



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

December 8, 2014 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, December 08, 2014

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp
- Dawn Sauve

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Megan McCormick

**CALL TO ORDER
AND QUORUM**

The meeting was called to order at 10:01 a.m. with the singing of O'Canada.

**ADOPTION OF
AGENDA**

Resolution #CM20141208.1001

MOVED by B. MARSHALL that the agenda for the December 8, 2014 Council Meeting (2014/12/08) be approved with the following amendments:

- CAO Bill Rogan added two In Camera - Personnel Items (Items 20.1 and 20.2)
- Councillor Sutherland added an In Camera - Personnel Item (Item 20.3)
- CAO Bill Rogan added Synergy Group to New Business (item 11.8)

Carried

Resolution #CM20141208.1002

MOVED by H. BULFORD that the minutes for November 24, 2014 Council Meeting (2014/11/24) be approved as presented.

Carried

**LOT 2, BLOCK 1,
PLAN 092 7811;
PT.
NE-33-70-06-W6M
- AG TO RM-1 -
BEAIRSTO &
ASSOCIATES
ENGINEERING
LTD. / THE
RANCH
PROPERTIES
INC. (FILE NO.
PLLUB20141415)
BYLAW
2680-14-073**

Resolution #CM20141208.1003

MOVED BY B. SMITH that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-33-70-06-W6M from an Agricultural (AG) District to a Rural Light Industrial (RM-1) District. The Public Hearing commenced at *10:06 a.m.*

Carried

Cate Porterfield, Planner, noted the purpose of the application is to allow for Rural Light Industrial development and would facilitate the development of one new lot for this use. Administration is supportive of this application because it is consistent with the requirements of Section 8 of the Municipal Development Plan and is consistent with future land use as outlined in the Intermunicipal Development Plan. Industrial development is best served when located in close proximity to major arterial road networks. There were no concerns, subject to standard comments from commenting agencies. Administration will recommend that the applicant hook up to the West Aqua water line along the north boundary of the quarter section at the time of development.

Bruce Beirsto was present to speak to the application. Mr. Beirsto noted that an Area Structure Plan for this area is in progress and that rezoning of this lot to industrial would match with the proposed ASP. He also noted there would be a generous buffer between the residential and industrial areas. The landowner noted that the parcel is bordered by major

(PUBLIC HEARINGS)
(Issue #20141128001)

roadways, an overpass and other industrial sites and would be difficult to market as a residential lot.

There was discussion surrounding:

- Completion of the ASP before rezoning of the lot;
- Consultation with adjacent landowners;
- Upgrade of surrounding roadways and mixed industrial and residential traffic; and
- Industrial development on surrounding lots.

Resolution #CM20141208.1004

MOVED BY B. MARSHALL that the meeting come out of Public Hearing at 10:25 a.m..

Carried

Resolution #CM20141208.1005

MOVED BY P. HARRIS that Bylaw 2680-14-073 to re-designate PT. NE-33-70-06-W6M from an Agricultural (AG) District to a Rural Light Industrial (RM-1) district to be read a first time.

Carried

Resolution #CM20141208.1006

MOVED BY B. MARSHALL that Bylaw 2680-14-073 be read a second time.

Carried

Resolution #CM20141208.1007

MOVED BY D. BEESTON that Bylaw 2680-14-073 be given consent for third and final reading.

Defeated

**PT.
NW-13-74-05-W6M
- AG TO CR-5 -
BEAIRSTO &
ASSOCIATES /
GLENN (FILE NO.
PLLUB20141406)
BYLAW
2680-14-074**

**(PUBLIC HEARINGS)
(Issue #20141128002)**

Resolution #CM20141208.1008

MOVED BY B. SMITH that a Public Hearing be held to hear comments regarding the application to re-designate PT. NW-13-74-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District. The Public Hearing commenced at 10:28 a.m..

Carried

Baily Nagy, Planner, noted the purpose of the application is to allow for country residential development and would facilitate the development of one new lot for this use. The land uses in the area consist of agricultural and country residential uses. Administration does not anticipate any land use conflicts with this application. The application is consistent with the MDP and there were no concerns, subject to standard comments from commenting agencies. ATCO Electric will require an eight meter powerline right of way along the west boundary of the lot. There were no comments received from adjacent landowners.

