



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

May 6, 2013 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, May 06, 2013

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Council Chambers

MINUTES

ATTENDANCE

Present were:

Chief Administrative Officer

- Bill Rogan

County Council

- Brock Smith
- Harold Bulford
- Leanne Beaupre
- Lois Dueck
- Mary Ann Eckstrom
- Pat Jacobs
- Richard Harpe
- Ross Sutherland
- Sharon Nelson

Directors Group

- Arlen Miller
- Herb Pfau
- John Simpson

Legislative Services

- Sheryle Runhart

Recording Secretary

- Shannon Baird

ADOPTION OF AGENDA

Resolution #CM20130506.2001

MOVED BY M. ECKSTROM that the County of Grande Prairie approve the agenda for May 6, 2013 Council

Meeting (2013/05/06) as presented with the following additions:

- Include with Item 9.4 - Family Care Clinic Expression of Interest Letter;
- In Camera Item - Councillor Smith;
- In Camera Item - Councillor Sutherland;
- In Camera Item - Councillor Nelson;
- Item 9.8 Road Levies and Charges.

CARRIED

ALBERTA LAW ENFORCEMENT RESPONSE TEAM PRESENTATION

(PRESENTATIONS AND
INTRODUCTIONS)
(Issue #20130424007)

Arlen Miller, introduced the RCMP members Sergeant Jason Gibson and Constable John Lamming from the Alberta Law Enforcement Response Team (ALERT). Sergeant Gibson and Constable Lamming provided Council with an overview of the the local ALERT. The local unit, which has been in operation for 3 years, brings together all Alberta's various integrated policing units to strategically disrupt and dismantle serious organized crime.

Discussion took place on the following:

- organized crime classification. It was advised that organized crime is 3 or more individuals working together to profit from crime;
- drug trafficking;
- Funding responsibility for ALERT;
- status of convictions with arrests being made;
- Fine revenue from convictions.

Sergeant Gibson and Constable Lamming left the meeting at 10:37 a.m.

STAFF INTRODUCTION & ENFORCEMENT QUARTERLY REPORTS

(PRESENTATIONS AND
INTRODUCTIONS)
(Issue #20130430003)

Stu Rempel, Superintendent of Regional Enforcement Services introduced, Darryl Haugen as the new Animal Control Bylaw Officer for the County of Grande Prairie.

Superintendent Rempel, Sergeant Stuart Fry, RCMP Corporal Myles Peckham and RCMP Staff Sergeant Kelly Kokesch presented Council the 2013 first quarter report for the County's Regional Enforcement Services, RCMP Enhanced Policing Unit, and RCMP Grande Prairie / Beaverlodge Rural Detachments were in attendance to present their 2013 first quarter reports.

Sergeant Stuart Fry presented the Regional Enforcement Services First Quarter report and highlighted a total of 539 violation tickets were issued in the first quarter of 2013. There were 447 calls for service.

Sergeant Fry left the meeting at 10:56 a.m.

Corporal Peckham, RCMP Enhanced Policing Unit, presented his departments First Quarter report and highlighted 256 traffic and safety violation tickets were issued in the first quarter of 2013.

Corporal Peckham left the meeting at 11:03 a.m.

Staff Sergeant Kokesch, Grande Prairie Rural / Beaverlodge RCMP Detachments, presented the 2013 first quarter report and highlighted RCMP members responded to 1151 calls for service including 220 traffic collisions. A total of 185 charges were issued. Beaverlodge members responded to 720 service calls. A total of 571 charges were issued.

Discussion took place around staffing of Enhanced members and a Bullying Bylaw.

Staff Sergeat Kokesch left the meeting at 11:17 a.m.

MINUTES APPROVAL

Resolution #CM20130506.2002

MOVED BY S. NELSON to approve the minutes for the April 18, 2013 BUDGET MEETING (2013/04/18) as presented.

CARRIED

BYLAW 2978 PROCEDURAL BYLAW

(BYLAWS)
(Issue #20130424006)

This Bylaw was presented to Council April 8, 2013. It had been requested that the Bylaw be amended to reflect a time of 6:00 pm to introduce a resolution when the meeting is expected to continue. In the previous bylaw the time was 4:00 p.m.

Administration also requested that the Bylaw be amended to reflect the elected official term of office from 3 years to 4 years, in keeping with the amendment to the Local

Authorities Election Act.

