



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

November 24, 2014 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, November 24, 2014

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Bob Marshall
- Brock Smith
- Peter Harris

5. Directors

- Dale Van Volkingburgh
- Dawn Sauvé
- Nick Lapp

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Tatiana Catana

Absent:

5. Directors

- Arlen Miller

**CALL TO ORDER
AND QUORUM**

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

**Introduction of
New Employee -
Mike Shykora**

(RECOGNITIONS AND
INTRODUCTIONS)
(Issue #20141023001)

Trevor Grant, Deputy Fire Chief, introduced Mike Shykora who has joined the County of Grande Prairie Regional Fire Service as of November 3, 2014.

Council welcomed Mr. Shykora to the County.

**Staff
Introduction-
Melissa Wideman**

(RECOGNITIONS AND
INTRODUCTIONS)
(Issue #20141104007)

Kathleen Turner, FCSS Director, introduced Melissa Wideman as the new Program Assistant.

Council welcomed Ms. Wideman to the County.

**Kristin LaValley -
AAMDC
Scholarship
Recipient**

(RECOGNITIONS AND
INTRODUCTIONS)
(Issue #20141105016)

Kristin LaValley was the successful applicant who received the AAMDC Post-Secondary Scholarship for our AAMDC Zone. Reeve Beaupre presented Ms. LaValley with a gift from the County and the cheque from AAMDC.

The AAMDC Scholarship Program is designed to encourage young rural Albertans to pursue further education, and thereby enhance the ability of these young people to make meaningful contributions to their communities in subsequent years. Through the Scholarship Program, the AAMDC provides funding assistance to five rural students each year (one student in each of the five AAMDC geographic districts).

**ADOPTION OF
AGENDA**

Resolution #CM20141124.1001

MOVED by B. MARSHALL that the agenda for the November 24, 2014 Council Meeting (2014/11/24) be approved as presented.

Carried

**MINUTES
APPROVAL**

Resolution #CM20141124.1002

MOVED by H. BULFORD that the minutes for November 3rd, 2014 Council Organizational Meeting (2014/11/03) be approved with the following amendment: for the Weyerhaeuser Environmental Advisory Committee Reeve Beaupre is a board member and Councillor Beck is alternate.

Carried

Resolution #CM20141124.1003

MOVED by P. HARRIS that the minutes for November 3, 2014 Council Meeting (2014/11/03) be approved as presented.

Carried

LOT 15, PLAN FLYINGS - AG TO RE - HELIX ENGINEERING LTD. / TREPANIER (FILE NO. PLLUB20140148) BYLAW 2680-14-048
(PUBLIC HEARINGS)
(Issue #20141107001)

Resolution #CM20141124.1004

MOVED BY H. BULFORD that a Public Hearing be held to hear comments regarding the application to re-designate Lot 15, Plan FLYINGS from an Agricultural (AG) District to a Rural Estate (RE) District. The Public Hearing commenced at *10:10 a.m.*

Carried

Nick Lapp, Director of Planning & Development noted that Bylaw 2680-14-048 received First Reading on July 14, 2014. Following First Reading, a Senior Administrative Review meeting was held on August 7, 2014.

The Bylaw proposes an amendment to the County's Land Use Bylaw to re-designate Lot 15, Plan FLYINGS from an Agricultural (AG) District to a Rural Estate (RE) District. The application was circulated to the City of Grande Prairie for comment as the property is located within the Inter-municipal Development Plan area and more specifically within the Long Term Annexation area proposed by the Plan.

Through Senior Administrative review, the City has proposed that the County and City undertake a joint Area Structure Plan for this area including a larger surrounding area. At present, this project is not currently listed among County Council's strategic priorities or among the County Planning Department's. In addition, landowner support for such an initiative is unclear, however, it is a requirement of the IDP that an Area Structure Plan for the subject lands would be prepared prior to any subdivision activity occurring.

Should Council wish to continue with the dispute resolution process, Second Reading to Bylaw 2680-14-048 should be given. The following step will be to convene a Joint Council Committee with both County and City Councils to discuss the proposal before considering Third and Final Reading.

Scott Rossler from Helix Engineering noted that he was available to answer questions.

Resolution #CM20141124.1005

MOVED BY R. SUTHERLAND that the meeting come out of Public Hearing at *10:22 a.m.*

Carried

Resolution #CM20141124.1006

MOVED BY B. SMITH that Bylaw 2680-14-048 be read a second time.

Carried

LOT 14, PLAN FLYINGS - CR-2 TO RE - HELIX ENGINEERING

Resolution #CM20141124.1007

MOVED BY B. MARSHALL that a Public Hearing be held to hear comments regarding the application to re-designate Lot 14, Plan FLYINGS from a Country Residential (CR-2) District to a Rural Estate (RE) District.

**LTD. /
TREPANIER (FILE
NO.
PLLUB20140147)
BYLAW
2680-14-046
(PUBLIC HEARINGS)
(Issue #20141107002)**

The Public Hearing commenced at *10:23 a.m.*

Carried

Mr. Lapp noted that Bylaw 2680-14-046 received First Reading on July 14, 2014. Following First Reading, a Senior Administrative Review meeting was held on August 7, 2014.

The Bylaw proposes an amendment to the County's Land Use Bylaw to re-designate Lot 14, Plan FLYINGS from an Country Residential (CR-2) District to a Rural Estate (RE) district. The application was circulated to the City of Grande Prairie for comment as the property is located within the Inter-municipal Development Plan area and more specifically within the Long Term Annexation area proposed by the Plan.

Through Senior Administrative review, the City has proposed that the County and City undertake a joint Area Structure Plan for this area including a larger surrounding area. At present, this project is not currently listed among County Council's strategic priorities or among the County Planning Department's. In addition, landowner support for such an initiative is unclear, however, it is a requirement of the IDP that an Area Structure Plan for the subject lands would be prepared prior to any subdivision activity occurring.