Bruce Beairsto was present to answer any questions regarding the application.

Resolution #CM20141208.1009

MOVED BY B. SMITH that the meeting come out of Public Hearing at 10:31 a.m..

Carried

Resolution #CM20141208.1010

MOVED BY D. BEESTON that Bylaw 2680-14-074 to re-designate PT. NW-13-74-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) district to be read a first time.

Carried

Resolution #CM20141208.1011

MOVED BY P. HARRIS that Bylaw 2680-14-074 be read a second time.

Carried

Resolution #CM20141208.1012

MOVED BY R. SUTHERLAND that Bylaw 2680-14-074 be given consent for third and final reading.

Carried

Resolution #CM20141208.1013

MOVED BY B. MARSHALL that Bylaw 2680-14-074 to re-designate PT. NW-13-74-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

Carried

**PT.
SE-07-70-10-W6M
- AG TO CR-5 -
BEAIRSTO &
ASSOCIATES /
HINTON TRAIL
HOLDINGS LTD.
(FILE NO.
PLLUB20141403)
BYLAW
2680-14-075
(PUBLIC HEARINGS)
(Issue #20141128004)**

Resolution #CM20141208.1014

MOVED BY H. BULFORD that a Public Hearing be held to hear comments regarding the application to re-designate PT. SE-07-70-10-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.
The Public Hearing commenced at 10:32 a.m..

Carried

Ms. Nagy noted the purpose of this application is to allow for country residential development, and would facilitate the development of one new lot for this use. There is a well site and pipeline infrastructure containing Level 2 H2S on the balance of the quarter section. The proposed parcel meets Alberta Energy Regulators setback requirements. Administration does not see any land use conflicts with the proposed rezoning. The application is consistent with the MDP. There were no concerns, subject to standard comments from commenting agencies and no comments were received from adjacent landowners.

Bruce Beairsto and Lianne Scorgie of Hinton Trail Holdings Ltd. were present to answer any questions regarding the application.

Resolution #CM20141208.1015

MOVED BY B. SMITH that the meeting come out of Public Hearing at 10:35 a.m..

Carried

Resolution #CM20141208.1016

MOVED BY H. BULFORD that Bylaw 2680-14-075 to re-designate PT. SE-07-70-10-W6M from an Agricultural (AG) District to a Country Residential (CR-5) district to be read a first time.

Carried

Resolution #CM20141208.1017

MOVED BY P. HARRIS that Bylaw 2680-14-075 be read a second time.

Carried

Resolution #CM20141208.1018

MOVED BY D. BEESTON that Bylaw 2680-14-075 be given consent for third and final reading.

Carried

Resolution #CM20141208.1019

MOVED BY B. MARSHALL that Bylaw 2680-14-075 to re-designate PT. SE-07-70-10-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

Carried

**PT.
NE-16-71-05-W6M
- AG TO CR-2 -
BEAIRSTO &
ASSOCIATES /
LAWRANCE (FILE
NO.
PLLUB20141419)
BYLAW
2680-14-076
(PUBLIC HEARINGS)
(Issue #20141130001)**

Resolution #CM20141208.1020

MOVED BY R. SUTHERLAND that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-16-71-05-W6M from an Agricultural (AG) District to a Country Residential (CR-2) District.

The Public Hearing commenced at *10:37 a.m.*

Carried

Ms. Nagy noted that the purpose of the application is to allow for country residential development and would facilitate the development of two new lots for this use. The proposed parcels would facilitate the next phase of the multi-lot residential subdivision, Jersey Meadows. The parcels are located adjacent to other multi-lot residential subdivisions and administration is not anticipating any land use conflicts with this application. The proposed lots are consistent with the IDP and MDP. The proposed lots are located within the long term annexation area and therefore the application was circulated to the City of Grande Prairie. No concerns, subject to standard comments were received from commenting agencies. Aquatera noted as a condition of subdivision, the applicant will be required to extend water infrastructure to the boundary of the proposed lots. No comments were received from adjacent landowners.

Bruce Beirsto and Garth Lawrance were present to speak to the application. The Aquatera water line which will serve these proposed lots is currently in place and they are flushing the line to have it operational.

