



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

November 25, 2013 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, November 25, 2013

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Community Services Building

MINUTES

ATTENDANCE

Present were:

2. Deputy Reeve

- Ross Sutherland

3. Council

- Brock Smith
- Harold Bulford
- Richard Harpe
- Corey Beck
- Peter Harris
- Daryl Beeston
- Bob Marshall (arrived at 10:07 am)

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Barry Donovan
- Herb Pfau
- John Simpson

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Amanda Oravec

8. Media

- Free FM - Jeff Hensen
- Daily Herald Tribune - Jocelyn Turner

Absent:

1. Reeve

- Leanne Beaupre

NEW STAFF MEMBER INTRODUCTION - PUBLIC WORKS

(PRESENTATIONS AND INTRODUCTIONS)
(Issue #20131029008)

Steve Madden, Environmental Manager, introduced the Clairmont Landfill Recycling Operator, Kathleen MacLeod, to Council.

NEW STAFF INTRODUCTIONS - ASSESSMENT

(PRESENTATIONS AND INTRODUCTIONS)
(Issue #20131108004)

Barry Donovan, Chief Assessor, introduced new Assessors Lynn Simard and Adele Johnston to Council.

ADOPTION OF AGENDA

Resolution #CM20131125.1001

MOVED by R. HARPE that the agenda for the November 25, 2013 Council Meeting (2013/11/25) be approved with the addition as presented.

Councillor Smith added the Horse Lake Road to New Business (item 10.13).

CARRIED

MINUTES APPROVAL

Resolution #CM20131125.1002

MOVED by H. BULFORD that the minutes for the October 28, 2013 Council Meeting (2013/10/28) be approved as presented.

CARRIED

Resolution #CM20131125.1003

MOVED by P. HARRIS that the minutes for the November 4, 2013 Council Meeting (2013/11/04) be approved as presented.

CARRIED

PT. SW-26-74-6-W6M - AG TO CR-5 - BEAIRSTO, LEHNERS, KETCHUM/MUGGABERG (FILE PLLUB20130562) BYLAW 2680-13-037

Resolution #CM20131125.1004

MOVED BY R. HARPE that a Public Hearing be held to hear comments regarding the application to re-designate SW-26-74-6-W6M from an Agricultural (AG) District to a County Residential (CR-5) District.

The Public Hearing commenced at 10:08 a.m.

(PUBLIC HEARINGS)
(Issue #20131115004)

CARRIED

Matt Konowalchuk, Intermediate Planner, noted that this application is to amend the County Land Use Bylaw by re-designating approximately 12.19 hectares (30.14 acres) of part of SW-26-74-6-W6M from Agricultural (AG) District to Country Residential (CR-5) District to allow for a boundary adjustment for Country Residential use. The purpose of this application is a boundary adjustment to increase the size of an existing country residential lot. The existing lot of interest is the second parcel within the quarter. The majority of land within the proposed lot received a Farmland Assessment Rating of 59% while land along the south boundary received 33%. Therefore, a majority of this land within this proposed lot is indicative of better agricultural land. Extreme caution in the direction of rezoning this application should be considered, while Administration recommends that this rezoning application be refused. There were no comments received for this application.

Bruce Beairsto, Beairsto, Lehnert, Ketchum, commented that this is a simple application, there is an existing acreage and the landowner would like to expand. He further noted that the parcel is not currently being farmed and 50% of the lot would be unusable farmland. The landowner currently has a house, water well, and sewer system on the property, this is just a boundary adjustment as it will give him the flexibility to sell the quarter to someone else.

Councillor Beck commented on the parcel as it is located in his Division. Councillor Smith inquired about the location of the current access. Mr. Pfau showed Council where the current access is located on the map. Mr. Muggaberg commented that there is no flat ground on the addition that he would like to utilize and the grass is needed for livestock and grazing. Councillor Harpe commented that the pictures show that the area is not good farmland. Mr. Muggaberg responded that even hay does not grow well. Councillor Harris inquired what will be done with the area if it is rezoned. Mr. Muggaberg responded that he wants to build an outdoor riding arena for his horses and use the grass for grazing.

Resolution #CM20131125.1005

MOVED BY R. HARPE that the meeting come out of Public Hearing at 10:17 a.m..

CARRIED

Resolution #CM20131125.1006

MOVED BY R. HARPE that Bylaw 2680-13-037 to re-designate SW-26-74-6-W6M from an Agricultural (AG) District to a County Residential (CR-5) District to be read a first time.

CARRIED

Resolution #CM20131125.1007

MOVED BY B. SMITH that Bylaw 2680-13-037 be read a second time.

CARRIED**Resolution #CM20131125.1008**

MOVED BY H. BULFORD that Bylaw 2680-13-037 be given consent for third and final reading.

CARRIED**Resolution #CM20131125.1009**

MOVED BY C. BECK that Bylaw 2680-13-037 to re-designate SW-26-74-6-W6M from an Agricultural (AG) District to a County Residential (CR-5) District be read a third time and finally passed.

CARRIED

**LOT 2 ER, PLAN 992
6469; NE-19-71-6-W6M -
AMEND ER BOUNDARY
- FOCUS/SMASHNUK
(FILE PLOTH20130625)
BYLAW 2994**

(PUBLIC HEARINGS)
(Issue #20131118005)

Resolution #CM20131125.1010

MOVED BY R. HARPE that a Public Hearing be held to hear comments regarding the application to amend the boundary of a portion of the Environmental Reserve Lot 2 ER, Plan 992 6469 located within Lot 1B, Plan 992 6469; part of NE-19-71-6-W6M, and to consolidate it with Lot 1B, Plan 992 6469.

The Public Hearing commenced at *10:19 a.m.*

CARRIED

Anna Martin, Intermediate Planner, noted that in 1999 approval was granted for the subdivision of Lot 1, Plan 802 1869; Pt NE-19-71-6-W6M. A condition of this subdivision was for a six meter wide strip of land abutting the north boundary to be dedicated as Environmental Reserve to protect the creek. The applicants complied with the subdivision condition, and created Lot 2 ER, Plan 992 6469.

In 2012 approval was granted for the subdivision of Lot 1B, Plan 992 6469, where the applicants identified that the ER that runs along the northern portion of the lot (Part of Lot 2 ER, Plan 992 6469) does not encompass the waterway that it was originally intended to protect. The applicants requested the removal of this 0.143ha portion of the ER in exchange for a 0.406ha PUL that will encompass the entire waterbody within the lot. The intention was that the County would amend the boundary of the ER and transfer the land to the owner of the above noted lot. The applicants argued that section 664(1) of the Municipal Government Act (MGA) states that "...subdivision authority may require the owner of a parcel of land that is subject of a proposed subdivision to provide part of that parcel of land as environmental reserve if it consists of:

- (a) A swamp, gully, ravine, coulee or natural drainage course,
- (b) land that is subject to flooding or is, in the opinion of the

subdivision authority, unstable, or,
(c) a strip of land, not less than 6 meters in width, abutting the bed and shore of any lake, river, stream or other body of water for the purpose of

(i) preventing pollution, or

(ii) providing public access to and beside the bed and shore."

As such, the portion of the ER to be amended does not fall under any of the above criteria, and was unnecessarily created. In order to meet the original condition, the applicants have proposed a 0.406ha PUL that will run through the centre of Lot 1B, Plan 992 6469, and will incorporate the entire waterbody within the lot.

This application was circulated to Public works, who have no concerns. No comments subject to standard comments: Alberta Transportation, Transport Canada, ATCO Pipelines, ATCO Gas, ATCO Electric and Aquatera. This application was also circulated to Environment and Sustainable Resource Development, who stated "With respect to the Mines and Minerals Act and the Exploration Regulation (AR 284/2006) this office has no objection to the request to amend boundaries in Lot 2ER, Plan 992 6469; Part of NE-19-71-5-W6M and consolidate the noted portion of the lot within Lot 1B, Plan 992 6469; part of NE-19-71-5-W6M that is outlined in your letter of October 9, 2013."

Heather Roberts, FOCUS Surveys, was present and noted that she will answer any questions from Council. There was no one else in the audience to speak to the application.

Resolution #CM20131125.1011

MOVED BY B. SMITH that the meeting come out of Public Hearing at 10:23 a.m..

CARRIED

Resolution #CM20131125.1012

MOVED BY R. HARPE that Bylaw 2994 to amend the boundary of a portion of the Environmental Reserve Lot 2 ER, Plan 992 6469 located within Lot 1B, Plan 992 6469; part of NE-19-71-6-W6M, and to consolidate it with Lot 1B, Plan 992 6469 to be read a first time.

