



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

October 21, 2013 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, October 21, 2013

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Community Services Building

MINUTES

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Brock Smith
- Harold Bulford
- Lois Dueck
- Mary Ann Eckstrom
- Pat Jacobs
- Richard Harpe
- Sharon Nelson

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Herb Pfau
- John Simpson
- Noreen Vavrek

6. Recording Secretary

- Shannon Baird

7. Media

- Big Country - Brad Whisker
- Daily Herald Tribune - Kirsten Goruk
- Free FM - Jeff Hensen

FCSSAA AWARD PRESENTATIONS

Reeve Beaupre was pleased to announce to County Council and a surprised Kathleen Turner, Director of Family Community Support

(PRESENTATIONS AND
INTRODUCTIONS)
(Issue #20131011010)

Services (FCSS) that Ms. Turner is the sole recipient of the Association's 2013 Lifetime Achievement Award for her dedication and numerous local and provincial accomplishments throughout more than two decades with the FCSS program.

The Lifetime Achievement Award honours an individual who has made a significant contribution to FCSS through long service and considerable professional and personal involvement to FCSS on a Provincial level.

Reeve Beaupre further advised that Ms. Turner has dedicated the majority of her working life to FCSS and is a champion for helping those of all ages in our communities improve their quality of life. Ms. Turner is highly respected both locally and provincially for her leadership, expertise and commitment that she brings to FCSS across the Province. It is through her guidance and vision that many initiatives and programs have grown or been implemented, and partnerships have been created.

Reeve Beaupre announced to County Council that Councillor Mary Ann Eckstrom was one of five recipients of the Award of Merit. Councillor Eckstrom has served on the executive with the provincial association, including four years as president, and has chaired the County's FCSS Advisory Committee since her first year as County Councillor in 1995. The Award of Merit recognizes individuals for their spirit and dedication to strengthening the social fabric of the community through a demonstrated commitment to improving preventive social programs and services.

INTRODUCTION OF NEW ECONOMIC DEVELOPMENT MANAGER

(PRESENTATIONS AND
INTRODUCTIONS)
(Issue #20131015004)

John Simpson, Director of Planning was in attendance and introduced the County's new Economic Development Manager, Chris King. Mr. King comes to the County of Grande Prairie from Stewart Weir where he was a project director working with municipalities on engineering and development projects. Prior to this Mr. King served as the CAO and EDO for the Town of Beaverlodge as well as the EDO for several northern municipalities and has a successful track record in economic development. Mr. King has his Economic Development Officer designation.

ADOPTION OF AGENDA

Resolution #CM20131021.1001

MOVED BY M. ECKSTROM that the agenda for the October 21, 2013 Council Meeting (2013/10/21) be approved with the following additions:

- 1:30 p.m. Evergreen Park - Grant Request
- CAO review of 2012 - Unfinished Business Item #9.3
- Advanced poles; Special Ballots; Polling Stations - Unfinished Business Item # 9.4
- TRAVIS - New Business Item 10.14
- Moto Cross / Katherine estates - Item 10.15

CARRIED

**MINUTES
APPROVAL**

Resolution #CM20131021.1002

MOVED BY S. NELSON that the minutes for October 7, 2013 Council Meeting (2013/10/07) be approved with the clarification of name in the sponsorship fund on page 15.

CARRIED

**PT. LOT 2, PLAN
012 2048;
SE-20-71-6-W6M -
AG TO RM-1 - BLK /
COWAN (FILE
PLLUB20130461)
BYLAW 2680-13-035**

(PUBLIC HEARINGS)
(Issue #20131015002)

Resolution #CM20131021.1003

MOVED BY H. BULFORD that a Public Hearing be held to hear comments regarding the application to re-designate Lot 2 Plan 012 2048 Pt. SE 20-71-6-W6M from a Agricultural (AG) District to a Rural Industrial (RM-1) District.

The Public Hearing commenced at *10:13 a.m.*

CARRIED

Anna Martin, Planner presented the application to amend the County Land Use Bylaw by redesignating approximately 2.02 hectares (5 acres) of Lot 2 Plan 012 2048; PT. SE-20-71-6-W6M from Agricultural (AG) District to Rural Light Industrial (RM-1) District.

Ms. Martin advised that the purpose of this application is to allow for a Rural Light Industrial development, and would facilitate the development of 1 new lot for this use.

The proposed lot is located in an area identified as future industrial/commercial on Map 8 (that was provided to Council for information) of the Municipal Development Plan (MDP). Given the lots proximity to existing industrial parks within the County (Mountview Business Park) and the City (Vision West Business Park), its proximity to paved roads and Highway 43, and the future availability of municipal water and sewer; it is considered that in the context of the MDP, the policies set forth in section 6.0 and 8.3 and are most applicable. The application is consistent with the MDP.