Resolution #CM20141208.1021

MOVED BY B. SMITH that the meeting come out of Public Hearing at *10:41 a.m.*

Carried

Resolution #CM20141208.1022

MOVED BY H. BULFORD that Bylaw 2680-14-076 to re-designate PT.NE-16-71-05-W6M from an Agricultural (AG) District to a Country Residential (CR-2) district to be read a first time.

Carried

Resolution #CM20141208.1023

MOVED BY B. MARSHALL that Bylaw 2680-14-076 be read a second time.

Carried

Resolution #CM20141208.1024

MOVED BY R. SUTHERLAND that Bylaw 2680-14-076 be given consent for third and final reading.

Carried

Resolution #CM20141208.1025

MOVED BY P. HARRIS that Bylaw 2680-14-076 to re-designate PT. NE-16-71-05-W6M from an Agricultural (AG) District to a Country Residential (CR-2) District be read a third time and finally passed.

Carried

Bylaw 3013 - Fees and Rates Bylaw

(BYLAWS)
(Issue #20141031002)

Yearly, Council must by bylaw set the Schedule of Fees for the County of Grande Prairie. Bylaw 3013 "Fees and Rates Bylaw" is attached.

Resolution #CM20141208.1026

MOVED BY B. SMITH that Bylaw 3013 "Fees and Rates Bylaw" be read a first time.

Carried

Resolution #CM20141208.1027

MOVED BY B. MARSHALL that Bylaw 3013 be read a second time.

Carried

Resolution #CM20141208.1028

MOVED BY H. BULFORD that Bylaw 3013 be given consent for third and final reading.

Carried

Resolution #CM20141208.1029

MOVED BY P. HARRIS that Bylaw 3013 "Fees and Rates Bylaw" be read a third time and finally passed.

Carried

Borrowing Bylaw 3014

(BYLAWS)
(Issue #20141203004)

The Finance Department drafts a Borrowing Bylaw every year in the event a situation arises where the County may need to borrow for operating cash flow. In the last several years, we have been fortunate and have not

needed to borrow funds. Administration would like to have Bylaw 3014 in place if cash is limited during the months of April and May until the tax revenue is received.

Resolution #CM20141208.1030

MOVED BY P. HARRIS that Bylaw 3014 "Borrowing Bylaw" be read a first time.

Carried

Resolution #CM20141208.1031

MOVED BY D. BEESTON that Bylaw 3014 be read a second time.

Carried

Resolution #CM20141208.1032

MOVED BY B. MARSHALL that Bylaw 3014 be given consent for third and final reading.

Carried

Resolution #CM20141208.1033

MOVED BY R. SUTHERLAND that Bylaw 3014 "Borrowing Bylaw" be read a third time and finally passed.

Carried

Dimsdale ASP
(FILE NO.
PLOPA20141149)
BYLAW NO. 3012
(BYLAWS)
(Issue #20141201002)

Council gave Bylaw 3012 First and Second Reading on November 24, 2014. During the Public Hearing landowners presented their concerns of potential land use conflicts with the Dimsdale Area Structure Plan. Two key concerns expressed during the public hearing were the residential versus industrial zoning on the east side of the lake and a proposed railway spur that may increase the number of trains crossing Range Road 74.

There was discussion surrounding:

- Current industrial uses on the land;
- Surrounding industrial land uses;
- Mixed industrial and residential road use; and
- Creation of a buffer between the residential and industrial areas.

Resolution #CM20141208.1034

MOVED by R. SUTHERLAND that the Dimsdale Area Structure Plan be adjusted to reflect residential development to the east of Dimsdale Lake rather than industrial development.

Carried

Councillor Corey Beck joined the meeting at 10:55 a.m.

Purchase of Used
Buggies/Scrapers
(NEW BUSINESS)
(Issue #20141201003)

The two buggies/scrapers used with the SPOT Construction Program are included with the Replacement Units in the 2015 budget. The funds included in budget and held in the replacement reserve total \$1,312,000 for these two units. At this time Finning is the only provider of these types of units. The estimated cost of new units is \$1,000,000 per unit. Finning forwarded information regarding two used units they have at their

Edmonton location. These units have very low hours and include extended warranty. The price of these units is \$850,000 (exclusive of GST) each with a total cost of \$1,700,000 (exclusive of GST). The additional amount required could be funded from the savings on the recent purchase of seven replacement graders in the amount of \$383,800. These funds remain in the Replacement Reserve.

