



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

---

### October 28, 2013 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, October 28, 2013

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Community Services Building

## MINUTES

### ATTENDANCE

Present were:

#### 1. Reeve

- Leanne Beaupre

#### 2. Deputy Reeve

- Ross Sutherland

#### 3. Council

- Brock Smith
- Harold Bulford
- Richard Harpe
- Corey Beck
- Peter Harris
- Bob Marshall
- Daryl Beeston

#### 4. Chief Administrative Officer

- Bill Rogan

#### 5. Directors

- Arlen Miller
- Herb Pfau
- John Simpson
- Noreen Vavrek

#### 6. Manager of Legislative Services

- Sheryle Runhart

#### 7. Recording Secretary

- Amanda Oravec

#### 8. Media

- Big Country - Brad Whisker
- Daily Herald Tribune - Jocelyn Turner
- Free FM - Jeff Hensen

**ADOPTION OF  
AGENDA**

**Resolution #CM20131028.2001**

The Regular Council Meeting commenced at 11:35 a.m.

**MOVED by R. HARPE** that the agenda for the October 28, 2013 Council Meeting (2013/10/28) be approved as presented.

**CARRIED**

**HYPHE GOLDEN  
AGE CENTRE -  
REQUEST FOR  
EXTENSION ON  
2013 CAPITAL  
ASSISTANCE  
GRANT**

(NEW BUSINESS)  
(Issue #20131015001)

Rikki Christie, Administrative Assistant for Parks and Recreation, noted that the Hythe Golden Age Centre is requesting an extension for their 2013 Capital Assistance Grant.

The Hythe Golden Age Centre was approved for a 2013 Capital Assistance grant to replace the roof on their facility. As explained in the letter attached to the agenda package, the contractor is unable to complete the work until the summer of 2014 due to inclement weather and medical reasons.

**Resolution #CM20131028.2002**

**MOVED BY B. SMITH** that Council approve the request for the extension for the Hythe Golden Age Centre from the Capital Assistance Grant from 2013.

It was noted that the Hythe Golden Age Centre will also be applying for a CIIP grant.

CAO Bill Rogan and Reeve Beaupre explained the process of re-purposing and grant extensions to the new Councillors.

**CARRIED**

**PIPESTONE PARK  
WASTEWATER  
UPGRADE- TENDER  
RESULTS**

(NEW BUSINESS)  
(Issue #20130927002)

Reeve Beaupre introduced Don Maisonneuve, Procurement Specialist, and Rob Renschler, Safety Codes Officer, to the new Councillors.

Mr. Maisonneuve discussed that background information. FN-2013-0201, the Request for Tender for the Pipestone Waste Water Handling System Upgrade was closed on October 15, 2013. 4 bids were received. 1 bid was disqualified from assessment because it was not received by the closing date and time. 3 bids were evaluated and 1 bid was found to be non-compliant. The evaluation committee met on Thursday, October 17, 2013 to evaluate the bid packages and bring a recommendation to Council.

**About the project:**

Pipestone Creek Park will be receiving upgrades to its wastewater handling system during the fall of 2013. Bidders were invited to submit a tender document based on the wastewater handling system design that was provided by Parkland Geo. This design was created to meet the campground and residence wastewater needs while still being as economical as possible to build.

\$340,000 was approved for this project in the 2013 Capital Plan budget. The County of Grande Prairie received a \$50,000 grant from Western Economic Diversification Canada to go towards the project, making the total budget \$390,000.00

**Bidders:**

The following compliant bids were received:

Cherdan Construction - \$619,500.00

Watchorn Oilfield Rentals Ltd. - \$742,000.00

Reeve Beaupre inquired whether we are over the budget for this project and noted concerns because there were only two bidders. Mr. Renschler responded that the budget was completed last fall without the sample of the wastewater. The County is currently using a smaller water treatment system but it needs to be upgraded as soon as possible.

