



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

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### October 7, 2013 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, October 07, 2013

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Community Services Building

## MINUTES

### ATTENDANCE

Present were:

#### 1. Reeve

- Leanne Beaupre

#### 2. Deputy Reeve

- Ross Sutherland

#### 3. Council

- Brock Smith
- Harold Bulford
- Lois Dueck
- Mary Ann Eckstrom
- Pat Jacobs
- Richard Harpe
- Sharon Nelson

#### 4. Directors

- Arlen Miller
- Barry Donovan
- Herb Pfau
- John Simpson
- Noreen Vavrek

#### 5. Manager of Legislative Services

- Sheryle Runhart

#### 6. Recording Secretary

- Shannon Baird

#### 7. Media

- Big Country - Brad Whisker
- Daily Herald Tribune - Kirsten Goruk
- Free FM - Jeff Hensen

**Absent**

- Chief Administrative Officer Bill Rogan

**ADOPTION OF  
AGENDA****Resolution #CM20131007.1001**

**MOVED BY S. NELSON** that the agenda for the October 7, 2013 Council Meeting (2013/10/07) be approved with the following amendments:

- Community School Liaison Program 25th Anniversary (#20131003003);
- Land Availability for Public / Senior Housing;
- PAZA;
- In Camera Item.

**CARRIED****MINUTES  
APPROVAL****Resolution #CM20131007.1002**

**MOVED BY M. ECKSTROM** that the minutes for September 9, 2013 Council Meeting (2013/09/09) be approved with the following amendments:

- Page 24 and 25 typographical error "Certek Heating Solutions";
- Page 27 Family Care Clinic in Clairmont not Beaverlodge;
- Page 12 Clarification on Sports Council - Discussion on funding partners will have voting membership.

**CARRIED****Resolution #CM20131007.1003**

**MOVED BY S. NELSON** that the minutes for September 16, 2013 Council Meeting (2013/09/16) be approved with the following amendments:

- Page 47 Clarification at GPREP meeting, did not have a quorum and were investigating email voting;
- Page 38 Clarification Councillor Eckstrom spoke about paved secondary highway not gravel highway.

**CARRIED****Resolution #CM20131007.1004**

**MOVED by R. HARPE** that the minutes for September 23, 2013 (2013/09/23) be approved with the following amendments:

- Page 76 clarification should be re-opening of Teepee Creek Fire Hall.

**CARRIED****10:15 A.M.  
APPOINTMENT -  
BRADEN**

Herb Pfau, Superintendent of Public Works provided background information to Council regarding billing for Braden Rycrofts 2011 Dust Control Application.

## **RYCROFT - DUST CONTROL**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20130913001)

Mr. Rycroft had contacted staff with concerns regarding the billing for the 2011 Dust Control Application. He would like all costs to be canceled. Mr. Rycroft has a gravel pit in operation for which these dust control applications are required.

When the County makes a dust control application on behalf of industry an authorization form is required to confirm their responsibility for the costs. The authorization form Mr. Rycroft completed prior to the application was provided to Council for information.

In 2012 a different gravel supplier and the County of Grande Prairie shared the costs equally for these same dust control applications.

In 2013 Mr. Rycroft authorized the application of these same dust control applications reducing the length from 300 meters to 100 meters for each application as per the development requirements for his golf course.

Braden Rycroft was in attendance and spoke to County Council on his concerns for his Dust Control invoice for 2011. He requests Council review the invoice and that he be invoiced for 100 metres not 300 metres. Mr. Rycroft also stated in 2009 and 2010 he crossed his name off the Dust Control Program list but the County still oiled and invoiced him.

Council discussed the following:

- two separate agreements (gravel pit and golf course).

### **Resolution #CM20131007.1005**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie accept Public Works recommendation and decline Mr. Rycroft's request for cancelation of the 2011 Dust Control charges.

**MOVED BY S. NELSON** to amend Councillor Eckstrom's motion that the County of Grande Prairie reduce Mr. Rycroft's 2011 Dust Control charges by \$3,000.000 in order to work fairly with industry.

This was not a friendly amendment and voting returned to Councillor Eckstrom's motion.

**CARRIED**

## **CHEQUE PRESENTATION TO ODYSSEY HOUSE**

(PRESENTATIONS AND INTRODUCTIONS)  
(Issue #20131001007)

Cliff Turner, President of the Board of Grande Prairie Women's Residence and Jasmin Greavett, Executive Director of Odyssey House were in attendance to receive a cheque for \$450,000 for the Odyssey House Supportive Housing Project.

The Odyssey House Supportive Housing Project will provide long-term,

affordable and secure and safe housing with essential programming and supports. The Project will help ensure that when women and children leave Odyssey House, or another emergency shelter, they receive the support they need to break the cycle of violence and secure healthy, independent futures.