Resolution #CM20141208.1035

MOVED by R. HARPE that Council approve the purchasing of two used buggies/scrapers from Finning for \$850,000 per unit (exclusive of GST) and fund the additional \$388,000 from the Equipment Replacement Reserve.

Carried

Resolution #CM20141208.1036

MOVED by B. MARSHALL that Council take a five minute recess at 11:02 a.m.

Carried

The meeting was reconvened at 11:12 a.m.

11:30 a.m. - Philip J Currie Dinosaur Museum Update

(DELEGATIONS AND APPOINTMENTS)
(Issue #20141125006)

George Jacobs, President and CEO of the Philip J Currie Dinosaur Museum, was in attendance to update Council on the progress made with the museum. Mr. Jacobs provided an update regarding progress on the building, staffing, regional and national partnerships, exhibits, and the projected occupancy date in January. The total capital cost of the museum to date is approximately 36 million, with the County of Grande Prairie's capital contribution at approximately 19.3 million.

There was discussion surrounding:

- Satellite museum (repository status) of the University of Alberta;
- Funding from the provincial government;
- Launch of the new website and required updates;
- Negotiation of traveling exhibit: Ice Age Mammals from the Canadian Museum of Nature to stay for 6 months;
- Projects still requiring funding; and
- Continuation of Philip J. Currie Dinosaur Museum Building Committee meetings.

Resolution #CM20141208.1037

MOVED by R. SUTHERLAND that approval of all funding including County funding and sponsorship funds for the capital building and display completion of the museum goes through the Philip J. Currie Building Committee to allow for control of the revenue and expenses and the timing of completion of the remainder of the building and display project.

Carried

Personnel Policy L1 - Employee Computer

The following changes are proposed for Policy L1 and the Exhibit agreement;
L1 – Employee Computer Purchase Plan Policy

**Purchase Plan
Policy Revision**

(NEW BUSINESS)
(Issue #20141202026)

- Addition of computer related items including smartphones reflecting current usage of this benefit;
- Allowing the County Administrator to establish the maximum loan amount instead of by Council resolution;
- Change to six months maximum repayment for loans less than \$500 to reduce payroll workload;
- Addition of statement allowing County Administrator to make policy revisions for this administrative policy.

L1 Exhibit – Repayment Agreement

- Increase loan amount from \$3,000 to \$4,000;
- Addition of reduced number of payments for loans under \$500;
- Removal of ability to receive loan amount based on quote;
- Addition of only one repayment plan at a time;
- Removal of IT Department purchasing of staff computers and equipment.

Resolution #CM20141208.1038

MOVED By R. HARPE to approve revisions to policy and exhibit as presented and change the "policy statement" to reflect that any changes that are made to policy are to be approved by Council.

Carried

**Personnel Policy
L2 - Police
Records Checks
and Child Welfare
Checks Policy
Revision**

(NEW BUSINESS)
(Issue #20141202027)

The following revisions are proposed for Policy L2 - Police Records Checks and Child Welfare Checks;

- Position name changes;
- Added a FOIP statement regarding privacy of the employee's checks;
- Addition of statement allowing County Administrator to make policy revisions for this administrative policy.

Resolution #CM20141208.1039

MOVED By B. MARSHALL to approve revisions to policy and exhibit as presented and change the "policy statement" to reflect that any changes that are made to policy are to be approved by Council.

Carried

**Personnel Policy
L3 - Grader
Operator
Minimum Wage
During
Snowplowing
Season**

(NEW BUSINESS)
(Issue #20141202028)

The following revisions are proposed for Policy L3 – Grader Operators Minimum Wage During Snowplowing Season;

- Clarification that this policy only applies to full-time permanent grader operators;
- Increase to the per pay period amount from \$500 to \$850. This is based on the COLA increases since 2001 applied to \$500 which would bring it to \$841.60 in 2015;
- Addition of statement allowing County Administrator to make policy revisions for this administrative policy.

Resolution #CM20141208.1040

MOVED by R. SUTHERLAND to approve revisions to policy and exhibit as presented and change the "policy statement" to reflect that any changes that are made to policy are to be approved by Council.