Resolution #CM20130506.2003

MOVED BY M. ECKSTROM that Bylaw 2978 to provide for the guidance and regulations of the proceedings of the County of Grande Prairie's Council meetings be read a first time.

CARRIED

Resolution #CM20130506.2004

MOVED BY R. SUTHERLAND that Bylaw 2978 be read a second time.

CARRIED

Resolution #CM20130506.2005

MOVED BY P. JACOBS that consent be given for third and final reading of Bylaw 2978.

DEFEATED

**ANNEXATION
LETTER FROM
MAYOR GIVEN TO
REEVE BEAUPRE**

(UNFINISHED BUSINESS)
(Issue #20130503003)

Bill Rogan, CAO spoke on the letter received from Mayor Bill Given, City of Grande Prairie to Reeve Leanne Beaupre dated April 15, 2013 regarding Short Term Area Negotiation of Agreement.

Mr. Rogan advised that there have been no updates from the City of Grande Prairie regarding open house dates or when the City will be submitting their application to Municipal Affairs.

Councillor Eckstrom advised that residents want to know where the County stands now on Annexation and how the County is supporting the residents.

Reeve Beaupre advised that through the media she advised ratepayers that any questions they may have to contact the Planning department.

Director of Planning, John Simpson advised that the City of Grande Prairie will be holding open houses May 27th and 28th.

**LOCAL
IMPROVEMENT FOR
WATER SERVICES**

Nick Lapp, Senior Planner, advised that the County has received a petition for Local Improvement to install municipal water services within the SW-34-70-06-W6M.

**112 STREET;
TENDER AWARD**

(UNFINISHED BUSINESS)
(Issue #20130429005)

The petition has been validated and the Local Improvement Process has been undertaken.

Bylaw 2975 authorized proceeding with the Local Improvement. The project involves installation of a water line connecting to existing services and running through the SW-34-70-06-W6M to service three parcels. Two bids have been received and provided to Council for information.

Administration recommends as per the recommendation of the County's Engineering Consultant, that the County award the contract to complete the local improvement for water services at 112 Street to Westcan Tel with the low bid of \$128,050.90.

Resolution #CM20130506.2006

MOVED BY S. NELSON that the County of Grande Prairie award the contract for local improvement to install water services within the SW 34-70-06-W6M to Westcan Tel for their low bid of \$128,050.90.

CARRIED

**RANGE ROAD #54
AND RANGE ROAD
#70 SURFACING
PROJECTS**

(UNFINISHED BUSINESS)
(Issue #20130503002)

Bill Rogan, CAO, advised that Range Road #54 and Range Road #70 are two surfacing road projects that have been held up during mediation discussions and given the lateness of the season are being brought forward to see if Council wishes to proceed on them.

A Borrowing Bylaw will need to be created and brought back quickly if Council wishes to proceed. Mr. Rogan advised Administration is looking for direction for these surfacing projects.

Resolution #CM20130506.2007

MOVED BY R. HARPE that the County of Grande Prairie prepare a Borrowing Bylaw to complete the portion of Range Road #54 that may be annexed into the City of Grande Prairie as well as bring back the last minutes from the Mediation meeting with the City of Grande Prairie regarding discussion around Range Road #54.

Votes:

In Favour: Harold Bulford, Leanne Beaupre, Pat Jacobs, Richard Harpe, Ross Sutherland, Sharon Nelson

Opposed: Brock Smith, Lois Dueck, Mary Ann Eckstrom

CARRIED

Considerable discussion took place around the following:

- Budget is just less than \$2,000,000.00 for 2 miles and 1 mile is being annexed into the City of Grande Prairie;
- Road Reserve funding;
- Borrowing funds to pass debenture onto the City of Grande Prairie;
- Process for advancing projects in mediation;
- Recovering funds.

Mr. Rogan provided background on Range Road #70. This road was a priority 2 and has gone unfunded. If annexed by the City of Grande Prairie the City may assume the costs and if it doesn't fall to the City this coming year, the County would pay that portion of the debenture. Mr. Rogan was looking for direction from Council if they wish to advance the 2 miles of paving.

Councillor Nelson enquired if the County paves Range Road #70 will we be compensated once it is annexed? Mr. Rogan advised that the City may take the debenture but not the portion the County has paid cash for.

Discussion took place around annexed roads and costs.

Resolution #CM20130506.2008

MOVED BY R. SUTHERLAND that the County of Grande Prairie complete a Borrowing Bylaw for the first 3.2 kilometers of Range Road #70 going north of Highway 43 and bring back information from the last mediation meeting and background regarding discussion on Range Road #70.

