe Athletic Association	\$ 3,000.00
Hythe Curling Club	\$ 2,500.00
Hythe Heritage & Historical Society	\$ 500.00
Hythe Municipal Library	\$ 3,000.00
Lymburn Community Association	\$ 1,500.00
Spring Lake Parent Group	\$ 2,000.00
Valhalla Archery Club	\$ 2,500.00
Valhalla Community School	\$ 1,500.00
Valhalla Recreational Centre	\$ 1,463.00

Also, within the boundaries of this Rec Board:

- One indoor ice arena: \$35,290;
- Pool: \$21,410;
- One curling rink: \$10,000;
- Four community halls: \$16,000.

Total amount distributed: \$ 107,663.00

### **Sexsmith-LaGlace-Teepee Creek Recreation Board:**

The Recreation Board met on May 8, 2013 to distribute \$31,847.00. A motion was passed to submit the following applications for funding approval:

LaGlace Ceramics	\$	500.00
LaGlace School	\$	5,000.00
LaGlace School Grade 5/6	\$	1,323.50
Northern Anarchy Women's Football Club	\$	2,000.00
Robert W. Zahara Public School	\$	3,000.00
Sexsmith Mixed Minor Ball Society	\$	3,000.00
Sexsmith Sabres Boys Football	\$	500.00
Sexsmith Sabres Girls Football	\$	500.00
Sexsmith Shamrocks Bantam Football Club	\$	3,000.00
Sexsmith Vipers Jr. B Hockey Club	\$	1,000.00
Sexsmith Wellness Coalition	\$	1,500.00
St. Mary's Catholic School	\$	3,000.00
St. Mary's Sexsmith School	\$	1,000.00
Teepee Creek Booster Club	\$	4,700.00
Teepee Creek School	\$	500.00
Teepee Creek School Grade 5/6 Class	\$	1,323.50

Also, within the boundaries of this rec board:

- Two indoor ice arenas: \$70,580;
- Two curling rinks: \$20,000 ;
- Two community halls: \$8,000.

Total amount distributed: \$ 130,428

### **Wembley-Dimsdale-Saskatoon Lake Recreation Board:**

The Recreation Board met on May 21, 2013 to distribute \$27,739.00. A motion was passed to submit the following applications for funding approval:

1st Wembley Pathfinders	\$ 3,000.00
Dimsdale Recreational Society	\$ 3,000.00
Helen E. Taylor School	\$ 4,500.00
Town of Wembly FCSS Seniors Fitness Program	\$ 3,000.00
Wembley & District Agricultural Society	\$ 5,000.00
Wembley & District Arts Culture & Historical Society	\$ 1,000.00
Wembley Demolition Derby	\$ 3,239.00
Wembley Elementary School	\$ 5,000.00

Also, within the boundaries of this Rec Board:

- One indoor ice arena: \$35,290;
- Two community halls: \$8,000.

Total amount distributed: \$71,029.00

In total, including operating assistance grant applications, funding for halls, pools and arenas, the funds to be distributed by the County of Grande Prairie is \$550,618.00

The Parks and Recreation Department will prepare and forward the Accounts Payable memos to the Finance Department and will draft letters to all grant applicants.

Reeve Beaupre thanked Ms. Christie for her work and recording of minutes for all Recreation Board meetings as well thanked County Council who sit on these Recreation Boards.

Council advised they would like to see a total of funds distributed to school groups and provide this information to the Minister of Education.

Council requested a Policy review be carried out looking at giving more autonomy to the Recreation Boards.

Councillor Nelson entered the meeting at 2:17 p.m.

**Resolution #CM20130610.1023**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie approve the recommendations submitted by each of the Recreation Boards and disperse the allocated funds.

**CARRIED**

**Resolution #CM20130610.1024**

**MOVED BY M. ECKSTROM** that Administration bring back information from the Recreation Boards for school funding over the last 5 years.

**CARRIED**

**Resolution #CM20130610.1025**

**MOVED BY P. JACOBS** that Administration bring back a Recreation Board Policy update to reflect operational funding; autonomy to distribute all funds.

**CARRIED**

**Resolution #CM20130610.1026**

**MOVED BY P. JACOBS** that the County of Grande Prairie arrange photo opportunities for Recreation Board presentations once funding has been approved.