This project is the missing link in the continuum of supports for abused women and children in our region. Currently, these women and children are falling through the cracks as there is nowhere for them to go. Emergency shelters like Odyssey House provide safety and support for up to 21 days for women and children in crisis who are victims of violence. They were not intended to be a long-term solution for women experiencing ongoing violence.

The Odyssey House Supportive Housing Project will provide 14 apartment-style units with space for programming. The development permit has been approved and construction drawings are nearing completion.

**10:45 A.M. FIRE  
REPORT - Q1 & Q2**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20130911004)

Fire Chief Everett Cooke provided a first and second quarter report. The Fire Service received a total of 714 service calls throughout the County and issued 1067 fire permits. Training remains a top priority for the Bezanson station with six new members joining the ranks. The County held the re-grand opening of the Teepee Creek fire hall. The Federal Government provided the Community Infrastructure Improvement Fund (CIIF) Grant program in the amount of \$26,010 while the County covered the remaining cost (26 K) of the renovations. These included extending the Fire Hall front bay; adding administrative facilities; and upgrading the buildings insulation, plumbing and electrical systems.

Promotions - Captain Ken Atamanchuk was named the new Fire Marshal following the retirement of Mark Whelpton. Senior Fire Fighter Rob Campbell was promoted to the rank of Captain.

Fire Prevention – The fire prevention branch conducted 26 investigations and 32 inspections. The Fire Marshal has conducted many safety programs including fire prevention week open houses, debris clean-up events for residents, and The Arson Prevention Program for Children to reduce the risk of fire setting among children.

Training – The 2013 recruit class is on schedule to complete their training in January. Renovations were completed at the training centre to allow for additional scenarios for participants. The centre was well used by County fire fighters and other departments from as far away as British Columbia as well. A replacement fire engine was delivered to the Town of Wembley and another one will be supplied to the Village of Hythe this week.

**Resolution #CM20131007.1006**

**MOVED BY S. NELSON** that the County of Grande Prairie's Fire Service include volume of combustible items being burnt and include in future reports.

**DEFEATED**

Some members of Council were concerned as fire guardians on how to calculate what it being burned and felt this is would be too onerous.

Discussion took on the following:

- the removal of Mountain Pine Beetle trees at Evergreen Park;
- burning of industrial pallets in the Dunes area;
- challenge with drainage at Recycle Centre at Dunes Fire Hall. Chief Cooke advised he will follow up on this;

Reeve Beaupre thanked the Fire Prevention staff for assisting with Evergreen Park to get them in compliance.

- Fire down by Weyerhaeuser. Chief Cooke advised an external investigation was conducted and the Fire Service has just received the report. Currently reviewing with the CAO and Arlen Miller, Director of Community Services and once reviewed will bring forward to County Council;
- "EDITH" - Exit Drills in the Home.

In concluding his report Fire Chief Cooke thanked County Council for their continued support for the last 3 years.

Councillor Bulford commented on the County's Training Center stating he has been to quite a few training centres and the County's is the best. Discussion took place on out of Province or Region booking the training facility.

Fire Chief Cooke left the meeting at 11:18 a.m.

**Resolution #CM20131007.1007**

**MOVED BY S. NELSON** hat the meeting be recessed at 11:18 a.m. for five minutes.

**CARRIED**

The meeting resumed at 11:25 a.m.

**11:15 A.M. SPORT  
COUNCIL -  
RETURN WITH**

Megan Schur, Parks and Recreation Manager was in attendance along with members of the Grande Prairie Sports Council. Robin Watson and Chris Luhtala.

**INFORMATION  
REQUESTED**  
(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20130917002)

Ms. Schur advised that Nustadia is agreeable to having the Grande Prairie Sport Council housed in the Sportsplex behind the Reception desk. There is a large area in which a work station could be set up, and the Sport Council could use the south end of the reception counter to conduct business with the public.

During the September 9, 2013 Regular Council meeting Councilor Nelson made a motion to provide \$25,000.00 in funding plus provide the group with an office at the County Sportsplex. This motion was tabled until it could be verified if there was available office space.

Mr. Luhtala advised the Sports Council has no concerns with this arrangement but will need some space for storage.

Councillor Nelsons tabled motion was brought back to the floor.

**MOVED BY S. NELSON** that the County supply a gift in kind of office space to the amount of \$30,000 and have an additional \$25,000 per year for the Sports Council to be deferred to fall budget deliberations.

Discussion took place on the following:

- cost for phone line installation - wired and wireless;
- Other Municipal support from the City of Grande Prairie and the M.D. of Greenview
- funding usage;
- budget breakdown
- Member of Council having a seat on the Board and voting rights;
- Membership and voting privilege clarification;
- Voting changes take place at Annual General meeting.