Should Council wish to continue with the dispute resolution process, Second Reading to Bylaw 2680-14-046 should be given. The following step will be to convene a Joint Council Committee with both County and City Councils to discuss the proposal before considering Third and Final Reading.

Scott Rossler from Helix Engineering noted that he was available to answer questions.

Adjacent landowner, Mrs. Leishman, expressed her concerns in regards to this application.

Resolution #CM20141124.1008

MOVED BY H. BULFORD that the meeting come out of Public Hearing at *10:28 a.m.*

Carried

Resolution #CM20141124.1009

MOVED BY B. SMITH that Bylaw 2680-14-046 be read a second time.

Carried

**PT.
NE-32-70-6-W6M -
AG TO CR-2 -
FOCUS SURVEYS
/ MCCURDY (FILE
NO.**

Resolution #CM20141124.1010

MOVED BY P. HARRIS that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-32-70-6-W6M from an Agricultural (AG) District to a Country Residential (CR-2) District.

The Public Hearing commenced at *10:30 a.m.*

Carried

Cate Porterfield, Planner, noted that this application is to amend the

PLLUB20141392)
BYLAW
2680-14-068
(PUBLIC HEARINGS)
(Issue #20141113010)

County Land Use Bylaw by redesignating approximately 2.84 hectares (7.02 acres) of part of NE-32-70-6-W6M from an Agricultural (AG) District to a Country Residential (CR-2) District to allow for subdivision of one lot for Country Residential use.

As this application is located within the proposed long term annexation area, it was circulated to the City of Grande Prairie for comment. The City commented that "the proposed amendment and subdivision exceeds the maximum of 30 acres allowed by section 6.2.5 (a) of the IDP". The County responded to this and no follow-up was received.

Heather Roberts, Focus, and Becky McCurdy, landowner, were present to speak to the application.

There was no one from the audience to speak to the application.

Resolution #CM20141124.1011

MOVED BY B. MARSHALL that the meeting come out of Public Hearing at 10:35 a.m.

Carried

Resolution #CM20141124.1012

MOVED BY D. BEESTON that Bylaw 2680-14-068 to re-designate PT. NE-32-70-6-W6M from an Agricultural (AG) District to a Country Residential (CR-2) District to be read a first time.

Carried

Resolution #CM20141124.1013

MOVED BY P. HARRIS that Bylaw 2680-14-068 be read a second time.

Carried

Resolution #CM20141124.1014

MOVED BY R. SUTHERLAND that Bylaw 2680-14-068 be given consent for third and final reading.

Carried

Resolution #CM20141124.1015

MOVED BY H. BULFORD that Bylaw 2680-14-068 to re-designate PT. NE-32-70-6-W6M from an Agricultural (AG) District to a Country Residential (CR-2) District be read a third time and finally passed.

Carried

PT.
NE-26-72-05-W6M
- AG TO CR-5 -
BLK / BATTIG
(FILE NO.
PLLUB20141304)
BYLAW
2680-14-069
(PUBLIC HEARINGS)
(Issue #20141114001)

Resolution #CM20141124.1016

MOVED BY H. BULFORD that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-26-72-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.

The Public Hearing commenced at 10:37 a.m.

Carried

Baily Nagy, Planner, noted that this application is to amend the County Land Use Bylaw by redesignating 12.86 hectares (31.78 acres) of part of NE-26-72-05-W6M from Agricultural (AG) District to Country Residential (CR-5) District to allow for subdivision of one lot for residential use.

The purpose of this application is to allow for residential development, and would facilitate the development of one new lot for this use. This lot is the second parcel out of the quarter, and has a Farmland Assessment rating of about 59%. The land uses in the area consist of mainly of agricultural with country residential pockets.

Bruce Beairsto, Beairsto, Lehnrs, Ketchum, noted that he was available to answer questions. Jonnas Battig, the applicant, was present at the meeting and there was no one from the audience to speak to the application.

Resolution #CM20141124.1017

MOVED BY R. SUTHERLAND that the meeting come out of Public Hearing at *10:40 a.m.*

Carried

Resolution #CM20141124.1018

MOVED BY B. MARSHALL that Bylaw 2680-14-069 to re-designate PT. NE-26-72-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District to be read a first time.

Carried

Resolution #CM20141124.1019

MOVED BY D. BEESTON that Bylaw 2680-14-069 be read a second time.

Carried

Resolution #CM20141124.1020

MOVED BY H. BULFORD that Bylaw 2680-14-069 be given consent for third and final reading.

Carried

Resolution #CM20141124.1021

MOVED BY P. HARRIS that Bylaw 2680-14-069 to re-designate PT. NE-26-72-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

Carried

**PT.
SE-05-72-08-W6M
- AG TO CR-5 -
BLK / HYNST
MANAGEMENT
LTD. (FILE NO.
PLLUB20141385)
BYLAW
2680-14-070**

**(PUBLIC HEARINGS)
(Issue #20141114002)**

Resolution #CM20141124.1022

MOVED BY D. BEESTON that a Public Hearing be held to hear comments regarding the application to re-designate PT. SE-05-72-08-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.

The Public Hearing commenced at *10:41 a.m.*

Carried

Ms. Nagy noted that this application is to amend the County Land Use Bylaw by redesignating 4.04 hectares (10.00 acres) of part of SE-05-72-08- W6M from Agricultural (AG) District to Country Residential (CR-5) District to allow for subdivision of one lot for residential use.

The purpose of this application is to allow for country residential development, and would facilitate the development of 1 new lot for this use. This lot is the first parcel out of the quarter, and has a Farmland Assessment rating of about 33%. Land uses in the area consist of agricultural and country residential uses. Multi-lot residential subdivisions are within close proximity of the proposed application; Woodland Acres is located adjacent northwest and Hilltop Estates is ½ mile south.