The extra funds which were addressed by Councilor Marshall, are needed because the strength of the sewage that was tested was way stronger than first anticipated at time of the initial budget which was done last fall. Once the samples were taken it was determined that this system would have to be engineered and at that time the larger and way more expensive treatment tanks, as well as larger holding tanks, had to be installed to bring the strength of the sewage to residential strength prior to be disposed of in the At-Grades.

The monitoring wells are to ensure that no sewage will ever make it to the creek causing unwanted pollution of the creek.

Councillor Harpe inquired where the wastewater will go once treated. Mr. Renschler responded that it will be pumped into At-grades then it will be absorbed back into the ground. With this design there will be 6 monitoring wells. Councillor Harpe inquired if there was enough funding in the Municipal Reserve (MR) to cover the shortfall. Noreen Vavrek, Director of Finance, responded that they are currently working on projections but with \$270,000 being used for the upgrade there would still be approximately \$200,000 - \$300,000 left in MR.

**Resolution #CM20131028.2003**

**MOVED BY R. HARPE** to approve Option one to contract Cherdan

Construction to install the engineered waste water handling system at \$619,000.00 and approve reallocating an additional \$270,000.00 from MR to cover the project costs.

Reeve Beaupre inquired about aggregate reserves for that area. CAO Bill Rogan commented that they are still reporting and will have the final numbers after November. Mrs. Vavrek commented that there is approximately \$600,000 in aggregate reserves but some of the reserve will be used for future commitments already decided upon.

Councillor Marshall inquired if the project could be postponed to 2014. Mr. Renschler responded that if that were to happen Parks and Recreation would need to ask for more money for the 2014 budget. Councillor Harris inquired about whether the campsite would have to be shut down if the upgrades were not completed now. Mr. Renschler responded that the campsite would remain open but they are currently doing electrical work so they want to have this upgrade done at the same time while there is already trenching done. Councillor Harris inquired about the life of the new system. It was noted that it will require maintenance on filters and general upkeep but it will function well for the next 20-30 years. Ms. Christie also noted that the County could also lose the \$50,000 grant received from the Federal government if it is not done this year.

Council voted on the motion.

**CARRIED**

**FCSSAA AWARDS  
BANQUET - MARY  
ANN ECKSTROM**

(NEW BUSINESS)  
(Issue #20131023001)

Kathleen Turner, Director of FCSS, noted that past Councillor Mary Ann Eckstrom will be receiving the Award of Merit from the FCSSAA at the banquet for the FCSSAA Conference on November 29th in Edmonton. As she is no longer on council her expenses to attend would have to come out of her own pocket. As Mary Ann was a long serving Councillor and was nominated for this award by the FCSS Advisory Board, Ms. Turner is requesting Council cover the cost of her travel and hotel accommodations for that evening.

Travel costs - approximately \$550 and hotel - \$200 . Total estimated cost would be \$750.

**Resolution #CM20131028.2004**

**MOVED BY H. BULFORD** that Council cover the travel and hotel expenses for Mary Ann Eckstrom to attend the FCSSAA Awards banquet in Edmonton on November 29, 2013.

**CARRIED**

**FAMILY VIOLENCE  
PREVENTION**

November is Family Violence Prevention Month in the Province of Alberta. Locally we have a Prevention of Family Violence Network - a group of agencies and organizations that work with victims and

**MONTH  
PROCLAMATION**

(NEW BUSINESS)  
(Issue #20131023002)

perpetrators of family violence, and/or work to educate the public to end violence. The Network coordinates activities for the Month and also organizes educational opportunities for agency staff and the public around this issue. The launch is on November 1, 2013 at 12:15 at the Eastlink Centre in Grande Prairie. In previous years the County Reeve and the Mayor of Grande Prairie have jointly proclaimed Family Violence Prevention Month - symbolizing a recognition of the pervasiveness of this social travesty and a willingness to work together to bring a message of intolerance to the public.

**Resolution #CM20131028.2005**

**MOVED BY R. HARPE** that November be proclaimed as Family Violence Prevention Month in the County of Grande Prairie No. 1.

