



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

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### **April 7, 2014 Council Meeting**

Meeting Type : Regular Council Meeting

Date : Monday, April 07, 2014

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Community Services Building

## MINUTES

### **ATTENDANCE**

Present were:

#### **1. Reeve**

- Leanne Beaupre

#### **2. Deputy Reeve**

- Ross Sutherland

#### **3. Council**

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

#### **4. Chief Administrative Officer**

- Bill Rogan

#### **5. Directors**

- Arlen Miller
- Herb Pfau

#### **6. Manager of Legislative Services**

- Sheryle Runhart

#### **7. Recording Secretary**

- Amanda Oravec

**8. Media**

- Big Country - Ashley Lewis
- Daily Herald Tribune - Jocelyn Turner
- Free FM - Jeff Hensen (arrived at 10:05 a.m.)

**CALL TO ORDER**

The meeting was called to order at 10:01 a.m. with the singing of O'Canada.

**ADOPTION OF  
AGENDA**

**Resolution #CM20140407.1001**

**MOVED by P. HARRIS** that the agenda for the April 7, 2014 Council Meeting (2014/04/07) be approved with the additions as presented.

Councillor Sutherland added an In Camera item on Land (item 11.2). Herb Pfau, Superintendent of Public Works, added an item on Road Bans to New Business (item 7.14).

**CARRIED**

**PT. SW-05-72-05-W6M  
- AG TO CR-5 -  
BEAIRSTO LEHNERS  
KETCHUM /  
OLDERSKOG (FILE  
NO. PLLUB20140123)  
BYLAW 2680-14-023**

(PUBLIC HEARINGS)  
(Issue #20140325002)

**Resolution #CM20140407.1002**

**MOVED BY H. BULFORD** that a Public Hearing be held to hear comments regarding the application to re-designate PT. SW-05-72-05-W6M from an Agricultural District (AG) to a Country Residential (CR-5) District.

The Public Hearing commenced at *10:04 a.m.*

**CARRIED**

Cate Porterfield, Planner, noted that this application is to amend the County Land Use Bylaw by redesignating approximately 2.07 hectares (5.11 acres) from part of SW-05-72-05-W6M from Agricultural (AG) District to Country Residential (CR-5) District to allow for country residential use.

This application is located in the Short Term Annexation Area. Section 6.1.4(a) of the Intermunicipal Development Plan (IDP) states that "prior to annexation, lands identified in the Short Term Annexation Area will be eligible for some development opportunities, and up to three country residential parcels per quarter may be permitted with private services..." However, it is important to note that future land use for the area surrounding the parcel is industrial. As stated above, the policy framework outlined in the IDP allows for country residential uses to be established on the land in question; but it may not be prudent to allow for a country residential use in an area planned for industrial development. Should this application be approved, this will lead to land use conflicts in the future. Further, there is currently no Area Structure Plan prepared for the subject

land. When considering industrial development an Area Structure Plan is beneficial to determine transitions between land use, servicing and major road requirements. Industrial development should be done in conjunction with an Area Structure Plan.

The application was circulated to adjacent landowners. No comments were received by the Planning and Development department. Administration is recommending refusal as the proposed use is not consistent with the general future land use plans for the area, and no additional detailed planning through an Area Structure Plan has been completed.

Bruce Beairsto and the applicant were in attendance. Mr. Beairsto commented that the City of Grande Prairie and Alberta Transportation suggested that the zoning be redesignated to Rural Light Industrial (RM-1). The County Planning and Development department also recommends that the zoning be RM-1 instead of CR-5. The applicant would accept RM-1 zoning to satisfy all parties. There was no one from the audience to speak to the application.

Reeve Beaupre inquired if the application would need to be re-circulated because of the designation change. Mrs. Porterfield responded that the application would not need to be re-circulated.

**Resolution #CM20140407.1003**

**MOVED BY B. SMITH** that the meeting come out of Public Hearing at 10:11 a.m.

**CARRIED**

**Resolution #CM20140407.1004**

**MOVED BY D. BEESTON** that Bylaw 2680-14-023 to re-designate PT. SW-05-72-05-W6M from an Agricultural (AG) District to a Rural Light Industrial (RM-1) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1005**

**MOVED BY R. SUTHERLAND** that Bylaw 2680-14-023 be read a second time.

**CARRIED**

**Resolution #CM20140407.1006**

**MOVED BY H. BULFORD** that Bylaw 2680-14-023 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1007**

**MOVED BY D. BEESTON** that Bylaw 2680-14-023 to re-designate PT. SW-05-72-05-W6M from an Agricultural (AG) District to a Rural Light Industrial (RM-1) District be read a third time and finally passed.

**CARRIED**

**PT. NE-28-72-06-W6M -  
AG TO RM-4 -  
BEAIRSTO LEHNERS  
KETCHUM /  
DRYSDALE (FILE NO.  
PLLUB20140142)  
BYLAW 2680-14-024**

(PUBLIC HEARINGS)  
(Issue #20140325003)

**Resolution #CM20140407.1008**

**MOVED BY C. BECK** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-28-72-06-W6M from an Agricultural (AG) District to a Highway Industrial (RM-4) District.

The Public Hearing commenced at *10:12 a.m.*

**CARRIED**

Mrs. Porterfield noted that the purpose of this application is to allow for Highway Industrial development, and would facilitate the development of 1 new lot for this use. This lot is the first parcel out of the quarter, and has a Farmland Assessment rating of about 45%. The proposed lot is located adjacent to the Clairmont Centre for Recycling and Waste Management. In the context of the Subdivision and Development Regulations, Section 13(1)(2)(a) states that a buffer of 450 metres from the working area of an operating landfill must be maintained. A school, hospital, food establishment or residential use is not permitted within this area. This can provide a challenge in terms of potential land uses that can exist on the land in question. In this case, an industrial zoning would be a suitable land use as it fits the requirements of the Subdivision and Development Regulations. This application is consistent with the requirements of the Municipal Development Plan. Access to the proposed lot exists and is required to County standard. Administration is recommending approval of this application.

Comments were received from:

Environment and Sustainable Resource Development who noted that "...if the highway industrial property has a food establishment...a waiver from Environment and Sustainable Resource Development would be required...".

Aquatera noted that "...a caveat is to be registered on title stating the development of a school, hospital, food establishment or residence is not permitted within the existing or future 300m setback of the "Working Area" of the Aquatera Lagoon...".

Mr. Beairsto commented that the redesignation is an appropriate use for what is already located in that area and that the caveat noted by Aquatera is located within the County bylaw. Applicant

David Drysdale commented that it is getting harder for him to farm the area so he requesting the zoning change. There was no one from audience to speak to the application.

**Resolution #CM20140407.1009**

**MOVED BY H. BULFORD** that the meeting come out of Public Hearing at *10:16 a.m.*

**CARRIED**

**Resolution #CM20140407.1010**

**MOVED BY R. HARPE** that Bylaw 2680-14-024 to re-designate PT. NE-28-72-06-W6M from an Agricultural (AG) District to a Highway Industrial (RM-4) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1011**

**MOVED BY D. BEESTON** that Bylaw 2680-14-024 be read a second time.

**CARRIED**

**Resolution #CM20140407.1012**

**MOVED BY H. BULFORD** that Bylaw 2680-14-024 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1013**

**MOVED BY C. BECK** that Bylaw 2680-14-024 to re-designate PT. NE-28-72-06-W6M from an Agricultural (AG) District to a Highway Industrial (RM-4) District be read a third time and finally passed.