Administration does not anticipate any land use conflicts with this application. In the context of the Municipal Development Plan (MDP), the policies set forth in section 7.3 are most applicable. The application is consistent with the MDP.

Mr. Beairsto noted that he was available to answer questions. The applicant was present at the meeting and there was no one from the audience to speak to the application.

Resolution #CM20141124.1023

MOVED BY B. SMITH that the meeting come out of Public Hearing at 10:44 a.m.

Carried

Resolution #CM20141124.1024

MOVED BY B. MARSHALL that Bylaw 2680-14-070 to re-designate PT. SE-05-72-08-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District to be read a first time.

Carried

Resolution #CM20141124.1025

MOVED BY H. BULFORD that Bylaw 2680-14-070 be read a second time.

Carried

Resolution #CM20141124.1026

MOVED BY D. BEESTON that Bylaw 2680-14-070 be given consent for third and final reading.

Carried

Resolution #CM20141124.1027

MOVED BY P. HARRIS that Bylaw 2680-14-070 to re-designate PT. SE-05-72-08-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

Carried

**PT.
NW-21-71-03-W6M
- AG TO CR-5 -
BLK / MORRISON
& SCHAFF (FILE
NO.
PLLUB20141388)**

Resolution #CM20141124.1028

MOVED BY H. BULFORD that a Public Hearing be held to hear comments regarding the application to re-designate PT. NW-21-71-03-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.
The Public Hearing commenced at 10:46 a.m.

Carried

BYLAW

2680-14-071

(PUBLIC HEARINGS)
(Issue #20141114003)

Ms. Nagy noted that this application is to amend the County Land Use Bylaw by redesignating 8.09 hectares (19.99 acres) of Pt. NW-21-71-03-W6M from Agricultural (AG) District to Country Residential (CR-5) District to allow for subdivision of one lot for residential use.

The purpose of this application is to allow for country residential development, and would facilitate a boundary adjustment for the one lot for residential use. This lot is the third parcel out of the quarter. There is no Farmland Assessment Rating as the area is brush. The proposed lot is adjacent to multi - residential lot subdivision, Wapiti Ridge and clustered with other country residential lots. In the broad area, agricultural land uses are dominantly present. In the context of the Municipal Development Plan (MDP), the policies set forth in section 7.3 are most applicable. The application is consistent with the MDP.

Mr. Beirsto noted that he was available to answer questions. Merle James Morrison, the applicant, was present at the meeting and there was no one from the audience to speak to the application.

Resolution #CM20141124.1029

MOVED BY C. BECK that the meeting come out of Public Hearing at 10:50 a.m.

Carried

Resolution #CM20141124.1030

MOVED BY D. BEESTON that Bylaw 2680-14-071 to re-designate PT. NW-21-71-03 from an Agricultural (AG) District to a Country Residential (CR-5) District to be read a first time.

Carried

Resolution #CM20141124.1031

MOVED BY R. SUTHERLAND that Bylaw 2680-14-071 be read a second time.

Carried

Resolution #CM20141124.1032

Moved By: H. BULFORD

MOVED BY H. BULFORD that Bylaw 2680-14-071 be given consent for third and final reading.

Carried

Resolution #CM20141124.1033

MOVED BY B. MARSHALL that Bylaw 2680-14-071 to re-designate PT. NW-21-71-03-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

Carried

**PT.
SE-10-73-05-W6M
/ AG -TO - CR-5 /
BEAIRSTO,
LEHNERS,**

Resolution #CM20141124.1034

MOVED BY H. BULFORD that a Public Hearing be held to hear comments regarding the application to re-designate PT. SE-10-73-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.

**KETCHUM / FILE
NO.
PLLUB20141352 /
BYLAW
2680-14-072**

(PUBLIC HEARINGS)
(Issue #20141117004)

The Public Hearing commenced at *10:52 a.m.*

Carried

Matthew Konowalchuk, Senior Planner, noted that this application is to amend the County Land Use Bylaw by redesignating approximately 8.4 hectares (20.76 acres) of part of SE-10-73-05-W6M from Agricultural (AG) District to Country Residential (CR-5) District to allow for the subdivision of two lots for residential use.

The purpose of this application is to allow for country residential development, and would facilitate the development of 2 new lots for this use. The proposed lots would be the second and third parcels subdivided from the quarter. One country residential lot is located in the northeast corner of the quarter section and adjacent to proposed Lot 2. The lands within the proposed lots have been identified as low areas with scattered sloughs throughout; as such no Farmland Assessment Rating has been given.

While the proposed site is identified as a low area with various sloughs throughout, administration supports the proposed size of Lot 2 with regards to locating a suitable building site. As such, the application generally fulfills the policies in Section 7.3 (Country Residential) of the MDP.

Public Works indicates an existing approach along the south boundary of the proposed Lot 3 shall be removed; administration recommends this request be attached as a condition of subdivision.

Mr. Beairsto noted that he was available to answer questions. The applicant was present at the meeting and there was no one from the audience to speak to the application.

Resolution #CM20141124.1035

MOVED BY B. SMITH that the meeting come out of Public Hearing at *10:58 a.m.*

Carried

Resolution #CM20141124.1036

MOVED BY P. HARRIS that Bylaw 2680-14-072 to re-designate PT. SE-10-73-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District to be read a first time.

Carried

Resolution #CM20141124.1037

MOVED BY D. BEESTON that Bylaw 2680-14-072 be read a second time.

Carried

Resolution #CM20141124.1038

MOVED BY B. MARSHALL that Bylaw 2680-14-072 be given consent for third and final reading.

Carried

Resolution #CM20141124.1039

MOVED BY R. SUTHERLAND that Bylaw 2680-14-072 to re-designate PT. SE-10-73-05-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

Carried

**Dimsdale ASP
(FILE NO.
PLOPA20141149)
BYLAW NO. 3012
(PUBLIC HEARINGS)
(Issue #20141115001)**

Resolution #CM20141124.1040

MOVED BY B. SMITH that a Public Hearing be held to hear comments regarding the application to adopt the Dimsdale Area Structure Plan. The Public Hearing commenced at 11:00 a.m.