Councillor Bulford requested that the event be inputted into Council Calendars.

**CARRIED**

**ALBERTA  
EMERGENCY  
MANAGEMENT  
AGENCY -  
MUNICIPAL  
ELECTED  
OFFICIALS COURSE**

(WORKSHOPS,  
CONFERENCES, SEMINARS)  
(Issue #20131022003)

CAO Bill Rogan noted that the Alberta Emergency Management Agency workshop is designed to help prepare municipal elected officials and administrators to carry out their roles and responsibilities before, during and after a major emergency or disaster.

Date: Monday, December 9th, 2013

Host: Smoky River Regional EM Agency

Location: The Log Cabin - #15 Central Ave SW, Falher

Time: 1:00 p.m. - 4:30 p.m.

Cost: No charge

**Resolution #CM20131028.2006**

**MOVED BY R. HARPE** that any Council that wish to attend may attend and have inputted into their Calendars.

CAO Bill Rogan noted that the cut off for registration is December 5th.

**CARRIED**

**SOUTH  
SASKATCHEWAN  
REGIONAL PLAN**

(WORKSHOPS,  
CONFERENCES, SEMINARS)  
(Issue #20131022004)

The Government of Alberta is looking for feedback on the draft regional plan for southern Alberta. They are hosting stakeholder workshops and public information sessions. RSVP is required for the stakeholder workshops.

The Edmonton date of November 12th coincides with AAMDC. The location would be the Ramada Conference Centre at 11834 Kingsway Ave, Edmonton. No motion is required as Councillors are already attending AAMDC in Edmonton on the same date.

CAO Bill Rogan noted that the AAMDC Conference starts in the mid-to-late afternoon so they can attend both the workshop and the Conference. The event will be inputted into Council Calendars.

**CORRESPONDENCE  
FROM MLA  
EVERETT  
MCDONALD - RE:  
TRAFFIC SIGNAL  
CLAIRMONT**

(INFORMATION ITEMS)  
(Issue #20131018002)

A letter dated October 1, 2013 was received from MLA Everett McDonald in regards to the August 13, 2013 letter sent from the County regarding the intersection at Highway #2 and Clairmont.

MLA McDonald noted that he has discussed the County's concerns with Honourable Ric McIver and the design of the traffic signal has been completed and installation will occur when funding becomes available. Traffic signals at Clairmont will be reviewed and prioritized appropriately along with similar projects across the province.

Reeve Beaupre and Councillor Beeston commented that a stronger answer should have been provided. Councillor Beeston noted that there has been 2-3 accidents on a weekly basis occurring at the noted intersection and residents in Clairmont are very concerned. Councillor Smith inquired whether Council will be meeting with Minister McIver at the AAMDC Conference and noted that it should be arranged.

**Resolution #CM20131028.2007**

**MOVED BY B. SMITH** to endeavor to meet with Minister McIver at the AAMDC Conference or at another time and location, as soon as possible, to discuss the funding for signalization at Clairmont and other transportation issues effecting the County.

Councillor Bulford commented that the accident that occurred on Friday at that intersection has turned into a fatality.

**CARRIED**

**BEC MEETING  
MINUTES  
SEPTEMBER 26,  
2013**

(INFORMATION ITEMS)  
(Issue #20131022002)

The approved minutes from the September 26, 2013 Building Expansion Committee meeting were attached to the agenda for review. Reeve Beaupre commented that she attended this meeting and her name was not included in the minutes.

Councillor Bulford inquired whether the shingles on the Administration Building roof would be done this fall. Councillor Smith responded that they will not be done until after winter. Reeve Beaupre inquired about how the stations for Councillors will be set up. CAO Bill Rogan responded that Mr. Pfau will have that item added to the agenda for the next BEC meeting.

**COUNCILLOR,**

Councillor Sutherland attended a "Show and Tell" with the Western

**COMMITTEE AND  
DEPARTMENT  
REPORTS**

Chuck Wagon Associations regarding more space to accommodate their needs at Evergreen Park.