**CARRIED**

**SUBDIVISION TIME  
EXTENSION  
REQUEST-SE-24-71-7-W6M  
/ FILE NO. 10GP38  
(NEW BUSINESS)  
(Issue #20130530003)**

Approval is requested for the following subdivision time extension request:

File No. **10GP38**  
Legal: **SE-24-71-7-W6M**  
Division: **4**

Date Approval Extended to: **June 25, 2014**  
Recommend: **Third and Final Subdivision  
Endorsement Time Extension**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20130610.1027**

**MOVED BY S. NELSON** that the County of Grande Prairie approve the subdivision endorsement time extension for SE 24-71-7-W6M to June 25, 2014.

**CARRIED**

**SUBDIVISION TIME  
EXTENSION REQUEST -  
SE-10-71-10-W6M / FILE  
NO. PLSUB20120130**

(NEW BUSINESS)  
(Issue #20130530004)

Approval is requested for the following subdivision time extension request:

File No. **PLSUB20120130**

Legal: **SE-10-71-10-W6M**

Division: **6**

Date Approval Extended to: **May 31, 2014**

Recommend: **First Subdivision Endorsement  
Time Extension**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20130610.1028**

**MOVED BY L. DUECK** that the County of Grande Prairie approve the subdivision endorsement time extension request for SE 10-71-10-W6M to May 31, 2014.

**CARRIED**

**MONTHLY REPORT ON  
DINOSAUR FUND RAISING  
AND DINOSAUR MUSEUM  
CONTRACT**

(NEW BUSINESS)  
(Issue #20130610001)

**Resolution #CM20130610.1029**

**MOVED BY M. ECKSTROM** that Brain Brake, Executive Director, of the Philip J. Currie Dinosaur Museum give a monthly update on Dinosaur fundraising to County Council.

**CARRIED**

## Dinosaur Museum Contract

Councillor Smith asked if the Dinosaur Museum contract had been signed with PCL and if an Opt Out Clause was included. Mr. Smith also asked who the earth moving sub-contractor was.

Bill Rogan, CAO advised that yes the contract has been signed and provided some background on the the sub-contractor for dirt, Kitchton Contracting Ltd. Mr. Rogan further advised that an Opt Out Clause and has been included in the contract as drafted by the County's Legal Advisers.

Councillor Harpe requested information on what Council motion the contract was signed? He researched the May 27th motions due to urgency to proceed with the excavating at the Museum site. The successful passing of the Borrowing Bylaw was to allow for the signing of the contract but this was not passed so there was no authority to sign the contract. Councillor Harpe was enquiring where the authority to sign was.

Mr. Rogan advised that later on in the meeting on May 27, 2013 he questioned if it was Council's direction to proceed and from Council's discussion understood it was.

Considerable discussion took place around a motion must be in place before signing a contract and the concern expressed a motion not being in place prior to signing with PCL.

**MOVED BY S. NELSON** that direction was given by County Council to enter into an agreement with PCL which included an Opt out Clause and move forward on the project as discussed on the minutes of May 27, 2013.

Considerable discussion took place on the following:

- specific clarification to move forward and sign the contract with PCL;
- Discussion on the May 27, 2013 minutes approved this morning was reviewed;
- Rescinding Councillor's Nelson's motion. Councillor Nelson advised she would not rescind her motion;
- Concerns with a signed agreement without a motion;
- date of signing of contract;

**Resolution #CM20130610.1030**

**MOVED BY M. ECKSTROM** to table Councillor Nelson's Motion until legal opinion can be obtained on the clarity and intent of the motion.

**DEFEATED**

Further discussion took place on legal advice provided.

Councillor Eckstrom requested a recorded vote.

Councillor Nelson advised she would revise her motion and include reference of the May 27, 2013 minutes.

Further discussion took place on Councillor Nelson's motion.

**Resolution #CM20130610.1031**

**MOVED BY R. HARPE** to table the motion until a legal opinion is received.

**TABLED**

Bill Rogan, CAO left the meeting at 3:08 p.m. to obtain legal opinion.



**FAMILY CARE CLINIC**

(NEW BUSINESS)

(Issue #20130610002)

Councillor Smith reported on the Family Care Clinic. He advised there has been no reply regarding the application in Clairmont.

Councillor Smith provided Council with information on 24 identified FCC locations for Family Care Clinics and an excerpt from the Hythe Headliner newspaper regarding the Beaverlodge Municipal Hospital.

Discussion took place on the Beaverlodge Municipal Hospital.

**Resolution #CM20130610.1032**

**MOVED BY P. JACOBS** that the County of Grande Prairie write a letter to Alberta Health Services (AHS), the Minister of Infrastructure and copy the local MLA's in regards to the lack of consultation and level of health care services available to the rural communities in West County.