**Resolution #CM20131007.1008**

**MOVED BY R. HARPE** that the County of Grande Prairie table the request from the Grande Prairie Sports Council for an in kind donation of \$30,000 for Office Space in the Sportsplex and \$25,000.00 start up funding to budget deliberations to December.

**DEFEATED**

**Resolution #CM20131007.1009**

**MOVED BY S. NELSON** that the County supply a gift in kind of office space to the amount of \$30,000 and have an additional \$25,000 per year for the Sports Council to be deferred to fall budget deliberations.

**MOVED BY M. ECKSTROM** to amend Councillor Nelson's motion that the County of Grande Prairie supply a gift in kind of office space to the

amount of \$30,000 and have an additional \$25,000 operational funding over four years for the Sports Council to be deferred to fall budget deliberations.

This was deemed friendly.

**CARRIED**

Mr. Luhtala advised the Sports Council will review voting opportunities.

Ms. Schur, Mr. Watson and Mr. Luhtala left the meeting at 12:03 p.m.

**Resolution #CM20131007.1010**

**MOVED BY R. SUTHERLAND** that the meeting be recessed at 12:03 p.m. for lunch.

**CARRIED**

**SASKATOON  
MOUNTAIN  
UPDATE**

(UNFINISHED BUSINESS)  
(Issue #20130926001)

Megan Schur, Parks and Recreation Manager advised that following the recommendations set out by O2 Consulting in A Plan For Recreation and Conservation at Saskatoon Mountain, the Alberta Tourism Parks and Recreation Department is pursuing reclassification from a Natural Area to a Provincial Recreation Area.

On June 20, members of Council and Administration had the opportunity to tour Minister Starke around the site, to further promote the direction TPR and the County wish to take to promote responsible recreation.

The following is an update provided by Calvin McLeod of Alberta Parks:

- At the regional TPR level we have drafted the supporting documents required to initiate the process of public consultation;
- As it stands, ESRD Edmonton needs to review and approve the transfer of lands for the proposal. Paperwork should be on their desk and this week,
- Once ESRD Edmonton has signed off on the transfer of lands we will quickly engage our process in the hopes of launching the public consultation. I am hopeful that by mid to late October the consultation will start;
- Our standard consultation period is 60 days and so if we started on October 20th it would be completed on around December 20th. Once the consultation closes it takes about 1 month for staff to process all the information and provide recommendations to the Minister for his consideration. Depending on the results of the consultation it can take 2 months or longer for Minister to make a decision and advise the public.

Discussion took place on the positive support received by Minister Starke.

Ms. Schur will confirm with Calvin McLeod on dates of Consultations.

Ms. Schur left the meeting at 1:34 p.m.

**ADMINISTRATION  
BUILDING  
SHINGLE  
RECYCLING**  
(UNFINISHED BUSINESS)  
(Issue #20130917008)

Herb Pfau, Superintendent of Public Works advised County Council, at their meeting held on Monday, September 9, 2013 passed a motion to have the Environmental Services Manager investigate options for recycling the shingles being removed from the Main Administration Building.

**Resolution #CM20131007.1011**

**MOVED BY S. NELSON** that the County of Grande Prairie recycle shingles at a cost estimated at \$3,000.00 for transportation and an additional tipping fee of \$900.000 for estimated total of \$3,900.00.

Councillor Nelson requested a recorded vote was requested.

**Votes:**

**In** Pat Jacobs, Sharon Nelson

**Favour:**

**Opposed:** Leanne Beaupre, Ross Sutherland, Brock Smith, Harold Bulford, Lois Dueck, Mary Ann Eckstrom, Richard Harpe

**DEFEATED**

Discussion took place on the following:

- Clean shingles. Herb Pfau, Superintendent of Public Works advised that bits of tar paper and nails are accepted;
- transportation costs;
- stock piling;
- have discussion with Homebuilders Association to participate in initiative for shingle recycling.

**Resolution #CM20131007.1012**

**MOVED BY R. HARPE** that the County of Grande Prairie dispose of the shingles at the Clairmont Centre for Recycling and Waste Management at no charge.

**CARRIED**

**Resolution #CM20131007.1013**

**MOVED BY M. ECKSTROM** that asphalt shingle recycling be added as an agenda item on a future Environmental Committee meeting to discuss a form of initiative to recycle asphalt shingles.

**CARRIED**

**Resolution #CM20131007.1014**



**MOVED BY S. NELSON** that the County of Grande Prairie extend the Environmental Committee of Council as a whole to allow three public community members to join the Environmental Committee.

**MOVED BY M. ECKSTROM** to amend Councillor Nelsons motion that the County of Grande Prairie extend the Environmental Committee of Council as a whole to allow up to three public community members to join the Environmental Committee.

Councillor Nelson advised this was a friendly amendment.