**CARRIED**

**PT. NW-24-70-13-W6M  
- AG TO RM-DC -  
BEIRSTO LEHNERS  
KETCHUM / WALLAN  
FARMS LTD.  
(PLLUB20140113)  
BYLAW 2680-14-025  
(PUBLIC HEARINGS)  
(Issue #20140325004)**

**Resolution #CM20140407.1014**

**MOVED BY D. BEESTON** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NW-24-70-13-W6M from an Agricultural (AG) District to a Rural Industrial - Direct Control (RM-DC) District.  
The Public Hearing commenced at *10:17 a.m.*

**CARRIED**

Mrs. Porterfield noted that the purpose of this application is to allow for Rural Industrial - Direct Control development, and would facilitate the development of one new lot for this use. This lot is the first parcel out of the quarter, and has a Farmland Assessment rating of about 33%. This application is consistent with the Municipal Development Plan. The Rural Industrial - Direct Control District allows for uses that may have significant potential impacts on adjacent lands and land

uses. County Council is the governing body who makes development decisions on land zoned as RM-DC. For this particular application, the applicant has indicated that they will apply to build a shop on the subject parcel. Access to the proposed lot does not exist and must be provided to County standard. Access to the balance exists and is also required to County standard.

This application was circulated to adjacent landowners and two letters were received. Both letters noted concerns with increased traffic, noise, and dust.

Mr. Beairsto commented that Wallen Farms had initially applied for CR-5 zoning but the party buying the property will be building a shop and a residence, and in order to be transparent with the County they changed the application to RM-DC so Council has more control when they do come in at the subdivision stage of the process. The applicant was in attendance and had no additional comments. There was no one from the audience to speak to the application.

Councillor Harris inquired what would happen with RM-DC zoning when the new owner wants to build a home there. Reeve Beaupre responded that there will be conditions noted on the development permit by the MPC to allow the residence. There was discussion on the location of the proposed rezoning.

Councillor Harpe inquired about the operation that will be on the land in discussion. Mr. Beairsto commented that they did not disclose their operation but noted that a small shop would be constructed. CAO, Bill Rogan commented that with RM-DC zoning Council will be able to control what can be built. Councillor Harris commented on the attached letter from the adjacent landowner that noted that the new owner would be storing ATV's and holiday trailers on the property.

**Resolution #CM20140407.1015**

**MOVED BY R. HARPE** that the meeting come out of Public Hearing at 10:24 a.m.

**CARRIED**

**Resolution #CM20140407.1016**

**MOVED BY P. HARRIS** that Bylaw 2680-14-025 to re-designate PT. NW-24-70-13-W6M from an Agricultural (AG) District to a Rural Industrial - Direct Control (RM-DC) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1017**

**MOVED BY B. MARSHALL** that Bylaw 2680-14-025 be read a second time.

**CARRIED**

**Resolution #CM20140407.1018**

**MOVED BY R. SUTHERLAND** that Bylaw 2680-14-025 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1019**

**MOVED BY P. HARRIS** that Bylaw 2680-14-025 to re-designate PT. NW-24-70-13-W6M from an Agricultural (AG) District to a Rural Industrial - Direct Control (RM-DC) District be read a third time and finally passed.

**CARRIED**

**PT. NE-09-72-08-W6M -  
AG TO CR-5 -  
BEAIRSTO LEHNERS  
KETCHUM / BAYLY  
(PLLUB20140129)  
BYLAW 2680-14-022**

**(PUBLIC HEARINGS)  
(Issue #20140325005)**

**Resolution #CM20140407.1020**

**MOVED BY B. MARSHALL** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-09-72-08-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.

The Public Hearing commenced at *10:25 a.m.*

**CARRIED**

Mrs. Porterfield noted that this application to rezone and subdivide would facilitate the development of one new country residential lot. The proposed parcel has a rural farmland assessment rating of between 30 % and 42%. In the context of the Municipal Development Plan (MDP) the policies set forth in Section 7 are most applicable. This application is consistent with these policies. Access to the proposed lot is required to County standard. Access to the balance exists to County standard.

Alberta Transportation noted no concerns with the application but that there will be "no direct highway access will be permitted at the time of subdivision or development".

Mr. Beairsto commented that he would answer any questions from Council. Mr. Bayly had nothing additional to add and there was no one in the audience to speak to the application.

**Resolution #CM20140407.1021**

**MOVED BY B. MARSHALL** that the meeting come out of Public Hearing at *10:28 a.m.*

**CARRIED**

**Resolution #CM20140407.1022**

**MOVED BY B. MARSHALL** that Bylaw 2680-14-022 to re-designate PT. NE-09-72-08-W6M from an Agricultural (AG) District to a Country

Residential (CR-5) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1023**

**MOVED BY P. HARRIS** that Bylaw 2680-14-022 be read a second time.

**CARRIED**

**Resolution #CM20140407.1024**

**MOVED BY C. BECK** that Bylaw 2680-14-022 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1025**

**MOVED BY B. MARSHALL** that Bylaw 2680-14-022 to re-designate PT. NE-09-72-08-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

**CARRIED**

**LOT 2ER, PLAN 992  
6469; PT  
NE-19-71-6-W6M -  
BYLAW 3003 TO  
AMEND ER  
BOUNDARY - FOCUS -  
RANDY & ELIZABETH  
SMASHNUK**

**(PUBLIC HEARINGS)  
(Issue #20140326004)**

**Resolution #CM20140407.1026**

**MOVED BY H. BULFORD** that a Public Hearing be held to hear comments regarding the application to amend the ER boundary on LOT 2ER, PLAN 992 6469; PT. NE-19-71-6-W6M.

The Public Hearing commenced at *10:29 a.m.*

**CARRIED**

Nick Lapp, Manager of Planning and Development, noted that Bylaw 3003 amends the boundary of Lot 2ER, Plan 992 6469; Pt NE-19-71-6-W6M and rescinds Bylaw 2994. Bylaw 2994 to amend the boundary of Lot 2ER, Plan 992 6469; Pt NE-19-71-6-W6M, located within Lot 1A, Plan 992 6469; Pt NE-19-71-6-W6M was previously passed on November 25, 2013. Land Titles have since rejected the wording of Bylaw 2994. The new Bylaw 3003 provides the revised wording and description acceptable to Land Titles and rescinds Bylaw 2994.

Heather Roberts, FOCUS Surveys Ltd, was in attendance and noted that the wording in Bylaw 3003 will satisfy Land Titles. There was no one else in the audience to speak to the application.

**Resolution #CM20140407.1027**

**MOVED BY R. SUTHERLAND** that the meeting come out of Public Hearing at *10:32 a.m.*

**CARRIED**



**Resolution #CM20140407.1028**

**MOVED BY R. HARPE** that Bylaw 3003 to amend the ER boundary on LOT 2ER, PLAN 992 6469; PT. NE-19-71-6-W6M to be read a first time.

**CARRIED**

**Resolution #CM20140407.1029**

**MOVED BY P. HARRIS** that Bylaw 3003 be read a second time.

**CARRIED**

**Resolution #CM20140407.1030**

**MOVED BY D. BEESTON** that Bylaw 3003 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1031**

**MOVED BY B. MARSHALL** that Bylaw 3003 to amend the ER boundary on LOT 2ER, PLAN 992 6469; PT. NE-19-71-6-W6M be read a third time and finally passed.

**CARRIED**

**LOT 1, BLOCK 1,  
PLAN 062 0547; PT.  
SW-15-72-05-W6M, &  
COT 062056816+1; PT.  
SW-15-72-05-W6M /  
CR-5 TO RM-4 / BLK /  
SCRUGGS / BYLAW  
2680-14-030**

**(PUBLIC HEARINGS)  
(Issue #20140401003)**

**Resolution #CM20140407.1032**

**MOVED BY B. SMITH** that a Public Hearing be held to hear comments regarding the application to re-designate LOT 1, BLOCK 1, PLAN 062 0547; PT. SW-15-72-05-W6M, & COT 062056816+1; PT. SW-15-72-05-W6M from a Country Residential (CR-5) District to a Highway Industrial (RM-4) District.