CARRIED

Resolution #CM20131125.1013

MOVED BY H. BULFORD that Bylaw 2994 be read a second time.

CARRIED

Resolution #CM20131125.1014

MOVED BY B. SMITH that Bylaw 2994 be given consent for third

and final reading.

CARRIED

Resolution #CM20131125.1015

MOVED BY B. SMITH that Bylaw 2994 to amend the boundary of a portion of the Environmental Reserve Lot 2 ER, Plan 992 6469 located within Lot 1B, Plan 992 6469; part of NE-19-71-6-W6M, and to consolidate it with Lot 1B, Plan 992 6469 be read a third time and finally passed.

CARRIED

**FOCUS SURVEYS /
THREE M INVESTMENTS
/ BYLAW 2992 /
CANCELLATION OF
DESCRIPTIVE PLAN**

(PUBLIC HEARINGS)
(Issue #20131118006)

Resolution #CM20131125.1016

MOVED BY H. BULFORD that a Public Hearing be held to hear comments regarding the application to cancel Registered Plan 112 1667 and have the lots reverted back to Lots 5, 6. and 7, Block 5, Plan 072 3069.

The Public Hearing commenced at *10:25 a.m.*

CARRIED

Nick Lapp, Senior Planner, noted that the County received a request to cancel a registered consolidation plan for land located within the Hamlet of Clairmont. The property in question was originally subdivided into three parcels in 2007. Subsequently the landowner consolidated the three parcels into a single lot through registering Plan 112 1667 with Land Titles. The Municipal Government Act sets out the requirements for considering such a request in Section 658. The proposed cancellation is consistent with the requirements of the Act and no issues with other legislative requirements have been identified. If approved, the parcel would revert to its original subdivided state effectively creating a subdivision of three lots. No land use conflicts have been identified as a result of creating three additional lots and the subdivision would remain consistent with the West Kehr-Althen Area Structure Plan.

In considering this request, the MGA requires Council to adopt a Bylaw to order the plan cancelled. The Bylaw and Public Hearing have been advertised in accordance with the requirements of the Act. Administration is supportive of the Bylaw and recommends that it be adopted.

Mr. Lapp noted that the parcel is currently zoned as a single lot. Approval of the application would cancel the single lot and revert it back to the plan from 2007 with three lots. Heather Roberts, FOCUS, commented that she will answer any questions from

Council. There was someone from the audience that inquired about whether Northstar is associated with any of the lots. Mr. Lapp responded that Northstar is not involved with the 3 lots.

Resolution #CM20131125.1017

MOVED BY R. HARPE that the meeting come out of Public Hearing at *10:30 a.m.*.

CARRIED

Resolution #CM20131125.1018

MOVED BY B. SMITH that Bylaw 2992 to cancel Registered Plan 112 1667 and have the lots reverted back to Lots 5, 6. and 7, Block 5, Plan 072 3069 to be read a first time.

CARRIED

Resolution #CM20131125.1019

MOVED BY D. BEESTON that Bylaw 2992 be read a second time.

CARRIED

Resolution #CM20131125.1020

MOVED BY H. BULFORD that Bylaw 2992 be given consent for third and final reading.

CARRIED

Resolution #CM20131125.1021

MOVED BY P. HARRIS that Bylaw 2992 to cancel Registered Plan 112 1667 and have the lots reverted back to Lots 5, 6. and 7, Block 5, Plan 072 3069 be read a third time and finally passed.

CARRIED

**PT. SE-13-72-03-W6M -
AG TO RM-2 -
BEIRSTO, LEHNERS,
KETCHUM/JENNINGS
(FILE PLLUB20130476)
BYLAW 2680-13-036**

(PUBLIC HEARINGS)
(Issue #20131119002)

Resolution #CM20131125.1022

MOVED BY H. BULFORD that a Public Hearing be held to hear comments regarding the application to re-designate PT. SE-13-72-03-W6M from an Agricultural (AG) District to a Rural Medium Industrial (RM-2) District.

The Public Hearing commenced at *10:31 a.m.*

CARRIED

Mr. Konowalchuk, Intermediate Planner, noted that this application is to amend the County Land Use Bylaw by re-designating approximately 6.42 hectares (15.86 acres) of part of SE-13-72-03-W6M from Agricultural (AG) District to Rural Medium Industrial (RM-2) District to allow for subdivision of one lot for industrial use. The purpose of this application is to allow for medium industrial development, and would facilitate the development of 1 new lot for this use. This lot is the first parcel to be subdivided from the quarter section. The application site is

located near a Natural Area as the proposed lot is located 1 ½ miles from the Smoky River. Administration considers a cautious approach while does not foresee the proximity and scale of the proposed lot to pose a threat to the River.

The majority of the lot is not located on better farmland and a portion of land along the west boundary was not given a Farmland Assessment Rating. Given the proposed lot's proximity to the highway, other highway industrial uses and the predominantly poor soil; the potential for conflict with existing and the proposed non-agricultural use is low. Therefore, it is considered that this lot would be better suited for the proposed industrial use.

Mr. Pfau commented that a Traffic Impact Assessment (TIA) might be needed in the future. Alberta Environment commented that as long as the zoning does not affect the waterbodies it can be approved. There was one letter from an adjacent landowner received and they were concerned that Industrial Zoning will "open the door" for more industrial development in the CR-5 area.

Councillor Bulford inquired why the landowner is re-zoning to RM-2 if the current business is acceptable to have on CR-5. Mr. Konowalchuk responded that with the RM-2 zoning it will allow for future use by industrial type businesses. Mr. Beirsto noted that the parcel is located in an area which is highly exposed to other businesses who want a location for industrial uses. He further noted that because Alberta Infrastructure built a service road it has increased the sales potential and it is an attractive piece of property for storage facilities and other businesses. Mr. Jennings is approached often about businesses wanting to buy the property. The rezoning is for a storage facility type operation and Mr. Jennings and Mr. Beirsto wanted to be transparent with Council by seeking the re-designation. Alberta Transportation has no objections to the rezoning.

Councillor Sutherland inquired where the landowner currently lives. It was noted he resides in the City of Grande Prairie. Councillor Marshall inquired if the landowner is currently running a business on the property. Mr. Beirsto responded that there are trucks and a few other things stored there currently.

Councillor Beeston commented that the zoning is for the storage facility but future uses could include more industrial businesses. Mr. Beirsto responded that there is a list of approved uses for RM-2 zoning therefore any future buyer of the parcel will have to come to Council to get their applications approved before they can begin operations. The CR-5 designation is more for home-based businesses and the people looking to buy are looking for more industrial purposes than CR-5 zoning offers. .

Councillor Sutherland inquired about the current access. Mr. Pfau responded that the access would be off of the bottom of the quarter and Public Works would suggest a 30 meter caveat across that would allow for a future internal road system. The access will likely become a private T intersection. Councillor Bulford commented that he is in favour of having industrial located close to the highway but his only concern would be that a storage factory could potentially leak into the Smoky River down the bank.

Resolution #CM20131125.1023

MOVED BY P. HARRIS that the meeting come out of Public Hearing at *10:44 a.m.*

CARRIED

Resolution #CM20131125.1024

MOVED BY D. BEESTON that Bylaw 2680-13-036 to re-designate PT. SE-13-72-3-W6M from an Agricultural (AG) District to a Rural Medium Industrial (RM-2) District to be read a first time.

CARRIED

Resolution #CM20131125.1025

MOVED BY H. BULFORD that Bylaw 2680-13-036 be read a second time.

CARRIED

Resolution #CM20131125.1026

MOVED BY P. HARRIS that Bylaw 2680-13-036 be given consent for third and final reading.

CARRIED

Resolution #CM20131125.1027

MOVED BY B. MARSHALL that Bylaw 2680-13-036 to re-designate PT. SE-13-72-03-W6M from an Agricultural (AG) District to a Rural Medium Industrial (RM-2) District be read a third time and finally passed.

CARRIED

**HELIX ENGINEERING /
CARRIAGE LANE
ESTATES / PROPOSED
REMOVAL OF
MUNICIPAL RESERVE
DESIGNATION / PART
OF LOT 23MR, BLOCK 8,
PLAN 072 6739; PT.**

Resolution #CM20131125.1028

MOVED BY D. BEESTON that a Public Hearing be held to hear comments regarding the application to remove the Municipal Reserve designation from Lot 23MR, Block 8, Plan 072 6739; PT. NE-29-71-05-W6M.