**CARRIED**

**COUNTY OF  
GRANDE PRAIRIE  
LOGO**

(UNFINISHED BUSINESS)  
(Issue #20130913004)

Lesley Nielsen-Bjerke, Communications Coordinator provided Council with information from a motion made.

**MOVED BY R. HARPE** that the use of County logos be uniform across all departments and have staff bring back the options to Council to make a definite decision on which logo will be used. Carried.

The municipality has numerous versions of a logo being used. The most recognized County logo is a blue gradation featuring two swans. Administration encounters numerous challenges with this version of the logo including;

- The size of letters for the words “County of Grande Prairie No. 1” are extremely small, making it difficult to read. The words are manipulated by external agencies to ensure they are legible.
- The blue gradation behind the swans leaves the logo less versatile and reproduction is often not satisfactory.
- Many corporations have a few versions of their logo to ensure branding is prominent in all advertising.
- The gradation when reproduced in Black & White is poor.
- The logo is often used without the words “County of Grande Prairie No. 1” which results in these words being reproduced with no standards. Eg: typeface, size, color, location.
- The logo does not “reverse.” All logos need to have a variation that allows this. Sometimes a logo is placed on a non-white background. EG. T-shirts, hats, coloured paper, etc. The logo should have a variation that allows for different colours of backgrounds.
- If the logo is being reproduced over a dark colour, the thin outline on the portion of the swans extending beyond the blue box is poor.
- Alberta, Canada is a part of the blue version of the logo. The industry norm is for this description to be used when required such as national or international economic development advertisements.

There is currently no consistency with logo usage including on municipal vehicles. If a standardized guide were created, a signature of standardized size would normally be placed on the right and left side doors. The signature and web address would also appear on the tailgate.

In conclusion, there are no standard guidelines for logo usage which is a constant challenge for Administration as well allows external agencies to manipulate our visual identity. A guideline would ensure the proper use of our logo and allow for easy application to internal and external clients.

**Resolution #CM20131007.1015**

**MOVED BY M. ECKSTROM** that the Communications Department bring back logo options based on the current blue swan design and obtain cost estimates for developing a standardized visual identity guide.

**CARRIED**

**DINOSAUR  
MUSEUM PHASE 1  
EXHIBIT DESIGN  
DEVELOPMENT &  
REGIONAL  
COLLABORATION  
GRANT**

(UNFINISHED BUSINESS)  
(Issue #20131001006)

Council made the following *DRAFT* Motion at the September 23, 2013 Council meeting, regarding award of Dinosaur Museum Phase 1 Exhibit Design Development to Reich & Petch Design International:

*"To have the request item for \$600,000 brought back on the October 7, 2013 Council Meeting Agenda with more information on the Regional Collaboration and Cultural Spaces Grants provided, and have the Finance Department bring back the funding source for the additional \$400,000".*

Noreen Vavrek, Director of Finance and Michelle Hoerner, Accountant were in attendance and advised they spoke to Municipal Affairs regarding the Regional Collaboration Grant and parameters on this.

Discussion took place around proceeding in phasing stages. A phase cost breakdown was provided to Council for information.

**Resolution #CM20131007.1016**

**MOVED BY R. HARPE** that the County of Grande Prairie advance the funding requested by Executive Director, Brian Brake, to award Phase 1 to Reich and Petch Design International for the Exhibit Design Development, Contract Documents and Tendering for \$429,769.00 with progress payments not to exceed the confirmed funds in the bank account for Phase 1.

**CARRIED**

Brian Brake, Executive Director was in attendance and provided a PCDI powerpoint presentation update to Council.

Council advised they would like to receive information prior to the Council meeting.

**Resolution #CM20131007.1017**

**MOVED BY S. NELSON** that the County of Grande Prairie apply for the Cultural Spaces Federal Government Grant in the amount of \$400,000.00 on behalf of the River of Death and Discovery Dinosaur Museum Society.

**CARRIED**

Mr. Brake concluded by thanking County Council for their support and passed on best wishes to Councillor Eckstrom and Jacobs who will be not running at the upcoming Municipal elections on October 21, 2013.

Mr. Brake left the meeting at 2:51 p.m.

**PROCUREMENT  
BID PROCESS -  
REPLACEMENT  
UNITS**

(UNFINISHED BUSINESS)  
(Issue #20131001004)

Noreen Vavrek and Don Maisonneuve, Procurement Specialist were in attendance and reviewed the following with Council. This item was discussed at the September 23, 2013 Council Meeting. The following DRAFT motion was carried:

**Resolution No. CM20130923.1016**

**MOVED BY M. ECKSTROM** that Council approve the advancement of the bid solicitation process for replacement of vehicles and equipment prior to 2014 budget approval, for units which are due for replacement in 2014, including providing a replacement list to Council in advance for approval, and that all purchases that have been tendered, as well as requests for early tender, be brought back to Council for ratification and awarding.