The Public Hearing commenced at *10:33 a.m.*

**CARRIED**

Mr. Lapp noted that the proposed zoning would facilitate the development of 10.24 acres of land for highway industrial use. The parcel in question is located adjacent to Highway #43 within an area identified as future Industrial under the Municipal Development Plan. The area adjacent and to the north is actively being planned for, and developed as an industrial subdivision. Land to the west is zoned for industrial and commercial use and is being operated as such. Land to the south is located within the Bacon Area Structure Plan and is being developed for industrial purposes. The proposed zoning would be consistent with both the future planning outlined in the MDP and with existing land uses surrounding the parcel. Therefore no issues have been identified with this proposal. Administration is recommending approval of the application.

Comments were received from Alberta Transportation noting that the proposed amendment is consistent with zoning on the adjacent lands. "A Traffic Impact Assessment (TIA) will be required prior to

more development occurring and any improvements to the highway infrastructure required to accommodate proposed development shall be completed at no cost to the department".

Mr. Beirsto noted that he will answer questions. The applicant, Mr. Scruggs, had nothing to add. There was no one from the audience to speak to the application. It was noted that the ASP and TIA are currently underway but have not been signed off on yet. Councillor Beck inquired about the limitations that could be put on the lands in discussion by Alberta Transportation. Mr. Lapp responded that they could be referring to intersection improvements that would need to be done by the County or the developer.

**Resolution #CM20140407.1033**

**MOVED BY D. BEESTON** that the meeting come out of Public Hearing at 10:39 a.m.

**CARRIED**

**Resolution #CM20140407.1034**

**MOVED BY D. BEESTON** that Bylaw 2680-14-030 to re-designate LOT 1, BLOCK 1, PLAN 062 0547; PT. SW-15-72-05-W6M, & COT 062056816+1; PT. SW-15-72-05-W6M from a Country Residential (CR-5) District to a Highway Industrial (RM-4) District to be read a first time.

**CARRIED**

**Resolution #CM20140407.1035**

**MOVED BY H. BULFORD** that Bylaw 2680-14-030 be read a second time.

**CARRIED**

**Resolution #CM20140407.1036**

**MOVED BY P. HARRIS** that Bylaw 2680-14-030 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1037**

**MOVED BY R. HARPE** that Bylaw 2680-14-030 to re-designate LOT 1, BLOCK 1, PLAN 062 0547; PT. SW-15-72-05-W6M, & COT 062056816+1; PT. SW-15-72-05-W6M from a Country Residential (CR-5) District to a Highway Industrial (RM-4) District be read a third time and finally passed.

**CARRIED**

**PT. SE-17-72-06-W6M -  
AG TO CR-5 -**

**Resolution #CM20140407.1038**

**MOVED BY D. BEESTON** that a Public Hearing be held to hear

**BEIRSTO LEHNERS  
KETCHUM/KAUT (FILE  
NO. PLLUB20130772)  
BYLAW 2680-14-006**  
(PUBLIC HEARINGS)  
(Issue #20140327001)

comments regarding the application to re-designate PT.  
SE-17-72-06-W6M from an Agricultural (AG) District to a Country  
Residential (CR-5) District.  
The Public Hearing commenced at *10:40 a.m.*

**CARRIED**

Matt Konowalchuk, Intermediate Planner, noted that the applicant (Bruce Beirsto) made the request to defer this application to April 7, 2014 prior to the Public Hearing on February 10, 2014. Council voted to defer the application to April 7, 2014.

The purpose of this application is to allow for country residential development, and would facilitate the development of one new lot for this use. The proposed parcel would be the first lot subdivided from the quarter section. The site received a Farmland Assessment rating of approximately 51% while the lot is flat and characteristic of open field. The site is situated within the area identified as the “short term annexation area” in the Intermunicipal Development Plan (IDP). Also, the proposed lot is in an area identified in the Municipal Development Plan (MDP) and the IDP as future residential land. In the context of the MDP, the policies set forth in Section 7 (Country Residential) are most applicable. As such, this application is consistent with the MDP.

Highway #43X, when constructed, will be located along the south boundary of the quarter section, while no issues in term of expropriating land is foreseen within the boundaries of this application. In addition, when Highway #43X East is constructed, direct access from the proposed site to the highway will be removed from Range Road #64 and rerouted to Range Road #63. Administration is recommending approval of the application.

Comments were received from:

County Public Works: Developer is required to build Range Road 64, as no gravel road is present within the right-of-way.

City of Grande Prairie: “As this parcel is located adjacent to a future “Major Roadway”, Engineering would request road widening dedication to be taken in the amount of 14.0m, based on City Standard Drawing...”

Alberta Transportation: access to Highway #43X, when constructed, will be re-routed east to Range Road #63. There will be no direct access to Highway #43X from Range Road #64.

Mr. Beirsto commented that there are no zoning issues to note. Applicant, Jurgen Kaut, had nothing additional to add. There was no one from audience to speak to the application.

Councillor Smith inquired about access once the road is closed at Range Road #64. Mr. Pfau responded that the current access will

need to be replaced and the access from Range Road #63 will join up to Township Road #722.

**Resolution #CM20140407.1039**

**MOVED BY P. HARRIS** that the meeting come out of Public Hearing at 10:45 a.m.

**CARRIED**

**Resolution #CM20140407.1040**

**MOVED BY B. SMITH** that Bylaw 2680-14-006 to re-designate PT. SE-17-72-06-W6M from an Agricultural (AG) District to a Country Residential (CR-5) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1041**

**MOVED BY H. BULFORD** that Bylaw 2680-14-006 be read a second time.

**CARRIED**

**Resolution #CM20140407.1042**

**MOVED BY P. HARRIS** that Bylaw 2680-14-006 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1043**

**MOVED BY D. BEESTON** that Bylaw 2680-14-006 to re-designate PT. SE-17-72-06-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

**CARRIED**

**PT. NE-23-74-04-W6M -  
AG TO CR-5 -  
BEAIRSTO LEHNERS  
KETCHUM/BOYCHUK  
(FILE PLLUB20140072)  
BYLAW 2680-14-021**

(PUBLIC HEARINGS)  
(Issue #20140327004)

**Resolution #CM20140407.1044**

**MOVED BY R. HARPE** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-23-74-04-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.

The Public Hearing commenced at 10:46 a.m.

**CARRIED**

Mr. Konowalchuk noted that the purpose of this application is to allow for country residential development, and would facilitate the development of 1 new lot for this use. This lot would be the first, parcel subdivided from the quarter. The majority of the site has been given a Farmland Assessment Rating of 37% while land along the proposed west boundary received a Farmland Assessment Rating of 53%. As such the site within the application is considered indicative of better agricultural land. The aerial site plan submitted by the

applicant identifies existing buildings within the proposed lot; the applicant indicates most of these buildings have been removed while some buildings still exist although not inhabitable. The surrounding area is dominated by agricultural uses with sparse pockets of country residential districts therefore the potential for conflict is low.

In the context of the Municipal Development Plan (MDP), the policies set forth in Section 6 (Rural Development) are most applicable. The application is consistent with the MDP. Administration is recommending approval of the application.

Commenting agencies:

TRANSCANADA: The application package has been circulated to the operator. Further, administration continued to request comments via phone messages and e-mails on the proposed application, while no comments were received.