Carried

Mr. Konowalchuk noted that this application is to adopt the Dimsdale Area Structure Plan to provide a framework for the subdivision and development of Sections SW-21-71-07 W6M, SE-21-71-07-W6M, SW-22-71-07-W6M, SE-22-71-07-W6M, NW-16-71-07-W6M, NE-16-71-07-W6M, NW-15-71-07-W6M, NE-15-71-07-W6M, SW-16-71-07-W6M, SE-16-71-07-W6M, SW-15-71-07-W6M, SE-15-71-07-W6M, NW-9-71-07-W6M, NE-9-71-07-W6M, NW-10-71-07-W6M and NE-10-71-07-W6M.

The purpose of an area structure plan is to provide a framework for the subsequent subdivision and development of an area. The Municipal Development Plan (MDP) for the County of Grande Prairie No. 1 requires that area structure plans be prepared for multi-parcel industrial subdivisions or any major residential developments.

In total, the area covers approximately 16 quarter sections or 1036 hectares (2560 acres) of land. The area is bounded on the east by Range Road 72 and to the west by Range Road 74. The area is ½ mile south of Highway 43; a future interchange is proposed between the highway and the plan area while no plans have been adopted by the Province at this time.

Adjacent landowners expressed their concerns in regards to the Dimsdale Area Structure Plan, such as:

- heavy industrial impact on the Dimsdale Lake;
- potential increase of the noise level from the railway crossing;
- boundaries of the plan;
- the buffer between residential and industrial areas;
- usage of the lake front property as residential instead of industrial (as per ASP).

There was considerable discussion on:

- storm water and drainage issues;
- sewer system;
- size of residential lots;
- environmental reserve around the lake;
- environmental impact;
- best usage of the land on the west part of the lake.

Resolution #CM20141124.1041

MOVED BY D. BEESTON that the meeting come out of Public Hearing at 11:42 a.m.

Carried

Resolution #CM20141124.1042

MOVED BY R. SUTHERLAND that Bylaw No. 3012 to be read a first time.

Carried

Resolution #CM20141124.1043

MOVED BY R. HARPE that Bylaw No. 3012 be read a second time.

Carried

Resolution #CM20141124.1044

MOVED BY B. SMITH that Bylaw No. 3012 be given consent for third and final reading.

Defeated

Resolution #CM20141124.1045

MOVED BY R. SUTHERLAND that the meeting be recessed at 11:45 a.m. to reconvene at 11:50 a.m.

Carried

The meeting was reconvened at 11:53 a.m.

**Grande Prairie
Pursuit of
Excellence
Committee**

(UNFINISHED BUSINESS)
(Issue #20141110002)

CAO, Bill Rogan noted that at the November 3rd Organizational Meeting the "Grande Prairie Pursuit of Excellence Committee" was omitted in error from the Boards and Committees review. A motion is required to re-appoint Daryl Beeston to the Grande Prairie Pursuit of Excellence Committee as a board member.

Resolution #CM20141124.1046

MOVED by B. SMITH to re-appoint Councillor Beeston to the Grande Prairie Pursuit of Excellence Committee as a board member and include it in the organizational chart.

Carried

**Vital Signs
Leadership
Committee**

(UNFINISHED BUSINESS)
(Issue #20141110003)

CAO, Bill Rogan noted that at the November 3rd Organizational Meeting the "Vital Signs Leadership Committee" listed Reeve Leanne Beaupre as a board member but Councillor Daryl Beeston was omitted in error as a board member for this committee from the Boards and Committees review. A motion is required to re-appoint Daryl Beeston to the Vital Signs Leadership Committee as a board member.

Resolution #CM20141124.1047

MOVED by B. SMITH re-appoint Daryl Beeston to the Vital Signs Leadership Committee as a board member and include it in the organizational chart.

Carried

**RR #60 - Twp.
#744 North to
Saddle Hills
County Border**
(UNFINISHED BUSINESS)
(Issue #20141110001)

Mr. Dale Van Volkingburgh noted that as per Council motion and recent rate payer request, staff researched the speed limit on Range Road 60. The present speed limit on Range Road 60 from Township Road 744 north to the Saddle Hills County border is 60 km/hr. In 2004, local residents requested a reduction in speed to 60 km/hr and recently Councilor Beck has received requests by local residents to increase the speed limit to 80 km/hr.

Resolution #CM20141124.1048

MOVED by C. BECK to to increase the speed limit on Range Road 60 (from Township Road 744 to the Saddle Hills County border) from 60 km/hr to 80 km/hr.

Carried

**Amended Policy
B10 - Audio
Recordings of
Council Meetings
and Destruction
of Audio
Recordings**
(NEW BUSINESS)
(Issue #20140826011)

Sheryle Runhart, Manager of Legislative Services, presented the amended draft Policy B10 "Audio Recordings of Council Meetings and Destruction of Audio Recordings". This Policy complies with Section 76-78 of Procedural Bylaw 3001.

At the August 11th Council Meeting, Council requested that Policy B10 regarding audio recordings of Regular Council Meeting be amended to include audio recordings of Council Committee Meetings.

Policy B10 was originally written in 2010 as a result of Council requesting to audio record Regular Council Meetings. Policy B10 has been re-written to give clearer direction to the reader and updated to include the Procedural Bylaw.

Resolution #CM20141124.1049

MOVED by P. HARRIS to accept amended Policy B10 - Audio Recordings of Council and Council Committee Meetings and Destruction of Audio Recordings as presented.

