



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

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### **March 24, 2014 Council Meeting**

Meeting Type : Regular Council Meeting

Date : Monday, March 24, 2014

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Community Services Building

## MINUTES

### **ATTENDANCE**

Present were:

#### **1. Reeve**

- Leanne Beaupre

#### **2. Deputy Reeve**

- Ross Sutherland

#### **3. Council**

- Corey Beck
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

#### **4. Chief Administrative Officer**

- Bill Rogan

#### **5. Directors**

- Arlen Miller
- Herb Pfau

#### **7. Recording Secretary**

- Amanda Oravec
- Sherry Green

#### **8. Media**

- Daily Herald Tribune - Jocelyn Turner

- Big Country - Ashley Lewis

Absent:

**3. Council**

- Daryl Beeston

**5. Directors**

- Barry Donovan
- Noreen Vavrek

**6. Manager of Legislative Services**

- Sheryle Runhart

**8. Media**

- Free FM - Jeff Hensen

**CALL TO ORDER**

The meeting was called to order at 10:01 a.m. with the singing of O'Canada.

**STAFF  
INTRODUCTION -  
LYNETTE VETSCH**

(PRESENTATIONS AND  
INTRODUCTIONS)  
(Issue #20140305005)

Molly Weleski, Home Support Coordinator, introduced Lynette Vetsch who took on the position of FCSS Programmer on March 3, 2014. She will be working out of the Community Services Building to coordinate several projects and lend support to the overall FCSS operations. Lynette has a background in the social services as well as early childhood development experience. Both are qualities that will be beneficial to her in this position. Council welcomed Lynette to the County of Grande Prairie.

**STAFF  
INTRODUCTION -  
FRAN PEDERSON**

(PRESENTATIONS AND  
INTRODUCTIONS)  
(Issue #20140314001)

Colleen Wessels, Accounting Manager, introduced Fran Pederson as the new Temporary Payroll Clerk. Fran will be covering Jen Dobrowolski's maternity leave. Council welcomed Fran to the County of Grande Prairie.

**ADOPTION OF  
AGENDA**

**Resolution #CM20140324.1001**

**MOVED by B. MARSHALL** that the agenda for the March 24, 2014 Council Meeting (2014/03/24) be approved with the following amendments:

- FCSS Funding Request (#20140317004)
- In Camera - Land item added by Reeve Beaupre.

**CARRIED**

**MINUTES  
APPROVAL**

**Resolution #CM20140324.1002**

**MOVED by H. BULFORD** that the minutes for March 10, 2014 Council Meeting (2014/03/10) be approved as presented.

**CARRIED**

**PT.  
NE-31-72-05-W6M /  
AG TO RR-1, AG  
TO RR-3, AG TO  
MDR, AG TO HDR /  
BLK / T-CORP  
(PLLUB20130723) /  
BYLAW**

**Resolution #CM20140324.1003**

**MOVED BY P. HARRIS** that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-31-72-05-W6M from an Agricultural (AG) District to a Rural Residential (RR-1), Rural Residential Mixed (RR-3), Medium Density Residential (MDR), and High Density Residential (HDR) District.

The Public Hearing commenced at *10:04 a.m.*

**CARRIED**

**2680-14-020**

(PUBLIC HEARINGS)  
(Issue #20140318003)

Nick Lapp, Acting Manager of Planning and Development, noted that the Public Hearing for Bylaw 2680-14-020 was recessed from the March 10, 2014 hearing date in order to re-advertise and re-circulate the notice of hearing in order to be consistent with the advertising and notification requirements of the MGA. The application has been re-circulated and re-advertised in accordance with the Act.

The application is to amend the County Land Use Bylaw by redesignating approximately 47.21 hectares (116.66 acres) of land within part of NE-31-72-05-W6M for residential purposes. The application proposes to create four different areas of residential use: 17.89 ha to be re-designated from AG to Rural Residential (RR-1), 16.27 ha to be re-designated from AG to Rural Residential Mixed (RR-3), 11.82 ha to be re-designated from AG to Medium Density Residential (MDR), and 1.23 ha to be re-designated from AG to High Density Residential (HDR) Districts.

In terms of servicing for the proposed development, the Developer is actively engaged in completing servicing designs for the proposed subdivision. These requirements will be discussed in more detail with the subdivision application. Administration is recommending approval of the application.

Aquatera noted that "Subdivision approval should be subject to the Developer providing services in accordance with an Outline Plan and water/sewer design reports being reviewed and approved by Aquatera". A letter from an Adjacent Landowner was distributed to Council and it noted issues with traffic and concern about the well water supply.

Ian Ketchum, Beairsto, Lehnors, Ketchum, had nothing additional to add.

An adjacent landowner, Kyle Bidewell, was in attendance and commented against the application. He commented that he was speaking

on behalf of other adjacent landowners as well as himself. The concerns that the residents have with the development is that it is located too close to their acreages and not within the area in Clairmont which is due for expansion. Mr. Bidewell would like to see a berm between his property and the subdivision for weed control and commented that he is also concerned with the water lines and whether it will affect his water supply. Reeve Beaupre responded that the application is to change the zoning only, and the issues noted will be addressed at the subdivision application stage where the developer will consider their requests at that time. She asked that Mr. Lapp speak to the water line comments. Mr. Ketchum responded that the transmission line will be running up HWY 2 which feeds water from Aquatera to Sexsmith and there is a location to tie-in to the reservoir. The waterline will run down TWP Road #730 across the right-of-way and will not affect Mr. Bidewell's water supply. BLK is also investigating an alternate option to the reservoir and are in discussions with Aquatera.

There was considerable discussion in regards to the reservoir, Regional water line, and the growth outlined within the ASP and whether the current plan will satisfy the needs of the residents who will live in the High Density Residential areas.

Mr. Lapp commented that the ASP has been built so each part can serve the whole once it is complete. The Developer is following the ASP and the proposed application will fit into the future growth for this area. The representative from T-Corp noted that the bottom SW quarter has a town center proposed for the area. For them to do the residential and town center they have to build the waterline in order to obtain the correct pressure.

Councillor Sutherland inquired about the sewer line. Mr. Lapp responded that the sewer line runs south down the Clairmont Parkway and it will tie into Wynngate Estates.

**Resolution #CM20140324.1004**

**MOVED BY P. HARRIS** that the meeting come out of Public Hearing at 10:21 a.m.

**CARRIED**

**Resolution #CM20140324.1005**

**MOVED BY B. MARSHALL** that Bylaw 2680-14-020 to re-designate PT. NE-31-72-05-W6M from an Agricultural (AG) District to a Rural Residential (RR-1), Rural Residential Mixed (RR-3), Medium Density Residential (MDR), and High Density Residential (HDR) District to be read a first time.

**CARRIED**

**Resolution #CM20140324.1006**

**MOVED BY H. BULFORD** that Bylaw 2680-14-020 be read a second time.

**CARRIED**

**Resolution #CM20140324.1007**

**MOVED BY C. BECK** that Bylaw 2680-14-020 be given consent for third and final reading.

**CARRIED**

**Resolution #CM20140324.1008**

**MOVED BY R. HARPE** that Bylaw 2680-14-020 to re-designate PT. NE-31-72-05-W6M from an Agricultural (AG) District to a Rural Residential (RR-1), Rural Residential Mixed (RR-3), Medium Density Residential (MDR), and High Density Residential (HDR) District be read a third time and finally passed.

**CARRIED**

**10:15 A.M.  
UPDATE ON  
PHILIP J CURRIE  
DINOSAUR  
MUSEUM  
CONSTRUCTION  
AND  
FUNDRAISING**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20131108003)

Update on the Philip J Currie Dinosaur Museum Project and Fundraising by Brian Brake, Executive Director. The presentation began at 10:23 a.m.

Councillor Smith inquired if Larry Crerar, Project Construction Manager, would be in attendance as Council has not met him. It was noted that Mr. Crerar would not be in attendance at the meeting today.

Update on the Dinosaur Museum:

- Visit from Seven Generations to hand off the core samples. The Presidents and Vice President of Seven Generations and Tim Powell were in attendance for the tour.
- FFE Update: at the last Council meeting the Building Committee was given the ability to purchase FF&E items within the available sponsorship funding. Agreed on a process to administer the contracting. Don Maisonneuve, Procurement Specialist, issued the contract proposal to RCI for Phase 1 of the casting contract; it was signed and returned and the process is underway.
- Edmonton Visit: Mr. Brake noted that the Metis cannot secure funding for display space at the museum so he is still trying to engage other groups and businesses who may want to rent the space. They also visited with the Telus World of Science to explore partnering opportunities.
- Met with Edmonton International Airport (EIA): discussed partnering with Airport and the University of Alberta (U of A) to create displays that will promote the museum at the airport. EIA asked if they could speak with Reith + Petch and the curator at U of A so a detailed proposal can be done. He further noted that if we can get details of what displays they want in the airport, we can possibly duplicate the castings and have one at the airport as well, which will be done at no additional cost to the museum or the County.