In the context of the Intermunicipal Development Plan (IDP), this application is consistent with regard to zoning as the proposed lot is to be located in an area identified as future industrial/commercial use (as per attached Map 7). The proposed lot is located within the area identified on Map 4 (that was provided to Council for information) as 'long term annexation area', and is consistent with the policies set forth in section 6.2.9 & 6.2.10 regarding development (provided for information).

This application was circulated to the City of Grande Prairie for comment. The City will not support this application for industrial rezoning and subdivision as they state the landowners have already

exhausted their options for a simple subdivision and rezoning. The City state that “when circumstances allow it...further development proposals for this land is to be accompanied by a comprehensive plan and land-owner application for annexation.” They also object as they do not want any additional truck traffic volumes on 124 Street through the City.

Section 6.2.10(b) of the IDP states that “Any area greater than thirty (30) acres or on a pre-existing parcel larger than 30 acres but less than a quarter section in size will be considered on a case by case basis. In considering such applications, proximity to the City, availability of central sewer and water services, the road network and other adjacent land uses in the area will be primary considerations in making a decision.”

In this instance, the proposed lot is in an area located immediately adjacent to the City and to other industrial parks. The proposed zoning for this lot is consistent with the IDP and MDP, and the effects of subdividing one lot off this quarter are considered minimal. In addition to the above, the proposed lot and balance is to be accessed via RR 64, and is not reliant on access off 124 Street in the City.

The application has also been circulated to adjacent landowners and comments were received from the Community Manager at Parkbridge Lifestyle Communities.

Bruce Beairsto, Beairsto Lehnern and Ketchum was in attendance and advised Council that this application brought forward today is for zoning and to have Council pass what is an appropriate use of the land. The comments received from the City of Grande Prairie and residences are valid comments but not at the zoning stage. They are comments for the Municipal Planning Commission. This application is consistent with the zoning in the IDP.

Jody Noel, Community Manager from Silverpoint Condo Association was in attendance and spoke on behalf of adjacent landowners at Silverpoint. Ms. Noel discussed the following concerns:

- Water and sewer services
- number of out buildings, trailers, and commercial equipment lined up on the property;
- need for another entrance/exit into Silverpoint.

Reeve Beaupre advised these are all condition that can be brought forward at the MPC meeting.

Pauline Paraday, owner of a mobile home located in Silverpoint discussed her concerns with roads in and out of Silverpoint.

Council discussed the following:

- Area Structure Plan for this area;
- number of out buildings, trailers, and commercial equipment lined up on the property is an enforcement issue;
- water and sewer concerns;
- Annexation;
- paving of proposed road is in fall budget.

Resolution #CM20131021.1004

MOVED BY R. SUTHERLAND that the meeting come out of Public Hearing at 10:32 a.m..

CARRIED

Resolution #CM20131021.1005

MOVED BY P. JACOBS That Bylaw 2680-13-035 to re-designate Lot 2 Plan 012 2048 Pt. SE 20-71-6-W6M from a Agricultural (AG) District to a Rural Industrial (RM-1) District be read a first time.

CARRIED

Resolution #CM20131021.1006

MOVED BY M. ECKSTROM that Bylaw 2680-13-035 be read a second time.

CARRIED

Resolution #CM20131021.1007

MOVED BY S. NELSON that Bylaw 2680-13-035 be given consent for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20131021.1008

MOVED BY R. SUTHERLAND that Bylaw 2680-13-035 to re-designate Lot 2 Plan 012 2048 Pt. SE 20-71-6-W6M from a Agricultural (AG) District to a Rural Industrial (RM-1) District be read a third time and finally passed.

CARRIED

**10:15 A.M.
APPOINTMENT-
CLAIRMONT
AGRICULTURAL
SOCIETY**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20131010001)

Megan Schur, Manager of Parks was in attendance and advised that the Clairmont Agriculture Society wants to build an Adventure Park (skateboard and spray park) in the community of Clairmont. Society President Lamont Anderson, Leanne Braybrook and Kevin Fisher were in attendance to present a powerpoint presentation on the request.

The Clairmont Agriculture Society has done a number of fundraising events and has engaged and consulted with the community to identify the support level for the park. They have collected well over 200 signatures of supporters of the park. They are seeking \$200,000.00 in Major Capital Funding to support their fundraising efforts - that will be

introduced during grant deliberations and is not what the group is in to request at this time.

The Agriculture Society is asking that the County allow the park to be built on a parcel that is part of SW-25-72-6 W6. Currently, this parcel is not identified as Municipal Reserve, it is zoned RR-4 - Rural Residential Mixed. A Park is an accepted Discretionary Use under the Land Use Bylaw. PRC reviewed this location last year, and has patron safety concerns related to the proximity to the train tracks and that 98 A Street is intended to become an arterial road.