**Carried**

The Partial Equipment Replacement Capital Plan scheduled for 2014 is attached for Council review. These units will take 6 months or longer to acquire. The remaining equipment list will follow at a later Council meeting date.

All units are funded from equipment reserve and delivery would not be until 2014. Once bids are received and evaluated they would come back to Council before ordering takes place.

**Resolution #CM20131007.1018**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie allow Administration to start the 2014 bid process on replacement units for 2014 prior to the 2014 budget deliberations as per the list provided to County Council on this day.

**CARRIED****REQUEST FOR SPONSORSHIP - GPPA HANGER DANCE**

(NEW BUSINESS)  
(Issue #20130911005)

The Grande Prairie Petroleum Association is requesting sponsorship for the 4th Annual Hanger Dance in support of STARS. The evening includes dinner, dance and fundraising activities. This event is being held on Saturday, January 18, 2014 at 5:30 p.m. at the Evergreen Tec Centre.

In the past County Council has supported the following:  
2013 - \$300  
2012 - \$250

**Resolution #CM20131007.1019**

**MOVED BY RICHARD** that the County of Grande Prairie approve a Corporate Table Plus Sponsorship in the amount of \$1,700.00 for the Grande Prairie Petroleum Association fourth annual Hanger Dance in support of STARS taking place on January 18, 2014 at the Evergreen Park ENTREC Centre.

**CARRIED****REQUEST FOR SPONSORSHIP - BIG HEARTS FOR BIG KIDS 2014**

(NEW BUSINESS)  
(Issue #20130911002)

Big Hearts for Big Kids is seeking sponsorship from the County of Grande Prairie for their 5th annual concert fundraising event.

The Big Hearts for Big Kids is concert fundraiser that benefits the Grande Prairie Youth Emergency Shelter (Sunrise House). The event features an array of entertainers and a song writers circle, a silent auction, live auction, raffles and more. This event is taking place February 15, 2014 at Evergreen ENTREC Centre.

Past support from County Council has included the following:

- In 2012 and 2013 the County sponsored this event for \$2,500.

**Resolution #CM20131007.1020**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie approve a Horizon sponsorship in the amount of \$2,500.00 for the fifth annual Big Hearts for Big Kids concert being held on February 15, 2014 at the Evergreen ENTREC Centre and that the sponsorship becomes a budget line in the Community Assistance line.

**CARRIED****REQUEST FOR SPONSORSHIP - BOLLYWOOD HOLLYWOOD**

(NEW BUSINESS)  
(Issue #20130926003)

Signature Support Services, formally known as Grande Prairie & District Association for People with Developmental Disabilities, is hosting their first fundraising event, Bollywood Hollywood, on Saturday, October 12th, 2013 at the Pomeroy Hotel and Conference Centre and is seeking table sponsorship from the County of Grande Prairie,

It was noted that this is the first fundraising event for Signature Support Services.

Council had numerous questions regarding this group and requested the group attend a future meeting.

Megan Schur, Parks and Recreation Manager advised she would send an invite to have have group attend a future Council meeting and introduce themselves.

Discussion took place if this request for sponsorship would fit under the FCSS grant. Kathleen Turner, FCSS Director advised she will look into this.

**Resolution #CM20131007.1021**

**MOVED BY S. NELSON** that the County of Grande Prairie send a letter of no action for the request for sponsorship to Signature Support Services thanking them for their request and advising County Council had several unanswered questions regarding the groups budget.

**CARRIED**

**LETTER OF  
SUPPORT  
REQUEST FROM  
ACFA**

(NEW BUSINESS)  
(Issue #20130920002)

The ACFA regionale de Grande Prairie is asking for a letter of support from the County of Grande Prairie to go with their funding application to Heritage Canada.

Heritage Canada is their main source of funding.

ACFA is is the regional association that assists French speaking/bilingual people settle into the area, and provides them with guidance for employment, schools, and healthcare, as well as many other options.

**Resolution #CM20131007.1022**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie send a letter of support for the ACFA regionale de Grande Prairie supporting AFCAs recent funding application to Heritage Canada.

**CARRIED**

**HOME SUPPORT  
APPRECIATION  
WEEK  
PROCLAMATION**

(NEW BUSINESS)  
(Issue #20130916004)

Kathleen Turner, FCSS Director advised by Memorandum that the week of October 20 - 26, 2013 be proclaimed Home Support Appreciation week in the County of Grande Prairie. The County employs approximately 15 Home Support Workers, either casual or part time, to provide services to County residents and to residents of Hythe, Beaverlodge and Wembley through its contracts.