Councillor Sutherland attended the rescheduled ASB Meeting and noted it was very interesting and there were many positive comments and letters received from people that had taken part in the AG Tour.

Councillor Sutherland attended the PSAC (Petroleum Services Association of Canada) Conference. He noted that surrounding municipalities have informed CNRL, Surge, and Advantage about concerns with the roads going into Saddle Hills.

Councillor Sutherland attended the Dinosaur Building Committee Meeting.

Councillor Sutherland attended the Election events at the County CSB.

Councillor Sutherland attended the Bison Producers of Alberta Regional Meeting at Evergreen Park. He noted that there were complaints about the CFIA and getting Alberta Processors approval. He further noted that they had not invited MLA's McDonald and Drysdale or MP Chris Warkentin to attend the meeting.

Councillor Beck had nothing to report.

Councillor Harpe commented on an article published in the DHT on Thursday in regards to the \$1.9 million given to Evergreen Park. He noted that the \$3 million was not discussed in the article. Reeve Beaupre responded that question that was asked for the article was about the annual commitment from the County. Councillor Harpe commented that he would like a clarification to be done for that article.

Councillor Harpe commented on the updated numbers for the Dinosaur Museum budget and that we are \$13.55 million over budget. He also commented on the \$45,000 boardroom table ordered by Executive Fundraiser, Brian Brake. CAO Bill Rogan noted that the table was included in the FF&E budget and was purchased with funding from the Dino Ball. When Mr. Brake presented the FF&E budget there was discussion about the sourcing and the funding. Councillor Harpe noted that there was no motion made by Council to proceed with buying. Reeve Beaupre commented that it would be beneficial to have Mr. Brake and Ms. Vavrek come to and discuss everything with the new Councillors.

Councillor Harpe also noted that the Museums septic and sewer are over budget. There was also discussion about a heating allowance as the cost will be \$120,000 monthly for heating which was not covered in the original estimate. There is also additional costs for the vapor

barrier. CAO Bill Rogan noted that nothing has been approved yet as everything has to be approved by Council not the Dinosaur Building Committee.

Councillor Harpe commented on the Valhalla Communities in Bloom and that they received a 5 out of 5 bloom rating as well as special recognition for their centennial celebrations, at the Communities in Bloom National Awards ceremony held in Ottawa on October 26, 2013.

**Resolution #CM20131028.2008**

**MOVED BY R. HARPE** that a letter of congratulations be sent to the Valhalla Communities in Bloom congratulating them on the National Communities in Bloom Award.

Reeve Beaupre commented on the ASB budget and that there has been discussion in regards to increasing the amount given to each hamlet that competes in the Communities in Bloom competition to \$1000.00.

**CARRIED**

Councillor Harpe attended the Netspeed Conference and noted that there were very good speakers.

Councillor Harpe commented on property located on the north shore of Bear Lake at Range Road #71 nicknamed Miller's Point. He has received complaints about the use of the property and the noise because it is being treated as a party location. The property is located on a stub road that goes south and turns east., there is access from the west that goes to the party location. There are at least 3 residents complaining and commenting on whether the County can close the road allowance.

**Resolution #CM20131028.2009**

**MOVED BY R. HARPE** to have Public Works investigate the Miller's Point parcel on Range Road #71 and the option of a road closure and bring the report back to Council.

Mr. Pfau responded that they will investigate the area and noted that there is already an Enforcement file on that property; he will work with Mr. Miller on this issue.

**CARRIED**

Councillor Beeston noted that he received a couple phone calls: a resident is concerned with the lighting in the industrial park. Another resident called about the water drainage problem in Clairmont and he



let them know that Public Works is already addressing the issue and they are meeting with the landowners at the County office. He also received concerns in regards to the industrial build-up east of 4 mile corner. The trucks are not coming back to the highway, they are cutting across side roads and the landowners are seeing more truck traffic. Mr. Pfau noted that Public Works will investigate this more in the future.

