



MINUTES

County Council
Special Meeting

County of Grande Prairie No. 1

COUNCIL BUDGET MEETING

Wednesday, April 23, 2014, 10:00 AM

Ends Wednesday, April 23, 2014, 4:30 PM

County of Grande Prairie No. 1 - Community Services Building

Minutes - April 23, 2014 - Council Meeting - Final Budget

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Councillors

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

4. CAO

- Bill Rogan

5. Directors

- Noreen Vavrek
- Arlen Miller
- Herb Pfau
- Barry Donovan (arrived at 10:45 a.m.)

6. Finance

- Michele Hoerner
- Nichole Belcourt
- Veronica Gaudet

7. Recording Secretary

- Amanda Oravec

8. Media

- Big Country - Ashley Lewis
- Daily Herald Tribune - Jocelyn Turner
- Free FM - Jeff Hensen

CALL TO ORDER

The meeting was called to order at 10:01 a.m.

ADOPTION OF AGENDA

#BD20140423.1001 **MOVED by H. BULFORD** that the agenda for the April 23, 2014 - Council Meeting - Final Budget (2014/04/23) be approved as presented.

CARRIED

CAO, Bill Rogan commented that there will be internal as well as external presentations, and the presentation from the Beaverlodge Pool will be an update not a request for funding.

10:05 a.m. Grande Prairie Hospice & Palliative Care Society

Kathleen Turner, FCSS Director, introduced Heather Manarey, Executive Director, and Dave Gourley, Director, from the Grande Prairie Hospice & Palliative Care Society.

Mrs. Turner noted that the request for FCSS funding was received after the deadline. The society is requesting \$13,000 to offset the new Community Coordinator position. The position is essential because the society needs to network and build the capacity of the community and area so people can choose to die well and as they wish. Ms. Manarey noted that their program includes spiritual support for bereavement as well as other various supports. She further noted that there are currently some services available, but there is a gap. This position would work with many people to develop a resource so people would know where to go. They have received funding from the City of Grande Prairie in the amount of \$10,000 for the position; they also supply office space, power, and telephones.

There was considerable discussion in regards to whether there is a gap in hospice services in Grande Prairie.

Councillor Beeston inquired whether their request is for ongoing, yearly funding. Ms. Manarey responded that they hope to have the program be self-sufficient, they are actively fundraising, but also rely on grants so they cannot guarantee that they will not request further funding.

Reeve Beaupre thanked Ms. Manarey for the work done by the Grande Prairie Hospice and Palliative Care Society.

#BD20140423.1002 **MOVED BY B. MARSHALL** to defer the \$13,000 request for the Grande Prairie Hospice & Palliative Care Society's Community Coordinator position to the final budget discussions.

CARRIED

11:10 a.m. Building for Community Services Yard Funding Request

Arlen Miller, Director of Community Services, and Megan Schur, Manager of Parks and Recreation noted that, Administration of the Community Service Building (CSB) in consultation with other departments, has identified a solution to increasing demands for space for people and equipment at the CSB. Recognizing that the budget for this facility may not be possible, other options to help alleviate space needs are also presented.

Ms. Schur commented that at preliminary budget in December she came forward with a request for \$40,000 for a coverall style storage space at the CSB. Council had commented that they wanted to avoid the sheds and out buildings and opted for a more appealing building with a timber structure. Ms. Schur and Mr. Miller were instructed to find solutions so they assembled a committee to assess the space needs for staff and equipment over the next 7-10 years. Ms. Schur presented the alternative options for storage space at the CSB. Administration recommends Option 3: to build one or more bays off the full sized shop.

Mr. Miller commented that the Committee discussed the potential of moving FCSS staff to the FCC in Clairmont (when constructed), moving the members from the Dunes fire hall to the Dinosaur Museum, and having the Enhanced RCMP moving into the CSB from Beaverlodge. They Committee assessed space for the future so they won't have to come back to Council with another request. He further commented that with Option 2 all seasonal staff for Parks and Recreation as well as Agriculture could be housed in that building. Ms. Schur commented that the total cost of Option 2 would be approximately \$1.6 million including the landscaping.

Option 3 is similar to the space shed that has been approved for the Sportsplex. It

could include up to 3 shop bays where tractors and seasonal vehicles could be stored. The cost for one bay is \$240,000 (servicing included); 2 bays at \$380,000 (servicing included); or 3 bays at \$411,000 (servicing not included).