**CARRIED****REGIONAL LOCAL GOVERNMENT LEADERSHIP FORUMS**

(WORKSHOPS, CONFERENCES, SEMINARS)

(Issue #20130527005)

Preliminary information from Linda Davies at SLGM (Society of Local Government Managers of Alberta) on upcoming training opportunities for elected officials, CAO's, managers and staff.

**The Grande Prairie session is scheduled for October 1, 2013**, and is to be facilitated by Dr. Gordon McIntosh, President, Local Government Leadership Institute.

Registration prior to September 17, 2013 is \$250 plus GST and \$275 after.

Administration to place in Council's calendars.

**AB FOREST PRODUCTS ASSOCIATION ANNUAL GENERAL MEETING & CONFERENCE**

This conference provides an opportunity for forest industry representatives, senior government officials, and key stakeholders to meet, network

(WORKSHOPS, CONFERENCES, SEMINARS)  
(Issue #20130527007)

and attend information sessions.

The Alberta Forest Products Association (AFPA) 2013 Annual General Meeting and Conference is being held at the Fairmont Jasper Park Lodge, September 25-27, 2013.

The tentative Agenda was provided.

This AGM and conference does conflict with the 2013 Rural Libraries Conference being held in Grande Prairie, September 26 & 27.

Administration to place in Council's calendars.

**Resolution #CM20130610.1033**

**MOVED BY S. NELSON** that those members of County Council that wish to attend, the Alberta Forest Products Association Annual General Meeting and Conference, September 25-27, 2013 at the Fairmont Jasper Park Lodge, may attend.

**CARRIED**

**PEACE LIBRARY SYSTEM  
RURAL LIBRARIES  
CONFERENCE**

(WORKSHOPS, CONFERENCES, SEMINARS)  
(Issue #20130527008)

The *Dare to Dream* Rural Libraries Conference will be held September 26 & 27, 2013 at the Pomeroy Hotel and Conference Centre in Grande Prairie.

The agenda, information about the speakers and registration forms have been provided.

**THANK YOU FROM  
ROTARY CLUBS FOR  
SPECIAL OLYMPICS BID  
2015**

(INFORMATION ITEMS)  
(Issue #20130522001)

Correspondence was received from Ms. Holly Sorgen, President of the Swan City Rotary Club thanking County Council for their recent letter of support for the Rotary Club's bid application to host the 2015 Special Olympics. Ms. Sorgen advised that their bid was successful.

Council discussed adding this 2015 Special Olympics Committee to the upcoming Organizational meeting in October.

**INFORMATION**

**Resolution #CM20130610.1034**

**MOVED BY S. NELSON** that the County of Grande Prairie appoint a member of County Council, at the October Organization meeting, to be part of the organizing committee for the 2015 Alberta Winter Special Olympics that the Grande Prairie Region will be hosting in the Winter of 2015.

**CARRIED**

**BUILDING EXPANSION COMMITTEE MINUTES**

(INFORMATION ITEMS)  
(Issue #20130523011)

Council requested these minutes come in a more timely manner.

It was noted that the last meeting will be June 25th here and then the Building Expansion meetings will be in the Community Services Building (CSB).

**INFORMATION**

**SEXSMITH SEED CLEANING PLANT ANNUAL CUSTOMER APPRECIATION BARBEQUE**

(INFORMATION ITEMS)  
(Issue #20130527001)

Invitation to Councillors from Sheldon Shura, Manager, on behalf of The Board of Directors of the Sexsmith Co-operative Seed Cleaning Plant, to the upcoming barbeque at noon on Wednesday, June 19, 2013.

**INFORMATION**

**BEZANSON STATION THANK YOU**

(INFORMATION ITEMS)  
(Issue #20130527002)

A thank you card to the County of Grande Prairie for the support of the skating rink.

"We are thrilled to have secured the funding for phase two and your assistance is much appreciated."

**INFORMATION**

**ALBERTA EDUCATION MINISTER RESPONSE TO LETTER**

(INFORMATION ITEMS)  
(Issue #20130527003)

An acknowledgement from Minister Jeff Johnson of the April 10, 2013 County letter that outlined the County of Grande Prairie's responsibilities for the Hamlet of Clairmont and the anticipated growth in

this community, the collaboration between the County and the Peace Wapiti School Division and the substantial growth that is occurring in the Grande Prairie region.

## INFORMATION

### PEACE LIBRARY SYSTEM 2012 ANNUAL REPORT

(INFORMATION ITEMS)  
(Issue #20130527009)

Letter and enclosures from Veronica Bliska, Chair, and Linda Duplessis, Director, Peace Library System.