The Public Hearing commenced at *10:45 a.m.*

CARRIED

**NE-29-72-05-W6M / FILE
NO. PLOTH20130621**

(PUBLIC HEARINGS)
(Issue #20131119003)

Mr. Lapp, Senior Planner, noted that this parcel is located within Carriage Lane Estates. Randy Glen with Helix Engineering was present at the meeting. An application to remove the Municipal Reserve designation and dispose of the same portion of land which is located within Carriage Lane Estates was received by the Planning and Development Department from Helix Engineering. In accordance with Section 674 and 675 of the Municipal Government Act, the County must hold a public hearing to hear considerations and representations regarding the proposed re-designation and disposal.

In terms of analysis of the application, the MR disposal would be required to facilitate the re-subdivision of Lot 22, Plan 072 6739. This parcel was originally approved for subdivision as a single lot in 2007 with Lot 23MR being designated along the north boundary of Lot 22. The intent of the reserve parcel was to facilitate the development of a pedestrian trail linkage. The Developer now proposes to re-subdivide Lot 22 into several Rural Estate lots with a public roadway extending through to provide access. Council has previously approved the zoning to allow the development of the lands for this purpose. The MR closure is now required to extend the roadway through the parcel and provide access to the proposed lots. No land use conflicts have been identified. The proposed closure will not impact the ability of the remainder of Lot 23MR to be developed for a trail linkage. The Developer also proposes to re-allocate the same area of the portion to be closed within a future phase of Carriage Lane Estates. It is recommended that Council pass a motion to remove the designation of a portion of Lot 23MR, Block 8, Plan 072 6739 and re-allocate the portion of land within a future phase of Carriage Lane Estates.

Mr. Lapp referred to the attached map and commented that the trail will be located in Proposed Phase 6 and the areas marked in yellow will be pedestrian crossings. Mr. Glen commented that they had included the MR originally because it links into the land to the West (in the City of Grande Prairie) but is still located within Carriage Lane. There was no one from the audience to speak to the application.

Resolution #CM20131125.1029

MOVED BY R. HARPE that the meeting come out of Public Hearing at *10:51 a.m.*

CARRIED

Resolution #CM20131125.1030

MOVED BY P. HARRIS that Council approve option 1 to remove the designation of a portion of Lot 23MR, Block 8, Plan 072 6739; PT. NE-29-72-05-W6M as outlined on the attached maps

and re-allocate the portion of land within a future phase of Carriage Lane Estates.

CARRIED

**REFUSE COLLECTION
BYLAW**

(UNFINISHED BUSINESS)
(Issue #20131029009)

Mr. Madden noted that at a previous Council meeting (September 9, 2013) County Council requested that administration review various municipal bylaws that provide curbside refuse in search of standards of the time frame for roadside garbage and recycling collection for our County contracted collection areas.

Information was noted from the following municipalities:

- St. Albert
- Camrose
- Alberta Beach
- Beaver County
- Wetaskawin
- Westlock
- High River
- City of Grande Prairie

Most municipalities recommend 18.2-25kg maximum per bag and 1 meter in maximum length.

Curbside collection is currently offered by the County in the following areas:

- Hamlet of Clairmont
- Westlake
- Whispering Ridge
- Taylor Estates
- Maple Ridge Estates
- Wedgewood

CAO, Bill Rogan commented that the motion was made because some people will leave their garbage out for days before garbage pickup. Mr. Pfau noted that this concern is not expressed frequently and there is currently no County bylaw addressing the time frame. CAO, Bill Rogan commented that there was interest in going with a cart system for future contracts. Mr. Pfau responded that the cart system is an option but the County has not proceeded that way yet, there is currently no three bag rule as other places have in place. Council was aware that there is an associated cost that comes with providing the service to more hamlets and subdivisions.

Councillor Harpe noted that if we pass a bylaw we will need to pay for the enforcement of the bylaw and that this is not a big enough issue to actually do up a bylaw. Mr. Madden commented that he has not received any complaints but he cannot speak for the bylaw officers.

INFORMATION**Resolution #CM20131125.1031**

MOVED BY R. HARPE to accept the Refuse Collection Bylaw as information.

CARRIED**WEBSTER HALL -
POWERLINE
REALIGNMENT**

(UNFINISHED BUSINESS)
(Issue #20131108014)

Mr. Pfau noted that two years ago the Webster Hall Board applied for a County Community Grant to fund the relocation of a rural powerline which runs through their parking lot. Councillor Eckstrom, Councillor Harpe and Herb Pfau, Superintendent of Public Works, met and corresponded with ATCO officials to have the line relocated as a donation. These negotiations were not successful as ATCO advised they contributed gift in kind when the old Webster Hall was replaced after a fire completely destroyed the old hall. ATCO chose not to support this project with a gift in kind. Councillor Harpe had requested this information come back to Council as the original ask was deferred until discussion was completed. Attached to the agenda package was Councillor Harpe's email which includes the estimate for the work at approximately \$22,000.00.

CAO, Bill Rogan noted that the Webster Hall Board applied for a Capital Assistance Grant to have the powerline moved as people have been hitting the post while snowplowing the parking lot. Council can send correspondence to have the Hall association apply for a grant next year or can defer the request to budget as Capital Grant requests. The motion would be to approve deferring the \$22,000 to budget deliberations.

There are various options for realignment: underground, along the fence, and along the road allowance (which is the best option). The parking lot is too small because at larger community functions people have to park on the side of the road and it reduces the traffic to one lane. He further commented that if Public Works dug a ditch out it would allow for another approach to the hall. Councillor Harpe commented that Council should defer the \$22,000 to budget because the Webster Hall Board does not have any other funding and ATCO will begin working on the design if the funding is approved by Council. He concluded that the pole is a safety issue and it needs to be on the road where it belongs.

Councillor Smith commented that he believes the \$22,000 should go into budget deliberations as ATCO is being very generous with their gift in kind on this project. Councillor Harris inquired about the ditch alignment. Councillor Harpe responded that the alignment and the power pole are separate issues but they need to be done at the same time and that the best option is to go along the road allowance.

Councillor Sutherland inquired about a cost study. Councillor Harpe responded that moving the line underground would be just over \$30,000 instead of the quoted \$22,000 to have the pole moved to a different location. Councillor Bulford agrees with Councillor's Harpe and Smith to defer to budget discussions.

Considerable discussion ensued in regards to the location of the new pole and whether the \$22,000 could be used to expand the parking lot.

Resolution #CM20131125.1032

MOVED BY R. HARPE to defer \$22,000 into budget discussions to relocate the powerline out of the parking lot at Webster Hall.

CARRIED

BBQ POLICY K - 1

(UNFINISHED BUSINESS)
(Issue #20131108019)

Megan Schur, Manager of Parks and Recreation, noted that Council wishes for the pull behind BBQ to be available for community groups and not for profits free of charge. At the August 26, 2013 Regular Council meeting a motion was made to table approval of the new policy to regulate how the BBQ is 'rented out' to not for profits and community organizations until information could be brought back regarding liability insurance. Our provider is recommending that we ensure that anyone 'renting' the BBQ has \$2,000,000 coverage for general liability. Our provider *may* consider extending coverage to uninsured community organizations, however they would not guarantee this opportunity. This would cost groups approximately \$50 - \$100 per event and would impact the County's premiums if a claim was ever made.

A separate local insurance provider stated that groups could get special event insurance and that the cost would probably range from \$200 - \$500 per event. If Council chooses, we can extend the service to groups that do not already have the liability insurance and assume their risk. This means that we would notify our carrier on a case by case basis and we would pay the additional premium. This would be accounted for through the Community Assistance Grant or another designated area.

Councillor Harpe commented that the County should extend their policy and exclude the liability portion of the policy and waive the \$2 million insurance for groups that do not already have their own coverage. Noreen Vavrek, Director of Finance, responded that most groups have the coverage already and they can apply to the County to get the coverage if they do not already have it. CAO, Bill Rogan commented that the County should only consider extending the coverage for those groups that do not have the insurance currently.

Ms. Schur noted including a seasonal limit on the BBQ from May 1 - October 1 because if it is used in the colder season the hydraulic arms do not work. She also wanted to include a limit on the number of attendees to be a minimum of 15 people.

Resolution #CM20131125.1033

MOVED BY R. HARPE that the County extend their insurance coverage to those groups renting the BBQ that do not have the \$2 million liability coverage.