The Agriculture Society wishes to build the park and have further discussions with the County on how it would be operated. At this point the Strategic Plan still states that the County will support groups to provide recreational opportunities.

The Town of Sexsmith opened a spray park in 2013. Their operation would be similar to the operation of a Clairmont spray park, as both would be operating on Aquatera water. Sexsmith spray park sprays municipal water, which then collects in an underground tank. The grey water is pumped out and used to water trees and similar projects. Their anticipated annual operating deficit, which includes utilities, water pump out, and general operations (cleaning supplies, valve repair), is \$15,000.00.

Ms. Braybrook presented a powerpoint presentation to County Council showing the need for a spray park and skateboard park in the Hamlet of Clairmont.

Discussion took place on the following:

- Skateboard park at the Sportsplex;
- Concerns for proposed location of the park.

Paul Galenza Resident of Clairmont spoke to Council and advised he and other parents currently drive their children to Sexsmith or Grande Prairie to use their facilities.

Michelle Hoerner, resident of the Hamlet of Clairmont read a letter on behalf of residents of Clairmont supporting the need for this spray park and skateboard park.

Discussion took place on Ms. Schur's recommendation to table the decision until more information can be gathered regarding the ongoing operation of the facility.

Resolution #CM20131021.1009

MOVED BY S. NELSON that the County of Grande Prairie enter into a lease agreement with the Clairmont Ag Society to lease the property located at part of SW 25-72-6-W6M for the development of an

Adventure Park (skateboard and spray park).

CARRIED

Resolution #CM20131021.1010

MOVED BY S. NELSON that the meeting be recessed at 11:03 a.m. for a 5 minute break.

CARRIED

The meeting reconvened at 11:08 a.m.

**10:30 A.M.
ADJUSTING FIRE
SERVICE NAME TO
REFLECT A
"REGIONAL" FIRE
SERVICE**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20131011011)

Fire Chief Everett Cooke was in attendance to discuss adjusting the Fire Service name to reflect a Regional Fire Service. Fire Chief Cooke advised that the County of Grande Prairie No.1 has been responsible for providing fire services to the rate payers of the region since incorporation in 1951. As the Authority Having Jurisdiction (AHJ) the County of Grande Prairie has successfully provided these services utilizing proprietary fire stations and contracted services from local, Towns and Villages.

Returns from a recent population census show that the County of Grande Prairie has grown to a population of 20,347 who reside in 6,460 dwellings across the 5,862.72 square km of the County of Grande Prairie.

Today, the fire departments delivering these necessary services include halls located in the Towns of Beaverlodge, Sexsmith, Wembley and the Village of Hythe. Services are also provided from County owned and operated fire stations in Bezanson, Clairmont, Dunes, La Glace and Teepee Creek. On average 1150 calls for service into the County are responded to annually which includes responses to fires, rescues, motor vehicle collisions, medical assists and investigations. The County of Grande Prairie operates a fleet of 36 pieces of equipment consisting of wild land urban interface engines to squads and water tenders.

In addition to contracts with local towns, the County of Grande Prairie participates in Mutual Aid Fire Agreements with surrounding fire services partners including Saddle Hills County, Birch Hills County, MD of Greenview and Alberta Emergency Sustainable Resource Development. These agreements allow our resources to provide services outside of our region.

Fire Chief Cooke further advised that the fire service sees itself as an active collaborator and leader in service delivery. The County has actively negotiated dispatch and communication contracts for all fire services in the region; regardless of location we provide 'Duty Officer' support at times of major incidents, frequently act as the grant holder for the annual Fire Emergency Services Partnership Grants as well we provide consistency for maintenance and testing of all fire apparatus in the region.

In 2012, the County of Grande Prairie and the Town of Sexsmith entered into a four year enhanced contract for fire services between our two entities. As they have in past years, the Town of Sexsmith is providing fire services into the County of Grande Prairie, however, the County is now delivering administration services to the town's fire department.

As the population and growth in the Grande Prairie region has increased so to has the County of Grande Prairie's ability to provide coordinated responses and support to emergencies. Excellent examples of the County abilities including assisting fighting the strip mall fire in the Town of Beaverlodge (2003), Teepee Creek wild land fire (2007), Morgan's Mountain wild land fire (2008), Albright Campground fire (2010), Slave Lake (2011), Zama City (2012), Hermit Lake fire (2012), and the recent fire in the Dunes in the spring of 2013.