- Attended the Annual Palaeo Dinner with Matthew Vavrek: they discussed plans with Curries.
- Toured the museum site with Alliance Pipeline where they presented a cheque for \$50,000 to the Dino Museum. They also provided a cheque to Wembley Elementary School for their lunch program.
- Have met with a business interested in pursuing the restaurant opportunities at the museum. Discussing the functional issues that will save money and time. He commented that Martin Baron is trying to incorporate the changes that they had discussed (ex. removing the drive-thru).

Reeve Beaupre inquired if making the changes will create issues if the individuals are not successful. Mr. Brake responded that the owner came to us with a plan and he is a restaurant designer. If they don't go forward with the interested party, the changes will still need to be done to ensure that any restaurant will work there. Councillor Harpe commented that we cannot change the plans for someone who may not actually open the restaurant. Mr. Brake responded that he wanted Council to know that we may have a contender for the restaurant in the museum and that a drive-thru window is only good for places like Tim Hortons. Mr. Brake continued with his update.

- The Mighty Peace Harley Raffle prizes: 2014 Harley Davidson Bike, Harley Davidson riding jacket, and a Harley Davidson rolling cooler. He noted that they may have some difficulty doing this raffle because of the make-up of the region. He may have to go back to Harley Davidson and have a live auction instead of raffle. Until the provincial regulations are changed they cannot apply for raffle or casino license.
- The Volunteer program for the Palaeo lab have confirmed 15 volunteers to date.
- Mr. Brake will speak at the Fairview & District Chamber of Commerce on April 2nd.

Mr. Brake commented that Mr. Crerar has been a tremendous benefit to the project as he is a fantastic resource. He concluded the presentation at 10:40 a.m.

**10:45 A.M. PEACE  
LIBRARY  
SYSTEMS**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20140211003)

Peace Library System has requested the opportunity to meet with Council to provide an update on System activities. Linda Duplessis, Director, provided background on Peace Library System (PLS), funding, long-term sustainability, and the services that PLS provides. She distributed a summary sheet, map of the library systems, and a brochure of their services to Council.

Ms. Duplessis commented on Zinio which is new to PLS and provides access to digital magazines. They have started with 51 magazines

subscriptions and people can sign-up and then read the magazines online. The funding for 2014 will have Municipalities contributing over 50% of the funds and the Province contributes 33%. Member municipalities will pay \$5.50/capita and the Library Boards contribute \$2.75/capita for allotment fees.

Of their \$2.5 million 2014 budget, 80% of funds go to direct or indirect services to libraries and residents, and 20% is for headquarters operations, offices, and board activities. They do receive some grant funding each year and it is transferred back out for operations. Ms. Duplessis outlined where the funding is allocated and the core services and benefits provided. Lots of training is being done and they have increased their online resources and e-books. In the last 5 years, \$470,000 has been put into e-books to meet the demand and library sharing is being done as well.

Ms. Duplessis commented that PLS is encountering issues with long term sustainability. They have a balanced budget for 2014, but will see deficits in 2015 and beyond because expenses are increasing and the funding is not. The Capital reserves will be completely depleted by 2018 if something is not done (there is currently \$296,000 in the reserve). She noted that the Executive Committee and Library Board have decided that they cannot achieve savings by cutting staff and they passed a motion on March 22nd to ensure long term sustainability. In 2015, PLS will use library collections funding to pay for the regional collection that is being purchased. There are also plans to increase fees in 2016 by 5% so they can retain services, balance the budget, and allocate some funding to Capital reserves each year. Reeve Beaupre inquired if there is potential for the increase to be more than the 5% noted. Ms. Duplessis responded that the libraries rarely spend all of their allotment funds and many actually carry over funds from year to year. She also noted that the Board will now be asking the libraries to ensure they are spending all of the allotment funding. She commented that PLS is concerned that the government is still basing their contribution on the 2010 population and that the PLS has been lobbying for increases to Library System funding but they have not been successful.

Ms. Duplessis thanked Council for their support and contributions to the regional library service and inquired if they had any questions. Councillor Smith commented that he was glad that the increase in funds for future years and the COLA increase was passed at the Library Board meeting. He commented that PLS also does consulting and over the phone training for the smaller libraries which is a tremendous benefit.

Reeve Beaupre inquired if Ms. Duplessis could ask the libraries who are not using their full book allotment funding to provide PLS with additional funding for the online training that is provided. Ms. Duplessis responded that by keeping some of the allotment funding PLS are paying for other things and the remainder will be directed to regional collection.

Councillor Harpe inquired if PLS is still having issues with hiring staff. Ms. Duplessis responded that they hired an IT positions as well as another staff member, and they are doing well for staffing. She noted some challenges with recruiting the IT staff. Ms. Duplessis concluded her presentation at 11:05 a.m.

**Resolution #CM20140324.1009**

**MOVED BY H. BULFORD** that the meeting be recessed at 11:03 a.m.

**CARRIED**

The meeting was reconvened at 11:11 a.m.

**11:10 A.M. YOUTH  
VOLUNTEER  
CERTIFICATION  
PROGRAM**

(DELEGATIONS AND  
APPOINTMENTS)

(Issue #20140227001)

Valerie Thiessen presented on the Youth Volunteer Certification Program and requested funding. The program will commence on April 9th.

- free nine week program for youth age 16-30, who are located within Grande Prairie and surrounding area (50 km radius);
- the goal is to equip youth participants with the necessary skills to interact and succeed in their volunteer positions throughout their lifetime;
- consists of three components:
  1. Industry Recognized Certificates: First Aid with AED; H2S; WHIMIS; TDG; food safety; Pro-Tech; customer service certificate.
  2. Workshops: soft skills; developing cover letters and resumes; and developing and delivering presentations.
  3. Practicum: complete a 25 hour practicum while volunteering with a local non-profit or charity organization.
- Eligibility requirements: between 16-30; resident of Grande Prairie and area; Criminal Record Check; must have dependable transportation.
- Youth Commitment: required to attend all training sessions and workshops and complete the 25 hours of Volunteer Service Practicum.

Ms. Thiessen noted that the Volunteer Services Bureau is currently seeking sponsorships in the amount of \$1200 per youth in the program. She commented on the return on investment and that this program allows for more opportunities for youth to volunteer and continue volunteering throughout their lives.

There was discussion in regards to:

- Pro-Serve Certification and why it is not included in the program;
- the Arctic Winter Games and Pursuit of Excellence program;
- the age restriction and the 50 km radius: there was concern noted that the County has more than a 50 km radius so many residents would be excluded from the program;
- how the program is promoting volunteerism;
- when the courses are held and how the program is flexible for weekend and evening courses;
- who will be delivering the courses and if there will be partnerships



- with Community Futures of Greater Grande Prairie Area;
- how long the program has been implemented in Grande Prairie and British Columbia;
- and the contribution made from the City of Grande Prairie.

Ms. Thiessen was thanked for her presentation which concluded at 11:28 a.m.

**11:30 A.M.FIRE -  
2013 ANNUAL  
REPORT**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20140304003)

Everett Cooke, Fire Chief, Dan Verdun, Deputy Fire Chief, and Ken Atamanchuk, Fire Marshall presented the 2013 Annual Fire report for the County of Grande Prairie Regional Fire Service.

Fire Chief Cooke commented on the following:

- Calls for service were slightly higher in the Clairmont and Dunes Stations in 2013.
- Focus on FireSmart programs: Learn not Burn program (grades 1-3).
- Changed the name to County of Grande Prairie Regional Fire Service.
- Slow fire season with no fire bans issued.
- Responses were up: 571 in 2012 to 627 in 2013.
- Fire permits: 1668 in 2013, lower than 2012 because of the renewed permits. Reeve Beaupre commented on expired permits for burn barrels and fire pits and inquired if Fire Services provide any education (advertising and news releases) in regards to renewing permits in the winter instead of in spring. Fire Chief Cooke responded that ads go out during fire season (March-October) but they will explore doing something in December as well to say that the recreational permits need to be renewed and can be done before fire season. Residents can call-in for renewals and ask the questions on whether anything has changed on their property.
- Preparedness: internal training (ICS 400, Logistics and Planning; and Planning and Recovery). The Structure Protection Unit (SPU) was added to service in 2013 and SPU II will be rolled out in May 2014. The SPU was used on May 4th to combat the wildfire around Weyerhaeuser.