Councillor Smith attended the Library Conference and noted that we are currently in a data boom and this will change in the next 2-5 years. He also noted that there is now a Data Science Degree that can be obtained through post-secondary education. There was also discussion at the conference about Digital Citizenship and what is currently being taught in schools.

Councillor Bulford had nothing additional to add.

Councillor Harris noted concerns with the Red Willow bridge as it was to be completed in March and producers will need that bridge in the spring so they can seed their crops. Reeve Beaupre noted that discussion can occur in November at the AAMDC Conference. There has already been a letter sent to the Regional Director of Alberta Transportation, Trent McLaughlin, asking about Alberta Transportation's plans for the bridge.

**Resolution #CM20131028.2010**

**MOVED BY P. HARRIS** to write a letter to the Minister of Transportation, the Regional Director of Alberta Transportation, and MLA's McDonald and Drysdale asking about traffic accommodation plans during the Red Willow bridge maintenance in the spring of 2014.

**CARRIED**

Councillor Marshall noted that the Grande Prairie Air Force Cadets contacted him in regards to asking for funding from Council and inquired what information he can provide to them. CAO Bill Rogan responded that they can apply for Capital Grants funding as per the Capital Grants policy and they can apply for a grant to re-build or refurbish their building. However, they have missed out on applying for the 2014 Capital Grants. The Cadets can contact Megan Schur, Manager of Parks and Recreation, and Mr. Miller about other avenues for funding and the timelines.

Councillor Sutherland noted that the Stop sign from the Dimsdale road to Highway #43 has been knocked over for the last 2 months. He also noted that there are signs of deterioration on the road maintenance done this summer. Reeve Beaupre commented on whose responsibility the stop sign will be. Mr. Pfau responded that Stop signs are on Alberta Transportation right-of-ways and that he will call on the issue again.

Reeve Beaupre attended the ARPA Conference and met with the Tourism Minister to discuss Saskatoon Mountain, the Dunes, and Kleskun Hill. She also noted that there were very good speakers at the conference.

Reeve Beaupre commented that there have been discussions between residents about re-naming Range Road 51 as Warden-Boyd Road. The first Councillor for the area was T.A. Warden and Boyd was also a Councillor in the area. She asked that the residents in that area send a letter to Council asking for the name change. Mr. Pfau noted that if they can send in the correspondence to the County Public Works can do the research and get it brought back to Council for a decision.

CAO Bill Rogan attended the ARPA Conference and he noted that there was discussion on joint-use agreements.

John Simpson, Director of Planning and Development, noted that he will be supplying all Councillors with electronic copies of the Land Use Bylaw (LUB), Intermunicipal Development Plan (IDP), and the Municipal Development Plan (MDP). He also noted that if the Councillors encounter any Planning and Development issues in their areas they can stop by the Planning Department at any time to discuss the issue with Mr. Simpson and the County Planners.

Reeve Beaupre attended a groundbreaking at the new Robert W. Zahara Public School in Sexsmith.

Mr. Miller commented on the letter received from RCMP District Commander, Superintendent Brenda Lucki, on frost heaves. The update from Mr. Trent McLaughlin, Regional Director, noted that when the frost heaves become more severe Alberta Transportation will see what can be done. The letter will be put on an upcoming Council agenda and sent to all Councillors for review. Reeve Beaupre commented that she spoke to MLA McDonald about investments in community schools and roads and he responded that there will be an announcement coming forward soon.

Mr. Pfau noted that Public Works is currently working on culverts and other projects. All of the contractor work has been completed except one grading project. The McRea Industrial Park water and sewer are 80% complete on local frontage. Half of the wings have been put on the equipment in preparation for the weather, and there is a BEC meeting scheduled for 11:00 a.m. tomorrow, he will ensure that the invitations are sent to the new Councillors.

**ADJOURNMENT**

**Resolution #CM20131028.2011**

**MOVED by B. SMITH** that the meeting adjourn at 12:45 p.m.

**CARRIED**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2013.

Reference # \_\_\_\_\_

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY ADMINISTRATOR