Released as the overarching framework for the period of 2011 through to 2014 the County's strategic plan outlines direction for how we continue to progressively move forward while maintaining our core values. The first of five themes outlined in the Strategic Plan is "*Thinking Regionally.*"

The County of Grande Prairie Fire Service completely supports this initiative with the development of our departments Business Plan. Promoting regional services the County of Grande Prairie has put in place the regions first structure protection unit to be used across the County in the event of a wild fire. In addition, the fire service is building and installing water points for refilling water tenders across the County and research is now underway to confirm the need for a new fire hall to be built in the Elmworth area. This is in addition to the region utilizing the County training centre to maintain and develop the skills of their fire fighters.

As the County of Grande Prairie continues to develop and build on the successes of launching our own full time fire service we can never allow ourselves to look away from the needs and expectations of our rural stations, partners and the rate payers. Our focus of protection spans the entire County and we now find ourselves very similar in nature to that of the Bonnyville Regional Fire Service, Lacombe Regional Fire Service Association and the Halifax Regional Fire Service. These services have witnessed similar growth and opportunities developing independent services into a regional organization.

It is the opinion of Fire Service Administration that the ongoing and constant support to fire services across our region is already that of a regional fire service. It is further believed that our name should be adjusted to reflect and support our Strategic Plan and the staff of the County Fire Service.

Only minimal costs should be associated with an adjustment to our name which will be absorbed into existing operations budgets. There are no provincial or federal registries required to approve a name change and no applications will need to be made. Administrative adjustments to our by-laws and Quality Management Plan may be needed.

Resolution #CM20131021.1011

MOVED BY M. ECKSTROM that the County of Grande Prairie approve changing the name of the County of Grande Prairie Fire Service to the County of Grande Prairie Regional Fire Service.

CARRIED

Discussion took place on the cost and timelines for changing over existing equipment.

Fire Chief Cooked advised this process will be done in phases and that all 4 partner municipalities were in support of this name adjustment.

**BYLAW 2993 -
AGRICULTURAL
FIELDMAN BYLAW**

(BYLAWS)

(Issue #20131011015)

Bill Rogan, CAO, advised that the County received an Information Bulletin from Municipal Affairs (number 4/13) regarding designated officers.

The County complies with Sections 1 and 3 regarding Bylaw Enforcement Officers and Assessor but do not comply with having a bylaw for Agricultural Fieldman for the County of Grande Prairie.

In speaking with Municipal affairs a designated officer for Agricultural Fieldman must be appointed for the municipality to be able to be appointed to a Agricultural Service Board.

To comply with Municipal Affairs, Bylaw 2933 - Agricultural Fieldman Bylaw was presented. At the Organizational Meeting on October 28th, 2013 administration will be requesting the appointment of the Agricultural Fieldman for the remainder of 2013 and for the year 2014.

Resolution #CM20131021.1012

MOVED BY R. HARPE That Bylaw 2993 to establish an Agricultural Fieldman as a designated officer for the County of Grande Prairie be read a first time.

CARRIED

Resolution #CM20131021.1013

MOVED BY S. NELSON that Bylaw 2993 be read a second time.

CARRIED**Resolution #CM20131021.1014**

MOVED BY P. JACOBS that Bylaw 2933 be given consent for third and final reading.

CARRIED UNANIMOUSLY**Resolution #CM20131021.1015**

MOVED BY H. BULFORD that Bylaw 2933 to establish an Agricultural Fieldman as a designated officer for the County of Grande Prairie be read a third time and finally passed.

CARRIED

**GREENSPACE
MAINTENANCE
PLAN**

(UNFINISHED BUSINESS)
(Issue #20130923002)

Megan Schur, Parks and Recreation Manager advised that the Parks and Recreation department developed a plan to guide the beautification mowing schedule. Council had some recommended changes to the Plan before approval. Some of the recommended changes were included in the Plan.

These key areas have been amended to reflect concerns from Council. Parks and Recreation has also had the summer to apply some of the practices the County has identified in this plan, and make adjustments if an area was not being serviced properly in the new plan.

a) Level of Service - LEVEL 3 has been divided into 3 A and 3 B - this is to reflect that back alleys and PUL's will be mowed a minimum of once per month, and cemeteries will be mowed minimum of twice per year. Prior to this, both were listed as being a mowed a minimum of twice per year. The cemetery listing is attached as an appendix to the Greenspace Plan. For consistency, a back alley in La Glace that was not mowed previously has been added to the list.

b) Fertilizing and Aerating - will be done as deemed necessary by the Groundskeeping Supervisor, and may be supported by soil test samples. We do not want to bind ourselves to being required to do soil samples.

c) Disparity between CR zoned subdivisions and RE zoned subdivisions - there was some concern about those neighborhoods zoned RE receiving preferential treatment to those zoned CR. While RE is visited more frequently, CR neighborhoods get the added benefit of having their ditches mowed.

d) Roadways - it was suggested that the County mow alongside the highway in communities such as La Glace and Valhalla. The County does not support this because a) This area will be mowed once per year

by AB Transportation and b) in line with the level of service for Hamlets, and the County requires that landowners cut to the 'centre of the abutting roadway'.