Councillor Harpe left the meeting at 11:35 a.m. and returned at 11:37 a.m.

Deputy Fire Chief Verdun provided a summary of the activities at the rural fire stations:

- Bezanson: received the first call of the year; 6 new recruits; 3 MCR's taking the 1001 level training and 4 more who have achieved the required training for EMR. They have been very proactive with their training.

- Teepee Creek: received the CIIF Grant for renovations to the Fire Hall to accommodate the new brush truck.
- LaGlace: entered the MCR program; received a set of rescue tools; received a donation of a 2009 Chevy pickup truck used as Utility 101 and houses brush skid unit for brush fires.
- Sexsmith: 10 new recruits; participated in and hosted various training events;
- Class #3 was a 16 person new recruit class that have recently graduated.

Ongoing Training: new modifications made to the training center; training done with regional partners and with northern BC (Pouce Coupe, Charlie Lake, Toms Lake, and Dawson Creek) which will assist all fire fighters in the region.

In house training: ICS; Technical Rope Rescue; Fire Inspection and Investigation; First-Aid; EMR; CPR; Wild land; Fire Safety Officer; Emergency Management; and live fire and vehicle extrication.

Reeve Beaupre inquired if they are doing Hazmat training. Fire Chief Cooke responded that there are Fire staff working on getting that training and it is a 3 year program. They will be hosting Dangerous Goods training this fall.

Councillor Bulford inquired where the SPU trailers will be located within the County. Fire Chief Cooke responded that they want to have one in Hythe and one located at the Fire Hall at the CSB so they can easily be relocated. When outside agencies come in for training it is done at a cost recovery rate (Pouce Coupe, High Level, etc). Councillor Smith inquired about training for Horse Lake. Fire Chief Cooke responded that he has been engaged by Darwin Eckstrom (CAO for Horse Lake) for Fire Services training. Fire Marshall Atamanchuk has also been engaged for fire safety. Deputy Chief Verdun gave Horse Lake various options for training and they want to proceed but need to decide which avenue to proceed with. Reeve Beaupre inquired if the City of Grande Prairie allows regional partners to use their training facility. Deputy Chief Verdun responded that it is only used internally by City Fire staff.

Fire Marshall Atamanchuk commented on Fire Prevention.

- in June, Mark Whelpton retired and Mr. Atamanchuk accepted the position as Fire Marshall for the County of Grande Prairie Regional Fire Service;
- in 2013, there were 51 inspections done based on request or complaint. They also inspect all new commercial and industrial buildings;
- also provided inspections for many events: most indoor are at the Entrec Centre and outdoor events are concerts and stampedes;
- investigations: there were 56 in total, some were major (Weyerhaeuser fire) but most were minor; one serious explosion that resulted in a fatality. They assisted OH&S with three inspections in 2013.
- FireSmart: 2 days in September SRD partnered with Regional Fire

Services in Taylor Estates and Deer Run Estates. Chippers were donated and 40 truck loads and 20 trailer loads of chips were yielded. The Fire Prevention Branch is looking forward to implementing the chipping program in 2014 and would like to complete four days instead of two and also devote one afternoon for an open house.

- Learn Not Burn program: 10 schools were visited last year (grades 1-3) and there was a very positive response. School children completed tours of the Fire Halls and they delivered safety training at Safe Communities.
- Attended Devon Safety Day and noted that there was high attendance. Also attended the Sanjel Safety Fair and discussed Fire Prevention. Participated in the Meet the Community Night at Clairmont School (combined with parent-teacher interviews).
- Fire Prevention Week and open houses in October with a focus on preventing kitchen fires.
- Collected food and cash donations at the Clairmont Christmas Craft Sale and the non-perishable items for the Sexsmith & Area Christmas Hamper Program.
- TAPP-C program: targets juvenile fire involvement in the community.

Fire Chief Cooke noted various upcoming important dates.

- CPAA conference in Red Deer where he will speak on behalf of Fire Services;
- Class #4 starting this fall;
- Ongoing training with a pre-planned database: Fire Fighters are on a 4 day rotation and they have been asked to engage a business each shift, complete a walk-through of the business, and create pre-plans for fire safety;
- SPU II will be rolled out this fall;
- Co-hosting the 67th Annual Alberta Fire Chiefs Conference with the City of Grande Prairie in June 2014.

Councillor Bulford inquired about the Medical First Responder Program as the Bezanson Station has been completing the Medical Co-response Program. Fire Chief Cooke commented that, in regards to Medical Co-response, they are now looking at structuring the service into 4 different levels. It is essentially the same program as Bezanson is completing but with different terminology. AHS is combining the Medical Co-Response and the Emergency Medical Response programs to create the general Medical First Responders Program. There has been no implementation date set for the program. Deputy Chief Verdun commented that the County was engaged by AHS to see if Bezanson could participate in the pilot program to see if there are any changes that need to be made.

The Regional Fire Services presentation concluded at 12:00 p.m.

**11:50 A.M. AFCA  
2014 DONATION  
REQUEST**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20140304004)

Fire Chief Cooke noted that the County of Grande Prairie Regional Fire Service is partnering with the City of Grande Prairie Fire Department to co-host the 2014 Alberta Fire Chiefs Association (AFCA) Annual Conference in Grande Prairie June 7th through 12th. This event will attract fire service personnel of all ranks as well as administration representatives from across the Province of Alberta and North Eastern British Columbia to our region. Members attending will participate in events at both the Entrec Center and the Pomeroy Inn and Suites including live fire training, instructor symposiums and hearing from internationally recognized speakers. In 2012, the County of Grande Prairie and the City of Grande Prairie Fire Services joined together with the goal of co-hosting this annual conference here in our region. With our respective Councils support a successful resolution was passed by the AFCA membership moving the conference here allowing the County of Grande Prairie Fire Service the opportunity to promote our successful expansion of our fire service and for the City to celebrate their 100th anniversary.

Coordination of this event is being shared by the Alberta Fire Chiefs Association, the County of Grande Prairie and City of Grande Prairie Fire Services. Titled 'Collaborating for Change' work is well underway to make this year's conference memorable as we are providing unique opportunities to firefighters who will receive live fire training on site and at the Dunes Training Center.

Support for this event is being received from small business, corporations and municipalities with Weyerhaeuser, EnCana and Alliance Pipelines among the larger donators to date. To support this year's event County and City Fire Services are seeking donations of \$7500 each from our respective municipalities. This support will allow additional opportunities to showcase the County of Grande Prairie as a major sponsor of this event. Fire Chief Cooke noted that there is still some funding in the Fire reserve as well as the operating budget that could be utilized for the sponsorship.

**Resolution #CM20140324.1010**

**MOVED BY B. SMITH** to provide sponsorship to the Alberta Fire Chief's Association Conference in the amount of \$7500.00 utilizing funds from the Fire operating budget and subsequently from the Fire reserve, if necessary.

**CARRIED**

**Resolution #CM20140324.1011**

**MOVED BY B. SMITH** that the meeting be recessed at 12:03 p.m. until 1:15 p.m.

**CARRIED**

The meeting was reconvened at 1:26 p.m.

**1:30 P.M.  
CURBSIDE  
RECYCLING -  
CLAIRMONT**

(UNFINISHED BUSINESS)  
(Issue #20140304009)

Mr. Pfau inquired if the curbside recycling item could be deferred until 2:00 p.m. so Steve Madden, Environmental Manager, could speak to the items.

Council proceeded to the item on the Bear Hill Recreational Grounds.

**1:40 P.M. BEAR  
HILL REC  
GROUNDS -  
RESIDENT  
SURVEY**

(UNFINISHED BUSINESS)  
(Issue #20140310002)

Megan Schur, Manager of Parks and Recreation, noted that County residents living within a two mile radius of the Bear Hill Recreational Grounds were asked to complete a survey that would assist the County in determining the best course of action for the future of the facility. 39% of surveys were completed. While the responses were varied, and the comments do not always match the multiple choice responses, the survey was able to identify several prominent themes from the responses.