This is an opportunity to express the County's appreciation for their dedication to helping clients maintain a safe, comfortable home. FCSS will be planning a function on October 25th to honor its workers.

In previous years the provincial Home Support Association of

Alberta would declare one week in October as Home Support Appreciation Week and the County would make the proclamation. This organization consisted of representatives from both community and institution care providers. The organization no longer exists. In its absence this tradition has been lost for a few years. The County would like to proclaim this week locally to bring recognition and appreciation to an often overlooked group who provide an essential service to its residents.

**Resolution #CM20131007.1023**

**MOVED BY H. BULFORD** that October 20 -26, 2013 be proclaimed as Home Support Appreciation Week in the County of Grande Prairie.

**CARRIED**

**COMMUNITY  
SCHOOL LIAISON  
PROGRAM 25TH  
ANNIVERSARY**  
(NEW BUSINESS)

Kathleen Turner, FCSS Director advised by Memorandum that 2013 marks the 25th Anniversary of the Community Liaison Program in the County of Grande Prairie. Provincially it is recognized as a leader of one of the first programs of its kind in Alberta. The program provides services to families and children with the goal of increasing children's success in schools and the community.

The FCSS Advisory Board has made a recommendation to honor the program, past and present community school liaison workers with a luncheon to celebrate their success.

The Advisory Board has also recommended the funding of this luncheon not come from the FCSS Program budget.

It is estimated that approximately 60 individuals for the luncheon, past and present workers, Councillors - current and those who were involved with the program inception, previous FCSS directors and FCSS staff. Estimated cost is \$20 per person. There may be a facility fee of \$200 - \$300 for a total of \$1,500.00.

**Resolution #CM20131007.1024**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie fund \$1,500.00 for a celebration lunch for the 25th Anniversary of the Community School Liaison Program from sources other than the FCSS budget.

**CARRIED**

**PRIVATE SUPPLY  
OF GRAVEL (2014  
& 2015) RFP**  
(NEW BUSINESS)  
(Issue #20130926004)

Herb Pfau, Superintendent of Public Works and Dale Van Volkingburg, Area Foreman were in attendance and advised by Memorandum that every two years the County requests pricing, from Private Suppliers, for

the supply of gravel for our requirements. Once pricing is received the County determines if they will accept all/some of the quotes and which County pits will be utilized in the program.

Requests for Proposals were received and opened on September 25th, 2013 for the Private Supply of Gravel. This proposal would supply gravel for the 2014 and 2015 requirements.

The results of these proposals were provided to Council for information. Of the four proposals received the County recommends only the acceptance of one proposal. The locations of the County supply of gravel will provide sufficient product for the two year program at lesser cost than the proposals received.

**Resolution #CM20131007.1025**

**MOVED BY B. SMITH** that the County of Grande Prairie accept the proposal received from Wapiti Gravel Suppliers from the Smokey Area for the 2014 and 2015 Main Haul Program.

**CARRIED**

**GRANDE SPIRIT  
FOUNDATION  
LAND  
AVAILABILITY FOR  
FAMILY / SENIOR  
HOUSING  
(NEW BUSINESS)**

Councillor Harpe advised County Council that the Grande Spirit Foundation is in need and looking for five to seven acres of land at no cost to the Foundation to build more public and senior housing.

Discussion took place on affordable family housing based on income threshold and senior housing.

**Resolution #CM20131007.1026**

**MOVED BY R. HARPE** that the Planning Department investigate land availability in the County for the Grande Spirit Foundation of a minimum five to seven acres and bring back recommendations at no cost to the Foundation.

**CARRIED**

**PAZA AIR  
MONITORING  
STATION  
(NEW BUSINESS)**

Councillor Nelson shared correspondence she received from PAZA regarding the Air Monitoring Station request. Councillor Nelson advised that PAZA has made a decision to relocate the portable air quality monitoring station (Rover) to the Clairmont area.

**LETTER FROM  
MINISTER  
GRIFFITHS - RE:  
MSI CAPITAL  
FUNDING**

A letter dated August 28, 2013 was received from Minister Doug Griffiths in regards to the County's application under the capital funding component of the Municipal Sustainability Initiative (MSI).

**INFORMATION**

(INFORMATION ITEMS)  
(Issue #20130919003)

**LETTER FROM  
MINISTER  
GRIFFITHS - RE:  
REGIONAL  
COLLABORATION  
PROGRAM**

A letter dated September 5, 2013 was received from Minister Doug Griffiths in regards to the County of Grande Prairie's infrastructure priorities and the Regional Collaboration Program (RCP).