Discussion took place on the following:

- level of service for Public Utility Lots (PUL)
- mowing once a year for Municipal Reserve Lots (M.R.).
- Active / Inactive Cemeteries;

Ms. Schur discussed that if the County was to mow more frequently her department would require more investment in the service.

- Increase of funding for Parks and Recreation in Fall Budget.

Resolution #CM20131021.1016

MOVED BY R. HARPE that the County of Grande Prairie approve the Greenspace Maintenance Plan as a Parks and Recreation Policy.

CARRIED

Discussion took place on the following:

- Weed program
- increase of mowing services

Councillor Smith commented on and thanked Megan Schur and her Parks and Recreation staff for their work completed at the Lymburn cemetery.

Ms. Schur advised if mowing services were doubled at the subdivisions her Department would require two additional staff (seasonal) and a new tractor.

Resolution #CM20131021.1017

MOVED BY M. ECKSTROM that Administration bring costs to Fall budget deliberations to increase beautification mowing in multi parcel subdivisions to twice a year.

CARRIED

**EASTSIDE WATER
SERVICING
TENDER RESULTS
&
RECOMMENDATION**
(UNFINISHED BUSINESS)
(Issue #20131015008)

Nick Lapp, Senior Planner advised that the County has been approached by a local developer / landowner regarding the potential for cost sharing the installation of water services to Jersey Meadows country residential subdivision located east of the City of Grande Prairie. An alignment has been determined which would extend through Sandy Ridge Estates. The Developer has requested that the County consider cost sharing the construction of the project by funding the portion of water line extending through Sandy Ridge. A portion of the

costs could be recovered through landowners with property adjacent to the proposed line connecting to the service. The proposed water line has been oversized to accommodate further growth in the area; this would create a larger benefiting area that could contribute to the construction costs of the water line in the future as the network is expanded.

In April 2013, Council authorized funding for the project from reserves and for construction work to be awarded through the appropriate tender process. In the interim, the County has been in contact with the landowners adjacent to the proposed water line to which a number have expressed interest in connecting. Through the consultation, two landowners referred to as "Sandy Ridge North" in the attached phasing map have expressed interest in connecting. The tendered project included water lines to service these properties which was an addition to the original proposal considered by Council in April 2013. As well, an additional extension of the water line was included to service the area referenced as "RR 54 South" as a landowner in this area had expressed interest in connecting as well.

The total estimated cost for the County's portion and the Developer's portion of the project was \$791,209.50. The low tendered amount received has come in at \$765,824.20 which is lower than estimated. Project management for the works will be undertaken by County staff with a projected completion date of June 21, 2014.

Mr. Lapp further advised that a meeting is being scheduled with residences regarding this service.

Discussion took place on the following:

- Annexation;
- Criteria for lots joining to the water service;
- Hook up costs;
- Creating policy for requirements to join water/sewer services;
- Recovery costs.

Resolution #CM20131021.1018

MOVED BY M. ECKSTROM that the County of Grande Prairie accepts the the recommendation of the County's Engineering Consultant, and award the contract to complete Eastside Servicing to Westcan Tel for the tendered price of \$765,824.20.

MOVED BY S. NELSON to table Councillor Eckstrom's motion in order for more information to be brought back.

DEFEATED

Councillor Nelson explained her motion to table to bring back more

information on how the County was going to find cost savings.

It was noted that a motion was made at a past meeting to move this project forward and this issue was coming back to award tender.

Resolution #CM20131021.1019

MOVED BY M. ECKSTROM that the County of Grande Prairie accepts the the recommendation of the County's Engineering Consultant, and award the contract to complete Eastside Servicing to Westcan Tel for the tendered price of \$765,824.20.

CARRIED

EAST SIDE SEWER
(UNFINISHED BUSINESS)
(Issue #20131021003)

In early 2013, the County was approached by a local developer / landowner regarding the potential for cost sharing the installation of water services to Jersey Meadows country residential subdivision located east of the City of Grande Prairie. The selected alignment ran through Sandy Ridge Estates. In April 2013, Council authorized funding for the project from reserves and for construction work to be awarded through the appropriate tender process. In the interim, the County has been in consultation with the landowners adjacent to the proposed water line to which a number have expressed interest in connecting. Through this process, a number of landowners also expressed an interest in having sanitary sewer services extended into the subdivision to service their properties. These properties are outlined on the attached map in dark blue. The properties requesting this service are in close proximity to each other and therefore there is some cost efficiencies in servicing the properties. In response to this request, the County directed its engineering consultant to complete designs for a low pressure sanitary sewer service and to provide cost estimates for the installation of the same. This type of system is used within the surrounding area in subdivision such as Taylor Estates, Maple Ridge, and Carriage Lane. The estimated cost to service the properties outlined in dark blue with sanitary sewer services is \$185,000.00 including engineering. It is proposed that the tendering of this project be undertaken in January with a spring construction start. Funding for this project could be allocated from reserves similarly to the water servicing project being undertaken within the same area and costs recovered through the landowners in the same manner.