Following a request by the Off Road Racing Association to lease the Bear Hill Recreational Grounds for a mud bog event (that Council did not approve), the County was faced with the dilemma of what would be the best course of action regarding the vacant, former rodeo ground at Bear Hill. Administration did a physical survey to determine potential hazards and to create a budget for final clean up of the remaining rodeo infrastructure on site. In addition, we hired a private firm to assist in developing and administering a survey for nearby residents to complete. The objective was to determine what activities the neighbours felt would be best suited for the facility. The following are prominent and recurring highlights from the survey:

- should remain a public facility, not private, operated by the municipality (as opposed to operated by a not for profit);
- should be a campground with serviced and un-serviced lots, with hiking and nature appreciation opportunities;
- no motorized recreation;
- refurbish the hall and use on site or sell it.

Administration is currently gathering information relevant to the responses received. The information includes: current vacancy rates in our campgrounds, costs associated with building, staffing and operating a campground and anticipated usage rates of a hypothetical campground at Bear Hill. This information will either support or refute the feasibility of a municipally operated campground at this location. There is some existing infrastructure: fences/posts and an abandoned hall.

Ms. Schur noted that residents in the area want to ensure that the Bear Hill Recreational Grounds remains a public facility and would like to see it municipally operated. The majority of responses spoke to a campground with day use functionality. Some people believed the hall should remain onsite, and others said it should go back to Bear Lake. She discussed the potential moving of the hall with the Bear Lake Society and they

commented that they would like it to go back to Bear Lake. Residents do not want motorized uses and are in favour of low impact uses (hiking, bird watching, mountain biking). Parks and Recreation staff were directed to gather information on occupancy rates on the other facilities as well as the operational background information for having a campground on the Bear Hill Recreational Grounds site.

CAO, Bill Rogan commented that the County is going to pull down the "dangerous infrastructure" and clean up the rubbish this year as it was budgeted for in 2014. He also commented that it was not uncommon for people to camp there during events and other times even though un-serviced.

Councillor Marshall inquired how Council can proceed as Mr. Haugen had a verbal agreement with the County that it would remain recreational. CAO, Bill Rogan commented that Councillor Harpe had addressed the ownership a few years ago, neither Mr. Haugen nor his family own the land now. Councillor Harpe commented that the land was given to the County to be used for public use, therefore, the municipality cannot sell it for any other use. The area needs work done on it because of erosion problems. He commented that a campground may not be the best use, but it can be an open family and day use area for public gatherings as well as family, and community functions.

Councillor Smith commented that the area should be kept as day use. He is concerned that the hall will get damaged if it is not moved and commented that Parks & Recreation will need to go back to the Bear Lake Historical Society and sign an agreement that the Bear Lake Historical Society will fund moving the hall.

**Resolution #CM20140324.1012**

**MOVED BY B. SMITH** that Council approve Option 1 to accept the survey as information and direct Administration to bring back information regarding the feasibility of a municipally operated campground at this location and the cost of moving the building as additional information.

**CARRIED**

**COUNTY  
PARKLAND  
CONSERVATION  
BYLAW**

(NEW BUSINESS)  
(Issue #20140228009)

Ms. Schur noted that the draft County Parkland Conservation Bylaw No. 3002 has been developed to control and regulate activities in County Parkland. This bylaw is precipitated by people entering County MR and ER and partaking in inappropriate activities such as cutting down trees. The MGA gives municipalities the ability to create enforceable legislation to regulate the activities in such parcels.

This bylaw has been developed by reviewing similar bylaws from municipalities across the province, and has been reviewed by numerous County departments and our legal advisors. Within this bylaw, the term "Parkland" covers all MR's, ER's, trails and outdoor spaces that could be

used for recreation or leisure. There are rules and regulations in place for anyone while occupying those spaces. Campgrounds then have additional rules and regulations on top of all the ones that apply in all Parkland.

This bylaw is intended to be very restrictive for activities that are harmful to people or the environment, while ensuring that people can still access our greenspaces and interact with nature in a healthy and positive manner. There is a high level of regulation related to motor vehicles and off highway vehicles (OHV), as managing these associated activities is the most significant challenge we face in County Parkland. This bylaw enables us to create and attach Designated Usage Zones as appendices, and authorized motorized activity in Parkland will be confined to those zones. Enacting this bylaw will necessitate the designation of a segment of the Enforcement Department to the regular patrol of Parkland. An additional seasonal patroller has been approved and hired in anticipation of the successful enactment of this bylaw. The County has an existing Parks bylaw that must be rescinded prior to giving first reading to this Bylaw.

Reeve Beaupre commented that this is a good piece of legislation and that her only concern is that the fines are too lenient because there are people in the County that make a lot of money and don't always care about the offense. She would like the fines to be higher in order to act as a deterrent. Councillor Smith commented that he believes that the fines outlined in the draft bylaw are too high because some people commit the offenses by accident.

Councillor Bulford inquired if there are higher penalties for reoccurring issues (for example, double the fee for the second offense). Reeve Beaupre commented that the main issue is the cutting of trees to make personal trails because we cannot enforce this and there needs to be a steep penalty for that offense.

Councillor Marshall referred to Part 3.2.b)i of the draft bylaw and noted that there are times when people have more than one vehicle at their campsite. Ms. Schur responded that the maximum occupancy is cross-referenced in the bylaw.

CAO, Bill Rogan commented that most people go in the areas by error because they don't realize it is an MR or ER. It is very rare that we needed to enforce bylaws or penalties. The first approach is to try and address the issue with education and most people are willing to do that. Sgt. Stu Fry commented that if the offense is serious enough, Enforcement Officers have the ability to request a mandatory court appearance. Ms. Schur commented that the intent of the bylaw is to target individuals who continue to disrupt and disturb the ER and MR areas. Councillor Harpe commented that we should waive the first offense and use education and then look at the fines for repeat offenders. He is not in favour of the fines but believes the bylaw is necessary.

Reeve Beaupre commented that the fines and penalties will be at the discretion of the officer.

Councillor Harris commented that the fines are not intended to gain revenue, but to encourage compliance. Councillor Beck inquired whether it is Enforcement's decision on whether to issue a ticket. Sgt. Fry responded that it is the discretion of the officer because there are many situations where the officer receives a report but does not witness the offense so it is more difficult to issue tickets. Enforcement Officers have to do the proper due diligence to ensure that the fine is necessary. CAO, Bill Rogan provided an example of a resident that came back into compliance, and an example where a resident did not comply.

**Resolution #CM20140324.1013**

**MOVED BY B. MARSHALL** that Bylaw 3002 for the purpose of controlling and regulating the use of campground, parks, and trails within County Parkland to be read a first time.

**CARRIED**

**Resolution #CM20140324.1014**

**MOVED BY R. SUTHERLAND** that Bylaw 3002 be read a second time.

**CARRIED**

**Resolution #CM20140324.1015**

**MOVED BY H. BULFORD** that Bylaw 3002 be given consent for third and final reading.

**DEFEATED**

Bylaw 3002 will be brought back at a later Council Meeting date for the third reading.

Ms. Schur asked that Council provide her with the feedback noted at the meeting today. Councillor Harpe commented that there should be a maximum fine amount noted within the bylaw.

**REQUEST FOR  
SPONSORSHIP -  
GPRC COLLEGE  
CLASSIC**

(NEW BUSINESS)  
(Issue #20140304007)

Ms. Schur noted that GPRC is hosting the 27th Annual College Classic and is requesting sponsorship from the County.

Event info: June 6, 2014 at the Grande Prairie Golf & Country Club. There are numerous sponsorship opportunities ranging from an auction item to a Gold Sponsorship (\$5,500). Over the past three years Council has supported the event in the amount of \$1000. As of March 11, 2014 there is \$22,472.00 left in the Community Assistance Grant line.

Administration contacted GPRC to gather further details about the 'Vital'



campaign. As of today, no response has been received yet. Reeve Beaupre commented on the Vital campaign. Vital speaks to new services that will be part of the Health Complex as well as student activities (student wellness); it also looks at how GPRC is a vital part of the community and that they provide more than just education. She also noted that this event is co-hosted by Canadian Tire.

**Resolution #CM20140324.1016**

**MOVED BY H. BULFORD** that the County sponsor the event as a Hole Sponsor in the amount of \$1250.00 to come from the Community Assistance Line.

**CARRIED**

**REQUEST FOR  
SPONSORSHIP -  
BOLLYWOOD  
HOLLYWOOD**

(NEW BUSINESS)  
(Issue #20140311001)

Ms. Schur noted that Signature Support Services, formally known as Grande Prairie & District Association for Persons with Developmental Disabilities, is requesting sponsorship for their 2nd annual Bollywood Hollywood Fundraising Gala event.