Herb Pfau, Superintendent of Public Works advised that Range Road #70 was on the Resource Road List a

number of years ago but did not make it through the budgeting process at Alberta Transportation for their share.

Votes:

In Harold Bulford, Leanne Beaupre, Pat Jacobs,

Favour: Ross Sutherland, Sharon Nelson

Opposed: Brock Smith, Lois Dueck, Mary Ann Eckstrom, Richard Harpe

CARRIED

Resolution #CM20130506.2009

MOVED BY M. ECKSTROM that the meeting recess at 11:58 a.m.

CARRIED

The meeting reconvened at 1:43 p.m.

**FAMILY CARE
CLINIC COMMITTEE
TERMS OF
REFERENCE**

(UNFINISHED BUSINESS)
(Issue #20130430004)

Brock Smith advised the Family Care Clinic Committee has met and created a Terms of Reference for Council consideration and has been provided for review. This Terms of Reference has been reviewed by M.L.A Everett McDonald who has encouraged the Family Care Clinic Committee to move forward with this initiative.

Resolution #CM20130506.2010

MOVED BY B. SMITH that the County of Grande Prairie accepts the Terms of Reference for the Family Care Clinic Committee as presented.

CARRIED

**FAMILY CARE
CLINIC LETTER OF
INTEREST**

Councillor Brock Smith provided a draft copy of the Family Care Clinic Letter of Interest addressed to the Honorable Minister Fred Horne, Minister of Health, to consider the plan for a Family Care Clinic in the Hamlet of Clairmont.

Councillor Smith advised a meeting was held at the Community Services Building and thanked Arlen Miller, Director of Community Services, Kathleen Turner, FCSS Director and Anita Richardson, Customer Services Representative for their excellent help in developing the Family Care Clinic Letter of Interest.

Resolution #CM20130506.2011

MOVED BY S. NELSON that the County of Grande Prairie accepts the Family Care Clinic Letter of Interest addressed to the Minister of Health, Honorable Fred Horne as recommended by MLA, Everett McDonald.

CARRIED

**MIGHTY PEACE
DAY 2013**

(UNFINISHED BUSINESS)
(Issue #20130430007)

The Mighty Peace Youth Society presented to Council on April 22nd, 2013 on their mission and activities, as well on the upcoming Mighty Peace Day on October 1st, 2013 that is being hosted in the Peace Country.

Tegwyn Curtis and Emma Chrenek had requested \$5000.00 in funding from Council to go towards the expenses for Mighty Peace Day. Council requested that they would like to see a budget with revenue and expenses for the project before they considered funding.

Gord Chrenek has now submitted the budget as well as sponsorship opportunities for Council's consideration.

Resolution #CM20130506.2012

MOVED BY M. ECKSTROM that the adult organizers of the Might Peace Day 2013 come in to speak to the budget and answer questions County Council has.

CARRIED

**PHILIP J. CURRIE
DINOSAUR
MUSEUM PROJECT
COORDINATOR**

(UNFINISHED BUSINESS)
(Issue #20130501001)

Bill Rogan advised by memorandum that with the recent decision by Council to proceed with the Philip J. Currie Dinosaur Museum Project, a need was identified to have an individual laise with the Project Manager and Architect and coordinate the work required of the Building Committee.

Council had agreed that while Philip J. Currie Dinosaur Initiative (PCDI) Executive Director, Brian Brake had coordinated the efforts to bring the project to the tender stage, his first commitment needed to be to fundraising for the Project and his time to fundraise not be limited by commitments to coordinating the Building Committees work.

Council directed Administration to identify an individual either internally or externally to act as Construction Coordinator for the Currie Museum Project.

Mr. Rogan has met with the County representatives on the Building Committee to review expectations of them for the position.

While he would like to say there is staff available internally to "Act" in the position current workloads do not allow for it as any staff member assigned would need to be "back filled" keeping in mind staff are still involved with the Sportsplex and I.T. / Public Works Building Projects ongoing.

Council advised it is premature to hire now until a borrowing bylaw is passed.

Discussion took place on funding for this position.

Resolution #CM20130506.2013

MOVED BY S. NELSON that the County of Grande Prairie hire a Construction Coordinator for the Philip J. Currie Dinosaur Museum through an external hire.