Carried

**Request for
Council
Contribution to
Staff Christmas
Party and County
Family Christmas
Party**
(NEW BUSINESS)
(Issue #20141105018)

CAO, Bill Rogan noted that the County Staff Christmas Party will be held at the Entrec Centre on December 6, 2014 and the County Family Christmas Party will be held at the Crosslink County Sportsplex on December 13, 2014 - an afternoon of bouncy castles, field house games, snacks, Santa & gifts.

In the past County Council has made a contribution towards the cost of these Christmas parties. The committee is asking Council for the same contribution as in 2013, \$13,000.

Resolution #CM20141124.1050

MOVED by R. HARPE to approve a \$13,000 contribution towards the two Christmas events.

Carried

**Request for
Surfacing -**

Mr. Van Volkingburgh noted that Administration received a request for the surfacing of the internal roads of the Spruce Villa Estates Subdivision.

**Spruce Villa
Estates**

(NEW BUSINESS)
(Issue #20141112001)

Several of the residents within the subdivision have signed the request. Policy N38 "Rural Residential Subdivision Internal Road Surfacing" requires a pre 1999 rural sub-division to be 95% developed prior to consideration of internal surfacing of roads. This sub-division was developed pre 1999 and the lots are 93% developed. Council has in the past suggested where one owner owns more than one lot consideration be given to lot consolidation to meet the policy.

This project has not been included in the proposed 2015 budget as it does not meet policy.

There was considerable discussion on:

- cost of road surfacing;
- number of subdivisions that require road surfacing;
- priority one and priority two road projects.

Resolution #CM20141124.1051

MOVED by C. BECK to add the paving project for Spruce Villa estates into budget for consideration of hard surfacing.

Carried

Resolution #CM20141124.1052

MOVED by R. SUTHERLAND that all residences pre 1999 that still require surfacing with 95% of the lots are developed or close to 95% be brought by Administration for Council review.

Carried

Resolution #CM20141124.1053

MOVED BY B. SMITH that the meeting be recessed for lunch at 12:15 p.m. to reconvene at 1 p.m.

Carried

**1:00 p.m. Wapiti
Corridor Planning
Society**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20141023006)

The meeting was reconvened at 1:04 p.m.

Lauraine Howatt and Duane Stevenson presented on the Wapiti Corridor Planning Society. The Board still believes in the plan and wants to continue to work with all parties to move the plan forward and to eventually get it adopted. With that in mind the Board will need to continue to function in 2015 and will need additional financial support. The Society is seeking financial support from the County of Grande Prairie. The Board estimated that it will need about 50 days of staff time to support the activities of the Board including meetings, liaison with the provincial government and making any required changes to the plan. Total costs for 2015 are estimated at \$40,750. The plan is to seek equal support from the three municipalities who are currently supporting the Society. Therefore, the Board requests \$10,000 in direct funding from the County of Grande Prairie for 2015 and \$4,000 work in kind.

There was discussion on:

- funding available from other sources;
- land use frame structure;
- potential cut off of expenses;
- time frame for the project.

Resolution #CM20141124.1054

MOVED by R. HARPE that Administration forward the request from the Wapiti Corridor Planning Society for \$4,000 work in kind and for \$10,000 in funding to 2015 budget deliberations.

Carried

1:20 pm
Clairmont Transit
Feasibility Study
(DELEGATIONS AND
APPOINTMENTS)
(Issue #20141105015)

Ms. Turner and Megan Shur, Manager of Park & Recreations Department, noted that the Clairmont Transit Feasibility Study report that was prepared by John Hubbell of HDR Incorporated. The report outlines the best practices for successful transit operations and the County's goals in establishing a transit program. It also identifies potential routes, bus stops and ridership numbers.

Based on the information gathered the consultant has identified initial capital costs, operating costs and deficit and concluded that a public transit system linking Clairmont to Grande Prairie is feasible.

The Initial capital investments for bus purchase, bus stops and shelter installations is \$415,000. Annual operating costs for providing weekday peak period service would be \$200,800 with passenger revenue estimated at \$82,400. The annual operating deficit would be \$118,400.

A matching Alberta Transportation grant (Green Transit Incentives Program (GreenTRIP) is currently available with a closing date of November 30, 2014 for applications. The grant will cover 2/3 of capital costs and the County would have to cover the remaining 1/3.

Options exist for the operations of the system, either directly through the County or contracting with other transportation providers ie. the City of Grande Prairie, Peace Wapiti School Division, First Student, etc. Those options would need to be explored further.

Discussion and agreement will have to be reached with the City of Grande Prairie to tie into their transit system and use their bus stops.

Consideration of a public transit system linking Clairmont to Grande Prairie has been a topic of discussion for several years. The need for this was identified in the FCSS Social Needs Assessment that was completed in early 2014. Also in the spring of 2014 a delegation of students from Clairmont Community School presented to Council on why they believe transit is important.

Our primary goals are to provide:

- Clairmont residents with access to services in Grande Prairie - shopping, medical, educational, etc.;
- means for employees of Clairmont businesses to travel from the City to their place of employment (economic development benefit);
- transportation to the Crosslink Sportsplex;
- residents and staff of the proposed seniors complex with transportation.

Administration asks the support of Council to explore partnership and contract possibilities with other government bodies and private contractors.

Resolution #CM20141124.1055

MOVED by R. HARPE that the County of Grande Prairie apply to the GreenTrip grant to support the Clairmont public transit project.

Carried

Resolution #CM20141124.1056

MOVED by D. BEESTON that the County of Grande Prairie explore partnerships with other government bodies and private contractors for the operations of a public transit system linking Clairmont to Grande Prairie.

Carried

Draft Trail Usage Policy

(UNFINISHED BUSINESS)
(Issue #20141020001)

Ms. Schur noted that Council made a motion that Administration bring back the policy that identifies how data is collected on trail systems within the County of Grande Prairie No. 1 and that a formalized collection of usage be used.