The letter and May 11, 2013 Board Meeting Highlights are attached. Municipalities and member libraries were thanked for their cooperation in providing excellent library service in their communities.

The Peace Library System's 2012 Annual Report (printed brochure) will be distributed to Council members.

The Peace Library System's 2012 Audited Financial Statements for Year Ended December 31, 2012, will be filed.

## INFORMATION

### ALBERTA TRANSPORTATION - RE: 2013 TRANSPORTATION GRANT PROGRAMS

(INFORMATION ITEMS)  
(Issue #20130603004)

#### Resolution #CM20130610.1035

**MOVED BY S. NELSON** that the County of Grande Prairie write a letter to the Minister of Alberta Transportation, Honorable Ric McIver with copies to MLA Everett McDonald, Grande Prairie-Smoky and MLA Honourable Wayne Drysdale, Grande Prairie-Wapiti in regards to the funding provided to the County of Grande Prairie through Municipal Transportation Grants noting that no inflationary increases had occurred to this grant in several years.

**CARRIED**

Correspondence was received from the Minister of Alberta Transportation on May 17, 2013 advising County Council of the Alberta Government grant funding that will be provided to the County under the following 2013 Transportation grant programs:

- Basic Municipal Transportation Grant (BMTG) in the amount of \$1,020,976;
- Federal Gas Tax Fund in the amount of \$1,002,528.

## INFORMATION

### MONTHLY REPORT ON DINOSAUR FUND RAISING AND DINOSAUR MUSEUM CONTRACT

(NEW BUSINESS)  
(Issue #20130610001)

Mr. Rogan returned at 3:37 p.m. after obtaining legal opinion on Councillor Nelson's motion.

Councillor Nelson accepted the legal opinion and revised her motion.

Councillor Eckstrom advised she requested a recorded vote on Councillor Nelson's motion.

### Resolution #CM20130610.1036

**MOVED BY S. NELSON** that for the purposes of providing clarity, the intent of Resolution #CM20139527.1012 passed on May 27<sup>th</sup>, 2013, was to authorize Administration to remove the condition included in the signed contract with PCL, which referred to a successful borrowing bylaw, to authorize the use of \$5 million dollars of reserve funds for the project and to obtain an amendment to that contract to include a termination for convenience clause and to the extent necessary, those actions by administration are retroactively approved.

**Votes:**

**In Favour:** Leanne Beaupre, Ross Sutherland, Harold Bulford, Lois Dueck, Pat Jacobs, Sharon Nelson

**Opposed:** Brock Smith, Mary Ann Eckstrom, Richard Harpe

**CARRIED**

## **DINOSAUR UPDATE**

(Issue #20130610008)

There was discussion on a Development Permit application error for lot location of the Phillip J. Currie Dinosaur Museum. Council was advised this issue is in the process of being clarified by the Town of Wembley.

### **Resolution #CM20130610.1037**

**MOVED BY R. SUTHERLAND** that the meeting was recessed at 3:47 p.m. for a 5 minute break.

**CARRIED**

The meeting was reconvened at 3:55 p.m.

## **IN CAMERA ITEMS**

### **Resolution #CM20130610.1038**

**MOVED BY L. DUECK** that the meeting go In Camera at 3:55 p.m.

**CARRIED**

### **Resolution #CM20130610.1039**

**MOVED BY S. NELSON** that the meeting come out of In Camera at 4:14 p.m.

**CARRIED**

## **COUNCILLOR, COMMITTEE AND DEPARTMENT REPORTS**

### **Resolution #CM20130610.1040**

**MOVED BY R. HARPE** that Councillor, Committee and Department Reports be moved to the next Council meeting on June 17, 2013.

**CARRIED**

Councillor Eckstrom discussed the hiring of the Economic Development Officer.

**Resolution #CM20130610.1041**

**MOVED BY B. SMITH** that the County of Grande Prairie write a letter to the City of Grande Prairie asking them to direct their planning staff to provide us with a Land Use Consumption Report as per the IDP.

**CARRIED**

Discussion on the IDP took place. Director of Planning, John Simpson will provide information on a future agenda.

Reeve Beaupre advised she received a letter from Alberta Environment and Sustainable Resource Development regarding a stop order placed on the River Stone Golf Course & Campground on SE 27-74-2-W6M and NE 27-74-2-W6M regarding the lack of a water withdrawal license.

**ADJOURNMENT**

**Resolution #CM20130610.1042**

**MOVED BY R. HARPE** that the meeting adjourn at 4:23 p.m.

**CARRIED**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2013.

Reference # \_\_\_\_\_

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REEVE

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COUNTY ADMINISTRATOR