Event info: June 7, 2014 with live music, door prizes, silent auctions, East Indian buffet, etc. Sponsorship Opportunities range from \$4000 to \$25,000 or more. Funds raised from this event will go directly to the programs offered by Signature Support Services. In 2013, the County of Grande supported this event with a gift basket for the silent auction. As of March 11th, there is \$22,472.00 remaining in the Community Assistance Grant line.

**Resolution #CM20140324.1017**

**MOVED BY B. MARSHALL** to sponsor the Bollywood Hollywood event as was done in 2013, and provide a gift basket to the event.

**CARRIED**

**REQUEST FOR  
SPONSORSHIP -  
REEL SHORTS**

(NEW BUSINESS)  
(Issue #20140311019)

Ms. Schur noted that the Reel Shorts Film Festival is requesting sponsorship in the amount of \$2,800 from the County of Grande Prairie. Event info: May 7 - 11, 2014. The County has sponsored the event every year since 2008 and the amount has been increased from \$2,100 in 2008 to \$2,800 in 2012-2013. As of March 17, 2014 there is \$22,472.00 remaining in Community Assistance.

Ms. Schur suggested that the request from Reel Shorts Film Festival be put into the regular budget for Community Assistance Grants as it has been done for the last 6 years.

**Resolution #CM20140324.1018**

**MOVED BY H. BULFORD** that the County sponsor the Reel Shorts Film Festival for \$2,800 as was done last year.

**CARRIED**

**Resolution #CM20140324.1019**

**MOVED BY H. BULFORD** that the sponsorship request in the amount of \$2800 for the Reel Shorts Film Festival be a regularly budgeted item each year unless there is a different sponsorship request.

Councillor Harpe and Reeve Beaupre were in favour of the motion.

Councillor Smith commented that the representative from Reel Short Film Festival usually comes to a Council meeting and makes a presentation. Ms. Schur responded that Terry Scerbak, Director./Programmer for Reel Shorts, would still like to make a presentation to Council and provide an update on the Reel Shorts Film Festival when an appointment time is available. There was not enough time on today's agenda to have her make a presentation.

**DEFEATED**

**REQUEST FOR  
DONATION -  
MCNAUGHT  
HOMESTEAD  
PRESERVATION  
SOCIETY**

(NEW BUSINESS)  
(Issue #20140313003)

Ms. Schur noted that the McNaught Homestead Preservation Society is hosting their 5th annual fundraiser and seeking a donation from the County of Grande Prairie.

Event info: April 12, 2014 at the Beaverlodge Community Hall. All funds raised will go to McNaught Homestead projects. The McNaught Homestead Preservation Society is seeking either items for the auction or a monetary donation to go towards buying items on the County's behalf. In the past the County has donated a gift basket and provided equipment for projects. As of March 13, 2014 there is \$22,472.00 remaining in the Community Assistance Grant line.

**Resolution #CM20140324.1020**

**MOVED BY P. HARRIS** that the County donate a gift basket up to \$150.00 for the McNaught Homestead Preservation Society event.

**CARRIED**

**JUNIOR B  
PROVINCIALS -  
REQUEST FOR  
SPONSORSHIP**

(NEW BUSINESS)  
(Issue #20140317007)

Ms. Schur noted that the JDA County Kings are hosting the Junior B Provincial Tournament at the County Sportsplex April 3-6, 2014. The team is seeking sponsorships to assist in covering costs associated with running the tournament. Sponsorship would come from the Community Assistance budget. The balance is \$22,472.00. There are various sponsorship opportunities ranging from \$100 to \$1000.

Reeve Beaupre commented that there are not many associations that want to host Provincials because there are a lot of expenses.

**Resolution #CM20140324.1021**

**MOVED BY B. SMITH** to support the Junior B Provincial Tournament as a Game Sponsor in the amount of \$1000 to come from Community Assistance.

**CARRIED**

**1:30 P.M.  
CURBSIDE  
RECYCLING -  
CLAIRMONT**  
(UNFINISHED BUSINESS)  
(Issue #20140304009)

The presentation began at 2:20 p.m. Mr. Madden noted that on November 4, 2013, Council passed a motion requesting Administration come back with recommendations to extend curbside recycling to additional County Rural Estate and Clairmont residents by asking if they would want curbside recycling services in their area.

A letter containing details of the program along with a survey was sent to all homeowners in Clairmont on January 27, 2014. Also, to get the word out to residents about the survey several news releases were distributed to media and stakeholders and posted on the County's website.

Homeowners had the option of completing the survey online, or sending the paper copy of the survey received with the letter via fax, email, mail, or in person. The deadline to complete the survey was originally February 14 and extended to February 21 to give homeowners extra time to complete and submit the survey. A total of 203 homeowners out of 804 (25.2 % of the surveyed population) completed the survey. Of the 203 that completed the survey, 140 homeowners (68.9 %) indicated that they would like curbside recycling services provided in their neighbourhood and 63 (31.1 %) indicated they do not want curbside recycling services provided to them. Although the return percent required is not within the MGA Public Works contacted a Municipal Affairs advisor at Municipal Services and we were advised 10 - 30% on petitions is an appropriate return.

Over the past few years, residents of the County have expressed their interest in curbside recycling service being provided to their neighbourhood. In 2012, a request received from Wedgewood prompted County Council to pass a motion for the Public Works department to determine the feasibility of providing curbside recycling to Wedgewood. Public Works mailed out surveys to residents in Wedgewood and approximately 84% who completed the survey were in favor of curbside recycling. In December of 2012, Council approved the extension of curbside recycling services to Wedgewood.

A survey was sent to homeowners in five rural subdivisions (Whispering Ridge, Westlake Village, Carriage Lane, Taylor Estates and Maple Ridge) in early January and because of the high support (90% in favour), the County is now following suit and is providing curbside recycle collection to these subdivisions starting on April 1, 2014. Over the past few years, residents of the County have expressed their interest in

curbside recycling service being provided to their neighbourhood. In 2012, a request received from Wedgewood prompted County Council to pass a motion for the Public Works department to determine the feasibility of providing curbside recycling to Wedgewood. Public Works mailed out surveys to residents in Wedgewood and approximately 84% who completed the survey were in favor of curbside recycling. In December of 2012, Council approved the extension of curbside recycling services to Wedgewood. A survey was sent to homeowners in five rural subdivisions (Whispering Ridge, Westlake Village, Carriage Lane, Taylor Estates and Maple Ridge) in early January and because of the high support (90% in favour), the County is now following suit and is providing curbside recycle collection to these subdivisions starting on April 1, 2014.

Councillor Beck commented on behalf of Councillor Beeston and noted that he spoke to residents near the school and at the Clairmont Farmers Market and the majority are in favour of the curbside recycling service.

Councillor Smith commented that the 25% is not a good response and inquired the cost per month for residents. Mr. Madden responded that the cost will be \$3.25 per month.

Councillor Harpe commented that the surveys should be sent out with the tax notices to ensure a higher response. Mr. Pfau responded that could be done but it would be double the work as the surveys have already been advertised in newspapers, the radio, and social media, and were sent to all homeowners in the mail, and made available online. He also noted that older hamlets such as Valhalla, Clairmont, and Bezanson already have recycle areas in them so that can account for the low response in Clairmont. The Rural Estate subdivisions currently have no services supplied so the response was better from that survey.

**Resolution #CM20140324.1022**

**MOVED BY R. SUTHERLAND** to extend the curbside recycling services to areas of Clairmont who already receive curbside waste collection and an Aquatera water and sewer bill with a fee of \$3.25 per month.

**CARRIED**

**HAMLET  
CURBSIDE  
WASTE/RECYCLE  
COLLECTION**

(NEW BUSINESS)  
(Issue #20140313002)

Mr. Madden noted that during the recent curbside recycling reviews the Public Works Department was requested to research the costs for possible curbside collection for the hamlets within the County. Public Works researched the hamlets which currently receive bi-monthly water/sewer billings as the fee could be included in these billings. Staff have worked with our present waste collection contractor to determine estimated costs for curbside collection of waste for the Hamlets of Valhalla, Laglace Teepee Creek and Bezanson. The estimated monthly cost for weekly pick-up would be \$22.00 - \$25.00. Mr. Madden noted that we would need to ask the other contractors for costs if this were to be approved.

If an additional collection for recyclables was requested the monthly cost would double. The reason for a higher cost in comparison to other areas within the County, recently approved for curbside recycling, is due to the locations, population numbers serviced and travel time required by the contractor. In discussion with a local waste collection provider we were informed that some residents of LaGlace are presently receiving curbside collection with roll carts.