Carried

**Personnel Policy
L4 - Employee
Travel Expenses**

(NEW BUSINESS)
(Issue #20141202029)

Council recently made a motion that travel distance for receiving two days travel allowance should be in excess of 400 kilometers instead of "Edmonton or further". As such the following changes are proposed for Policy L4 – Employee Travel Expenses;

- Change from “Edmonton or further” to “in excess of 400 kilometres” for the two days travel allowance in line with the recent changes made to the Councillor and Board travel policies;
- Addition of statement allowing County Administrator to make policy revisions for this administrative policy.

Resolution #CM20141208.1041

MOVED BY B. MARSHALL to approve revisions to policy and exhibit as presented and change the "policy statement" to reflect that any changes that are made to policy are to be approved by Council.

Carried

**Personnel Policy
L5 - Salary and
Wage
Administration
Policy Revisions**

(NEW BUSINESS)
(Issue #20141203001)

The following revisions are proposed for L5 – Salary and Wage Administration Policy;

- Removal of County Council reviewing and approving Salary & Wage ranges and revisions to the ranges, as this conflicts with 4c which states where deemed appropriate and fiscally responsible by the County Administrator, these may be adjusted, which reflects our current practice;
- Revising the name of the Staff Committee to reflect current naming;
- Change to allow Manager or Director to work with Human Resources Manager to determine salary or wage placement of a new hire, rather than consultation with the County Administrator;
- Change to allow Manager to determine wage placements for seasonal positions rather than the Director;
- Change to acting pay to reflect the change for all positions to an acting assignment that is expected to exceed 10 consecutive working days;
- Change to Overtime Compensation for Salaried Employees to reflect that non-management employees are entitled to bank lieu time, including supervisory employees who are not managers which is our current practice;
- Addition of option to pay out overtime to employees on an overtime agreement where the overtime is required;
- Removed sections of policy which allow wage employees to bank time, which is not our practice;
- Addition of double time on Statutory and County Holidays as approved by Council;
- Removed the On-Call rates and replaced with a Schedule A;
- Addition of statement allowing County Administrator to make policy revisions for this administrative policy.

Changes to acting pay and statutory holiday pay were required to reflect

changes following staff negotiations for 2015. Other housekeeping changes and updates were also included as above.

Resolution #CM20141208.1042

MOVED by R. HARPE to approve revisions to policy and exhibit as presented and change the "policy statement" to reflect that any changes that are made to policy are to be approved by Council.

Carried

**Personnel Policy
L6 - Performance
Management
Policy Revisions**

(NEW BUSINESS)
(Issue #20141203002)

The following changes are proposed for Policy L6 - Performance Management Policy

- Addition of the Seasonal Staff Appraisal form;
- Statement allowing additional documents to be used to supplement the existing forms;
- Removing the "500 hours" timeline for performance reviews for Playschool and Home Support Workers as FCSS that these be done annually instead which reduces manual tracking and is more in line with the timing employee's expect for formal reviews;
- Removal of "a spare key shall be kept with the County Administrator" for all Director or Manager's locked file cabinets;
- Addition of statement allowing County Administrator to make policy revisions for this administrative policy.

Change to this policy was requested by FCSS to remove performance reviews after "500 hours" and to do them annually instead. Other changes are housekeeping items as the policy was under review.

Resolution #CM20141208.1043

MOVED by B. MARSHALL to approve revisions to policy and exhibit as presented and change the "policy statement" to reflect that any changes that are made to policy are to be approved by Council.

Carried

**Encana Synergy
Group**

(NEW BUSINESS)
(Issue #20141209001)

The possibility exists of working with Encana in the Wembley area to create a synergy group. Encana would like to send out a survey to understand the local residents' concerns followed by an open house to address any questions related to these concerns. The County can assist with a mail out should the need arise.

Resolution #CM20141208.1044

MOVED by B. MARSHALL that the County of Grande Prairie support the development of a synergy group in the Wembley area through assisting in a potential mail out on a cost recovery basis to the County of Grande Prairie.

Carried

Resolution #CM20141208.1045

MOVED By P. HARRIS that the meeting be recessed at 12:24 p.m. and return at 1 p.m.

Carried

The meeting was reconvened at 1:07 p.m.

**1:00 p.m. GPREP
Regional All
Hazards
Emergency Plan
Approval**

(DELEGATIONS AND
APPOINTMENTS)

(Issue #20141030001)

The Grande Prairie Regional Emergency Partnership (GPREP) Regional All Hazards Emergency Plan needs to be approved by each municipality's respective Council. Jennifer Wood was in attendance to answer any questions regarding the plan.