CARRIED

Resolution #CM20131125.1034

MOVED BY H. BULFORD that the BBQ Policy K-1 include a seasonal timeframe of May 1 - October 15 and include a minimum limit of 15 persons.

CARRIED

Councillor Sutherland referred to the cleanup of the BBQ. Ms. Schur responded that Parks and Recreation staff will ensure that it is thoroughly cleaned but the user should ensure that they clean the grill, wipe down grease, etc., because they should have some responsibility for cleanup as well. Councillor Smith commented that Council can reassess the policy after next summer to see if there are any necessary amendments.

Resolution #CM20131125.1035

MOVED BY R. HARPE that BBQ Policy K-1 be accepted with the amendments and to have a review of the policy done in the future with any applicable feedback provided.

CARRIED

WEED NOTICE APPEAL BOARD

(UNFINISHED BUSINESS)
(Issue #20131113001)

During the Organizational Meeting on October 28, 2013, all of Council inadvertently passed a motion that they be appointed as board members on the Weed Notice Appeal Board. - **Resolution No. CM20131028.1019**. According to the Weed Control Act (2010), Section 19(1) A Local Authority shall establish, at least annually, an independent appeal panel to determine appeals of inspector's notices, local authority's notices and debt recovery notices. Five non Council members were also appointed at the Organizational Meeting on October 28, 2013. A motion is required to remove all of Council from the Weed Notice Appeal Board.

Resolution #CM20131125.1036

MOVED BY B. SMITH to remove all of Council from the Weed Notice Appeal Board.

CARRIED**UPDATE ON
SPCA/REGIONAL
POUND**

(UNFINISHED BUSINESS)
(Issue #20131118001)

Stuart Rempel, Superintendent of Regional Enforcement Services, provided an update to Council on the SPCA/Regional Pound. Sgt. Rempel provided background information on the jointly owned County-City SPCA animal pound. The previous contract expired December 31, 2012. They are currently working on their budget and the SPCA had presented to Council on August 23, 2013 with their proposed budget.

The SPCA has not had a budget for 2013 and they were operating off the budget numbers from 2012. The City and County have met and developed a new joint agreement and partnership which was proposed to the SPCA. The Board met in November and will respond in a 45 day timeframe. The agreement will reflect a 60% City 40% County split on funding with the City of Grande Prairie; previously the budget was 50/50. The Cost Of Living Allowance (COLA) was also discussed. The total budget for 2014 will be approximately \$537,000 being split 60% the City and 40% the County. The operating agreement will also be split 60/40 and will be a total of \$446,000.

Sgt. Rempel had requested financials from the SPCA. They suggested that there is an \$86,000 budget deficit for this year and they are running short a position. We and the City propose that a fulltime pound keeper position be added (60/40 split). This will allow someone to be there fulltime doing administration and other tasks and the position will be at a Bylaw Officer rate of pay (\$81,000). The SPCA had presented options, the joint agreement, the 2014 budget with a 3.5% COLA, and the fulltime pound keeper position.

Councillor Harpe commented that the pound is becoming more and more expensive each year and inquired if we could address the issue of getting animals moved out of the shelter quicker. Sgt. Rempel responded that there has been minimal success with the contract and that the 3 day timeframe makes people be more accountable for their animals. He had proposed that the SPCA hold to the County timelines but there has also been minimal success in doing that. CAO Bill Rogan provided background on the regional pound and noted that the SPCA was already building their facility and there was a written agreement that if they needed to house animals they could house them in the County pound after the 3 days, if space was available at the SPCA's cost.

Councillor Smith inquired what the fulltime pound keeper would be doing. Sgt. Rempel responded that it would be a working, functional position they will liaise with the SPCA, collect statistics, deal with the public, clean stalls, and take care of animals. We

currently do not have an accurate account of how much time is spent doing those projects.

Councillor Sutherland commented that the SPCA is not taking any County animals in but they will always take the City ones. Sgt. Rempel responded that the agreement was to take all animals from County ratepayers because we pay them to run the facility for us. They are only allowed to house animals in the County pound area if there is no room in their facility, but right now we don't know which animals are from the County and which are from the City. That issue is included in the new agreement.

Councillor Beck commented that this is not a good working relationship currently because we are not getting the proper feedback. He inquired if there is a contingency plan in place if the agreement does not work out. Sgt. Rempel responded that there is a contingency plan and currently the lines are blurred between the Regional Animal Pound and the SPCA.

**11:30 A.M. TEEPEE
CREEK AGRICULTURAL
SOCIETY**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20131011001)

Mac Erno, President of the Teepee Creek Stampede Association, and Pam Badger, Teepee Creek AG Events Centre, Community Chair and Secretary, updated Council on the progress with the Teepee Creek Agricultural Centre Project. They have asked that the presentation be heard prior to the 2014 budget deliberations.

Mr. Erno noted that Teepee Creek is best known for the Teepee Creek Stampede, 2014 will be the 98th annual stampede. He showed a photo of where they would like to build the AG Events Centre and noted that it will be used for the Stampede, rodeo, chuckwagons, as well as concerts. He further noted that Teepee Creek is more than just stampede: they also have a community hall, skating rink, rodeo grounds, and they support the local community by sponsoring trips, family dances, and the school playground. The Teepee Creek Stampede Association and AG Society are 100% volunteer and a non-profit society.

They have been working on the AG Events Centre for 4 years, they have 15 people working on this, a new group of volunteers. There are lots of opportunities for the youth in Teepee Creek and surrounding areas to use the facility. The AG Society has been looking into coin operated lighting and heating as it will control the costs and usage. The cost for phase one is just over \$2 million and they are looking forward to proceeding with phase one.

Progress:

- over 250,000 raised to date;
- presented to Birch Hills and Greenview as well;
- site plan complete and working on site preparation;

- \$60,000 in fundraising;
- raffle sold out (\$23,000);
- school penny drive;
- other clubs supporting (Gymkhana, 4-H, etc.);
- Corporate Sponsorships totalling \$185,000;
- County contribution of \$450,000 over 2 years;
- total confirmed amount is \$700,000;
- plan to start phase one in spring 2014;
- toured many facilities (over 30 arenas);
- site plan completed: Core samples and dirt work (building pad preparations started);
- Groundbreaking was at the 2013 Stampede.

Why is the AG Events Centre important:

- it is the right facility for the right community;
- economic driver for growth;
- well supported: have received many letters of support from the community;
- recreation and exercise;
- great for youth in the area;
- integrated community sustainability plan (they are a County hamlet and it is included in the Strategic Plan to grow the hamlets);
- great opportunity for everyone in the community and surrounding areas.

Phase One:

- will be operating within the needs (will not take on debt) and will build based on the budget available;
- beginning in Spring/Summer 2014 (opening fall/winter 2014).

Future Funding Plan:

- CFEP Grant (they are hoping to get \$250,000);
- engage with Community Futures;
- UFA Get N' Give contest (application submitted);
- committee fundraising efforts continue (another raffle planned for 2014);
- will continue to engage corporate donors;
- personal and family support campaign to get them involved.

Support for the project:

- economic driver for the community;
- lots of local interest;
- numerous letters of support;
- demand for the usage.

Mr. Erno thanked County Council for their past support for the Teepee Creek AG Events Centre in the amount of \$450,000 over two years.

They have two asks for Council:

1. Funding - asking for the remainder of \$450,000 (as the original ask was for \$900,000) as it will allow for a more functional facility that will be versatile. It is a better long term facility for the Teepee Creek 100th Stampede and beyond.
2. Public Works - assist on the septic disposal because they currently have a pump-out on the grounds and it causes problems with camping and the stampede. They would like to connect the hall, skating rink, and their new facility to the Teepee Creek sewage lagoon.

Councillor Smith inquired about the truck and trailer raffle and whether it has been successful. Ms. Badger and Mr. Erno responded that the raffles have been successful and that the last one was for a side-by-side. Councillor Smith also inquired about the usage. Ms. Badger and Mr. Erno responded that the facility will be used all year round.

Councillor Beck commented that he is in support of this request because people have been looking to move to Teepee Creek because of the events that take place there, it makes sense to have this facility located there. Councillor Harpe commented on the previous support and inquired about the timelines. He further noted that there are lots of community groups that need funding and that there should not be an issue with approving the sewer system, but Council would need to see a budget first. He noted MSI grants as well.

Councillor Sutherland inquired about the cost of the sewer system. Mr. Pfau responded that there would only be a slight engineering cost for the force-main; the line would be put in by volunteers and very little cost to the County except the engineering on where and how to tie it in. The current charge is \$80 for 2 months water/sewer but the cost could be done as the residential rate.