**INFORMATION**

(INFORMATION ITEMS)  
(Issue #20130919004)

**LETTER TO TRENT  
MCLAUGHLIN;  
ALBERTA  
TRANSPORTATION  
RE: HIGHWAY 43  
SURFACE  
INTEGRITY**

Letter from C/Supt. Brenda Lucki M.O.M.; RCMP District Commander, Western Alberta District to Mr. Trent McLaughlin; Regional Director, Alberta Transportation regarding the integrity of Highway 43 surface.

**INFORMATION**

(INFORMATION ITEMS)  
(Issue #20130920001)

**LETTER FROM  
MINISTER MCIVER  
- RE: CONDITION  
OF NORTHERN  
ALBERTA  
HIGHWAYS**

A letter dated August 30, 2013 was received from Minister Ric McIver in response to the letter sent from County Council in regards to the condition of northern Alberta highways. Minister McIver has also received the letter sent from the Northern Alberta Elected Leaders.

**INFORMATION**

(INFORMATION ITEMS)  
(Issue #20131001002)

**PREDA AGM AND  
AWARDS  
CEREMONY**

The Peace Region Economic Development Alliance (PREDA) is hosting their annual AGM and Awards Ceremony, November 9, 2013 at the Dunvegan Motor Inn in Fairview, Alberta. The AGM will run from 3:00 p.m. until 3:45 p.m. and is no charge.

Following the AGM is the evening awards banquet and presentations from PREDA and various municipalities and organizations. The cost of the afternoon/evening session is \$50 per person and includes a buffet dinner.

Councillor Eckstrom advised that after the election is over if Council would like to have a member be on the executive board they must attend the AGM.

It was discussed this item be put on a future agenda for discussion.

**INFORMATION**

**COUNCILLOR,  
COMMITTEE AND  
DEPARTMENT  
REPORTS**

Councillor Eckstrom advised she received a letter from a rate payer with concerns with truck drivers using roads in Teepee Creek for bathrooms and garbage facilities.



Councillor Eckstrom requested Alberta Transportation be contacted and a request for a road side rest stop be developed.

**Resolution #CM20131007.1027**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie write a letter to the Alberta Minister of Transportation with copies to the Regional Director of Transportation, to MLA for Grande Prairie Smoky, Everett McDonald and MLA for Grande Prairie-Wapiti, Honorable Wayne Drysdale requesting that a rest stop with bathroom facilities and garbage cans be set up off Highway 674 in Teepee Creek.

**CARRIED**

Councillor Eckstrom advised she attended the NCDC 2013 AGM and Symposium in Fort St. John and Reeve Beaupre was elected to the Board as a representative for the County of Grande Prairie.

**Resolution #CM20131007.1028**

**MOVED BY M. ECKSTROM** that the County of Grande Prairie approve Reeve Beaupre's per diem as Board Member for the Northwest Corridor Development Corporation (NCDC).

**CARRIED**

Councillor Dueck advised she attended the Regional Local Government Leadership session presented by the LGAA and given by Gordon McIntosh at the Best Western Inn in Grande Prairie.

Councillor Dueck advised she attended the Sign Unveiling and Site Blessing for the new St. Mary Catholic School in Beaverlodge.

Councillor Bulford advised he attended the Alberta Forest Products Association (AFPA) Conference in Jasper.

Councillor Bulford advised he attended the FCSS Advisory Board meeting.

Councillor Bulford advised he attended the Dinosaur Museum meeting.

Councillor Bulford advised he attended the Bezanson Volunteer Fire Department Skating Rink Grand Opening and thanked Reeve Beaupre and Councillor Eckstrom for attending and the County for their support.

Councillor Smith advised that he attended the Rural Libraries Conference held in Grande Prairie.

Councillor Smith advised on the Beaverlodge Pool's financial statement.

Councillor Smith advised he attended the Hythe Legion grand opening and thanked the County for their support.

Reeve Beaupre provided County Council with an update on the Family Care Clinic in Beaverlodge.

**Resolution #CM20131007.1029**

**MOVED BY B. SMITH** that the resident's name located at NE 36-74-11 be forwarded to FCSS for snow removal services under the Snow Removal Policy.

**CARRIED**

Councillor Nelson advised she attended the Canfor Advisory Board meeting.

Councillor Nelson advised she attended the Mighty Peace Day with 2,800 students in attendance.

Councillor Nelson advised she attended a PAZA meeting.

Councillor Nelson advised she attended the FCSS Advisory Board meeting.

Councillor Nelson advised she attended a meeting on the Emerson Trail Cemetery and thanked Parks and Recreation Manager Megan Schur and Administrative Assistant Rikki Christie on a great meeting.

Councillor Nelson advised a concern she received from a resident of Westlake regarding spraying of a drainage ditch. This resident maintains this area and now requesting someone from the County come back in the spring to re-seed it.

**Resolution #CM20131007.1030**

**MOVED BY S. NELSON** that the County of Grande Prairie invite the Mighty Peace Day Organizers to a future Agenda to provide an update from the Mighty Peace Day held on October 1, 2013.