MOVED BY M. ECKSTROM to amend Councillor Nelson's motion that the individual not be hired until after the Borrowing Bylaw is passed.

Councillor Nelson advised this is not a friendly amendment.

Discussion took place around the Borrowing Bylaw and if this Bylaw does not pass the construction is put on hold and is brought back to Council.

Voting took place on Councillor Eckstrom's amendment.

DEFEATED

Resolution #CM20130506.2014

Voting returned to Councillor Nelson's main motion.

MOVED BY S. NELSON that the County of Grande Prairie hire a Construction Coordinator for the Philip J. Currie Dinosaur Museum through an external hire.

Votes:

In Favour: Brock Smith, Harold Bulford, Lois Dueck, Pat Jacobs, Richard Harpe, Ross Sutherland, Sharon Nelson

Opposed: Leanne Beaupre, Mary Ann Eckstrom

CARRIED

**CONSTRUCTION OF
PHILIP J CURRIE
DINOSAUR
MUSEUM - LEED
COMMISSION**

(UNFINISHED BUSINESS)
(Issue #20130503001)

Bill Rogan, CAO advised that there has been discussion around the LEED commission for the new Philip J Currie Dinosaur Museum. The Philip J Currie Dinosaur Museum Building Committee requests direction from Council on the LEED commission.

The original intent was to implement LEED Silver. With financial restraints regarding this project there would be a savings if the direction was not to proceed with the LEED commission.

The Building Committee is in attendance to speak to the LEED commission and to answer Council's inquiries.

Council was provided a LEED Silver Building Rating System as well as a note from Brian Brake, Executive Director for the Philip J Currie Dinosaur Museum regarding LEED certification, commissioning and associated costs.

Mr. Brake explained that Silver LEED requires 50 points and if the County accepts all \$172,000 LEED related savings it would not be able to achieve LEED Silver. LEED Silver cannot be obtained after construction is complete as you must identify from the planning stages until completion that LEED was being sought. Mr. Rogan advised that the Building Committee did not feel comfortable making this decision therefore it is before Council.

Discussion took place on LEED designation on the building of the Clairmont School.

Considerable discussion took place around LEED certification.

Resolution #CM20130506.2015

MOVED BY R. HARPE that the County of Grande Prairie realize savings of approximately \$172,000.00 by not proceeding with the 50 points LEED standards but to continue with the electrical and mechanical components that shadow LEED Silver Standards to benefit from those savings.

CARRIED

ROAD LEVIES

Councillor Nelson advised she was contacted by a developer enquiring when road levies are applied? John Simpson, Director of Planning commented that road levies come into effect when the subdivision is endorsed. Historical records are in place to show this. The County of Grande Prairie notified the development community and the public. 6 month notice was given advising the increase in road levies. A deadline of November 1, 2012 to get endorsed was granted and after this time the new levies took affect.

**SUBDIVISION TIME
EXTENSION
REQUEST -
SE-21-73-9-W6M -
FILE NO. 09GP54**

(NEW BUSINESS)
(Issue #20130429001)

Approval is requested for the following subdivision time extension requests:

File No.: 09GP54 (09160)
Legal: SE-21-73-9-W6M
Name: Ross Kevin Thiessen
Division: 8

Date Approval Extended to: August 21, 2013
Recommend: Second, Third and Final Extension Approval

The applicant is requesting the subdivision endorsement time extensions in order to fulfill the conditions of approval that applies to this subdivision application.

SUBDIVISION TIME

Approval is requested for the following subdivision time

**EXTENSION
REQUEST -
NW-21-71-3-W6M -
FILE NO. 10GP14**

(NEW BUSINESS)
(Issue #20130429003)

extension request:
File No.: 10GP14 (09086)
Legal: NW-21-71-3-W6M
Name: Merle James Morrison
Division: 1
Date Approval Extended to: May 7, 2014
Recommend: Third and Final Extension Approval

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies this subdivision application.