Councillor Harpe commented that Valhalla wanted garbage pick-up only and people in LaGlace have been arranging their own garbage pick-ups. CAO, Bill Rogan commented that we need to be cautious because we will be extending the service even though private industry is already operating in that area. Councillor Marshall commented that if residents want the curbside recycling and waste collection they can arrange it for themselves with the private contractor so we are not imposing anything on the residents.

Mr. Madden commented that the issue was brought forward to see if Council wants the County staff to pursue the residential curbside services in all of the hamlets within the County. Councillor Sutherland commented that we should leave this service to private industry and remind residents that the West County Regional Landfill is not far away and it can be utilized.

**Resolution #CM20140324.1023**

**MOVED BY R. HARPE** to approve Administration to distribute a study on whether residents would like the curbside waste and recycling service in the hamlets of Valhalla and LaGlace.

Councillor Bulford amended Councillor Harpe's motion to include Bezanson as part of the study. Councillor Harpe accepted the amendment as friendly.

**MOVED BY H. BULFORD** to approve Administration to distribute a study on whether residents would like the curbside waste and recycling service in the hamlets of Valhalla, La Glace, and Bezanson.

**CARRIED**

**TRANSPORTATION  
ROUTING AND  
VEHICLE  
INFORMATION  
SYSTEM (TRAVIS)**

(NEW BUSINESS)  
(Issue #20140310003)

Deryl Penner, Resource Specialist, noted that on April 1, 2014 the Province will roll out the new Transportation Routing and Vehicle Information System (TRAVIS).

- From a Provincial perspective the biggest change to the present system is the collection and re-distribution of permit and weight x distance formula fee proceeds. Quarterly the Province will forward the municipality their portion of the revenue collected. Alberta Transportation has requested that all interested municipalities enter

into a Memorandum of Agreement by April 1, 2014 to begin this process.

- From a municipal standpoint the biggest change will be hiring an agent who will issue permits on the County's behalf. The new process will be the Province collects the municipal fees and the agent bills the County for the day to day work of issuing permits.

As the County of Grande Prairie is one of the busiest in the Province, on March 5, 2014 staff met to discuss the selection of a suitable municipal permitting agent for the County of Grande Prairie No. 1. The criteria for selection included; price, experience, availability, and past performance.

There were 2 (two) bidders qualified to provide the service: Roadata Services, and Province and State Permitting. It was decided to offer a 1 (one) year contract for services to Province and State Permitting commencing April 1, 2014. The decision was based on lowest price, but accessibility to industry and a successful history of working with the County also played a role. The collection and refunding of the drill and service rig move inspection fees will also be included in this agreement.

It is recommended that Council approve entering into the Memorandum of Agreement with the Province and State Permitting that will commence on April 1st, 2014. The service has been done informally for many years but is now being put into a formal, written agreement.

**Resolution #CM20140324.1024**

**MOVED BY R. HARPE** that Council approve entering into the Memorandum of Agreement with the Province for April 1, 2014 for TRAVIS.

Mr. Pfau commented that we have been working on this for the last 15-20 years as we should be getting back some funding that will go back into road repair. The amount will cover all contractors we need and environmental staff time.

Reeve Beaupre inquired if the County keeps track of what revenues we should have received. Mr. Penner responded that the amount would be around \$100,000 at current fee levels.

**CARRIED**

**Resolution #CM20140324.1025**

**MOVED BY B. MARSHALL** that Council approve that the proceeds from the weight x distance formula be placed in a reserve for ongoing road rehabilitation in circumstances where roads require immediate real time repair for damages.

**CARRIED**

**Resolution #CM20140324.1026**

**MOVED BY P. HARRIS** that Council approve adding the \$15 Municipal Fee for TRAVIS to the schedule of fees.

**CARRIED**

Reeve Beaupre inquired if the \$15 is a standard fee. Mr. Penner responded that we set our own fees and that the \$15 is relatively standard. Mr. Pfau commented that 120 out of the 340 municipalities have signed up for TRAVIS and many of their municipal fees are over \$20, but there are some municipalities do not collect a fee. The County will proceed with the \$15 fee for the first year and then reassess the fee for upcoming years.

**DRILLING &  
SERVICE RIG  
PERMIT  
INSPECTION FEE**  
(NEW BUSINESS)  
(Issue #20140313001)

Mr. Penner noted that, in an attempt to help mitigate damage to roads, the County has determined drilling and service rig movements must obtain County road inspection permits. Each of these inspections have fees attached. These fees are included in the 2014 County Schedule of fees and are as follows:

Drilling Rig - \$400.00

Service Rig - \$100.00

Less than 24 hour notice additional to Drilling Rig - \$400.00

There has not been an increase in these fees within the past several years. In their review, Public Works has determined the actual costs of the inspections have increased to a point where an increase in the fee is justified.

**Resolution #CM20140324.1027**

**MOVED BY R. HARPE** that Council approve the following fees effective July 1, 2014 as presented:

Drilling Rig: \$800.00

Service Rig: \$200.00

Less than 24 hour notice additional to Drilling Rig: \$800.00

**CARRIED**

Councillor Harris inquired what the inspections are for. Mr. Penner responded that they inspect for damage to the roads and culverts.

Councillor Harpe inquired about enforcement for people who are found to not have a valid permits during inspections. Councillor Harpe also inquired if Mr. Penner can take a Regional Enforcement Officer with him for the inspections. Mr. Penner responded that he cannot enforce or issue penalties, but he can contact the oil companies and apply road bans. CAO, Bill Rogan commented that if we suspect the company is not

complying we can send Enforcement with Mr. Penner so penalties can be imposed. Mr. Penner commented that he sees a lot of infractions but he has no authority to issue the charges.

Councillor Harpe inquired if Mr. Penner could obtain Bylaw certification so he can enforce penalties during inspections. Mr. Miller commented that Regional Enforcement will speak with Mr. Penner and discuss the options for joint patrols if there is a need. Mr. Penner commented that there have been times where having the enforcement training for inspectors would be beneficial, the training could be specific to only the issues that they deal with on a regular basis like loading/unloading and safe practices. He would be in favour of some training and certification that addressed the relevant issues.

**PROCLAMATION -  
COMMUNITY  
FOUNDATION  
MONTH**

(NEW BUSINESS)  
(Issue #20140306001)

The Community Foundation of Greater Grande Prairie was founded in 1996 by a group of local philanthropists who wanted to improve the quality of life locally and ensure that Grande Prairie and area would be a special place to live. The mission of the Community Foundation is to inspire philanthropy by providing a way for anyone to leave a lasting legacy to our community through permanent endowment building, responsible grants and leadership to meet our community's needs for today, tomorrow and forever. The Community Foundation of Greater Grande Prairie has asked that the County of Grande Prairie proclaim the month of April 2014 as Community Foundation month.

**Resolution #CM20140324.1028**

**MOVED BY H. BULFORD** that the County of Grande Prairie No. 1 proclaim April 2014 as Community Foundation month.

**CARRIED**

**PROCLAMATION -  
VOLUNTEER  
MONTH - APRIL  
2014**

(NEW BUSINESS)  
(Issue #20140306002)

13.3 million Canadian volunteers give their time to help others, contributing 2.1 billion volunteer hours per year. It was requested that the County of Grande Prairie proclaim April 2014 as Volunteer month.

**Resolution #CM20140324.1029**

**MOVED BY R. HARPE** that the County of Grande Prairie proclaim the month of April 2014 as Volunteer month.

**CARRIED**

**2014 MANSE  
GRANTS**

(NEW BUSINESS)  
(Issue #20140317002)

A letter was attached to the agenda package from Gina Rode, Tax Roll Clerk, in regards to the approval for the 2014 Manse grants. Manse grants are for Church properties that have residential housing for their Pastor or Minister and are eligible to receive a 50% reduction on the residential taxes.



**Resolution #CM20140324.1030**

**MOVED BY B. SMITH** that tax roll #584500 & #647800 receive the 2014 Manse Grants.

**CARRIED**

**SUBDIVISION TIME  
EXTENSION  
REQUEST -  
NE-20-74-5-W6M -  
10GP92**

(NEW BUSINESS)  
(Issue #20140310005)

Mr. Lapp noted that approval is requested for the following subdivision time extension request:

File No: 10GP92, BLK file: BLK09329

Legal: NE-20-74-5-W6M

Name: Beirsto, Lehnors & Ketchum for Thomas and Hanna Bussemeir

Division: 9

Date Approval Extended to: April 29, 2015

Recommend: **Third and Final Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20140324.1031**

**MOVED BY C. BECK** that the subdivision endorsement time extension request for NE-20-74-5-W6M be approved.

**CARRIED**

**FCSS  
NORTHWEST  
REGIONAL  
SPRING MEETING**

(WORKSHOPS,  
CONFERENCES, SEMINARS)  
(Issue #20140310001)

Mr. Miller noted that the dates for the FCSS Northwest Regional Meeting have now been set - April 15 & 16, 2014 in Peace River. The spring regional meeting is an opportunity for Councillors, advisory board members and FCSS staff to learn new ideas, programs and to discuss emerging issues.