There was considerable discussion in regards to the future office needs and which option would work best for staff and what could be within budget.

#BD20140423.1003 **MOVED BY B. SMITH** to defer Option 3: to build two shop bays, the floor space is 3200 ft², in the amount of \$380,000.00 (servicing included) to Final Budget deliberations.

Councillor Marshall commented that we should be approving three bays at a cost of \$511,000 (servicing included) because it is a better cost savings.

Councillor Harpe amended Councillor Smith's motion. It was accepted as a friendly amendment.

MOVED BY R. HARPE to defer Option 3 with three bays at a cost no more than \$511,000.00 (servicing included) to Final Budget deliberations.

Reeve Beaupre commented that Council can strike a committee and discuss storage options if the motion is passed.

CARRIED

10:30 a.m. Town of Beaverlodge Pool Operations - Funding Request

Mr. Miller introduced Beaverlodge CAO, Chris Parker, and Pat Schultz, who presented an update on Operations at the Beaverlodge Pool.

Ms. Schultz commented that the total cost of the pool was \$12.9 million: the County has contributed \$5 million, \$1 million raised from community support, and there are ongoing partnerships with the Town of Beaverlodge. The pool offers a variety of users and clubs, lessons, and pool rentals. She commented on the motorized chair lift and the stairs that were sponsored by ConocoPhillips. She also noted that 726 memberships were purchased within the first 6 months and there were 18,468 visits to the facilities in 2012.

Council inquired about limiting school usage, whether the pool was open in the winter, and the inconsistency of the hours they are open.

CAO, Chris Parker commented on the Capital and major construction costs. He showed pictures of the pool construction and the building. They also commented on the fitness area.

- Operations 2013: operating costs increased and revenue was down so there was a deficit of \$188,361. Salaries were also under-quoted as were the

utilities.

- Changes for 2014: they will increase revenue by encouraging past members to renew their memberships and promoting the facility at trade shows and visitor booths. They will decrease expenses by adjusting their hours (fitness open at 6am but pool open at 9am); adjusting staff levels; and reducing contract services. CAO, Chris Parker commented that they are considering opening the pool early (6:30-8:30 am) two days a week to accommodate the users that prefer to use the facilities in the morning.

Reeve Beaupre inquired about utility costs and whether any savings can be found. CAO, Chris Parker responded that they did see some savings after changing utility providers.

CAO, Chris Parker commented that in the near future Beaverlodge will be applying to the Alberta Partnership program, and will ask the County for their support in a joint partnership application as it is a Community Partnership Grant (Regional Collaboration Grant) which will be specific to Operational costs.

Councillor Harpe inquired about the hiring restrictions in comparison to the pools in Grande Prairie. CAO, Chris Parker commented that they have a local training program and there are typically 7-8 people locally who start the training process from beginning to end. Their training it is similar to what is offered at the Eastlink Centre or in Dawson Creek.

The presentation concluded at 11:15 a.m. and Reeve Beaupre thanked CAO, Chris Parker and Ms. Schultz for their presentation.

#BD20140423.1004 **MOVED BY R. HARPE** that the meeting be recessed at 11:16 a.m. for a 5 minute recess.

CARRIED

The meeting was reconvened at 11:25 a.m.

10:50 a.m. Funding for Lidar Project

Glen Kilian, GIS Coordinator, commented that the County of Grande Prairie and City of Grande Prairie partner on an airphoto project every four years and County Council awarded a contract for this project on April 7th, 2014. As part of this contract, the City of Grande Prairie will acquire LiDAR data for the City. There is now an opportunity for the County to obtain LiDAR data for the entire County as well. GIS would like to replace the traditional elevation model (part of the awarded contract) with a LiDAR elevation model. Obtaining LiDAR data now, as part of the Airphoto Project, will be cheaper than flying a separate LiDAR project in the future. LiDAR data has always been a product that the County wanted but, until recently, have not had the capacity or the infrastructure (hard drive space) to work with.

LiDAR data was not budgeted for in the fall budget session. It was included as an option in the Airphoto Project at the request of the City of Grande Prairie. The City decided to go ahead and acquire LiDAR data, as part of the project, this spring. Obtaining LiDAR data this spring will be less expensive than obtaining LiDAR data at a later date. This is due to the fact that AECOM will already have staff in resources in Grande Prairie acquiring LiDAR data for the City (this is why we partner with the City on the airphoto project. We only have to pay for one plane and team to fly up to the region instead of two teams and two planes). Another reason to do this now is the elevation model that is part of the Airphoto Project. Currently the County has budgeted \$47,000 for a traditional elevation model (this ensures that the airphotos are free of distortion and can be used as a base map) as part of the airphoto project. If we acquire LiDAR data now, we can reallocate this \$47,000 to the LiDAR project (LiDAR data will provide a highly accurate elevation model to support the airphoto project).