Mr. Beairsto and the applicant, Garrett Boychuk, were in attendance and had nothing additional to add. There was no one in audience to speak to the application. Councillor Beck commented that the re-zoning is located within his Division and that he has no concerns because the re-zoning is consistent with the MDP.

**Resolution #CM20140407.1045**

**MOVED BY C. BECK** that the meeting come out of Public Hearing at 10:50 a.m.

**CARRIED**

**Resolution #CM20140407.1046**

**MOVED BY H. BULFORD** that Bylaw 2680-14-021 to re-designate PT. NE-23-74-04-W6M from an Agricultural (AG) District to a Country Residential (CR-5) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1047**

**MOVED BY D. BEESTON** that Bylaw 2680-14-021 be read a second time.

**CARRIED**

**Resolution #CM20140407.1048**

**MOVED BY R. SUTHERLAND** that Bylaw 2680-14-021 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1049**

**MOVED BY C. BECK** that Bylaw 2680-14-021 to re-designate PT. NE-23-74-04-W6M from an Agricultural (AG) District to a Country

Residential (CR-5) District be read a third time and finally passed.

**CARRIED**

**PT. SE-29-73-06-W6M -  
AG TO CR-5 -  
BEAIRSTO LEHNERS  
KETCHUM/WIEBE  
(FILE NO.  
PLLUB20140119)  
BYLAW 2680-14-026**

(PUBLIC HEARINGS)  
(Issue #20140327006)

**Resolution #CM20140407.1050**

**MOVED BY D. BEESTON** that a Public Hearing be held to hear comments regarding the application to re-designate PT. SE-29-73-06-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.

The Public Hearing commenced at *10:51 a.m.*

**CARRIED**

Baily Nagy, Planner, noted that there were errors on the issue summary sheet provided in the agenda package: the bylaw should be 2680-14-026.

The purpose of this application is to allow for country residential development, and would facilitate the development of 1 new lot for residential use. This lot would be the second parcel subdivided from the quarter section. The site has been given a Farmland Assessment Rating of 59–63% indicative of better agriculture land and characteristic of flat open field with some brush and a creek. The proposed lot is surrounded by a mix of agricultural and Country Residential developments, and therefore the potential for conflict is considered low. In the context of the Municipal Development Plan (MDP), the policies set forth in Section 6 (Rural) are most applicable. The application is consistent with the MDP. There were no comments received from the commenting agencies. Administration is recommending approval of the application.

Mr. Beairsto commented that the applicant could not be in attendance today because due to an emergency. Mr. Beairsto can answer any questions from Council. There was no one in the audience to speak to the application.

Councillor Bulford commented that he has concerns with this application because the site is good farmland and there is nothing being done on the quarter. He is not in support of the application. Mr. Beairsto commented that the re-designation is consistent with the MDP and that Council has approved CR-5 designations on good AG land before.

Councillor Beck commented that he is not against the application but was wondering why the applicant is not setting up the subdivision north of the existing farmstead. He also commented on the bridge and the natural divide.

**Resolution #CM20140407.1051**

**MOVED BY R. SUTHERLAND** that the meeting come out of Public Hearing at *10:56 a.m.*

**CARRIED**

**Resolution #CM20140407.1052**

**MOVED BY R. HARPE** that Bylaw 2680-14-026 to re-designate PT. SE-29-73-06-W6M from an Agricultural (AG) District to a Country Residential (CR-5) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1053**

**MOVED BY D. BEESTON** that Bylaw 2680-14-026 be read a second time.

**CARRIED**

**Resolution #CM20140407.1054**

**MOVED BY C. BECK** that Bylaw 2680-14-026 be given consent for third and final reading.

**DEFEATED**

**PT. NW-06-72-04-W6M  
- AG TO CR-5 -  
BEAIRSTO LEHNERS  
KETCHUM/SMALL  
(FILE NO.  
PLLUB20140137)  
BYLAW 2680-14-027**

**(PUBLIC HEARINGS)  
(Issue #20140327008)**

**Resolution #CM20140407.1055**

**MOVED BY R. SUTHERLAND** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NW-06-72-04-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.

The Public Hearing commenced at *10:57 a.m.*

**CARRIED**

Ms. Nagy noted that there were errors on the issue summary sheet provided in the agenda package: the bylaw should be 2680-14-027. Ms. Nagy noted that the purpose of this application is to allow for country residential development, and would facilitate the development of 1 new lot for residential use. This lot would be the first parcel subdivided from the quarter section. The site has been given a Farmland Assessment Rating of 59% indicative of better agriculture land and characteristic of flat open field with some brush and shrubs. The proposed lot is surrounded by a mix of agricultural and Country Residential (CR-5) developments, and therefore the potential for conflict is considered low. In the context of the Municipal Development Plan (MDP), the policies set forth in Section 6 (Rural) are most applicable. The proposed lot also meets criteria within Section 7.3 (Country Residential). The application is consistent with the MDP. Administration is recommending approval of the application.

Comments were received from ATCO Electric, they noted that they

"have obtained an easement, and a caveat has been registered on the title to cover 'their' interest regarding existing facilities on the lands".

Mr. Beirsto commented that he will answer any questions from Council. There was no one from the audience to speak to the application.

**Resolution #CM20140407.1056**

**MOVED BY H. BULFORD** that the meeting come out of Public Hearing at 10:59 a.m.

**CARRIED**

**Resolution #CM20140407.1057**

**MOVED BY R. HARPE** that Bylaw 2680-14-027 to re-designate PT. NW-06-72-04-W6M from an Agricultural (AG) District to a Country Residential (CR-5) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1058**

**MOVED BY D. BEESTON** that Bylaw 2680-14-027 be read a second time.

**CARRIED**

**Resolution #CM20140407.1059**

**MOVED BY D. BEESTON** that Bylaw 2680-14-027 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1060**

**MOVED BY B. SMITH** that Bylaw 2680-14-027 to re-designate PT. NW-06-72-04-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

**CARRIED**

**PT. OF LOT 1, PLAN  
9121608; PT.  
NE-16-71-06-W6M /  
BLK / LAWRENCE  
(PLLUB20140133) /  
BYLAW 2680-14-028**

(PUBLIC HEARINGS)  
(Issue #20140327010)

**Resolution #CM20140407.1061**

**MOVED BY H. BULFORD** that the meeting be recessed at 11:00 a.m. for a short break.

**CARRIED**

The meeting was reconvened at 11:10 a.m.

**Resolution #CM20140407.1062**

**MOVED BY D. BEESTON** that a Public Hearing be held to hear comments regarding the application to re-designate PT. of LOT 1, PLAN 9121608; PT. NE-16-71-06-W6M from an Agricultural



(AG) District to a Country Residential (CR-2) District; an Agricultural (AG) District to a Country Residential (CR-5); and from a Country Residential (CR-2) District to a Country Residential (CR-5) District. The Public Hearing commenced at 11:10 a.m.

**CARRIED**

Ms. Nagy noted that due to an error in advertising for proposed Bylaw 2680-14-028, we require the Public Hearing to be recessed until May 12, 2014. This will allow the proposed amendments to the Land Use Bylaw to be re-advised in accordance with the requirements of the Municipal Government Act.

**Resolution #CM20140407.1063**

**MOVED BY B. SMITH** that the Public Hearing for bylaw 2680-14-028 be recessed until May 12, 2014 to abide by the MGA timelines for advertising.

**CARRIED**

**PT. NE-16-71-05-W6M -  
AG TO CR-2 -  
BEAIRSTO LEHNERS  
KETCHUM/LAWRENCE  
(FILE NO.  
PLLUB20140140)  
BYLAW 2680-14-029**

(PUBLIC HEARINGS)  
(Issue #20140327011)

**Resolution #CM20140407.1064**

**MOVED BY D. BEESTON** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-16-71-05-W6M from an Agricultural (AG) District to a Country Residential (CR-2) District.