Councillor Bulford commented that he has been to the Teepee Creek Stampede and it continues to get bigger and better every year. He also commented on the amount of young people who live in, and are moving to, Teepee Creek.

Resolution #CM20131125.1037

MOVED BY H. BULFORD to defer \$450,000 to 2014 Budget deliberations for the Teepee Creek Agricultural Events Centre.

CARRIED

Resolution #CM20131125.1038

MOVED BY B. SMITH to explore costs to construct and charge rates at the Teepee Creek AG Society's request to connect to the

Teepee Creek Sewage System.

Mr. Erno noted that they have already spoke to Country Pump-Out and they are a sponsor of the Events Centre. Councillor Harpe inquired about the distance from lagoon. Mr. Erno responded that it is about a kilometer away.

CARRIED

Resolution #CM20131125.1039

MOVED BY B. SMITH that the meeting be recessed at 12:11 p.m.

CARRIED

The meeting was reconvened at 1:38 p.m.

**MILLER'S POINT -
RANGE ROAD #71**

(UNFINISHED BUSINESS)
(Issue #20131112005)

Mr. Pfau noted that as per Council's motion Public Works reviewed the access of Range Road #71 on the north shore of Bear Lake. In the Public Works opinion there seems to be signs of vehicles accessing the Bear Lake shore for many forms of recreation (north shore). The trail goes down the undeveloped road allowance for approximately 100 meters then proceeds across private land to the lake shore. If we blocked off the road allowance there is enough of a back slope to go through the field instead. Public Works recommends no action. Councillor Harpe inquired if the County would have to advertise the closure of the road allowance if it were to be closed. CAO, Bill Rogan responded that it would need to be advertised and it would end up being an enforcement issue.

Resolution #CM20131125.1040

MOVED BY B. SMITH to approve the request as recommended and take no action.

CARRIED

**REGIONAL
COLLABORATION
GRANT - WAPITI RIVER
WATER MANAGEMENT
COMMITTEE**

(UNFINISHED BUSINESS)
(Issue #20131115002)

Mr. Madden noted that on November 4, 2013 County Council was presented with a letter from the Wapiti River Stakeholder Committee requesting support of interest for two items: interest to apply for funding under the Regional Collaboration Program (RCP) and if the County was interested in being the managing partner. Council voted to support interest in pursuit of the RCP and to respond to the Wapiti River Stakeholder Committee the County could be the managing partner if required.

After discussions with staff at the City of Grande Prairie it was decided that City would be the managing partner for the RCP. The City has indicated that they are going to apply to the RCP to try and meet the November 20th deadline for 2013/2014 funding. We would like to support the City if they are successful. Although the full project is \$1 million there are two sub-components under the

plan which can be sent in under separate RCP funding applications. The sub-components are the Social-economic and Landscape Cumulative Effect sections. This would generate two separate applications under the RCP with the maximum amount per application fundable being \$250,000.00 under the RCP. Council can provide motions to support 1) application to the RCP Program and 2) to identify the City of Grande Prairie as Managing Partner for the Wapiti River RCP applications or, 3) proceed with a motion of No Action.

Councillor Harpe inquired about the application forms. CAO, Bill Rogan responded that the forms are available, we can apply any time, and that we understand there is money in the 2013-14 Provincial budget and as long as it is submitted before November 30th.

Resolution #CM20131125.1041

MOVED BY R. HARPE to provide a motion of support for the Wapiti River Management Committee's application to the Regional Collaboration Grant Program.

CARRIED

It was noted that Reeve Beaupre had expressed concerns about the funding from Alberta Environment for the Wapiti River Study and other water management plans.

Resolution #CM20131125.1042

MOVED BY B. MARSHALL to support the City of Grande Prairie as the Managing Partner for the Wapiti River RCP applications.

CARRIED

**LOADER MOUNTED -
SNOW BLOWER - RFP**

(NEW BUSINESS)
(Issue #20131104001)

Ken Orborne, Shop Manager, and Don Maisonneuve, Procurement Specialist, noted that a Request for Proposal (RFP) process was used due to the need for recommendations from proponents for the best technical specifications and value to meet the County's needs. The RFP was posted online with the Alberta Purchasing Connections (APC) to meet the threshold requirement for the New West Trade Partnership Agreement (NWPTA) on October 8th and closed October 22nd. The County's Public Works Department requires an industrial, commercial grade loader - mounted industrial snow blower to meet the needs of rapidly increasing population demands for snow removal. Proponents were invited to submit a proposal to meet and exceed the County's technical specifications and best value. \$110,000 was approved for this purchase in the 2013 Capital Plan budget.

Bidders:

There were six (6) proposals received of which four (4) were compliant.

The following compliant proposals were received –

Cubex Limited - \$85,992.00
 Industrial Machine - \$98,396.00
 Fort Garry Industries - \$104,700.00
 Joe Johnson Equipment - \$109,877.00

Public Works recommends the purchase of the commercial grade loader - mounted industrial snow blower from Industrial Machine as per their proposal amount of \$98,396.00 (tax out). The recommendation to purchase from Industrial Machine, as the best value and is within budget.

Councillor Harpe commented that he had no problem with the recommendation but Council would like to see all bidders compared next time a recommendation is presented.

Mr. Osborne noted that the biggest difference is that Cubex machine has 2 fans to blow the snow and Industrial Machine has augers. The Cubex is narrow and not as high as the Industrial Machine is. Joe Johnson Equipment also had the 2 fans. Industrial was recommended because they had the best references and the parts and repairs are the easiest on the Industrial Machine.

Resolution #CM20131125.1043

MOVED BY R. HARPE to approve Public Works' recommendation to purchase the commercial grade loader - mounted industrial snow blower from Industrial Machine as per their proposal amount of \$98,396.00 (tax out).

CARRIED

**SUBDIVISION TIME
 EXTENSION REQUEST -
 SW-4-73-6-W6M
 PLSUB20120267
 (NEW BUSINESS)
 (Issue #20131108015)**

Approval is requested for the following subdivision time extension requests:

File No: PLSUB20120267, BLK File No 12152

Legal: SW-4-73-6-W6M

Name: BLK for Frederick Driedger

Division: 2

Date Approval Extended to: November 23, 2014

Recommend: **First Time Extension Approval**

**SUBDIVISION TIME
EXTENSION REQUEST -
SW-8-71-5-W6M
PLSUB20120402**
(NEW BUSINESS)
(Issue #20131108016)

File No: PLSUB20120402, Focus File No. 010038221
Legal: SW-8-71-5-W6M, 1222253-1-32
Name: Focus Engineering for Devco Developments
Division: 4
Date Approval Extended to: August 17, 2014
Recommend: **First Time Extension Approval**

**SUBDIVISION TIME
EXTENSION REQUEST -
NW-11-73-6-W6M
PLSUB20120621**
(NEW BUSINESS)
(Issue #20131108017)

File No: PLSUB20120621, BLK File No 12126
Legal: NW-11-73-6
Name: BLK for Josef and Angelica Knobloch
Division: 2
Date Approval Extended to: November 23, 2014
Recommend: **First Time Extension Approval**

**SUBDIVISION TIME
EXTENSION REQUEST -
SE-20-70-6-W6M
PLSUB20120598**
(NEW BUSINESS)
(Issue #20131108018)

File No: PLSUB20120598, Focus File No 010036777
Legal: SE-20-70-6-W6M, 032 3236-1-1C
Name: Focus Engineering for Vern and Pamela Landry
Division: 4
Date Approval Extended to: November 23, 2014
Recommend: **First Time Extension Approval**

**SUBDIVISION TIME
EXTENSION REQUEST -
SW-4-73-6-W6M
PLSUB20120267**
(NEW BUSINESS)
(Issue #20131108015)

Resolution #CM20131125.1044
MOVED BY R. HARPE that that the subdivision endorsement time extension requests for items 10.2 - 10.5 be approved as presented.

Councillor Harris inquired whether the applicants taxes change after registering with land titles. Mr. Simpson responded that the taxes will change and that people are not registering with land titles for a combination of factors.

Councillor Sutherland inquired about the 4 year window for time extensions. Mr. Simpson responded that the window is 4 years for approval and registration. We can grant up to 3 time extensions which is 3 years and the levies and conditions start to change after 3 years. Councillor Sutherland inquired about the fee per time extension. Mr. Simpson responded that each time extension costs \$60.00. CAO, Bill Rogan noted that the fee can be increased at budget deliberations if Council wishes.