**SUBDIVISION TIME
EXTENSION
REQUEST -
SE-31-72-3-W6M -
FILE NO. 11GP13**

(NEW BUSINESS)
(Issue #20130429004)

Approval is requested for the following subdivision time extension request:

File No.: 11GP13 (11023)
Legal: SE-31-72-3-W6M
Name: Bruce and Helen Fenton
Division: 1

Date Approval Extended to: May 18, 2014
Recommend: Second Extension Approval

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION TIME
EXTENSION
REQUEST -
SE-21-73-9-W6M -
FILE NO. 09GP54**

(NEW BUSINESS)
(Issue #20130429001)

Resolution #CM20130506.2016

MOVED BY R. HARPE that the County of Grande Prairie approved the Subdivision Time Extension Requests for the following subdivisions:

1. SE-21-73-9-W6M - File No. 09GP54 (09160) - August 21, 2013;
2. NW-21-71-3-W6M - File No. 10GP14 (09086) - May 7, 2014;
3. SE-31-72-3-W6M - File No. 11GP13 (11023) - May 18, 2014.

CARRIED

**PROPOSED WATER
LINE EXTENSION:**

Nick Lapp presented the Proposed Water Line Extension for Sandy Ridge, Lawra Estates and Jersey Meadows.

**SANDY RIDGE,
LAWRA ESTATES,
JERSEY MEADOWS**

(NEW BUSINESS)
(Issue #20130429006)

Mr. Lapp advised that the County has been approached by a local developer / landowner regarding the potential for cost sharing the installation of water services to Jersey Meadows country residential subdivision located east of the City of Grande Prairie. An alignment has been proposed (and provided to Council for information) which would extend through Sandy Ridge Estates. The Developer has requested that the County consider cost sharing the construction of the project by funding the portion of water line extending through Sandy Ridge. Estimates for the cost of this portion of the project were provided to Council for review. A portion of the costs could be recovered through landowners with property adjacent to the proposed line connecting. Through past public consultations, a number of landowners in this area have expressed an interest in connecting to municipal water services. Council was provided a map outlining the location of these interested landowners. The proposed water line has been oversized to accommodate further growth in the area. This would create a larger benefiting area that could contribute to the construction costs of the water line in the future as the network is expanded.

Mr. Lapp further advised that the estimated cost for construction of the water line through Sandy Ridge estates is \$325,390.00. This amount could be funded from the Infrastructure Reserve. Project management would be handled by the Developer with construction award being handled through normal tender process.

Discussion took place on the following:

- Proposal is for water only;
- High pressure water line;
- Water Recovery Reserve;
- To subdivide, Provincial requirement for sewage would have to be met;
- Wells;
- Water hook up requirements and conditions be the same for all subdivisions this applies too.

Resolution #CM20130506.2017

MOVED BY M. ECKSTROM that the County of Grande Prairie approve to proceed with providing funding for the project from the Water Debt Repayment Reserve with project management to be handled by the Developer and all construction work to be awarded through the appropriate normal tender process.

MOVED BY R. SUTHERLAND to amend Councillor Eckstrom's motion that the conditions to connect that presently exist for the West Aquatera Waterline exist in the system being considered for Sandy Ridge, Lawra Estates, and Jersey Meadows.

Councillor Eckstrom advised this was not a friendly amendment.

Votes:

In Harold Bulford, Pat Jacobs, Ross Sutherland,

Favour: Sharon Nelson

Opposed: Brock Smith, Leanne Beaupre, Lois Dueck,
Mary Ann Eckstrom, Richard Harpe

DEFEATED

Resolution #CM20130506.2018

Voting returned to Councillor Eckstrom's main motion.

MOVED BY M. ECKSTROM that the County of Grande Prairie approve to proceed with providing funding for the project from the Water Debt Repayment Reserve with project management to be handled by the Developer and all construction work to be awarded through the appropriate normal tender process.

Votes:

In Brock Smith, Harold Bulford, Leanne Beaupre,

Favour: Lois Dueck, Mary Ann Eckstrom, Pat Jacobs,
Richard Harpe, Sharon Nelson

Opposed: Ross Sutherland

CARRIED

**ONE (1)
MULTIPURPOSE**

Don Maisonneuve, Procurement Specialist and Arlen Miller, Director of Community Services were in attendance

**WILDLAND URBAN
INTERFACE
RESPONSE UNIT
RFT**

(NEW BUSINESS)
(Issue #20130501008)

and advised by memorandum that due to the specific requirements for one (1) multipurpose Wildland Urban Interface Response Unit (Rural Fire Engine) a Request for Tender (RFT) for technical services was sent out and the selection was heavily weighted to price.

The RFT was issued on April 10, 2013 and closed on April 26, 2013 at 4:00 pm. One (1) response was received and the submission was evaluated by the County Fire Services. The tender for the “One (1) Multipurpose Wildland Urban Interface Response Unit” was subject to the provisions of the: Agreement on International Trade (AIT) and New West Partnership Trade Agreement (NWPTA).