The Public Hearing commenced at 11:11 a.m.

**CARRIED**

Ms. Nagy noted that the purpose of this application is to allow for country residential development, and would facilitate the development of 2 new lots for this use. This lot is the fifteenth and sixteenth parcels out of the quarter, and has a Farmland Assessment rating of about 29-49% and characteristic of flat, open field. In the context of the Intermunicipal Development Plan (IDP), Map 7 indicates that residential uses would be suitable for the lots proposed. The proposed lots are located within the long term annexation area according to Map 4 of the Intermunicipal Development Plan. Further, the Municipal Development Plan (MDP), the policies set forth in Section 7 (Country Residential) are most applicable. The application is consistent with the MDP. Administration is recommending approval of the application.

No comments from adjacent landowners were received. Comments were received from:

Aquatera: "consideration should be given to extending the proposed East Side Servicing water main, to the south boundary of proposed lots 6 and 7".

City of Grande Prairie: "No objection in accordance with 6.2.7 of the

IDP”.

Mr. Beairsto and Mr. Lawrence had nothing additional to add.

Reeve Beaupre commented that in the next phase of development there will be water servicing to this area.

**Resolution #CM20140407.1065**

**MOVED BY H. BULFORD** that the meeting come out of Public Hearing at *11:14 a.m.*

**CARRIED**

**Resolution #CM20140407.1066**

**MOVED BY R. SUTHERLAND** that Bylaw 2680-14-029 to re-designate PT. NE-16-71-05-W6M from an Agricultural (AG) District to a Country Residential (CR-2) district to be read a first time.

**CARRIED**

**Resolution #CM20140407.1067**

**MOVED BY H. BULFORD** that Bylaw 2680-14-029 be read a second time.

**CARRIED**

**Resolution #CM20140407.1068**

**MOVED BY D. BEESTON** that Bylaw 2680-14-029 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140407.1069**

**MOVED BY R. SUTHERLAND** that Bylaw 2680-14-029 to re-designate PT. NE-16-71-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

**CARRIED**

**2014 AIRPHOTO  
PROJECT - RFP**

(NEW BUSINESS)

(Issue #20140327003)

Glen Killian, GIS Coordinator, and Don Maisonneuve, Procurement Specialist, noted that a Request for Proposal (RFP) process was used due to the need for recommendations from Proponents for the best technical specifications and value to meet the County and City of Grande Prairie’s needs. The RFP was posted online with the Alberta Purchasing Connections (APC) to meet the threshold requirement for the New West Trade Partnership Agreement (NWPTA) on January 30th and closed February 27th, 2014. The County’s Geographic Information System (GIS) requires the provision of a Digital Orthophotos Project.

**Bidders:**

There were thirteen (13) proposals received from thirteen (13) Service Providers, four (4) were non-compliant and nine (9) were compliant and met the 70 of the 100 Points evaluation requirement on the point rated criteria.

Mr. Killian noted that GIS is requesting an amendment to Option 2: to amend the amount to "up to \$156,880". He noted that the GIS department obtains the imagery for the towns/villages within the County from the assessment department and Hythe has decided not to participate this year. Reeve Beaupre inquired about the participation from our neighbouring towns/villages. Mr. Killian responded that in 2010 Beaverlodge was the only town to partner with the County, but this year we are also partnering with the City of Grande Prairie. Administration is recommending approval of Option 2 with the amendment of up to \$156,880 exclusive of GST based on the participation of the neighbouring towns and villages.

Councillor Harpe inquired which areas were located within the "County urban area". Mr. Killian responded that Clairmont, Wedgewood, Sexsmith, Wembley, and Beaverlodge are the "urban areas", and all others areas have never been identified as urban. He noted that for all other areas within the County, the 40cm is still much better than the 1 meter we currently have. Councillor Harpe commented that La Glace should be identified as one of the County's urban areas because it is more densely populated. Mr. Killian commented that La Glace can have higher resolution maps if requested.

Reeve Beaupre inquired if Carriage Lane or other Rural Estate Subdivisions would be included in the aerial maps. Mr. Killian responded that the airphotos for those areas will be done by the City of Grande Prairie and we will receive them once completed. The 40cm imagery will be a significant improvement from what we currently have. The photos will be completed by the end of May 2014.

**Resolution #CM20140407.1070**

**MOVED BY R. HARPE** that Council approve Option 2 as amended: to proceed with the Digital Orthophotos project and collect 40cm imagery for the entire County, 10cm imagery for the County urban areas, and 10cm imagery for other towns/villages within the County of Grande Prairie No.1 boundary (excluding the City of Grande Prairie) at a cost of up to \$156,880 exclusive of GST.

**CARRIED**

**RESERVE  
TRANSFERS**

(NEW BUSINESS)  
(Issue #20140317005)

that a motion to approve all of the reserve transfers for 2013 is required to facilitate our financial statement and audit process. A report of reserve transfers and balance of reserves at December 31, 2013 was attached to the agenda package. Administration is recommending that the list be approved. Mrs. Vavrek noted that the auditors are reviewing the 2013 Financial Statements and they will be attending the Council Meeting on April 28th, 2014 to present their report.

**Resolution #CM20140407.1071**

**MOVED BY R. SUTHERLAND** that Council approve the listing of reserve transfers for 2013 as presented.

**CARRIED**

Councillor Harpe inquired about the lost assessment reserve and how it is funded. Mrs. Vavrek responded that it was funded several years ago as a contingency. There is no ongoing funding because we look to the recommendations from the Chief Assessor, and he has not made a recommendation to increase the funding at this time.

**FINAL 2014 BUDGET  
REVIEW**

(NEW BUSINESS)  
(Issue #20140317006)

CAO, Bill Rogan noted that Council had previously requested that Final budgets be reviewed on a separate meeting date than a regularly scheduled Council meeting. April 23rd, 2014 has been reserved in Council's calendars and this date will allow sufficient time for Financial Services staff to compile the final budget review information and allow for distribution in the week prior to the meeting.

**Resolution #CM20140407.1072**

**MOVED BY B. SMITH** that Council approve Wednesday, April 23rd, 2014, as the Council meeting date for the Final 2014 Budget Review.

**CARRIED**

**PROCLAMATION -  
NATIONAL  
VOLUNTEER WEEK**

(NEW BUSINESS)  
(Issue #20140319003)

Arlen Miller, Director of Community Services, noted that National Volunteer Week is April 6 - 12, 2014. There are a number of events being held in the area to honor and show appreciation for the countless volunteers who give of their time and talents for the betterment of the community.

**Resolution #CM20140407.1073**

**MOVED BY B. MARSHALL** that April 6 - 12, 2014 be proclaimed as National Volunteer Week in the County of Grande Prairie.