The County provides developed trails for recreational use in the County. Council and Administration need a way to both quantify the number of trail usages, and also understand trail users' preferences.

Administration has developed a standard operating procedure to fulfill the objectives of the Developed Trail Survey Policy. In summary, the Developed Trail Survey Procedure process will include in-person and online questionnaires as well as the use of remote instrument measuring technology to determines number of trail users, user preference, infrastructure needs and potential trail expansion areas.

Resolution #CM20141124.1057

MOVED by R. HARPE to adopt the proposed Trail Survey Policy with the amendment that Council will approve by motion any amendments to the Policy.

Carried

Resolution #CM20141124.1058

MOVED by C. BECK to create a Recreation Advisory Committee for the County of Grande Prairie to include the four County members presently on the Joint Recreational Committee.

Carried

Request for Sponsorship - County of GP JDA Kings

(NEW BUSINESS)
(Issue #20141009002)

The County of Grande Prairie JDA Kings are requesting sponsorship from Council for the regular season and/or playoff season.

Past Support: the County of Grande Prairie sponsored the JDA Kings Provincial Tournament.

Community Assistance: there is \$2,205.00 remaining in Community Assistance as of November 13, 2014.

There was general discussion on this item and Council recommended to apply for support under the Culture and Recreation Grants.

Councillor Marshall spoke in support of the request.

Resolution #CM20141124.1059

MOVED by B. MARSHALL to sponsor one Team Bus window advertising for \$750.00.

Defeated

**Request for
Sponsorship - GP
Army Cadets**

(NEW BUSINESS)
(Issue #20141030007)

The Grande Prairie Army Cadets are heading to Vimy Ridge in 2015 and are seeking sponsorship to cover the costs of lunch for one day of the trip. Each cadet that signed up to go on the trip is required to come up with \$5000 for the cost of the trip alone. The meals for all cadets is estimated to cost another \$1000 per day. To pay for the trip the cadets and their parents have been involved with several different fundraisers; some of which include:

- Cleaning out the stalls at Evergreen Park this past spring and summer
- A pub night at the Crown & Anchor
- Assisting during various events at the Wapiti Shooters Club
- Being designated drivers for a wedding
- They will be working at Troyer Town out at Evergreen for the winter on the weekends and for special events
- They will be providing coat check services for the Pomeroy during the Christmas party season
- And many more...

Community Assistance: there is \$2,205.00 remaining in Community Assistance.

There was general discussion on this item.

Resolution #CM20141124.1060

MOVED by B. SMITH to sponsor lunch for one day of the trip for \$1,000 to come from the Community Assistance Fund.

Carried

**South Peace
Regional
Archives Funding**

(NEW BUSINESS)
(Issue #20141114005)

CAO, Bill Rogan presented the four-year (2015-2018) projection budget for South Peace Regional Archives. With an increase of 1 linear meter in the County's holdings at the Archives in 2013-2014 (for a total of 16 lineal meters), and the approval of a 5% increase from the City of Grande Prairie in budget discussions, the Board of the SPRA Society is requesting that for each of the next four years, the County fund the archives for \$41,600.

The Board of the SPRA Society thanked the County of Grande Prairie for funding the Regional Archives over the past 15 years.

Resolution #CM20141124.1061

MOVED by R. HARPE to include the requested amount of \$41,600 in 2015 Preliminary Budget Deliberations.

Carried

**SUBDIVISION
ENDORSEMENT
TIME EXTENSION**

Mr. Lapp noted that Council approval is requested for the following subdivision endorsement time extension requests:

File No. PLSUB20130477 (BLK File No. 12615)

REQUEST
-SE-13-72-3-W6M
-PLSUB20130477
(NEW BUSINESS)
(Issue #20141113001)

Legal: SE-13-72-3-W6M
Name: Jennings Martin
Division: 1
Date Approval Extended to: December 6, 2015

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

SUBDIVISION
ENDORSEMENT
TIME EXTENSION
REQUEST
-SW-20-71-7-W6M
-PLSUB20130595
(NEW BUSINESS)
(Issue #20141113002)

File No. PLSUB20130595 (BLK File No. 13369)

Legal: SW-20-71-7-W6M
Name: Melvin and Diane Wold
Division: 4

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

SUBDIVISION
ENDORSEMENT
TIME EXTENSION
REQUEST
-NW-11-73-6-W6M
-PLSUB20120621
(NEW BUSINESS)
(Issue #20141113003)

File No. PLSUB201200621 (BLK File No. 12126)

Legal: NW-11-73-6-W6M
Name: Joseph and Angelica Knobloch
Division: 2

Date Approval Extended to: November 23, 2015

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

SUBDIVISION
ENDORSEMENT
TIME EXTENSION
REQUEST
-SW-4-73-6-W6M
-PLSUB20120267
(NEW BUSINESS)
(Issue #20141113004)

File No. PLSUB20120267 (BLK File No. 12152)

Legal: SW-4-73-73-6-W6M
Name: Frederick Driedger
Division: 2

Date Approval Extended to: November 23, 2015

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

SUBDIVISION
ENDORSEMENT
TIME EXTENSION
REQUEST-Lot 7,
Block 1, Plan 062
1973; Pt
NE-23-71-5 -W6M
- 11GP52
(NEW BUSINESS)
(Issue #20141113005)

File No. 11GP52 (BLK File No.10051)

Legal: Lot 7, Block 1, Plan 062 1973; Pt NE-23-71-5 -W6M
Name: Leif Hansen
Division: 3

Date Approval Extended to: November 21, 2015

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

Councillor Marshall exited the meeting at 2:07 p.m. and returned at 2:09 p.m.

Resolution #CM20141124.1062

MOVED by R. HARPE to approve all the subdivision endorsement time extension requests from Item 11.7 to 11.11.

Note: Councillor Marshall was absent during the voting.