**CARRIED**

**Resolution #CM20131007.1031**

**MOVED BY S. NELSON** that Public Works investigate a request from a resident of Westlake regarding the spraying of a drainage ditch in Westlake.

**CARRIED**

Councillor Harpe advised he attended the Building Committee meeting

with discussions on the acoustics of the new Public Works / I.T. Building.

Councillor Harpe advised he attended the Dinosaur Museum Building meeting and discussed the financial statements and having numbers broken down.

Councillor Harpe advised that the Grande Spirit Foundation fundraiser is being held on October 19, 2013 at the Pomeroy Inn and Conference Centre and corporate tables are available for \$450.00.

**Resolution #CM20131007.1032**

**MOVED BY B. SMITH** that the County of Grande Prairie send Councillor Harpe to Edmonton on behalf of the Building Expansion Committee to view a facility with ceiling acoustics and bring back recommendations to the Building Expansion Committee.

**CARRIED**

**Resolution #CM20131007.1033**

**MOVED BY R. HARPE** that the County of Grande Prairie purchase a Corporate Sponsor table in the amount of \$450 and provide a door prize with a value up to \$150 for the Friends of Grande Spirit Foundation fundraiser being held on Saturday, October 19, 2013 at the Pomeroy Inn in Grande Prairie.

**CARRIED**

Councillor Sutherland advised he attended two Evergreen Park meetings.

Councillor Sutherland advised he attended goodbye lunches for two members of the Philip J. Currie Dinosaur Museum staff.

Councillor Sutherland advised he attended two Dinosaur Museum Committee meetings.

Reeve Beaupre advised she attended the NCDC Annual General Meeting and Symposium in Fort St. John and was appointed to the Board to represent the County of Grande Prairie.

Reeve Beaupre advised she attended the Alberta Forest Products Association (AFPA) Annual General meeting and Conference in Jasper and that Premier and several Ministers were in attendance.

Reeve Beaupre advised that she attended the Grand Opening of the Skating Rink in Bezanson and thanked the Bezanson Fire Department on their 250 hours donated to get the rink up and running.

Reeve Beaupre advised she received a Thank you card from Kleskun park for volunteers from the County who assisted in clean up from the recent vandalism.

Herb Pfau, Superintendent of Public Works updated on road construction projects going on.

Mr. Pfau advised that Advance Voting Polls were held on October 5th.

**Resolution #CM20131007.1034**

**MOVED BY M. ECKSTROM** that the meeting go In Camera at 4:33 p.m.

**CARRIED**

**Resolution #CM20131007.1035**

**MOVED BY M. ECKSTROM** that the meeting come out of In Camera at 4:52 p.m.

**CARRIED**

**EQUIPMENT**

(IN CAMERA)  
(Issue #20130927001)

Colin Lyderik, Governmental Account Manager, Kevin Lavallee, Sales Manager and Mark Michalysen, Branch Manager of Brandt Tractor were in attendance to discuss concerns and confusion with their bid on two new Articulated Group 4 Motor Graders.

Discussion took place on the tendering process and buyback options.

It was discussed that members from Brandt Tractor meet with Administration and come up with recommendations on an agreement for the two articulated Group 4 Motor Graders from Brandt Tractor.

Brandt summarized by advising they work very hard to build a good relationship with the County of Grande Prairie and apologized for the confusion on the RFP - Bid Analysis for the two new Articulated Group 4 Motor Graders.

**Resolution #CM20131007.1036**

**MOVED BY M. ECKSTROM** that Brandt Tractor meet with Public Works and the Procurement Officer and come up with a recommendations on the contract for two new Articulated Group 4 Motor Graders and bring back to Council.

**CARRIED**

**ADJOURNMENT**

**Resolution #CM20131007.1037**

**MOVED P. JACOBS** that the meeting adjourn at 5:32 p.m.

**CARRIED**

**INSURANCE**

(IN CAMERA)  
(Issue #20130919002)

**Resolution #CM20131007.1038**

**MOVED by <NAME>** that the meeting go in to In-Camera, at 2:10 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Insurance.

Please see attached.

**Resolution #CM20131007.1039**

**MOVED by <NAME>** that the meeting come Out-of-Camera at 2:10 p.m.

**LAND PURCHASE**

(IN CAMERA)  
(Issue #20130918001)

**Resolution #CM20131007.1040**

**MOVED by <NAME>** that the meeting go in to In-Camera, at 2:16 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Land Purchase.

Please see attached.

Please see attached.

**Resolution #CM20131007.1041**

**MOVED by <NAME>** that the meeting come Out-of-Camera at 2:16 p.m.

\_\_\_\_\_  
REEVE

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COUNTY ADMINISTRATOR