**CARRIED**

**SUBDIVISION TIME  
EXTENSION REQUEST  
- SE-26-72-9-W6M -  
PLSUB20130020**

(NEW BUSINESS)  
(Issue #20140310010)

Approval is requested for the following subdivision time extension request:  
File No: PLSUB20130020, BLK file: BLK12596  
Legal: SE-26-72-9-W6M  
Name: Beairsto, Lehnern & Ketchum for David and Evelyn Schmidt  
Division: 5  
Date Approval Extended to: March 3, 2015  
Recommend: **First Time Extension Approval**  
The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION TIME  
EXTENSION REQUEST  
- SE-4-72-5-W6M -  
PLSUB20120794**

(NEW BUSINESS)  
(Issue #20140310009)

Approval is requested for the following subdivision time extension request:  
File No: PLSUB20120794, BLK file: BLK12584  
Legal: SE-4-72-5-W6M  
Name: Beairsto, Lehnern & Ketchum for Maxwell Kirk Sutherland  
Division: 2  
Date Approval Extended to: March 25, 2015  
Recommend: **First Time Extension Approval**  
The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION TIME  
EXTENSION REQUEST  
- SE-9-73-8-W6M -  
PLSUB20120791**

(NEW BUSINESS)  
(Issue #20140310008)

Approval is requested for the following subdivision time extension request:  
File No: PLSUB20120791, BLK file: BLK12569  
Legal: SE-9-73-8-W6M  
Name: Beairsto, Lehnern & Ketchum for Henry and Joyce Toews  
Division: 8  
Date Approval Extended to: March 15, 2015  
Recommend: **First Time Extension Approval**  
The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION TIME  
EXTENSION REQUEST  
- SW-10-72-6-W6M -  
PLSUB20120682**

(NEW BUSINESS)  
(Issue #20140310007)

Approval is requested for the following subdivision time extension request:  
File No: PLSUB20120682, BLK file: BLK11026  
Legal: SW-10-72-6-W6M  
Name: Beairsto, Lehnern & Ketchum for 1193819 Alberta Ltd.  
Division: 2  
Date Approval Extended to: March 28, 2015  
Recommend: **First Time Extension Approval**  
The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to

this subdivision application.

**SUBDIVISION TIME  
EXTENSION REQUEST  
- NE-20-71-6-W6M -  
11GP63**

(NEW BUSINESS)  
(Issue #20140310006)

Approval is requested for the following subdivision time extension request:

File No: 11GP63, BLK file: BLK11306

Legal: NE-20-71-6-W6M

Name: Beairsto, Lehnerns & Ketchum for 117693 Alberta Ltd.

Division: 4

Date Approval Extended to: March 30, 2015

Recommend: **Second Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20140407.1074**

**MOVED BY R. HARPE** that the subdivision endorsement time extension requests be approved for items 7.5 - 7.9 on the agenda.

**CARRIED**

**RANGE ROAD 54 -  
FOR INFORMATION**

(NEW BUSINESS)  
(Issue #20140331012)

A map was attached to the agenda package regarding Range Road #54 base & paving and the current annexation boundaries for Council's discussion. The total work is valued at \$1,516,500.00. CAO, Bill Rogan provided background information on the item. The north mile was included in the paving projects for this year.

Mr. Pfau outlined the funded and unfunded portions of the paving. CAO, Bill Rogan commented that if the County proceeded with the paving project this year we would proceed with a borrowing bylaw to obtain the funding by debenture.

There was considerable discussion on the total project cost, potential negotiations with Alberta Transportation for intersection improvements, whether the bidders would be offered an extension if the project was added, or whether the project should not be pursued as it falls within the proposed short term annexation area.

**Resolution #CM20140407.1075**

**MOVED BY R. HARPE** that no action be taken on the request to include one mile of paving on Range Road #54 to the County's paving projects for 2014.

**CARRIED**

**2014 LOCAL ROAD  
IMPROVEMENTS  
(OPUS)**

Mr. Pfau noted that the tenders were opened at the County office on Thursday, March 27, 2014 for several road projects listed below. The following bids were received:

(NEW BUSINESS)  
(Issue #20140311003)

Wapiti Gravel Suppliers \$ 4,367,891.52  
Knelsen Rock Products \$ 4,529,271.58

2014 Local Road Improvements:

- Township Road 722 (Saskatoon Lake Hall Road) - CR.1403 - 1.5 miles west;
- Township Road 710 (Halcourt Road) - CR.1402 - extension to Rio Grande Road;
- Willowdale Rehabilitation (Hamlet of Clairmont) - CL.WST14 - rehabilitation of existing roads in the subdivision;
- Country View North Rehabilitation Phase 3 (Hamlet of Clairmont) - CL.ST14 - last phase of Country View.

These projects were included in the 2014 budget and with bundling as one tender they have come within budget amount including construction, engineering and contingency. Administration is recommending awarding the tender to Wapiti Sand and Gravel for their bid of \$ 4,367,891.52.

**Resolution #CM20140407.1076**

**MOVED BY R. HARPE** to award the contract to Wapiti Gravel Suppliers for their bid amount of \$4,367,891.52.

**CARRIED**

**LOCAL ROADS 2014  
(WSP)**

(NEW BUSINESS)  
(Issue #20140311002)

Mr. Pfau noted that the tenders were opened at the County office on Friday, March 28, 2014 for several road projects as listed below. The following bids were received:

Wapiti Gravel Suppliers, Div of NPA Ltd. - \$8,273,924.09  
Knelsen Sand & Gravel Ltd. - \$8,531,049.51

Local Roads 2014:

- Aspen Ridge Access Overlay - SD.AR14 - last phase
- Range Road 62 Base Pave - CR.1405
- Range Road 54 Base Pave - NS.5413
- Range Road 41 Grade Base Pave - CR.1401
- Range Road 63 Overlay - SR.6314
- Township Road 704 Base Pave - Rge. Rd. 64 north to Rge. Rd. 64 south - CR.1406
- Township Road 704 Base Pave - Rge. Rd. 64 south to Rge. Rd. 63 - CR.1404
- Township Road 713A Base Pave - SD.SP14
- Township Road 732 Grade Base Pave - NS.ET14
- Township Road 704A Base Pave - CR.1407
- Bridge Repair - Bear Creek (NE 13-71-5) - BF.79375

These projects were included in the 2014 budget and with bundling as one tender they have come within budget amount including construction, engineering and contingency.

Mr. Pfau commented that because we combined the projects, the

County is \$500,000 under budget for this and the previous tenders. Public Works will work with Finance on the savings because some funding came from reserves, some is cash, and some is divisional spot construction funding.

Councillor Bulford inquired if the low bidder will have enough capacity to complete all of the projects if all of the tenders are awarded to them. Mr. Pfau commented that he is confident that they will be able to complete all of the projects.

**Resolution #CM20140407.1077**

**MOVED BY H. BULFORD** that the contract be awarded to Wapiti Gravel Suppliers, Div of NPA Ltd. for their bid amount of \$8,273,924.09.

**CARRIED**

**ROAD BANS**

(NEW BUSINESS)  
(Issue #20140407001)

Mr. Pfau noted that a full 24 hour road ban on gravel roads will be starting tomorrow morning (April 8, 2014). Reeve Beaupre inquired if people can request permits for driving in certain areas.

Mr. Pfau responded that permits can be granted at the area foreman's discretion. Dale Van Volkingburgh, Acting Operations Manager, commented that the County works with developers, builders, and farmers on the 75% year round road bans.

Councillor Sutherland noted that the Provinces plan for grain movement over banned roads and inquired if we are going to be doing that with farmers and their produce. Mr. Pfau responded that the County has always granted permits for agricultural use as long as they are within reason. Producers cannot obtain access to their bins unless it is dry so they experience similar issues we do.

There were comments made in regards to vehicles dragging mud onto the highways and roads within the County.

**Resolution #CM20140407.1078**

**MOVED BY B. SMITH** that the meeting be recessed at 11:59 a.m. until 12:45 p.m.

**CARRIED**

The meeting was reconvened at 12:48 p.m.

**ORGANIZATIONAL  
STRUCTURE**

(NEW BUSINESS)  
(Issue #20140401001)

Charlotte Bierman and CAO, Bill Rogan noted that as a result of the retirement of the Director of Planning & Development Services, Administration has reviewed our organizational structure to ensure we are positioned to meet our current and future demands for service and our future vision and strategic objectives.