Carried

**Special Needs
Snowplowing
711041 RR70**

(NEW BUSINESS)
(Issue #20141117007)

Ms. Turner noted that County Administration received a request for special needs snow plowing from an individual who resides south west of Grande Prairie. This man suffered a heart attack this fall and is unable to work at this time. His doctor has confirmed this and the note is on file. As his condition is tenuous it is important that emergency vehicles are able to access the property if needed.

This individual meets the criteria. Public Works has inspected the property and sees no problem with access.

Council hears requests from County residents who are experiencing health issues and/or special needs and are unable to keep their driveways cleared of snow. This ensures that those residents are able to get out to access health services and in addition that emergency services can reach them if needed.

Resolution #CM20141124.1063

MOVED by R. HARPE to approve special needs snow plowing for 711041 Range Road 70.

Carried

**PS-2014-0004 -
Three (3) New
2015 Articulated
Group 4 Motor
Graders (True 16'
Moldboard ³/₄
Punch) Rear
Wheel Drive –
RFP**

(NEW BUSINESS)
(Issue #20141118004)

Don Maisoneuve, Procurement Specialist, noted that a Request for Proposal (RFP) was used for the best technical specifications and value Proposals to meet the County's needs. The RFP was posted October 17 – November 7 on the Alberta Purchasing Connections (APC) to meet the requirement of the New West Partnership Trade Agreement (NWPTA). The County's Public Works (PW) Department requires Three (3) New 2015 Articulated Group 4 Motor Graders to replace three existing units being retired from service as part of the 2015 equipment replacement unit's capital plan.

Bidders:

There were three (3) proposals received; two (2) were evaluated and one (1) non-compliant.

New 2015 Articulated Group 4 Motor Graders(True 16' Moldboard ¾ Punch) Rear Wheel Drive - Model:	Supplier	Qty	Per Unit Price (\$CAD) <u>Exclusive of GST</u>	Total Price (\$CAD) <u>Exclusive of GST</u>	Cost Per Point
JD870G (Construction Group 4)	Brandt	3	\$340,000	\$1,020,000	\$10,515
G970 (Construction Group 5)	Strongco	3	\$357,400	\$1,072,200	\$10,722

Ken Osborne, Shop Manager, was also present to answer any technical questions.

It was considerable discussion on:

- process of evaluating the bidders;
- process of point systems;
- mandatory requirements to qualify in the bid;
- technical specifications of the equipment;
- resale value on the equipment;
- the disposal cost of the equipment.

Resolution #CM20141124.1064

MOVED by R. HARPE to defer Items 11.3 and Item 11.4 to a future Council Meeting for administration to review and bring back the information on the process of point system, equipment specifications and mandatory requirements. Items to be discussed In Camera (in accordance with the FOIP Act).

Defeated

Resolution #CM20141124.1065

MOVED by D. BEESTON to enter into a Contract with Brandt for the purchase and delivery of three (3) New 2015 Articulated Group 4 Motor Graders (True 16' Moldboard ¾ Punch) Rear Wheel Drive as a result of the evaluation process and Table of comparison as per Brandt's proposal unit amount of **\$340,000** (exclusive of GST) times three (3) = **\$1,020,000** (exclusive of GST) .

Carried

**PS-2014-0006
Four (4) New 2015
Articulated Group
4 or 5 Motor
Graders**

(NEW BUSINESS)
(Issue #20141118005)

Mr. Maisoneuve noted that a Request for Proposal (RFP) was used for the best technical specifications and value Proposals to meet the County's needs. The RFP was posted October 17 – November 7 on the Alberta Purchasing Connections (APC) to meet the requirement of the New West Partnership Trade Agreement (NWPTA).

The County's Public Works (PW) Department requires Four (4) New 2015 Articulated Group 4 or 5 Motor Graders to replace four existing units being retired from service as part of the 2015 equipment replacement unit's

capital plan.

Bidders:

There were Three (3) proposals received; two (2) were evaluated and one (1) was non-compliant.

New 2015 Articulated Group 4 or 5 Motor Graders (True 16' Moldboard $\frac{3}{4}$ Punch) All Wheel Drive Model:	Supplier	Qty	Per Unit Price (\$CAD) <u>Exclusive of GST</u>	Total Price (\$CAD) <u>Exclusive of GST</u>	Cost Per Point
G976 (Construction Group 5)	Strongco	4	\$380,800.	\$1,523,200.	\$15,232.
872G (Construction Group 4)	Brandt	4	\$385,000	\$1,540,000.	\$15,400.

Ken Osborne, Shop Manager, was also present to answer any technical questions.

There was discussion on:

- type of equipment needed;
- time line for delivery.

Resolution #CM20141124.1066

MOVED by R. HARPE to enter into a contract with Brandt for the purchase and delivery of four (4) new 2015 Articulated Group 4 or 5 Motor Graders (True 16' Moldboard $\frac{3}{4}$ Punch) All Wheel Drive as per Brandt's proposal unit amount of **\$385,000** (exclusive of GST) times four (4) = **\$1,540,000** (exclusive of GST).

Defeated

Resolution #CM20141124.1067

MOVED by P. HARRIS to enter into a contract with Strongco for the purchase and delivery of four (4) new 2015 Articulated Group 4 or 5 Motor Graders (True 16' Moldboard $\frac{3}{4}$ Punch) All Wheel Drive as a result of the evaluation process and Table of comparison as per Strongco's proposal unit amount of **\$380,800** (exclusive of GST) times four (4) = **\$1,523,200** (exclusive of GST).

Carried

**Brownlee LLP
Emerging Trends
in Municipal Law
Seminar**

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20141107004)

CAO, Bill Rogan noted that County received an invitation to Brownlee LLP's annual Emerging Trends in Municipal Law Seminar. The deadline for registrations is January 16th, 2015. This event has been attended by Council in the past. The dates are:

- Calgary - Thursday February 12, 2015 from 8:00 a.m. - 3:30 p.m.
- Edmonton - Thursday February 19, 2015 from 8:00 a.m. - 3:30 p.m.