There was discussion surrounding:

- Mutual Aid Agreements with the City of Grande Prairie;
- Definition of a regional disaster; anything that is large scale and would overwhelm the resources of a given municipality. The resources available vary from municipality to municipality;
- Oilfield Emergency Response Plans and the possibility of coordination with GPREP;
- Staging areas and required equipment in the event of an emergency.

Resolution #CM20141208.1046

MOVED By H. BULFORD that the County of Grande Prairie approve the GPREP Regional All Hazards Emergency Plan as presented.

Carried

**Farmtech
Conference -
January 27-29,
2015**

(WORKSHOPS,
CONFERENCES,
SEMINARS)

(Issue #20141113009)

The 2015 Farmtech Conference is being held January 27-29, 2015 at the Edmonton EXPO Centre at Northlands. To date this conference does not conflict with any other conferences. Council has attended this conference in the past.

**Growing Rural
Tourism
Conference -
February 23-25,
2015**

(WORKSHOPS,
CONFERENCES,
SEMINARS)

(Issue #20141117008)

Growing Rural Tourism 2015 will be held February 23-25, 2015 at the Camrose Regional Exhibition. This conference conflicts with the Alberta CARE Recycling Conference, February 25-27, 2015 as well as the February 23, 2015 Council meeting and the February 24, 2015 MPC meeting. Council has attended this conference in the past.

**Community
Attraction &
Retention
Conference -
March 18-19, 2015**

(WORKSHOPS,
CONFERENCES,
SEMINARS)

(Issue #20141202008)

The 2015 Annual Community Attraction & Retention Conference is being held March 18-19, 2015 at the Double Tree by Hilton West Edmonton. There are no conflicts with this conferences. In the past, some of Council has attended this conference.

**2015 CPAA
Planning
Conference -
April 13-15, 2014**

2015 Community Planning Association of Alberta (CPAA) Conference will be held in Red Deer at the Black Knight Inn, April 13 - 15, 2015. This

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20141118003)

conference does not have any Council calendar conflicts as of today's date. In the past, members of Council have attended the CPAA Planning Conference.

**Alberta Library
Conference -
April 30 - May 3,
2015**

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20141120001)

Alberta Library Conference will be held in Jasper at the Jasper Park Lodge on April 30 - May 3, 2015. In the past, members of Council have attended the Alberta Library Conference.

**Vitalize 2015 -
June 18-20, 2015**

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20141120003)

Vitalize 2015 takes place June 18-20, 2015 at the Shaw Conference Centre in Edmonton. This conference does not have any Council conflicts as of today's date. In the past, members of Council have attended the Vitalize Conference.

Resolution #CM20141208.1047

MOVED By R. SUTHERLAND that any council members that wish to attend be able to attend the Farmtech Conference, Growing Rural Tourism Conference, Community Attraction and Retention Conference, CPAA Planning Conference, Alberta Library Conference, and Vitalize 2015.

Carried

**Co-Op Seed
Cleaning
Convention and
AGM - January
14-16, 2015**

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20141202033)

The Association of Alberta Co-Op Seed Cleaning Plants Annual Convention and AGM is being held January 14-16, 2015 in Edmonton. County Council in the past has supported a motion to send the County Council Members appointed to the Wembley and Sexsmith Co-op Seed Cleaning Plants to this conference if they chose to go.

Resolution #CM20141208.1048

MOVED By P. HARRIS that the County Representatives for the Wembley and Sexsmith Co-op Seed Cleaning Plants may attend the Co-op Seed Cleaning Convention being held January 14-16, 2015 in Edmonton.

Carried

**Action List up to
and including
November 3, 2014**

(INFORMATION ITEMS)
(Issue #20141203010)

Action List up to and including November 3rd, 2014.

Resolution #CM20141208.1049

MOVED by R. HARPE accept the items as information.

Carried

**Letter from
Minister of Health
regarding EMS in
the County of
Grande Prairie**

(INFORMATION ITEMS)
(Issue #20141202006)

Administration received a letter from Minister of Health, Stephen Mandel, as response to County's letter of October 7, 2014, regarding emergency medical services (EMS) in the County of Grande Prairie. Council enquired about the level of training for EMS providers in our community. There are three levels of EMS provision in Alberta- basic life support (BLS), advanced life support (ALS) and emergency medical responder

(EMR). EMS dispatch may send an ALS or BLS crew to a patient, depending on the patient's condition and medical needs; EMR response is only used in rare instances when ALS and BLS providers are not available.