Administration recommends approval to proceed with providing funding for the project from reserves with project management to be handled by the County of Grande Prairie and all construction work to be awarded through the appropriate tender process.

Cody Beairsto was in attendance to answer question County Council may have.

Bill Rogan, CAO advised that this sewer project came up secondary to the water issue and the County would only take this to tender if there is financial commitment from the residences. It was also noted that if residences took the sewer services they would also have to take the water services.

Resolution #CM20131021.1020

MOVED BY R. HARPE that the County of Grande Prairie move forward with the tendering process for Eastside Sewer Servicing, with commitment from the community and that funding coming from reserves.

CARRIED

Discussion took place on claw back costs. Mr. Rogan advised the sewer services works the same way as the water services.

Cody Beairsto advised he was not sure how the the tendering process works but asked if the tender award could be awarded to the same contractor as the water services.

Resolution #CM20131021.1021

MOVED BY R. HARPE that the County of Grande Prairie negotiate with Westcan Tel on sewage service install in Sandy Ridge Estates and bring recommendations to a future Council meeting back to Council.

CARRIED

Councillor Sutherland advised he felt the County should go back to public tender process.

Resolution #CM20131021.1022

MOVED BY M. ECKSTROM that the meeting be recessed at 12:11 p.m. for lunch.

CARRIED

The meeting resumed at 1:30 p.m.

**1:30 P.M.
EVERGREEN PARK
- GRANT REQUEST**

(UNFINISHED BUSINESS)
(Issue #20131018001)

Dan Gorman, Rob Clayton and Daryl Beeston Representatives of Evergreen Park were in attendance to discuss grants/finances.

Bridget Hennigar past president of Evergreen Park was in attendance on speaker phone.

Bill Rogan, CAO provided background and financial challenges Evergreen Park is facing.

Noreen Vavrek, Director of Finance was in attendance and presented a powerpoint on "County Review of Request for Financial Assistance."

Ms. Vavrek discussed the following:

- history on assistance the County has provided to Grande Prairie Ag Society in the past years;
- Current financial status;
- County loans to the Society;
- Options for assistance.

Considerable discussion took place on the options for assistance.

Resolution #CM20131021.1023

MOVED BY R. HARPE that the County of Grande Prairie provide a grant to the Grande Prairie Regional Agricultural & Exhibition Society to pay out their RBC bank loan, estimated at \$960,000.00 at the end of 2013, from projected 2013 surplus and authorize Administration to make direct payments to the County annually for installments due from the Society on the current three County loans to the Society for a maximum of ten years beginning in 2014, to be budgeted and considered a grant annually to the Society, and that any capital expenditures contemplated by the Society which exceed \$500,000.00 per project or annually, require approval of the County during this timeline.

Votes:

In Favour: Leanne Beaupre, Ross Sutherland, Brock Smith, Harold Bulford, Lois Dueck, Mary Ann Eckstrom, Pat Jacobs, Richard Harpe, Sharon Nelson

CARRIED

Discussion took place on the following:

- Clarity of Councillor Harpe's motion;
- \$400,000 annual grant to Evergreen Park;
- Reserve funding clarification;
- RBC Loan
- Utility shortfall;
- First loan payment to the County starts in 2014.

Resolution #CM20131021.1024

MOVED BY H. BULFORD that the County of Grande Prairie increase Evergreen Parks 2013 operating grant by \$227,000 to allow the park to apply to their outstanding utility amounts owed.

CARRIED

Resolution #CM20131021.1025

MOVED BY M. ECKSTROM that the CAO review response for 2012 be presented to the incoming Council in the month of November and that the results of the Councillor review be included.

DEFEATED

ADVANCE POLLING STATIONS / POLLING STATION LOCATIONS

(UNFINISHED BUSINESS)
(Issue #20131021002)

Council recommended that the following be brought back to Council for the next elections in four years.

- Special voting rights for disabled / seniors;
- Increase dates for Advance Polling (two separate weekends);
- Advertising;
- Polling station being held at the Municipality general office;
- Returning officer to contact members of Council to discuss location of potential polling stations;
- Polling stations be wheelchair accessible;

Bill Rogan, CAO advised a bylaw will be created 6 months in advance for special voting rights and that Municipal Affairs does not recommend holding a voting station at the Municipalities general office on election day.