Both the Planning and Public Works Department have requested that GIS obtain LiDAR data on their behalf. In addition to LiDAR data, the County will also receive a 50cm contour, and elevation model dataset. In the future as the ground changed (i.e. new subdivisions, roads) we would only need to acquire LiDAR data for the areas that changed - not the entire County.

Administration recommends amending AECOM's contract from the traditional elevation model to the LiDAR elevation model would represent a \$200,040 increase to the airphoto project. It should be noted that AECOM's LiDAR quote was also the lowest Cost per point. The funding breakdown will be:

- \$100,000.00 From Planning Reserve
- \$100,040.00 From Public Works (Infrastructure Reserve)
- \$47,000 From Systems Reserve (already allocated as part of the airphoto project)

Reeve Beaupre inquired if the public can purchase the LiDAR data. Ms. Kilian responded that it produces large data sets and they would need specific software to interpret the data. Mr. Kilian showed Council examples of what the area would look like with the different data sets. He would make the LiDAR available for the public so they can view their property and determine what would be the best suited location for buildings. The LiDAR is a one time cost, and it would only update certain areas once the ground has changed and the update cost would be minor.

Reeve Beaupre inquired about the initial RFP whether the LiDAR component was included for all proponents. Mr. Maisonneuve responded that it was included on the RFP to all proponents. Mr. Kilian noted that not all companies offer the airphotos and the LiDAR so not all proponents could provide the costing for the LiDAR.

to acquire the LiDAR data/elevation model, and 50cm contour dataset, in lieu of the traditional elevation model, for a cost of \$247,040 exclusive of GST. AECOM's contract to be increased by an additional \$200,040 exclusive of GST with funding of \$100,000 from Planning Reserve and \$100,040 from Public Works (Infrastructure Reserve).

CARRIED

11:30 a.m. Update on Philip J Currie Dinosaur Museum and Fundraising and Construction Update

Brian Brake, Executive Director, provided an update on the Philip J. Currie Dinosaur Museum. The presentation began at 11:40 a.m. He commented on the following:

- want to issue a contract to Foothills in Calgary for the gift shop furniture;
- the Royal Canadian Legion will submit a raffle license on behalf of the River of Death and Discovery Dinosaur Museum Society;
- casting work going well with the contractor;
- working on RFQ to find an exhibit designer and it will issued by the end of the month;
- presented to the Fairview Chamber of Commerce;
- 9 international paleontologists will work with the Curries from July 28 - August 11, 2014;
- Saddle Hills will sponsor the Dino Lab at \$150,000 and Mr. Brake thanked Council for engaging their Council.

Amber Ball

- confirmed 770 tickets;
- 48 celebrities attending;
- 54 silent auction items;
- dino wrap and dino bike being worked on;
- engaging volunteers for the bonebed preparation;
- VISA rentals providing all transportation for celebrities;
- hotel rooms - 134 contributed;
- invitations to ribbon cutting;
- plans for the Keys to the Region will be discussed on Friday;
- still looking for live auction item over \$25,000 to be donated.

Naming Sponsorship update:

- Councillor Harpe inquired about the term for sponsorship payments. Mr. Brake responded that most sponsorship payment commitments are between 3-5 years but some have provided all funds up front;
- total Sponsorship at \$2,886,000;
- staircase sponsorship down to \$50,000 from \$100,000;
- still have opportunities for 1,274,000.

Mr. Brake noted the key milestone dates. He also commented on the allocation of funds for the FF&E:

- \$600,006 is required for all of the FF&E items and the Building Committee was given the authority to expend \$349,219. There is still \$250,787 that has

not been approved for funding. Mr. Brake commented on the sponsorship from Saddle Hills and that \$115,000 of \$600,000 has been set aside for paving.

Reeve Beaupre inquired about the Boardroom table and whether Mr. Brake was engaging for the sponsorship. Mr. Brake responded that he has been in discussion with families in Grande Prairie and that he is still actively pursuing the sponsorship. He further noted that the Building Committee is seeking approval to go forward with awarding the contract to Foothills for the gift shop furniture as the funds have already been assigned.