This meeting conflicts with the CPAA Conference and the Zero 2014 Conference.

**Resolution #CM20140324.1032**

**MOVED BY B. MARSHALL** that all Councillors wishing to attend the meeting may attend.

The invite will go into Council calendars for acceptance.

**CARRIED**

**ZERO 2014 - A  
CONFERENCE  
FOR A LOW  
CARBON FUTURE**

(WORKSHOPS,  
CONFERENCES, SEMINARS)

Conflicts with CPAA, Reeve Beaupre must attend CPAA.

Reeve Beaupre has received an invitation to attend the Zero 2014 Conference in Edmonton on April 15-17, 2014.

Zero 2014 is a solution-focused conference for business and government leaders, investors, land-use planners, policy analysts, financiers, policy

(Issue #20140311004)

makers, and innovators to learn more about the challenges of climate change, understand the solutions emerging around the world, and capitalize on these opportunities. Zero 2014 will address the interests of municipal officials (both elected and administrative) - providing a unique opportunity to meet with and learn from representatives from the International Energy Agency and the International Panel on Climate Change (IPCC); a senior advisor to US, European and Chinese governments; and municipal leaders from some of the world's most sustainable cities.

This is the first year for this conference and therefore it has not been budgeted for. Limited spaces are available at the special invitation rate of \$499.00. The Municipal Rate for the Conference is \$499.00 but does not include the "Grand Challenge Dinner" ticket which would need to be purchased separately.

## INFORMATION

### PROVINCIAL INTEGRATED FOREST PEST MANAGEMENT FORUM

(WORKSHOPS,  
CONFERENCES, SEMINARS)  
(Issue #20140312012)

This Forum is being hosted the day before the Strategic Planning session. Reeve Beaupre had received an invitation to attend the Provincial Integrated Forest Pest Management Forum April 8, 2014.

The Government of Alberta, Forest Health and Adaptation section, is holding a Provincial Integrated Forest Pest Management Forum on April 8, 2014. The objective of this Provincial Integrated Forest Pest Management Forum is to increase awareness across tree health professionals on current and potential forest and urban forest pest management issues in Alberta. In order to facilitate this, a full day workshop will be held at the Chateau Louis in Edmonton on April 8, 2014. Representatives from governments, municipalities and educational institutions will be invited.

This forum has not been attended in the past and is therefore not in the budget. A motion is required to attend as the Forum falls outside the boundaries of the County of Grande Prairie.

#### **Resolution #CM20140324.1033**

**MOVED BY B. MARSHALL** that Council approve Reeve Beaupre's attendance at the Pest Management Forum in Edmonton on April 8, 2014.

**CARRIED**

### INTERPROVINCIAL / INTERMUNICIPAL ANNUAL MEETING - APRIL 4, 2014

(WORKSHOPS,  
CONFERENCES, SEMINARS)  
(Issue #20140312014)

The Peace River Regional District is hosting the Interprovincial / Intermunicipal Annual Meeting on April 4, 2014 at 9 a.m. (local time) in the Doe River Community Hall. It was noted that this meeting conflict with the MGA Review that some Councillors may be attending.

**Resolution #CM20140324.1034**

**MOVED BY P. HARRIS** that any Councillor wishing to the Interprovincial / Intermunicipal Annual Meeting attend may attend.

The meeting will be put into Council calendars for acceptance.

**CARRIED**

**MONTH AT A  
GLANCE - CAO  
ROGAN & REEVE  
BEAUPRE -  
NOVEMBER 2013**

(INFORMATION ITEMS)  
(Issue #20140311015)

CAO, Bill Rogan apologized for the delay in providing the Month at a Glance information items for the past few months.

**INFORMATION**

**MONTH AT A  
GLANCE - CAO  
ROGAN AND  
REEVE BEAUPRE -  
DECEMBER 2013**

(INFORMATION ITEMS)  
(Issue #20140311016)

For information only.

**INFORMATION**

**MONTH AT A  
GLANCE - CAO  
ROGAN AND  
REEVE BEAUPRE -  
JANUARY 2014**

(INFORMATION ITEMS)  
(Issue #20140311017)

For information only.

**INFORMATION**

**MONTH AT A  
GLANCE - CAO  
ROGAN AND  
REEVE BEAUPRE -  
FEBRUARY 2014**

(INFORMATION ITEMS)  
(Issue #20140311018)

For information only.

**INFORMATION**

**COUNCIL  
PROMOTIONAL  
ITEM DONATIONS  
EXPENDITURE -  
JANUARY 1 TO  
MARCH 12**

(INFORMATION ITEMS)  
(Issue #20140312011)

Council has given out a total of \$1,200 in promotional items/gifts from January 1, 2014 to March 12, 2014.

The following items were donated on Council's behalf to community groups in the region for fundraising/door prizes/silent auctions:

- \$150 promotional gift basket donated to the Chamber Ball silent auction;
- \$150 promotional gift basket donated to the Teepee Creek Stampede Diamond Dinner silent auction;
- \$150 promotional gift basket donated to the Sexsmith Curling Club silent auction;
- \$150 promotional gift basket donated to the Sexsmith Vipers Team Tournament silent auction;
- \$150 promotional gift basket donated to the Bezanson Men's

Bonspiel;

- \$150 promotional items donated to the Alberta CARE Recycling Conference silent auction;
- \$150 promotional gift basket donated to the 6th Annual Rising Above Ministries Banquet silent auction;
- \$150 promotional items donated to the Grande Prairie Ski Patrol silent auction.

**OUTSTANDING  
PROFESSIONAL  
CONTRIBUTION -  
STEVE MADDEN**

(INFORMATION ITEMS)  
(Issue #20140312013)

Mr. Pfau noted that Steve Madden, Environmental Manager, has been congratulated for another successful delivery of the Introduction to Safety for Solid Waste Management Sites course. A letter was received from the Edmonton Waste Management Centre of Excellence thanking him for the excellent service delivery.

**Resolution #CM20140324.1035**

**MOVED BY R. HARPE** to write a letter to Mr. Madden and congratulate him for the work he has done to help develop the Safety for Solid Waste Management Sites course, as well as instructing it, for all municipalities in Alberta.

**CARRIED**

**Resolution #CM20140324.1036**

**MOVED BY B. MARSHALL** that the meeting be recessed at 3:04 p.m.

**CARRIED**

The meeting was reconvened at 3:19 p.m.

**FCSS FUNDING  
REQUEST**

(ADDENDUM)  
(Issue #20140317004)

Mr. Miller noted that the FCSS grant requests are typically received in the fall and reviewed by the Advisory Board who make a recommendation to Council for budget hearings. A late request has been received from the Grande Prairie Hospice and Palliative Care Society. Mr. Miller inquired if Council would consider having the requester attend a council meeting to make a presentation of their grant application. They are seeking funding in the amount of \$13,000 for a Community Program Coordinator. Council has already approved FCSS grants in the amount of \$254,315.00 for 2014. This was an increase from the 2013 expenditure of \$238,647.00.

**Resolution #CM20140324.1037**

**MOVED BY R. HARPE** to allow the Grande Prairie Hospice and Palliative Care Society to attend a council meeting to present their application - where Council will decide whether to fund the application or not.

**CARRIED**

**IN CAMERA**

(IN CAMERA)  
(Issue #20140324002)

**Resolution #CM20140324.1038**

**MOVED by R. SUTHERLAND** that the meeting go in to In-Camera, at 3:22 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera item.

**CARRIED**

**Resolution #CM20140324.1039**

**MOVED by R. HARPE** that the meeting come Out-of-Camera at 3:33 p.m.

**CARRIED**

**COUNCILLOR,  
COMMITTEE AND  
DEPARTMENT  
REPORTS**

Councillor Marshall attended the Environmental Committee meeting.

Councillor Marshall attended the Chamber of Commerce luncheon.

Councillor Marshall attended the Municipal Affairs Dispute Resolution Training and commented that it was a good course.