CARRIED

SUPPLY OF PRIVATE

Dale VanVolkningburgh, Gravel Foreman, noted that on

**GRAVEL TRUCKS -
TENDER AWARD**

(NEW BUSINESS)

(Issue #20131112001)

Wednesday, October 30th, 2013 tenders were opened for the Supply of Private Gravel Trucks for the 2014 and 2015 Main Haul Gravel Program. The results based on the percent of Government Rate were attached to the agenda package. It was noted that there is an approximate 3% increase to the base rates of the 2012 and 2013 tender and this rate has been included in the proposed 2014 Operating Budget. Rates are also dependent on the Fuel Escalation Clause "if the price of fuel increases or decreases three (3) cents per liter, the Contractor tender price will increase by one percent accordingly". The Fuel Escalation Clause can increase or decrease the funding requirements for the haul program. Public Works recommends awarding the tender to the thirteen (13) lowest bids received including Southwood Trucking, Murtron Hauling and Timber Pro.

Councillor Smith inquired if there are still 5 gravel trucks being used. Mr. VanVolkingburgh responded that they are using the same trucks used in the last 2 years of RFP and there are usually 11-13 trucks being used. Councillor Harpe inquired if the County could take the top 13 bids and use the same rate for all of them. CAO, Bill Rogan responded that would be difficult because if they average some contractors will get more and others will receive less.

Resolution #CM20131125.1045

MOVED BY R. HARPE to approve Public Works' recommendation to award the tender to the thirteen (13) lowest bids received including Southwood Trucking, Murtron Hauling and Timber Pro.

CARRIED

**PRAIRIE WOOD DESIGN
AWARDS 2013 -
CANFOR**

(NEW BUSINESS)

(Issue #20131105003)

An invitation was emailed to the Reeve and a guest to attend the Prairie Wood Design Awards 2013 to be held November 27th, 2013 in Edmonton. Reeve Beaupre is unable to attend and has suggested the Deputy Reeve attend in her absence. A motion would be required for Deputy Reeve Sutherland and a guest to attend this out of town function.

Councillor Sutherland commented that he is attending an Evergreen Park meeting on Wednesday and also FCSSAA on Thursday.

Resolution #CM20131125.1046

MOVED BY B. MARSHALL that a Councillor can attend the Prairie Wood Design Dinner and Awards Ceremony and expenses will be covered.

CARRIED

**BORDERLINE CULTURE
FOUNDATION**

(NEW BUSINESS)
(Issue #20131106001)

A request was received from the Borderline Culture Foundation requesting Council approval to acquire liability, and in the future, possibly property insurance under the County's policy with Jubilee Insurance. Jubilee Insurance has been contacted and advised that coverage could be provided. Borderline Culture Foundation is a new non-profit society that was incorporated in May 2013 and they put on professional performance events.

Resolution #CM20131125.1047

MOVED BY B. SMITH to approve the request from Borderline Culture Foundation to acquire insurance as an Additional Named Insured under the County policy with Jubilee Insurance.

CARRIED

**UNITED WAY
FUNDRAISING**

(NEW BUSINESS)
(Issue #20131112002)

Each year the County participates in United Way fundraising. This year we did a chili competition on Halloween judged by representatives from the United Way. We did a 50/50 draw at the lunch and collected \$268 for the United Way. In the past Council has matched staff's contributions.

Resolution #CM20131125.1048

MOVED BY H. BULFORD that Council match the staff's contribution of \$268 for United Way for a total donation of \$536 to come from the Community Assistance Grant.

CARRIED

**GLEN LESLIE CHURCH
MOLD**

(NEW BUSINESS)
(Issue #20131117001)

Megan Schur, Manager of Parks and Recreation noted that a dangerous form of mold - Stachybotrys- has been found on paper that is between the floor and the sub-floor of the Glen Leslie Church, and the paint that was used on the inside of the church is lead-based. This has resulted in additional costs that had not been anticipated as reclamation of the mold and removal of the paint will need to be done using specialized technique and equipment to ensure safety.

The Glen Leslie Restoration Group has spearheaded the restoration of this building, which turns 100 in 2015. With support from the County (the owners) and financial assistance from the Historic Resources Foundation they have hired contractors to restore the log walls, redo the foundation and redo the roof and chimney. As a group they have put in many volunteer hours of manual labour that could be done without the expertise of a contractor (removal of window panes, pews etc). Following the foundation and log work this summer, the hardwood floor has become warped with moisture. The group wanted to pull up the floor, dry it out and refinish it. The contractor was concerned about

the amount of moisture and took a sample of the paper and discovered the mold.

The quote they provided is based on worst case scenario. Potentially they could pull up the floor and discover that the mold is pervasive. The task of doing mold reclamation on the whole floor and sub floor plus the cost of removing the interior lead based paint is quoted at just over \$85,000. This includes costs associated with the necessary drying process. It could turn out that the mold has not spread very far and therefore the costs would be substantially less. Contractors have indicated that they could begin the project in 2013.

The Historic Resources foundation has indicated that we would be eligible to apply for grant funding in February to assist with recovering some of these costs. Of course, there is no guarantee that the application would be successful.

Ms. Schur commented that Paul Davis Systems provided the quote and she is meeting with On Site Restoration tomorrow (November 26, 2013). They will have to use specialized techniques (dry ice) which is good for historical buildings. The paint is not an issue if we wait until Spring but there is potential for the mold to spread if it is not addressed soon. She suspects that the On Site Restoration quote will be higher because Paul Davis has an association with the church and the preservation society.

Councillor Harris inquired who is liable for the mold. Ms. Schur responded that we are liable and noted that the group came forward 3 years ago to ask for help, the project had then been handled by Ms. Schur and the Preservation group. CAO, Bill Rogan commented that we hired a firm that specialized in historical buildings to lift the church and re-do the log walls. But once the log walls were exposed the moisture penetrated them. Money has been raised in the community and been received from historical resource funding. The funding had to go to the municipality and not the Preservation group so Ms. Schur has been working on the project.

Councillor Harpe commented that the mold could have been trapped in there because of the crawl space area under the church. Ms. Schur responded that she does not believe that there is an ongoing groundwater retention situation under the church and the mold likely occurred from the moving.

Resolution #CM20131125.1049

MOVED BY H. BULFORD to approve Option 1 and dedicate \$85,000.00 from the CAP levy reserve for mold and lead paint reclamation at Glen Leslie Church.

Councillor Smith commented that this project has been ongoing for almost 10 years. They were supposed to replace the logs then and it did not happen. CAO, Bill Rogan commented that the Church Preservation Society could not find a contractor to complete the work at that time so it was not done.

CARRIED

**BIRCH HILLS COUNTY
100 YEAR
CELEBRATION**

(NEW BUSINESS)
(Issue #20131118003)

An invitation from Birch Hills County to attend the 100th Year Celebration was received via email.

If Council wishes to attend, a motion is required as it is beyond the County's borders. Administration will also follow through with a congratulatory gift from Council and the County.

Resolution #CM20131125.1050

MOVED BY R. HARPE that those who wish to attend may attend the Birch Hills County 100 Year Celebration and a congratulatory gift will be supplied by Administration.

CARRIED

**PROPOSED
DESIGNATED
MATERIALS
RECYCLING
REGULATION**

(NEW BUSINESS)
(Issue #20131115003)

At the 2013 Alberta Care Conference in Slave Lake, Alberta Environment provided a presentation and a letter indicating possible legislative framework changes to recycling to follow the "Too Good to Waste" provincial waste strategy. Currently, programs which collect recyclable products such as used oil, tires and electronics are found within separate regulations and the Province would like to see a streamlined approach to the processes and regulations.

Administration has recently confirmed with the Province public consultation is now open for this process looking to Albertan's for input for a possible Proposed Designated Materials and Recycling Regulation. The Province is gathering input via online survey to see if there is support for proposed changes. Administration received and has reviewed survey materials related to this consultation. Administration has also met with representatives from Aquatera and the City of Grande Prairie to discuss the proposed changes. County staff have met with our contacts at Aquatera and the City of Grande Prairie staff to discuss recommended survey responses and all agreed to support the proposed.

The Province is proposing changes that would provide benefits including (public can comment on these as well):

- 1. combining programs that fall within various legislation into**

one legislation**2. the removal of fees from the legislation making needed updates or changes easier****3. create producer responsibility for their materials to remove the burden upon general taxes**

Administration supports the proposed changes in principle administratively and will respond with acceptance within the survey for the December 13th deadline. Mr. Madden noted that this is a housekeeping issue.