Larry Crerar, Project Manager, provided an overview of the timelines for the completion of the Museum. He noted that the rain has not slowed down the construction.

- Building concrete 100% done;
- steel structure is 99% done;
- wood structure 100% done;
- mechanical 60% complete;
- electrical 50% complete;
- masonry almost at 100%;
- exterior sheeting 70%;
- curtain wall. framing, metal roof will start April 28;
- glass going in May 15;
- Sand blasting is ongoing inside building and should be complete today.
- Vapour Barriers are 40% complete; once glass is in the building will be weather tight and then drywall will begin;
- Metal roof will be done by Aug 30;
- building envelope done Aug 30;
- interior basement Aug 20;
- Galleries will be complete by Sept 3;
- First and second floors done by Sept 30;
- mechanical will be complete by Aug 28;
- elevator done by Oct 1;
- commissioning by Oct 7;
- completion is on schedule for October 30.
- Safety: 3 near misses; 0 medical leave required; 1 person on modified work after slipping on ice; one first aid given; OH&S visited site last week and their quote said it was a pleasure to be on the site as it is very safe.
- the PCL supervisor requested that Council come for a visit and take a tour. The available dates will be sent to CAO, Bill Rogan and Shannon Baird, Executive Assistant, for Council's acceptance.

Councillor Harpe inquired about the water pump that will be needed for the sprinkler system. Mr. Crerar responded that the museum will require a booster pump and it would have to be installed before substantial completion. CAO, Bill Rogan noted that Chris King, Economic Development Officer, will comment on the budget and any change orders this afternoon.

#BD20140423.1006 **MOVED BY R. SUTHERLAND** that the meeting be recessed at 12:07 p.m. till 12:45 p.m. for lunch.

CARRIED

The meeting was reconvened at 12:48 p.m.

Final Budget Highlights & Information

Mr. King and Michele Hoerner, Accountant, were present to comment on the budget and financial information for the Dinosaur Museum. Mr. King noted the increase to the contingency amount on the budget worksheet (\$368,000); the amount to complete the exhibit casting and installation (\$682,040); the RFP for the exhibit design development & contract administration (\$167,132); and the FF&E shortfall (\$250,787).

Councillor Marshall inquired about timelines in order to meet the December 1 opening date. CAO, Bill Rogan responded that the castings needs to be awarded by May 15th to meet the December deadline and the \$3.5 million shortfall needs to be decided by June 1st. Administration has suggested that Council consider replacing the money in the contingency to ensure that the building can be finished on time. Councillor Harpe commented that he believes that December 1st is too early to open the museum because we do not have all the funding secured.

Councillor Harris commented that the museum needs to be open as soon as possible so revenue can be generated. CAO, Bill Rogan commented that we have enough funding to build the building and that we are not currently over budget, but there are change orders out. If we proceed there are \$110,000 in change orders that would take over the current contingency and we expect that there may be more change orders in the future. The \$368,000 was removed from the contingency at Preliminary Budget in December 2013, but with that amount back in we should be able to complete the building. The Fire pump is a new item (\$250,000) that was not budgeted for. The restaurant portion could be a separate ask that can be deferred to the Building Committee.

Councillor Marshall commented on the discussions at the Strategic Planning session and that they had devised a plan to get the money for the displays and move forward. He would like to see the County ratepayers impacted as little as possible. CAO, Bill Rogan commented that the budget worksheet was prepared before the Strategic Planning session so their plan was not included within the documents today.

Mr. King commented that the numbers don't account for the Saddle Hills donation (\$150,000) or the \$250,000 for the water pump. The Building Committee is asking that the \$250,000 be funded because we cannot open the museum without the pump. Reeve Beaupre clarified that the net ask for funding would be an additional \$100,000 plus the \$368,000 contingency noted. Mr. King noted that there are currently no asks for the restaurant area but the approximate figure would be around \$750,000.

Noreen Vavrek, Director of Finance and Systems, provided the 2014 Final Proposed Budget highlights:

- overall 2014 taxable assessment increased by \$562 million over 2013 (net increase of 8.1%: \$405 million in new growth plus \$157 million in market value change);
- requisitions: Education requisition has increased by \$670,340 for a total of \$18,338,061 and the Senior foundation requisition decreased by \$3015 for a total of \$308,887 for 2014. Councillor Harpe inquired why the amount for Senior foundation decreased. Mrs. Vavrek responded that other Municipalities also had growth in assessment so we received a slightly lower requisition.
- Additional tax revenue included new assessment growth and an overall increase of 2.9% to an average residence generating \$2.59 million. Mrs. Vavrek noted that market value is 3.9% for an average residence so we are actually increasing less than the market. Barry Donovan, Chief Assessor, commented that overall, the market value for residential went up 3.9%; so with Finance's recommendation, along with the reduction in the school rate, for example, a resident would pay \$1029 for property taxes if they paid \$1000 last year.
- there was considerable discussion in regards to the taxes for non-residential properties.