Administration reviewed the Organizational Alignment Review conducted by Beacon for Change in 2009 which recommended restructuring into 3 divisions, sought input from managers and Directors and heard from the development community, and reviewed the structures of other municipalities. We evaluated several alternatives. There was strong support to create Corporate Services at this time to allow the County to focus on long range planning and policy development areas. There was also support to continue Public Works and Planning as separate departments. During the Director of Planning & Development Services vacancy we added an Acting Operations Manager to Public Works to assist the Superintendent of Public Works while he was tasked with overseeing Planning as well - there was strong support to continue with this position as well.

There was discussion in regards to the County's general number (780-532-9722) and how ratepayers have expressed concerns with being able to speak to the proper department for their issues.

Councillor Harpe inquired if the new structure would create a delay for permits being processed through Planning and Development. CAO, Bill Rogan commented that it would not create a delay, and that sometimes we need to deal with Alberta Transportation or Land Titles and wait for approvals so it seems like there is a delay. Mr. Lapp commented that Planning and Development are caught up on any new applications that have been received.

**Resolution #CM20140407.1079**

**MOVED BY R. HARPE** that the County create a Corporate Services Division merging Assessment, Finance, Legislative Services and Systems into one Division and add an Operations Manager to the Public Works Department. Recruit now for the vacant Director of Planning & Development Services, the new Corporate Services Director, Executive Assistant for the Corporate Services Director, and the new Operations Manager for Public Works, with an aim to have all related vacancies filled by August 1, 2014.

CAO, Bill Rogan commented that the approved positions will be included within the Final 2014 Budget review on April 23rd, 2014.

Councillor Harpe inquired about office space and whether there is enough room for the new staff. He commented that a 5 year plan for office space should be done in order to assess how much expansion and further hiring can be feasibly done.

Council voted on the motion.

**CARRIED**

**LETTER FROM HORSE  
LAKE FIRST NATION -  
RE: PAVING**

(INFORMATION ITEMS)  
(Issue #20140328001)

CAO, Bill Rogan commented that a letter has been received from the Horse Lake First Nation noting that they are in support of the County of Grande Prairie's proposal to pave Township Road #734 and Range Road #120. Their Band has applied to Aboriginal Affairs and Northern Development to acquire capital grants to assist in the funding. They are also meeting with representatives of both Federal and Provincial government to outline their needs and concerns. He noted that the letter was sent as a result of the meeting that took place last month.

Councillor Smith commented that he had asked the Band leader to send a letter noting their intent and that Stewart Weir has been trying to meet with Band Administrator Darwin Eckstrom. CAO, Bill Rogan noted that we have arranged an upcoming meeting with MP Chris Warkentin to discuss the potential project.

There was considerable discussion in regards to the use of grant funding, what grants could be applied for by the Horse Lake First Nation, and what the County will have to contribute towards the paving project.

**INFORMATION**

**MONTHLY  
STATEMENT FOR  
JANUARY 31, 2014**

(INFORMATION ITEMS)  
(Issue #20140319002)

The report of monthly cash flows, investments, and accounts paid for January 2014 was attached to the agenda package. The report is submitted monthly for Council's information.

**INFORMATION**

**Resolution #CM20140407.1080**

**MOVED BY R. HARPE** that Council accept the Monthly Statement for January 2014 report as information.

**CARRIED**

**ACTION LIST - UP TO  
AND INCLUDING  
FEBRUARY 24, 2014**

(INFORMATION ITEMS)  
(Issue #20140328008)

Action items up to an including the February 24, 2014 Council meeting.

Councillor Harpe commented that he did not make a motion in regards to looking into the bylaw and permit Enforcement for Deryle Penner, Resource Specialist, because Mr. Miller had provided enough information.

**COUNCILLOR,  
COMMITTEE AND  
DEPARTMENT**

Councillor Smith inquired about the County's Regional Landfill and inquired about the increase in expenses from \$15 to \$55 per ton. Councillor Harpe responded that it was originally at \$15 per ton and

## REPORTS

will increase to \$30 in 2015. The Financial report for the Landfill will be done and reviewed before any agreement is signed. He noted that Grant Thornton will be completing the report and they will be having another meeting next week to discuss.

Councillor Smith commented on the Lymburn Hall Appreciation supper. Reeve Beaupre will be attending the event on April 26, 2014.

Councillor Smith attended the Intermunicipal/Interprovincial Meeting.

Councillor Smith attended the Dr. Recruitment and Retention meeting and noted that Lesley Nielsen-Bjerke, Communications Coordinator, and Sandra Shepherd, Web Administrator, attended the meeting to discuss the potential website and they were great resources. The next meeting will be on Thursday, and they will be applying for a grant from ARPA (Alberta Rural Physician Action Plan), then going to an RFP process for the creation of the website.

Councillor Beeston attended the meeting with Saddle Hills County and they have agreed to meet with the County twice a year to discuss mutual interests and cooperation between the two municipalities.

Councillor Beeston attended a Junior B Provincial's hockey game at the County Sportsplex and noted that Nustadia did a great job, as did the volunteers and organizers.

Councillor Beeston attended the ATCO Symposium at Evergreen Park where they suggested that volunteers attend the Symposium to discuss potential fundraising opportunities for various groups.

Councillor Harpe attended the Dinosaur Meeting and commented that if all current outstanding Change Orders are approved, the project will be \$39,000 over budget. He also noted issues with the water pressure at the museum because there is not enough pressure to operate the sprinkler system properly. The pipes in Wembley are old and sufficient pressure cannot be provided so we will have to install a pump at an estimate of \$450,000. The building cannot be completed without the pump as it will not be up to Safety Codes standards.

Councillor Beck attended the GPREP Elected Officials session and commented that he now has a better understanding of GPREP and when it is used.

Councillor Beck attended the Chamber of Commerce event with Minister Hoerner in regards to the Final 2014 Budget. He commented that it was a good session on the budget, and they spoke about Peter

Lougheed and the "Rainy Day Trust Fund". He inquired why the fund is not being used for Resource Road funding and other essential projects. Reeve Beaupre commented that the government has set aside the fund for any other natural disasters where they will have to provide a substantial amount of support for rehabilitation and emergency services.

Councillor Beck noted on issues with the County internet providers as the internet services were crashing over March Break. He commented that we need to investigate higher speed internet and fiber optic cable options. Councillor Sutherland commented that the Federal Government has committed to putting \$300 million into more internet systems. Reeve Beaupre inquired if Council should be resurrecting the internet committee to see if the County can apply for any grants related to internet systems. CAO, Bill Rogan commented that he will investigate any potential grants before they resurrect the committee.

Councillor Sutherland attended the Wapiti River Water Management Plan meeting. At the Intermunicipal/Interprovincial Meeting in Doe River he inquired why we don't have someone from British Columbia on the Wapiti River Water Management Plan. He was told that they tried to get representatives to attend and they declined the invitation. He noted that the Wapiti River Water Management Plan received a Regional Collaboration grant to proceed with the study (we supported the initiative but the City of Grande Prairie is the managing partner).

Councillor Sutherland attended the GPREP meeting and noted that it was very interesting.

Councillor Sutherland attended the meeting with Horse Lake First Nation and commented that they are not progressing very quickly with their grant applications.

Councillor Sutherland attended the meeting with Saddle Hills County and commented that it was a very good meeting.

Councillor Sutherland attended the Intermunicipal / Interprovincial meeting in Doe River. He commented that Trent McLaughlin, Regional Director of Alberta Transportation, has resigned.

Councillor Sutherland attended the Dinosaur Meeting where they addressed a couple issues including the water pump for the sprinkler system.