Resolution #CM20131021.1026

MOVED BY S. NELSON that Administration bring back Policy on Elections and in particular how we engage aged/infirm.

CARRIED

SUBDIVISION TIME EXTENSION REQUEST -

SE-5-74-4-W6M - FILE NO. 11GP06

(NEW BUSINESS)
(Issue #20131007004)

Resolution #CM20131021.1027

MOVED BY P. JACOBS that the following subdivision endorsement time extension requests be approved:

- SE 5-74-4-W6M - File No. 11GP06 - September 14, 2014;
- SE 32-74-5-W6M - File No. PLSUB20120500 - September 14, 2014;
- NW 28-71-7-W6M - File No. PLSUB20120432 - September 14, 2014
- NE 23-72-6-W6M - File PLSUB20120153 - September 28, 2014;
- SW 32-70-6-W6M - File No. 11GP26 - October 3, 2014;
- NW 16-71-7-W6M - File No. 11GP74 - October 19, 2014;
- SW 33-70-8-W6M - File No. PLSUB20120485 - October 19, 2014;
- SE 13-73-6-W6M - File No PLSUB20120561 - October 19, 2014;
- NE 20-70-6-W6M - File No. PLSUB20120573 - November 2, 2014;
- SW 26-73-6-W6M - File No. PLSUB20120578 - October 19, 2014;

CARRIED

REQUEST FOR WAIVER OF TAX

Bill Rogan, CAO advised that due to the flooding of the Bow River and the state of emergency in Calgary this past June, there were companies

PENALTY

(NEW BUSINESS)
(Issue #20131004001)

that were unable to access their building and therefore they were unable to submit their property tax payment in time for the July 2, 2013 deadline.

Letters from 3 companies affected were provided to Council and are asking to have the penalty waived. Note these companies paid their 2013 taxes in July, as soon as they were able to resume administrative functions.

Resolution #CM20131021.1028

MOVED BY H. BULFORD that per Council motion 20130923.1012 the County of Grande Prairie waive these penalties due to the Calgary flooding situation and also due to payment of these taxes were made in July, 2013 by the Companies.

CARRIED

Discussion took place on if there was an opportunity to recover the penalty fees from the Provincial Government through the Disaster Relief Fund.

**COUNCIL MEETING
ON DECEMBER
9TH, 2013**

(NEW BUSINESS)
(Issue #20131011016)

Bill Rogan, CAO advised that after reviewing Council's upcoming Council Meeting calendar it is noted that there are 4 meetings in a row being November 25th, Dec 2,9 and 16.

This was originally the decision as the AAMDC Conference was thought to be November 18-21. It was identified that AAMDC Conference is in fact November 11-14.

It is recommended that the December 9th Regular Council Meeting be canceled as it is not required and will allow Council a break between meetings.

Resolution #CM20131021.1029

MOVED BY R. HARPE that the County of Grande Prairie cancel the December 9th Council meeting as it is not required and remove from calendars.

CARRIED

**REQUEST FOR
SPONSORSHIP -
PARDS DINE &
DANCE**

(NEW BUSINESS)
(Issue #20131007001)

PARDS is requesting support from the County of Grande Prairie for their 16th annual 'Dine and Dance' event being held Saturday November 2, 2103 at the Five Mile Hall.

Resolution #CM20131021.1030

MOVED BY M. ECKSTROM that the County of Grande Prairie become a Horseshoe Sponsor for the amount of \$1,000.00 and the funds come from Community Assistance.

CARRIED

**2013 FCSSAA
POWER OF
PREVENTION
CONFERENCE**

(WORKSHOPS,
CONFERENCES, SEMINARS)
(Issue #20131001005)

The 2013 FCSSAA Conference is being held on November 28 - 30, 2013 at the Radisson Hotel Edmonton South. The theme for this year's conference "Leading the Way - Achieving Social Well-being in Alberta" A copy of the Conference Program is attached.

Councillor Eckstrom and Director of FCSS, Kathleen Turner will be recognized at the banquet with the FCSSAA Provincial Achievement Awards.

Resolution #CM20131021.1031

MOVED BY L. DUECK that those members of County Council that wish to attend may attend.

CARRIED

TRAVIS

(NEW BUSINESS)
(Issue #20131021004)

Councillor Harpe expressed concern that Municipalities still were not receiving payments from the Province through the TRAVIS Permitting System and suggested the County needs to raise this concern with the Ministry responsible and our MLA's.

Resolution #CM20131021.1032

MOVED BY S. NELSON that the meeting be recessed at 3:00 p.m.

CARRIED

The meeting reconvened at 3:06p.m.

**LETTER FROM FCM
REGARDING
PIPELINE
CONSTRUCTION
ISSUES**

(INFORMATION ITEMS)
(Issue #20130916006)

Letter received from Mr. Claude Dauphin; FCM President regarding Reeve Beaupre's letter of request to add Pipeline Construction to the 2014 FCM Annual Conference In June.