The quotation received was from **WFR Wholesale Fire & Rescue Ltd.** in the amount of **\$358,795.57 US Funds** for one (1) multipurpose Wildland Urban Interface Response Unit (Rural Fire Engine). This tender bid met all requirements reviewed by the County Fire Services and under the approved budget of **\$375,000.** (Approx. \$10,680.00 net under budget taking into account the US Exchange Rate).

Resolution #CM20130506.2019

MOVED BY M. ECKSTROM that the County of Grande Prairie accepts Fire Services (on behalf of Community Services) recommendation, awarding the RFT to **WFR Wholesale Fire & Rescue Ltd.** for their proposed amount of **\$358,795.57 US Funds** for one (1) multipurpose Wildland Urban Interface Response Unit (Rural Fire Engine) as per the requirements of the “Multipurpose Wildland Urban Interface Response Unit (Rural Fire Engine)” – RFT.

MOVED BY R. HARPE to table this motion until Administration can bring back further information on PDF Specifications.

TABLED

**EMERGENCY
PREPAREDNESS
WEEK**

(NEW BUSINESS)

May 5 - 12, 2013 is National Emergency Preparedness Week.

(Issue #20130429002)

Community Services is undertaking a number of initiatives to draw attention to this important issue.

FCSS will be distributing emergency preparedness magnets through the local libraries and will have an article in the local newspapers as well, providing residents with tips and information.

Fire Services plans to have a staff member on local radio stations during the week giving tips as well.

Resolution #CM20130506.2020

MOVED BY M. ECKSTROM that the May 5 - 12, 2013 be Proclaimed as Emergency Preparedness Week in the County of Grande Prairie No. 1.

CARRIED

PROCLAMATION - SENIORS' WEEK JUNE 3-9, 2013

(NEW BUSINESS)
(Issue #20130501011)

Alana DeLong, Chair of the Seniors' Advisory Council for Alberta would like County Council consideration to proclaim June 3-9, 2013 as Seniors Week.

Resolution #CM20130506.2021

MOVED BY P. JACOBS that June 3 - 9, 2013 be Proclaimed as Seniors' Week in the County of Grande Prairie.

CARRIED

MUNICIPAL GOVERNMENT DAY, JUNE 12, 2013

(NEW BUSINESS)
(Issue #20130501002)

The City of Grande Prairie has proclaimed Wednesday, June 12, 2013 Municipal Government Day in the City of Grande Prairie.

The City of Grande Prairie would like to plan some fun and friendly contest challenges on June 12, 2013 and invite Municipal Councils and Senior Administration to participate.

The Munio event is scheduled to commence at 2:00 p.m. with a "Meet and Greet" reception at the Grande Prairie Museum followed by the games at 3:00 p.m.

The Federation of Canadian Municipalities initiated this designation to encourage, in part, more awareness of municipal operations, recognizing the efforts of elected municipal officials and staff, and involving other levels of government.

Resolution #CM20130506.2022

MOVED BY L. DUECK that June 12, 2013, Municipal Government Day, be put in Council calendars for Council to respond as availability permits.

CARRIED

**LETTER FROM
MINISTER OF
TRANSPORTATION**

(INFORMATION ITEMS)
(Issue #20130430005)

Correspondence was received from the Minister of Transportation dated April 12, 2013.

A letter was sent to Alberta Transportation on January 10th, 2013 (as per Council motion) requesting an update on the following after meeting with the Minister at the spring AAMD&C Conference:

- Timeline for completion of Highway #43 twinning in the vicinity of the City of Grande Prairie and the Town of Beaverlodge;
- The funding and timing of the Clairmont Intersection Signalization; and
- Proposed new regulations for locating billboards along highways in the County (and across the Province).

INFORMATION

**INTER-MUNICIPAL
TRANSFER
WORKBOOKS**

(INFORMATION ITEMS)
(Issue #20130501007)

Inter-Municipal Transfer Workbooks.

INFORMATION

**CORRESPONDENCE
FROM ALBERTA
TRANSPORTATION -
RE: HIGHWAY 43
AND HIGHWAY 2**

(INFORMATION ITEMS)
(Issue #20130501009)

Correspondence was received from Alberta Transportation Minister, Ric McIver, dated April 17, 2013 regarding the County of Grande Prairie's letter to Alberta Transportation dated March 7, 2013 on the road design considerations and road conditions on Highway #43 and Highway #2.