Councillor Harpe inquired if there is any interest from Council to set aside funding in the Final Budget for enhancements to the internet system for the County. CAO, Bill Rogan commented that Council

could potentially provide funding through the community aggregate reserve, if we were to approve the additional funds.

**Resolution #CM20140407.1081**

**MOVED BY R. HARPE** that Council defer \$250,000 for high-speed internet service enhancements in the County, with the funding source to be determined at the Final Budget meeting.

**CARRIED**

Councillor Bulford had nothing additional to report.

Councillor Harris attended the Building Expansion Committee meeting and commented that the Council Chambers and the rest of the renovated area will be open in July to ensure that tax season can be completed without inconveniencing the ratepayers.

Councillor Marshall attended the Organizational Meeting.

Councillor Marshall attended a PAZA site visit.

Councillor Marshall attended the Chamber of Commerce budget review session.

Councillor Marshall attended the GPREP session.

Reeve Beaupre attended the meeting with Saddle Hills.

Reeve Beaupre attended the MGA Review and commented that it was a very good exercise because they discussed issues in roundtable groups.

Reeve Beaupre inquired about the water application for the County's Multi-Modal logistics site. CAO, Bill Rogan responded that the Minister has deferred the application to the proper department, and we have received information back on the road closure.

Reeve Beaupre inquired about the Sandy Lane water servicing that was located on the Action List. Mr. Lapp responded that he has been in conversations with various people and they are working on a report. The water servicing will be going forward and the progress will be brought back by end of the month. The contract has been signed and they are trying to schedule a pre-construction meeting prior beginning the project.

Reeve Beaupre commented that she spoke to Eugene Horseman in regards to setting up a meeting with Council to speak about various issues. The main question was whether the Horse Lake First Nation

wanted to be part of the Intermunicipal meeting.

Reeve Beaupre thanked Mr. Miller, Fire Chief Cooke and Mrs. Nielsen-Bjerke for preparing the report they will be presenting at the CPAA Planning Conference in regards to the integrated Fire Service, Mutual Aid, and the response to disasters (train derailment). She noted that GPREP is one of the 2 recognized regional emergency preparedness programs in the Province.

CAO, Bill Rogan had nothing additional to add.

Mr. Pfau thanked Council for awarding the Local paving tenders this morning. He commented on the new Regional Director for Alberta Transportation.

Mr. Pfau attended the meeting with Saddle Hills and noted that they asked for a representative to attend the meeting with the Minister of Transportation to speak to the requests for the Gundy Connector Road. He asked the Acting Operations Manager, Dale Van Volkingburg, to attend on our behalf.

Mr. Pfau noted that there are currently six steamers running and that some culverts have been done up to 6 times. The main focus is addressing the emergency culverts.

Mr. Pfau thanked Council for approving the Road Bans at today's meeting.

Mr. Miller thanked Council for comments in regards to Nustadia and the Junior B hockey tournament. He noted he will pass the comments on to Nustadia.

Mr. Miller commented that he has investigated the potential Enforcement certification for Deryle Penner, Resource Specialist. In order to achieve the Level 1 appointment Mr. Penner would need to complete the 2 year program offered at Lethbridge College or he would also have to complete a 10 week training process at the training center. Mr. Miller met with Superintendent Rempel and Mr. Pfau and they concluded that the best solution is to have Mr. Penner call Enforcement as soon as he notices an infraction is taking place and take pictures documenting the infraction so Mr. Penner can be utilized as a witness. This will make the complaints more enforceable. They also discussed proactive patrols and having Mr. Penner identify 'problem companies' who have frequent infractions to Enforcement Services.

Mr. Lapp had nothing additional to report.

**13:30 P.M. EXECUTIVE  
WOMEN  
INTERNATIONAL (EWI)  
- REQUEST FOR  
SPONSORSHIP**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20140317001)

**Resolution #CM20140407.1082**

**MOVED BY R. HARPE** that the meeting be recessed at 1:44 p.m. for a short break.

**CARRIED**

The meeting was reconvened at 1:53 p.m.

Jaclyn Crawley and Tiffany Clark presented information on Executive Women International (EWI). They are hosting their 5th Annual Hot Heels Fashion Show on Saturday, May 10, 2014 at the Crystal Centre. The whole evening is about supporting local individuals and businesses.

Main Events:

- Presentation of 2 x \$1500 scholarships (both GP residents);
- Live auction for Art n' Sole (Shoes provided to businesses and decorated like the small trees for the Festival of Trees);
- Fashion show by local clothing stores;
- Fashion show by a feature designer (local up and coming designer).

Executive Women International (EWI), established in 1938, is a 501(c)(3) non-profit, premier businesswomen's organization with 60 chapters and 2,000 representatives in the United States and Canada. The mission of EWI is to bring together key professional individuals from diverse businesses for the purpose of:

- Promoting their local firms;
- Enhancing professional development and leadership skills;
- Literacy Advocacy and Support of local Scholarship and Literacy Causes.

Ms. Crawley and Ms. Clark noted that the Hot Heels Fashion Show supports the Reading University in the amount of \$3000 to support three students. They have also been supporting through the Parentlink Program. Councillor Beck inquired if the County currently sponsors the Reading University. It was noted that the County has been supporting the program from it's inception and the sponsorship is \$5000 each year.

It was noted that EWI is encountering problems with obtaining sponsors this year: they currently have \$7000 in sponsorships but they need \$10,000-\$15,000 to run the program.

Councillor Marshall inquired about the criteria for the scholarships. Ms. Clark responded that EWI will forward the criteria to Council for their information. The criteria is supplied to Guidance Councillors so they can encourage students to apply for the scholarships and bursaries. There is also a judging panel who makes the selection based on the essay the applicant submits.

Reeve Beaupre inquired how much funding is remaining in the

Community Assistance line. Ms. Schur responded that there is just under \$20,000 remaining in the Community Assistance fund.

**Resolution #CM20140407.1083**

**MOVED BY D. BEESTON** that the County support the 5th Annual Hot Heels Fashion Show as a Literacy Sponsor in the amount of \$2000 to come from the Community Assistance fund.

**CARRIED**

**IN CAMERA - LAND**

(IN CAMERA)  
(Issue #20140407002)

**Resolution #CM20140407.1084**

**MOVED by H. BULFORD** that the meeting go in to In-Camera, at 2:13 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Land and Human Resources items.

**CARRIED**

**HUMAN RESOURCES  
ITEM**

(IN CAMERA)  
(Issue #20140328009)

**Resolution #CM20140407.1085**

**MOVED by D. BEESTON** that the meeting come Out-of-Camera at 3:46 p.m.

**CARRIED**

**Resolution #CM20140407.1086**

**MOVED BY P. HARRIS** to remove the "fast food" window from the Philip J. Currie Dinosaur Museum and cost other changes related to the removal.

**CARRIED**

**Resolution #CM20140407.1087**

**MOVED BY P. HARRIS** to adopt Appendix 3, as discussed In Camera, as the new CAO pay scale grid and have the changes effective April 7, 2014.

**CARRIED**

**Resolution #CM20140407.1088**

**MOVED BY H. BULFORD** to amend the current CAO's contract to reflect the new CAO pay scale grid, as was discussed In Camera on April 7, 2014.

**CARRIED**

**ADJOURNMENT**

CAO, Bill Rogan commented that he has accepted Mr. Pfau's resignation effective July 25, 2014. Council thanked Mr. Pfau for



everything he has done for the County over the last 39 years.

**Resolution #CM20140407.1089**

**MOVED by P. HARRIS** that the meeting adjourn at 3:51 p.m.

**CARRIED**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2014.

Reference # \_\_\_\_\_

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY ADMINISTRATOR