Council reviewed each item on the budget adjustments worksheet. Comments were received on the following:

- 8. MSI operating grant - reduction slightly more than estimated. It was noted that capital MSI increased by \$346,519;
- 9. increase grant to the City (tax sharing) based on same non-residential tax rates as 2013; this was an agreement made at the same time as becoming a shareholder in Aquatera. CAO, Bill Rogan noted that the estimated total grant to be paid to the City is \$789,785;
- 10. website development for the Physician Recruitment and Retention: the \$7500 was funded from the Physician recruitment reserve;

Ramona Rollins, General Manager of the County Sportsplex, and Ms. Schur presented the items for the Sportsplex.

- 11. decrease to Sportsplex operations budget: decrease of \$45,692. Ms. Schur noted that the decrease is a result of signing onto the new utility group generating an average savings of \$5000/month (based on Jan/Feb figures). There was also some revenue generated from additional rentals of the fieldhouse from January 1 - March 31 (\$31,881). Ms. Rollins also noted successes with birthday parties, bouncy castle rentals, and the portable bar at sporting events. They have also started running golf lessons and baseball practices indoors with the new netting. She also noted that the Relay for Life will be held in the Sportsplex this year. CAO, Bill Rogan congratulated Ms. Rollins and Nustadia on booking the space and engaging interest for different sports rentals.

- Councillor Smith inquired about the fieldhouse and whether the relationship with Grande Prairie Soccer Association has improved. Ms. Rollins responded that GP Soccer saves funding by remaining where they are currently located so they have not committed to more rentals of the fieldhouse. She has engaged Clairmont Soccer and they will be having their under 5 and under 8 leagues using the fieldhouse which will commence on May 3rd.
- 13. Sportsplex electric lift - this item was deferred at Preliminary Budget because it was noted that Mr. Pfau needed a lift for Public Works so Administration investigated if one lift could be used at both buildings. Mr. Miller commented that a 60 foot, dual fuel (diesel and propane) lift is still required for the Sportsplex and the amount quoted (\$61,000) will be enough for the lift. Reeve Beaupre commented on the \$100,000/year capital reserve agreement with Nustadia, and inquired if that amount could be used to purchase the lift. CAO, Bill Rogan responded that could be an option.
- 14. line painter for sports fields (\$9000) - Ms. Schur noted that they cannot use a small push one because the fields are too large.
- 15. Sportsplex renovations (\$54,500) - this would be to outfit offices behind reception desk and construct a meeting space in the back room. It would create an enclosed office for the Grande Prairie Sport Council as well as another office space that can be rented at \$500/month. It was noted that Council could make a motion to draw this amount from the \$100,000 reserve to tackle the fixed assets. The Facility Maintenance Review Team (FMRT) meet on a quarterly basis to discuss operations, programming, and finances. The reserve was for when the review team needs to have emergency repairs/action. Councillor Harpe inquired how much is currently in the reserve. Mrs. Vavrek responded that there will be \$245,000 in the reserve at the end of this year if no funding is drawn from there.

#BD20140423.1007

MOVED BY R. HARPE that the \$61,000 for the electric lift for the Sportsplex be drawn from the Sportsplex Facility Capital reserve.

CARRIED

There was considerable discussion in regards to the potential renovations to the kitchen because Ms. Rollins has received requests for a grill and deep fryer in order to expand the meal options.

Council returned to the budget worksheet.

- 12. New Washer/Steamer - Mr. Pfau noted that Public Works had to purchase a new washer/steamer because one blew up during the spring. There was enough funding in the Landfill reserve to purchase the machinery.
- 17. Funding for High Speed Internet - there was considerable discussion on whether the \$250,000 needed to be budgeted.

#BD20140423.1008 **MOVED BY B. SMITH** that Council defer the \$250,000 for High Speed Internet options to a later Council agenda and resurrect the High Speed Internet Committee.

CARRIED

- 18. CSB shop options.