Councillor Marshall attended the spring AAMDC Conference and noted that he attended the Elected Officials and the financial training courses. He commented that it was a good conference and was very informative.

Councillor Marshall attended the Dinosaur Committee meeting.

Councillor Marshall attended a fundraiser for Lake Saskatoon Hall with Councillor Sutherland.

Councillor Harris attended the South Peace Regional Archives Annual General Meeting where they took a tour of the archives. He also commented on the Friends of the South Peace Regional Archives group who does fundraising for the organization. The South Peace Regional Archives are currently trying to secure a home for the archives as they are currently housed at the museum.

Councillor Bulford attended the Environmental Committee meeting.

Councillor Bulford attended the Chamber or Commerce luncheon.

Councillor Bulford attended the Municipal Affairs Dispute Resolution training.

Councillor Bulford attended the Peace Regional Science Fair in Peace River. He noted that there were nine students

from Bezanson participating.

Councillor Bulford attended the AAMDC spring Conference and the Elected Official course.

Councillor Smith commented on the website for Physician Recruitment and that Lesley Nielsen-Bjerke, Communications Coordinator, will attend their meeting on April 3rd.

Councillor Smith attended the Trade Fair and noted that he inquired about a \$5000 grant from Alberta Rural Physician Action Plan (RPAP). He was told that the application would need to be submitted by the Doctor Recruitment and Retention Committee.

Councillor Smith inquired how many acres were used by the City of Grande Prairie for development in 2013. Mr. Lapp responded that he did not have the information with him but it could be provided after the meeting adjourned. Reeve Beaupre commented that they have developed around 50 acres for the last three years.

Councillor Smith commented that ATCO did brushing on the Lymburn Road where they cut down willows and left them there. He is worried that it will cause flooding issues. Mr. Pfau responded that he will follow-up on the issue.

Councillor Harpe commented on the Wembley Seed Cleaning Plant as he received phone calls from residents noted that they could not clean their seeds. Councillor Harris commented that he was cleaning his seeds with no issues over the weekend.

Councillor Harpe commented that Canada Post is cutting their service in La Glace so the post office will be open 9:30 a.m. - 4:00 p.m. and closed for lunch as well as on the weekend.

Councillor Harpe commented on a meeting with Municipal Affairs regarding Seniors and other housing.

Councillor Harpe attended the Dinosaur Museum Building Committee meeting and commented on the \$84,000 that was spent to operate the crane at the Dinosaur Museum and that PCL will be coming back to the County with a portion of the refund. There was discussion in regards to the use of the crane.

Councillor Beck attended the Municipal Affairs Dispute Resolution training.

Councillor Beck attended the AAMDC spring Conference. While at the Conference he attended an ASB Provincial Committee Meeting and

noted that the Deputy Minister did not attend the meeting. They discussed Fusarium and grain movement. He commented that the Ministers from ESRD and Agriculture need to attend the next ASB Conference.

Councillor Beck attended the ASB Summer tour meeting with Councillor Sutherland. He noted that Marny Kenney, ASB Summer Tour Event Coordinator, already has most of the hotels negotiated. They discussed the potential programs and noted that they want to keep spouse and youth programs as economical as possible.

Councillor Beck attended the City / County Joint Recreation meeting and noted that they are resetting the Terms of Reference. He also commented on an Aquatic survey that was done and that we need to see what our residents would like within the County.

Councillor Beck attended the School Advisory Council meeting in Teepee Creek. He presented them with the County policy on how we can provide assistance to the schools.

Councillor Beck inquired about contacts from the Arctic Winter Games. There was discussion on the games and the conditions of the facilities used for the games. It was noted that the Grande Prairie Region was very successful at the games.

Councillor Sutherland attended the Chamber of Commerce meeting. He noted that the Director from Ainsworth was in attendance and they would like to have a meeting with the County in regards to road use.

Councillor Sutherland attended the Municipal Affairs Dispute Resolution training seminar. Reeve Beaupre commented that Municipal Affairs had issues with getting a sufficient amount of people to attend the session.

Councillor Sutherland attended the Fire Guardians meeting and dinner.

Councillor Sutherland attended the Evergreen Park Annual General Meeting. He noted that the County was mentioned a lot because of the amount of support and help that has been given. There are three new members on the Executive Board.

Councillor Sutherland attended the ASB Summer tour meeting and commented that the planning is going very well.

Councillor Sutherland attended the Dinosaur Museum Building Committee Meeting. He noted that the project is still on time and on budget. He commented on some issues with fire protection water coming from Wembley and that EDO, Christopher King, is working on resolving the issue.

Councillor Sutherland attended a fundraiser for Lake Saskatoon Hall with Councillor Marshall. He noted that 150 people attended the event.

Reeve Beaupre asked Council whether they would like to make a motion in regards to the request from the Volunteer Services Bureau. Councillor Marshall commented that if the County were to sponsor the program it should be extended past the 50 km radius to include the whole County.

**Resolution #CM20140324.1040**

**MOVED BY B. MARSHALL** that Council take no action on the sponsorship for the Volunteer Services Bureau until the program is extended to service the County of Grande Prairie as a whole for participation.

**CARRIED**

Reeve Beaupre attended a fundraiser for the Western Heritage Chuck Wagon Society. She has a conversation with Superintendent Brenda Lucki, RCMP Western Alberta District Commander, in regards to the RCMP increasing their presence in the Grande Prairie region and developing a training facility. Superintendent Lucki will be contacting the County shortly to discuss further.

Reeve Beaupre attended the Evergreen Park / Grande Prairie Agricultural Society Annual General Meeting and placed the information in the Council Reading File for the next meeting. She noted that there were 38 voting members in attendance at the meeting.

Reeve Beaupre attended the Northern Elected Leaders meeting at the Northern Leaders Summit that was hosted by NADC. The meeting style worked very well and allowed the elected leaders to speak with all of the Ministers.

Reeve Beaupre attended a meeting with CAO, Bill Rogan, Mr. Pfau, Councillor Beeston, and Minister Campbell after the AAMDC Conference. They reviewed the County's logistics site and MLA's McDonald and Drysdale were in attendance and supported the County's position on the logistics site. She noted that the County needs to send in their water application for the site and Minister Campbell will address it.

Reeve Beaupre attended an event at Five Mile Hall where the County was recognized by the Western Heritage Chuck Wagon Society. She toured the facility and got to see the improvements that were made with the grant funding. She noted that the hall is more usable now and that Five Mile Hall were appreciative for the grant supplied from the County.

CAO, Bill Rogan commented that the water application for the



Multi-Modal logistics site was sent out on Friday and was copied to our MLA's.

CAO, Bill Rogan attended a meeting with Beaverlodge along with Reeve Beaupre and Mr. Miller.

CAO, Bill Rogan will be on holidays next week and Mr. Pfau will be the Acting CAO in his absence.

CAO, Bill Rogan has been working with MP Chris Warkentin to arrange a meeting with Council over the next few weeks.

CAO, Bill Rogan commented on Range Road #54 as there is one mile that will be done this year and the circumstances for not doing the second mile in the proposed annexation area.

**Resolution #CM20140324.1041**

**MOVED BY H. BULFORD** that more information on the balance of the Range Road #54 road work be brought back on the next Council meeting agenda as information.

**CARRIED**

Mr. Pfau commented that bonding work is currently being done in the west end of the County.

Mr. Pfau commented that Public Works has sent out extra steamers and backhoes to address the spring thaw.

Mr. Pfau received comments from residents in regards to 116th Street and the frost heaves on Range Road #53.

Mr. Pfau noted that there is a Building Committee Meeting on Thursday and there will be an updated schedule for completion supplied then.

Mr. Pfau and members of Council have a meeting with Horse Lake First Nation on Monday.

Mr. Miller had nothing additional to add.

Mr. Lapp commented that the County's Annexation report has been submitted. They are still waiting on landowner support and submissions to come in.

Mr. Lapp commented on the open Planning Officer position and that they have received strong candidates and they will make an offer this week.

Reeve Beaupre inquired about the Planning and Development staff and whether there are any openings. CAO, Bill Rogan commented that there are no vacancies right now.

Mr. Lapp commented on the New Home Warranty Plan and that it has affected permit numbers. There are still a few issues that needed to be addressed with the New Home Warranty Plan. The County now has to show that the landowner has the necessary permits before they can start issuing building permits.

**ADJOURNMENT**

**Resolution #CM20140324.1042**

**MOVED by P. HARRIS** that the meeting adjourn at 4:24 p.m.

**CARRIED**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2014.

Reference # \_\_\_\_\_

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY ADMINISTRATOR