INFORMATION

Resolution #CM20130506.2023

MOVED BY M. ECKSTROM that the County of Grande

Prairie send a letter to Alberta Transportation Minister, Honorable Ric McIver, Regional Director, Trent McLaughlin, Honorable Wayne Drysdale, MLA Grande Prairie-Wapiti and Everett McDonald, MLA Grande Prairie-Smoky regarding the road conditions on Highway #43 and Highway #2 are back to their original poor conditions and include correspondence from Weyerhaeuser that industry is choosing not to use these portions of the highways.

CARRIED

**SWAN CITY
ROTARY CLUB -
SPECIAL
OLYMPICSS BID
2015**

(INFORMATION ITEMS)
(Issue #20130501010)

Correspondence was received from Holly Sorgen, President of the Swan City Rotary Club, dated April 29, 2013 thanking the County of Grande Prairie for the letter of support for their bid application to host the 2015 Special Olympics.

INFORMATION

Resolution #CM20130506.2024

MOVED BY P. JACOBS that the meeting recess at 3:14 p.m. for 10 minutes.

CARRIED

The meeting was reconvened at 3:24 p.m.

**ONE (1)
MULTIPURPOSE
WILDLAND URBAN
INTERFACE
RESPONSE UNIT
RFT**

(NEW BUSINESS)
(Issue #20130501008)

Ken Osborne, Shop Manager, was in attendance and provided Council with further information regarding DFP specifications. Mr. Osborne advised that you cannot buy a diesel vehicle without the urea system.

Discussion took place on the concerns of an urea system.

Arlen Miller, Director of Community Services responded that Fire Chief, Everett Cook advised that you cannot purchase a new fire truck without the urea system.

Resolution #CM20130506.2025

Councillor Eckstrom's motion was brought back to the table.

MOVED BY M. ECKSTROM that Fire Services on behalf of Community Services recommends awarding the RFT to **WFR Wholesale Fire & Rescue Ltd.** for their proposed amount of **\$358,795.57 US Funds** for one (1)

multipurpose Wildland Urban Interface Response Unit (Rural Fire Engine) as per the requirements of the "Multipurpose Wildland Urban Interface Response Unit (Rural Fire Engine)" – RFT.

CARRIED

Resolution #CM20130506.2026

MOVED BY B. SMITH that the meeting come go In Camera at 3:31 p.m.

CARRIED

**LOCAL
AUTHORITIES
PENSION PLAN
POLICY PROPOSAL**

(IN CAMERA)
(Issue #20130501005)

Resolution #CM20130506.2027

MOVED S. NELSON that the meeting come Out-of-Camera at 4:35 p.m.

CARRIED

**TAXABLE
BENEFITS FOR
COUNCILLOR'S
SPOUSES
ATTENDANCE AT
AAMDC
CONFERENCE -
POLICY F1**

Resolution #CM20130506.2028

MOVED BY R. HARPE that the County of Grande Prairie approve the revision to Policy F1 removing the taxable benefit for the spouse's attendance.

CARRIED

**PERSONAL
VEHICLE USAGE
AND BUSINESS
INSURANCE ON
PERSONAL
VEHICLES POLICY
REVISION - POLICY
L8**

Resolution #CM20130506.2029

MOVED BY M. ECKSTROM that the County of Grande Prairie approve the revision and expansion of Policy L8 as drafted.

CARRIED

**LOCAL
AUTHORITIES
PENSION PLAN
(LAPP) POLICY
PROPOSAL**

Resolution #CM20130506.2030

MOVED BY R. HARPE that the County of Grande Prairie approve the Local Authorities Pension Plan Policy as drafted detailing all the pension information.

CARRIED

**WEDGEWOOD
SLUMPING**

Resolution #CM20130506.2031

MOVED BY M. ECKSTROM that no action be taken that the County not become engaged in further study or any

remedial actions on Wedgewood Slumping, as the problem exists on private land.

CARRIED

M.D. OF GREENVIEW

Resolution #CM20130506.2032

MOVED BY S. NELSON that the County of Grande Prairie set up a joint Council meeting with the M.D. of Greenview Council.

CARRIED

DUST CONTROL

Resolution #CM20130506.2033

MOVED BY R. HARPE that the County of Grande Prairie continues to subsidize a portion of the dust control until the program starts at which point this program will no longer accept applications.