INFORMATION

**BEC MEETING
MINUTES
SEPTEMBER 12,
2013**

(INFORMATION ITEMS)
(Issue #20131001001)

Approved minutes of the September 12, 2013 Building Expansion Committee meeting were provided for information.

INFORMATION

**THANK YOU
LETTER FROM THE
REGIONAL EMS
FOUNDATION**

(INFORMATION ITEMS)
(Issue #20131003001)

The Regional EMS Foundation has sent a letter thanking the County for their Gold Sponsorship in the amount of \$1200.00 in support of the 14th Annual Golf Classic for LIFE. The event raised \$42,000 in support of placing AED's in schools and the necessary CPR/AED training for school personnel.

The Regional EMS Foundation's next event will be the 14th Annual

Wine Fair held February 7, 2014 at the TEC Centre.

INFORMATION

**10TH ANNUAL
BEAVERLODGE
CHRISTMAS
FESTIVAL**

(INFORMATION ITEMS)
(Issue #20131003002)

Correspondence has been received from the Beaverlodge Child Development Society / Beaverlodge Christmas Festival Committee requesting a donation for a live or silent auction or sponsorship.

This year is the 10th Annual Beaverlodge Christmas Festival events will be held on November 22nd and 23rd.

The funds received from this event will go towards the operations of the Beaverlodge Child Development Centre building which houses the Playschool and Day Care programs.

In the past we have donated an auction item in the amount of \$150.00.

Resolution #CM20131021.1033

MOVED BY P. JACOBS that the County of Grande Prairie donate an auction item with a value up to \$150.00 for the 10th Annual Beaverlodge Christmas Festival.

CARRIED

**LETTER TO
ALBERTA
TRANSPORTATION**

(INFORMATION ITEMS)
(Issue #20131015003)

Letter to Alberta Transportation regarding Bezanson intersection.

INFORMATION

ACTION LIST

(INFORMATION ITEMS)
(Issue #20131015006)

Action list up to and including September 23, 2013 was provided for information.

INFORMATION

**ALBERTA HEALTH
SERVICES -
EXTERNAL
RELATIONS UNIT**

(INFORMATION ITEMS)
(Issue #20131015007)

Correspondence from Alberta Health Services dated October 15, 2013 noting that effective immediately AHS is introducing a new support and liaison service to assist municipalities in resolving local health system issues. This unit will be known as the "External Relations Unit" located in the Office of the Official Administrator.

INFORMATION

Resolution #CM20131021.1034

MOVED H. BULFORD that the meeting go In Camera at 3:09 p.m.

CARRIED

Resolution #CM20131021.1035

MOVED BY L. DUECK that the meeting come out of In Camera at 3:33

p.m.

CARRIED

LAND PURCHASE

(IN CAMERA)
(Issue #20131007016)

Resolution #CM20131021.1036

MOVED BY S. NELSON that the County of Grande Prairie accept the offer from the owners of the 8.2 acre parcel of land south of range road 725 and subdivided from SW 35-72-6-W6M and that any lease agreement be with the current owners only.

CARRIED

EQUIPMENT

(IN CAMERA)
(Issue #20131015005)

Resolution #CM20131021.1037

MOVED BY M. ECKSTROM that the County of Grande Prairie accepts Public Works recommendation to accept as negotiated with Brandt Tractor the outright purchase of the two (2) New Articulated Group 4 Motor Graders for their total bid amount of \$714,000.00 (including taxes).

CARRIED

KATHERINE ESTATES

(Issue #20131021005)

Councillor Jacobs raised concerns expressed from residents of Katherine Estates with respect to the private Moto Cross track located in the subdivision.

Nick Lapp, Senior Planner provided an update on these concerns and action plan to Council.

COUNCILLOR, COMMITTEE AND DEPARTMENT REPORTS

Councillor Nelson advised that the Wapiti River Management Plan committee is looking for meeting space for their meeting in December for approximately 24 people.

Resolution #CM20131021.1038

MOVED BY S. NELSON that the County of Grande Prairie provide meeting space to the Wapiti River Management Plan Committee for their meeting on November 19, 2014.

CARRIED

Reeve Beaupre presented flower to outgoing Council Members Pat Jacobs and Mary Ann Eckstrom and thanked them for their many years of service to the County of Grande Prairie.

Councillor Jacobs and Eckstrom thanked staff for everything they do.

ADJOURNMENT

Resolution #CM20131021.1039

MOVED BY M. ECKSTROM that the meeting adjourn at 3:42 p.m.

CARRIED

These minutes approved the _____ day of _____ 2013.

Reference # _____

REEVE

COUNTY ADMINISTRATOR