In Alberta, Alberta Health Services (AHS) has the responsibility for the operational delivery of health services, including EMS. On a continual basis, AHS collects and evaluates EMS call volume data, response times and community demographics to assess whether resources continue to meet the needs of any community.

**Letter from
Minister of
Transportation
regarding a
four-way stop at
the intersection
of Hwy 59 & Hwy
724**

(INFORMATION ITEMS)
(Issue #20141202007)

Administration received a letter from Minister of Transportation, Wayne Drysdale, as response to County's letter regarding a four-way stop at the intersection of Highway 59 and Highway 724 within the Hamlet of LaGlace.

Residents along this route have expressed concerns with speed, heavy traffic, and blocked sightlines. Alberta Transportation reviewed this intersection and it was determined that as traffic volumes are not equal in both directions, it is not recommended to put a four-way stop at this location. Alberta Transportation will work with County administration on installation of no parking signs to alleviate the parking issues and improve sightlines along Highway 59.

**Monthly
Statement -
September 30,
2014**

(INFORMATION ITEMS)
(Issue #20141127002)

Report includes year to date financial operations & capital, monthly cash flows, investments and accounts paid for September 2014. The report is submitted monthly for Council's information.

**COUNCIL
REPORTS**

Councillor Smith:

- Nothing to Report.

Councillor Harpe:

- Nothing to report.

Councillor Beck attended:

- FireSmart Tour

Councillor Sutherland attended:

- The County of Grande Prairie Employee Christmas Party;
- Wonderland of Trees in the Town of Wembley

Councillor Marshall attended:

- Northern Alberta Water and Wastewater Stakeholder Meeting, now called Water North Coalition. Councillor Marshall was nominated as interim Chair. He noted the WNC will be sending out a survey to identify priorities and assets. Non-voting members will be

institutions/operators and voting members will be municipalities and Metis and Native communities.

- Wembley Gala for FCSS;
- Santa Clause Parade in the City of Grande Prairie.

Councillor Harris:

- Nothing to report.

Councillor Bulford:

- Nothing to report.

Councillor Beeston attended:

- Santa Clause Parade in the City of Grande Prairie. He noted that the County's float won first place and he would like to send a letter of thanks sent on Council's behalf.

Reeve Beaupre attended:

- Wonderland of Trees in the Town of Wembley;
- The County of Grande Prairie Employee Christmas Party.

Resolution #CM20141208.1050

MOVED by D. BEESTON that letter of congratulations on the 1st place award for the Christmas parade float be sent from Council to all participating staff members.

Carried

**ADMINISTRATIVE
REPORTS**

CAO Bill Rogan attended:

- A meeting with Nick Lapp, Director of Planning, and the Separate School Board regarding school sites in the Whispering Ridge area.

Dale Van Volkingburg:

- Completing normal winter maintenance. All subdivisions have been plowed and the graders have been clearing up the packed ice.

Dawn Sauvé:

- Nothing to report.

Arlen Miller:

- Farm Family nominations deadline is December 12;
- Previous unslightly premise case has set a court date for December 15.

**In Camera -
Personnel**

(IN CAMERA)
(Issue #20141210001)

Resolution #CM20141208.1051

MOVED by R. SUTHERLAND that the meeting go in to In-Camera at 2:08 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the

Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Personnel.

Carried

Resolution #CM20141208.1052

MOVED By B. MARSHALL that the meeting come Out-of-Camera at 3:38 p.m.

Carried

Resolution #CM20141208.1053

MOVED By P. HARRIS to offer a term contract to the employee as per the personnel item discussed in camera for Public Works.

Carried

Resolution #CM20141208.1054

MOVED By B. MARSHALL to approve funding for \$823,812 to cover the cost of new or expanded positions for personnel in the 2015 budget.

Carried

ADJOURNMENT

Resolution #CM20141208.1055

MOVED by P. HARRIS that the meeting adjourn at 3:48 p.m.

Carried

REEVE

COUNTY ADMINISTRATOR