CARRIED

CITY OF GRANDE PRAIRIE 100TH ANNIVERSARY

Resolution #CM20130506.2034

MOVED BY S. NELSON that the County of Grande Prairie enquire if there is an opportunity to support City Pioneers/Seniors realizing many are former County residents in a venue in the County of Grande Prairie in celebration of the City of Grande Prairie's 100th Anniversary and what contribution is required by the County of Grande Prairie to the City of Grande Prairie for this event.

CARRIED

ADJOURNMENT

Resolution #CM20130506.2035

MOVED BY R. HARPE that the meeting adjourn at 5:05 p.m.

CARRIED

These minutes approved the _____ day of _____ 2013.

Reference # _____

**TAXABLE
BENEFITS FOR
COUNCILLORS'
SPOUSE'S
ATTENDANCE AT
AAMDC
CONFERENCE**

(IN CAMERA)
(Issue #20130501003)

Resolution #CM20130506.2036

MOVED by <NAME> that the meeting go in to In-Camera, at 9:35 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Taxable benefits for Councillors' spouse's attendance at AAMDC conference.

Currently Policy F1 - Council Honoraria and Travel Expenses states that Councillors should attend the AAMDC conferences and zone meetings and that a Councillors spouse's registration fee and banquet ticket for the spouse's program for fall AAMDC conference could be purchased by the County. The policy also states that a taxable benefit will be charged to the Councillor for this. However, in practice we have not charged a taxable benefit for this.

The taxable benefit charge is in accordance with Canada Revenue Agency requirements.

Affected staff should be aware that a personal CRA audit may find this to be a taxable benefit as per CRA rules.

The attached revised policy removes the statement about a taxable benefit being charged for a spouse's attendance at the fall AAMDC conference.

Resolution #CM20130506.2037

MOVED by <NAME> that the meeting come Out-of-Camera at 9:35 a.m.

**PERSONAL
VEHICLE USAGE
AND BUSINESS
INSURANCE ON
PERSONAL
VEHICLES POLICY
REVISION**

(IN CAMERA)
(Issue #20130501004)

Resolution #CM20130506.2038

MOVED by <NAME> that the meeting go in to In-Camera, at 9:35 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Personal Vehicle Usage and Business Insurance on Personal Vehicles Policy revision.

Human Resources is proposing a revision to Personnel Policy L8 - Business Insurance on Personal Vehicles to include guidelines for the usage of personal vehicles for

County business and to increase the maximum amount the County will pay towards an employee's business insurance costs on their personal vehicles when they use that vehicle for County business.

Many County employees require the use of their personal vehicle for work purposes to travel between work sites, where providing a County vehicle is not reasonable. In these cases the County pays the employee mileage for the travel and, if deemed necessary by the employee's auto insurance company based on the type and frequency of use, will reimburse the employee for the additional cost of carrying business insurance on their vehicle, up to a maximum of \$100 per year.

This revised policy proposes an increase from \$100 to \$200 per year for the cost of the insurance, as insurance costs have risen since the policy was implemented 13 years ago.

It also expands the policy to address how an employee must operate their personal vehicle while operating it to conduct County business.

The policy has been reviewed and input provided by Directors and Managers.

Additions and changes to the policy are highlighted in the attachment.

Resolution #CM20130506.2039

MOVED by <NAME> that the meeting come Out-of-Camera at 9:35 a.m.

**WEDGEWOOD
SLUMPING**

(IN CAMERA)
(Issue #20130501006)

Resolution #CM20130506.2040

MOVED by <NAME> that the meeting go in to In-Camera, at 9:35 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Wedgewood Slumping.

Several residents in Wedgewood have approached the County to assist with respect to a slumping problem in their backyards.

Council dealt with the item in November 2012 and instructed staff to investigate the costs of undertaking geotechnical studies of the bank. Two

proposals were received from Parkland Geo, the first included the costs to undertake a tabletop exercise and the second to provide a more detailed analysis including drilling bore holes to ascertain a more comprehensive analysis of the underlying soil conditions. The proposals are attached to this report.

In addition, the County sought a further legal opinion on the advisability of the County becoming involved in the issue, the legal advice strongly suggests that the County not get involved in this issue.

Should Council decide that they wish to get involved in a study, the study scope should be chosen and a funding source identified.

Resolution #CM20130506.2041

MOVED by <NAME> that the meeting come Out-of-Camera at 9:35 a.m.

REEVE

COUNTY ADMINISTRATOR