#BD20140423.1009 **MOVED BY B. SMITH** that \$471,000 be added into line 18 of the 2014 Final Budget worksheet for the CSB storage building, with a total cost of up to \$511,000 with servicing included.

CARRIED

- 19. Pipestone new surfacing project (\$3 million, not included in Final Budget) - CAO, Bill Rogan commented that we would apply for the funding if the Resource Road program comes back. Administration suggested waiting until next year.

#BD20140423.1010 **MOVED BY R. HARPE** that Council remove items #21 (\$682,040 for exhibit castings and installation) and #22 (\$167,132 for the exhibit development & contract administration) from the 2014 Final Budget worksheet.

Councillor Marshall and Councillor Sutherland spoke against the motion.

CARRIED

- 23. Dinosaur Museum FF&E with pavement (\$250,787).

#BD20140423.1011 **MOVED BY R. HARPE** to offset the cost for FF&E for the Philip J. Currie Dinosaur Museum with the \$150,000 sponsorship from Saddle Hills County; the amount for unfunded FF&E will be reflected as \$100,787 in the 2014 Budget Worksheet.

CARRIED

#BD20140423.1012 **MOVED BY P. HARRIS** to add the fire booster pump for the Currie Museum at a cost of \$250,000 to the 2014 Final Budget worksheet.

CARRIED

Council reviewed the remainder of the items on the 2014 Final Budget worksheet while Ms. Belcourt noted the adjustments on the projector.

#BD20140423.1013 **MOVED BY B. SMITH** to include the \$13,000 funding request from the Grande Prairie Hospice & Palliative Care Society in the 2014 Final Budget worksheet.

CARRIED

Mrs. Vavrek noted that Administration recommends transferring any remaining surplus to Facility Capital Reserve.

Councillor Harpe commented that there should be an increase made to the divisional construction funding with the surplus. CAO, Bill Rogan responded that we have already tendered for the road work being done this year. Councillors Harris and Smith commented that a review of the process should be completed and any increase can be done next year.

#BD20140423.1014 **MOVED BY P. HARRIS** that discussion in regards to the Divisional paving procedures be put on a future Council agenda.

CARRIED

CAO, Bill Rogan noted the tabled motion made by Councillor Harris at the Preliminary Budget meetings in December in regards to the increase to the mill rate.

#BD20140423.1015 **MOVED BY P. HARRIS** that the tabled motion be brought back to the floor for discussion: "To raise mill rate 200 basis points on residential, and 400 on agricultural and non-residential and have the additional funds generated put into reserves".

There was discussion on the tabled motion.

DEFEATED

ADOPTION OF 2014 FINAL BUDGET

#BD20140423.1016 **MOVED by R. HARPE** that the 2014 Final Budget be approved as presented and that any surplus remaining be transferred to the Infrastructure Reserve.

CARRIED

Final Budget Highlights & Information

Don Maisonneuve, Procurement Specialist, commented on the RFP for the Gift Shop shelving and furniture for the Dinosaur Museum.

He noted that the RFP was posted on April 2nd and closed April 17th. There was only one response received from Foothills Systems. The evaluation was completed on April 22nd and their proposal came it at 94%. The budget for this RFP is \$125,000, excluding tax, and the proposal was \$119,553. Mr. Maisonneuve commented that Council can pass a motion to proceed with awarding the contract or defer the discussion to another Council meeting. He noted that there is some urgency to award the contract but if necessary, Council can defer until the May 5th Council meeting. Councillor Harpe commented that the approved budget for this item was \$125,000 therefore the Building Committee has the authority to award the contract because the bid was under the approved budget. Councillor Marshall commented that there is a quorum from the Building Committee present and a motion can be made.

#BD20140423.1017 **MOVED BY B. MARSHALL** that the tender be awarded to Foothills Systems for their bid in the amount of \$119,553 (GST excluded) for the Gift Shop shelving and furniture for the Philip J. Currie Dinosaur Museum.

CARRIED

Councillor Sutherland noted a correction on pg. 103 of the agenda package. The Proposed 2014 Capital Plan notes Division 4 road work at Township Road #704A and Range Road #75 West and the correct location is Range Road #72.

ADJOURNMENT

#BD20140423.1018 **MOVED BY P. HARRIS** that the 2014 Final Budget meeting be adjourn at 2:24 p.m.

CARRIED

These Minutes Approved this _____ Day of _____, 2014.

Reference #: _____

REEVE

COUNTY ADMINISTRATOR