HORSE LAKE ROAD**(NEW BUSINESS)**

(Issue #20131125002)

The item on Horse Lake Road was added to the agenda by Councillor Smith.

It was noted that approximately \$246,000 was spent maintaining the Horse Lake Road so far in 2013. It is 6 miles on the west side and 2.5 miles across the reserve. Public Works staff believes that 95% of the roads' use is by people living on the reserve and they don't pay County taxes. Councillor Smith noted that in the past he had written a letter to the Provincial Aboriginal Relations Officer, the Federal Minister, MLA Drysdale, and MP Chris Warkentin asking for support. A project to pave the road would be just under \$7 million to have everything done and this is the 4th time that the County has tried to get funding from the Provincial government for the project.

Councillor Smith would like Council to develop a Committee to address the Horse Lake Road. If the road is paved Council would commit to maintaining and future overlays. When Horse Lake received their land settlement there was a meeting with the Horse Lake reserve, Mr. Pfau, and CAO, Bill Rogan and the County asked Horse Lake for \$4.5 million to complete the road work. The Federal Government had commented that they will not provide any funding, and Horse Lake then said no as well so nothing was done.

Councillor Harpe commented that he is in favour of forming a Committee because this is an ongoing issue. Councillor Harris commented that he would like to be on the Committee.

Councillor Smith commented that there is a new chief of the Reserve and he believes that work can be done with the new chief. It has become a major issue because you can only go 10 km/hour on the road due to the poor condition at times.

Resolution #CM20131125.1051

MOVED BY B. SMITH that the County form a Council Committee with Councillors Smith, Harris, Sutherland, and Harpe and Public

Works and Administration in an effort to liaise with Horse Lake on road access and other potential items.

CARRIED

CAO Bill Rogan commented that all the information with updated figures on what the cost would be now will be brought back to Council as the original plan was done in 2005.

DIVISION 2 - 2014 SPOT CONSTRUCTION

(NEW BUSINESS)

(Issue #20131112006)

Mr. Pfau noted that portions of Township Road #722 require extensive rehabilitation as per the map attached to the agenda package. This roadway is located within the annexation area and the City has indicated they are not prepared to compensate for work undertaken for road rehabilitation or paving of roads in the annexation area. Public Works believes we need to proceed with our spot construction crew to complete the work for the safety of the traveling public and County Council should try and seek compensation through the annexation process.

Mr. Pfau noted that currently there is approximately 4 inches of clay/gravel then topsoil and Public Works wants to get the topsoil out and put down 3 feet of clay. Once 43X is completed the traffic won't be as high on Township Road #722 but this area is currently one of the highest priorities in Division 2. CAO, Bill Rogan suggested going forward with the spot construction and trying to get some funding back from the City through the annexation process. Councillor Sutherland commented that this project would be funded from the spot construction budget because their crew does at least a mile in each division each year.

Resolution #CM20131125.1052

MOVED BY R. HARPE to proceed with the County Spot Construction Crew undertaking the rehabilitation work on portions of Township Rd. #722 and County Council seek compensation for the work from the City through the annexation process.

CARRIED

ASB PROVINCIAL CONFERENCE

(WORKSHOPS, CONFERENCES, SEMINARS)

(Issue #20131107002)

The 2014 Agriculture Service Board Conference will be held in Medicine Hat on January 27-30, 2014. Conference information is not available as of this date. The agenda has not been released as of this date. More details should be released by the middle of December and as conference information becomes available it will be forwarded to Council. This conference has been budgeted for. If approved, this conference will be added to Council calendars. This conference conflicts with Farmtech 2014 held on January 28-30, 2014. In the past, members of Council have attended the Agricultural Service Board Conference.

FARMTECH 2014

(WORKSHOPS, CONFERENCES,
SEMINARS)
(Issue #20131107003)

Farmtech 2014 will be held in Edmonton at the Edmonton Northlands EXPO Centre on January 28-30, 2014. The agenda has not been released as of this date. As more conference information becomes available it will be forwarded to Council. This conference has been budgeted for. If approved, this conference will be added to Council calendars. This conference conflicts with Agricultural Service Board Provincial Conference held Jan 27-30, 2014. In the past, members of Council have attended Farmtech.

**2014 PROVINCIAL
AGRICULTURAL
SERVICE BOARD TOUR**

(WORKSHOPS, CONFERENCES,
SEMINARS)
(Issue #20131107005)

The 2014 Provincial Agricultural Service Board Tour will be hosted by the County of Newell on July 7-10, 2014. Tour information is not available as of this date. The Agenda has not been released as of this date. As Tour information becomes available it will be forwarded to Council. This Tour has been budgeted for. If approved, this Tour will be added to Council calendars. No calendar conflicts are identified as of this date. In the past, members of Council have attended the Agricultural Service Board Tour.

**ALBERTA CARE
SPRING SEMINAR**

(WORKSHOPS, CONFERENCES,
SEMINARS)
(Issue #20131107006)

Alberta CARE Spring Seminar 2014 will be held in Taber on February 26-28, 2014. Conference information has not been released as of this date. The Agenda has not been released as of this date. As more conference information becomes available it will be forwarded to Council. One seminar or one conference per Councillor for Alberta CARE has been budgeted for. If approved, this conference will be added to Council calendars. In the past, Council has restricted the Councillor attendance to either the spring seminar or fall conference but Councillors could not attend both. There are no calendar conflicts as of today's date. In the past, members of Council have attended either the spring seminar or the fall conference, but not both.

**GROWING THE NORTH
CONFERENCE 2014**

(WORKSHOPS, CONFERENCES,
SEMINARS)
(Issue #20131107007)

Growing the North Conference 2014 will be held on February 18-20th. The "Taste of the Peace" is the evening of the 18th and the Conference is 19th and 20th. Registration for early bird is now open. The Agenda has not been released as of this date. As more conference information becomes available it will be forwarded to Council. This conference has been budgeted for. If approved, this conference will be added to Council calendars. There are no Council calendar conflicts as of today's date. In the past, members of Council have attended Growing the North Conference.

GROWING RURAL

Growing Rural Tourism 2014 will be held at the Camrose Regional

TOURISM(WORKSHOPS, CONFERENCES,
SEMINARS)

(Issue #20131107008)

Exhibition, March 3-5, 2014. The Agenda has not been released as of this date. As more conference information becomes available it will be forwarded to Council. This conference has been budgeted for. If approved, this conference will be added to Council calendars. This conference does not have any Council calendar conflicts as of today's date. In the past, members of Council have attended Growing Rural Tourism.

**2014 CPAA PLANNING
CONFERENCE**(WORKSHOPS, CONFERENCES,
SEMINARS)

(Issue #20131107009)

2014 CPAA Planning Conference will be held in Red Deer at the Black Knight Inn on April 14-16, 2014. The Agenda has not been released as of this date. As more conference information becomes available it will be forwarded to Council. This conference has been budgeted for. If approved, this conference will be added to Council calendars. This conference does not have any Council calendar conflicts as of today's date. In the past, members of Council have attended CPAA Planning Conference.

**ALBERTA LIBRARY
CONFERENCE**(WORKSHOPS, CONFERENCES,
SEMINARS)

(Issue #20131115005)

Alberta Library Conference will be held in Jasper at the Jasper Park Lodge on April 24-27, 2014. The Agenda has not been released as of this date. As more conference information becomes available it will be forwarded to Council. This conference has been budgeted for. If approved, this conference will be added to Council calendars. This conference has no calendar conflicts as of today's date. In the past, members of Council have attended Alberta Library Conference.

**ASB PROVINCIAL
CONFERENCE**(WORKSHOPS, CONFERENCES,
SEMINARS)

(Issue #20131107002)

Resolution #CM20131125.1053

MOVED BY R. HARPE that Council that accept administration's recommendations for conference items 11.1 - 11.8 accept 11.5 which is a local event.

CARRIED

Councillor Sutherland inquired about the Open House dates and whether they are firm. CAO, Bill Rogan and Lesley Nielsen-Bjerke responded they are not firm dates and they are open for discussion. The information will be on the next agenda.

**AGROFORESTRY &
WOODLOT EXTENSION
SOCIETY - USING
BIOMASS NOW
CONFERENCE & TRADE
SHOW**

(WORKSHOPS, CONFERENCES,

Councillor Beeston handed out the Conference information to Councillors at the beginning of the meeting.

The Conference will be held on December 9, 2013 at the Chateau Louis Hotel and Conference Centre in Edmonton.

SEMINARS)
(Issue #20131202009)

Resolution #CM20131125.1054

MOVED BY R. HARPE that Council that wish to attend may attend the December 9, 2013 Using Biomass Now Conference & Trade Show in Edmonton.

It was noted that staff members can maybe attend as well. Mr. Pfau commented that he will forward the conference information to Mr. Madden.

CARRIED

**BEC MEETING MINUTES
OCTOBER 15, 2013**

(INFORMATION ITEMS)
(Issue #20131030001)

The approved minutes of the October 15, 2013 Building Expansion Committee meeting were attached to the Council agenda.

INFORMATION

**BEC MEETING MINUTES
OCTOBER 29, 2013**

(INFORMATION ITEMS)
(Issue #20131112004)

The approved minutes of the October 29, 2013 Building Expansion Committee meeting were attached to the agenda package.

Councillor Smith commented that there was a motion was made to proceed with the sound panels in the PW/IT Building. Mr. Pfau noted that the panels will be installed in January 2014.

INFORMATION

**CORRESPONDENCE
FROM GPRC - RE:
GRANDE PRAIRIE
REGIONAL COLLEGE
AWARDS PROGRAM**

(INFORMATION ITEMS)
(Issue #20131105001)

The memo noted that in 2012 GPRC administered the disbursement of 537 monetary awards totalling \$374,958. The total was generated out of the 175 endowments managed by GPRC.

INFORMATION

ACTION LIST

(INFORMATION ITEMS)
(Issue #20131120002)

The action list up to and including November 4th, 2013 was attached to the agenda package for review and as Council information.

INFORMATION

**COUNCILLOR,
COMMITTEE AND
DEPARTMENT
REPORTS**

Councillor Marshall met with someone from the Grande Prairie Tourism Association in regards to a contact person in regards to the Philip J. Currie Dinosaur Museum. It is 2 years away from opening and people are trying to book the meeting rooms there. She is meeting with people in Vancouver this week and she is aware of people who might want to book the space. Alberta Tourism is offering the Ice Walk at the glaciers but they are not talking about the museum, she needs information and a contact to start promoting the Dinosaur Museum nationally and internationally. It was noted that the contact will be Chris King on the operations side.

Councillor Beck attended the Annual General Meeting for PREDA where he assumed Mary Ann Eckstrom's position on the Executive Board. At the PREDA meeting they honoured Walter Paszkowski with the Citizen of the Year award.

Councillor Beck commented that he is now the Peace Country representative for the Regional Agricultural Service Board.

Resolution #CM20131125.1055

MOVED BY C. BECK that Administration write a letter of congratulations to Walter Paszkowski for his PREDA Citizen of the Year award.

CARRIED

Resolution #CM20131125.1056

MOVED BY H. BULFORD that Councillor Beck's expenses be covered for the Regional Agricultural Services Board.

CARRIED

Resolution #CM20131125.1057

MOVED BY R. HARPE that Councillor Beck's expenses be covered for the PREDA Board.

CARRIED

Councillor Harris attended the AAMDC Conference and thanked the Senior members of Council, Directors, and CAO, Bill Rogan for the direction provided at the Conference.

Councillor Harpe commented that the Beaverlodge Daycare and Playschool was to have an auction item supplied from the County for their Christmas Auction and they did not receive it. CAO, Bill Rogan responded that they would have needed to make arrangements to come and pick the item up or discussions to have it dropped off with Communications. Councillor Harpe inquired if we should write a cheque for them because they did not receive the item.

Councillor Harpe commented that the La Glace Live Christmas Auction is approaching and it will be a dinner and auction hosted by the La Glace Agricultural Society to raise funds for the La Glace Arena project.

Resolution #CM20131125.1058

MOVED BY B. SMITH that a live auction item up to \$150.00 be donated to the La Glace AG Society and that a letter of support be

provided for the Valhalla Heritage Society/Valhalla Playground Committees CFEP application.

CARRIED

Councillor Bulford attended the AAMDC Conference.

Councillor Bulford attended the Nitehawk Board of Directors meeting and commented that various groups are working on promotions and hosting events at the ski hill.

Councillor Bulford noted that he received a letter from the Rural Crime Watch in regards to their Fan Out System. He commented that the AGM was held at the EOC room in the County Community Services Building and there were 40-50 people in attendance. The RCMP has commented that the Rural Crime Watch is a very valuable program. They are asking for support for the Fan Out system in the amount of \$380.00. The County paid this amount last year as well.

Resolution #CM20131125.1059

MOVED BY H. BULFORD that Council provide support in the amount of \$380.00 for the Grande Prairie and District Rural Crime Watch for their Fan Out System to come from the Regional Enforcement Services budget.

CARRIED

Councillor Beeston attended the AAMDC Conference and he thanked the Councillors as well as County staff for their guidance. He commented that it was a very good learning experience.

Councillor Beeston commented that his ratepayers are happy with the snowplowing done. He also commented that Westlake is on the list for recycling and garbage pickup. Mr. Pfau responded that the County will need to work with Aquatera on the rates and fees.

Councillor Smith inquired how the land offer with Beaverlodge for the shop is progressing. CAO, Bill Rogan responded that Beaverlodge Administration wanted to wait until after the election to make a decision and that we will call them to see what is happening. Councillor Smith commented on the stockpiling of gravel and how it could be located in the West County.

Councillor Smith attended the AAMDC Conference and commented on the economic development session. He noted that someone brought up a survey of all businesses in their area to see how they are doing and that we should be doing this in the

County. CAO, Bill Rogan responded that we will have Chris King, EDO, and Walter Paszkowski come in and discuss the survey option as we have done this in the past.

Councillor Sutherland attended the AAMDC Conference and noted that it was better this year than in past years.

Councillor Sutherland attended the Northern Spirit Lights Show at Evergreen Park.

Councillor Sutherland attended the Wine and Jazz event for the ACFA.

Councillor Sutherland commented that he was asked by Reeve Beaupre to see if Council was interested in sending a letter to the Provincial government in regards to Dinosaur Museum and the status of the Regional Collaboration Grant.

Resolution #CM20131125.1060

MOVED BY R. SUTHERLAND that Administration write a letter to Minister of Alberta Municipal Affairs, MLA's Drysdale and McDonald, and the Premier's office in regards to the Regional Collaboration Grant and include Capital information.

CARRIED

Resolution #CM20131125.1061

MOVED BY B. MARSHALL to send a letter of congratulations and support to curling champion Renee Sonnenberg and her team in regards to their Olympic tryouts.

CARRIED

CAO, Bill Rogan attended a meeting with the School Board and thanked Nick Lapp for his presentation.

CAO, Bill Rogan attended the AAMDC Conference.

Mr. Pfau commented on snow removal and that it has been going well.

Mr. Simpson noted that Annexation and Dinosaur Museum information will be brought forward tomorrow after the MPC meeting.

Arlen Miller, Director of Community Services, commented on the Pipestone Sewer Project and that the contractors should be on site by December 2nd. The trenching has been worked on and

solar power was installed today. In mid-December Sgt. Rempel will be coming to Council with the Enforcement quarterly report.

Mr. Miller commented on the Glen Leslie Church and who was liable for the mold. He noted that they had hired expert from Fort St. John to do the restoration and they had assumed that he would have covered the floor but it must have been missed. Mr. Miller will ensure that this issue is addressed for future projects. Councillor Bulford commented that there is no one to blame or be liable for the mold at the church as no one knows what the extent of the problem was before they raised the log walls.

Noreen Vavrek, Director of Finance and Systems, commented that the County was able to collect on the linear account and grazing lease and that there is process set in place for collecting the amount owing for future situations.

PERSONNEL

(IN CAMERA)

(Issue #20131101001)

Resolution #CM20131125.1062

MOVED by H. BULFORD that the meeting go in to In-Camera, at 3:10 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Personnel.

CARRIED

Resolution #CM20131125.1063

MOVED by P. HARRIS that the meeting come Out-of-Camera at 3:17 p.m.

CARRIED

Resolution #CM20131125.1064

MOVED BY R. HARPE to accept option 1 in regards to the personnel item discussed In Camera.

CARRIED

ADJOURNMENT

Resolution #CM20131125.1065

MOVED by D. BEESTON that the meeting adjourn at 3:20 p.m.

CARRIED

These minutes approved the _____ day of _____
2013.

Reference # _____

REEVE

COUNTY ADMINISTRATOR