The Growing The North Conference is from February 17-19, 2015 so there is a potential conflict with the Edmonton seminar.

Resolution #CM20141124.1068

MOVED by R. HARPE that Council Members wishing to attend the Brownlee LLP's annual Emerging Trends in Municipal Law Seminar may attend in either Edmonton or Calgary.

Carried

**Monthly
Statement -
August 31, 2014**

(INFORMATION ITEMS)
(Issue #20141030005)

CAO, Bill Rogan noted that the Monthly Statement report included year to date financial operations & capital, monthly cash flows, investments and accounts paid for August 2014.

Report is submitted monthly for Council's information.

Resolution #CM20141124.1069

MOVED by P. HARRIS to accept as information the Monthly Statement Report for August 2014.

Carried

**Additional
Information on
2015
Replacement
Units**

(INFORMATION ITEMS)
(Issue #20141104001)

Dawn Sauvé, Director of Corporate Services presented Council, as per Council request, with more details on the 2015 replacement units. The Equipment Replacement Capital Plan scheduled for 2015 was attached for Council's review.

**Urban Road
Standards/Design
"Draft"**

(INFORMATION ITEMS)
(Issue #20141112010)

Mr. Van Volkingburgh noted that the "Draft" copy of the Urban Road Standards/Design has been completed and included in the Strategic Priorities Chart as set out by County Council. The draft of the document is available electronically, upon request, for Council's review.

Administration will be engaging stakeholder consultation during early 2015 and would appreciate any comments at Council's earliest convenience.

Administration will be bringing a request for a motion to accept the revised Urban Road Standards to the May 25th, 2015 Regular Council Meeting and will implement the Standards for the 2016 construction works.

Resolution #CM20141124.1070

MOVED BY R. SUTHERLAND that the meeting be recessed at 2:59 p.m. for a short break and to reconvene at 3:05 p.m.

Carried

The meeting was reconvened at 3:11 p.m.

In Camera - Legal

- 1

(IN CAMERA)

(Issue #20141030002)

Resolution #CM20141124.1071

MOVED by H. BULFORD that the meeting go in to In-Camera, at 3:11 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Legal - 1.

Carried

In Camera - Legal

- 2

(IN CAMERA)

(Issue #20141102001)

Resolution #CM20141124.1072

MOVED by P. HARRIS that the meeting come Out-of-Camera at 3:49 p.m.

Carried

Resolution #CM20141124.1073

MOVED by P. HARRIS to defer PARDS request for funding to the 2015 Council Budget Deliberations with information from administration to come back to Council on request made In Camera.

Carried

Resolution #CM20141124.1074

MOVED by B. MARSHALL to re-appoint the three Aquatera directors as recommended by Aquatera for a three year term.

Carried

**COUNCIL
MEMBER
REPORTS**

Councillor Marshall attended:

- MPC Meeting;
- Annexation Merit Hearings;
- Special Olympics Ceremony;
- Philip J. Currie Dinosaur Museum Fiscal Meeting;
- Beaverlodge Remembrance Day Ceremony;
- FCSSAA Conference in Edmonton;
- Seniors Housing Meeting;
- Elected Officials Training on the Land Use;
- AAMDC Convention;
- FCSS Grant Applications.

Councillor Harris attended:

- Philip J. Currie Dinosaur Museum Exhibits Bidders Meeting;
- Philip J. Currie Dinosaur Museum Fiscal Meeting;
- FCSSAA Conference in Edmonton;
- Beaverlodge Health Facility Meeting;
- FCSS Grant Applications.

Councillor Bulford attended:

- FCSSAA Conference in Edmonton;
- FCSS Grant Applications;
- Meeting with Mr. Everett McDonald, MLA for Grande Prairie-Smoky and Honourable Wayne Drysdale, MLA for Grande Prairie-Wapiti.

Councillor Beeston attended:

- Northern Water and Wastewater Stakeholder Group Meeting;
- Remembrance Day Ceremony in Grande Prairie;
- FCSSAA Conference in Edmonton;
- Elected Officials Training on the Land Use;
- AAMDC Convention;
- FCSS Grant Applications.

Councillor Smith presented Council with update information on Air Ambulance System.

Councillor Harpe commented on the EMR training and first aid training.

Councillor Beck attended:

- Northern Water and Wastewater Stakeholder Group Meeting;
- FCSSAA Conference in Edmonton;
- AAMDC Convention;

Councillor Beck suggested to invite Shawn Moore to talk about advocacy to the County Council (check with Kathleen Turner).

Councillor Sutherland attended:

- ASB Meeting - update on the Summer Tour;
- Philip J. Currie Dinosaur Museum Fiscal Meeting;
- Special Olympics Ceremony;
- Philip J. Currie Dinosaur Museum Exhibits Bidders Meeting;
- Remembrance Day Celebration in Wembley;
- FCSS Grant Applications.
- Festival of Trees;
- AAMDC Convention;
- SDAB Hearing.

Reeve Beaupre attended:

- SDAB Hearing;
- Community Futures Annual General Meeting (via skype);
- the Throne Speech;
- discussion with the Minister Drysdale in regards to Community Partnership grants and Senior Housing;
- AAMDC Convention.

ADMINISTRATIVE REPORTS

CAO, Bill Rogan noted that Administration is working on finding a date that will work for Council to do a tour of the Philip J. Currie Dinosaur Museum

Mr. Van Volkingburgh noted that all equipment is ready for winter season;
Mr. Van Volkingburgh attended the AAMDC Convention.

Mr. Lapp noted that Annexation Merit Hearing are complete and that Planning & Development Department is working now on preparing a new set of plans that are on the Strategic Priorities Chart.

Ms. Sauvé mentioned that the Preliminary Budgets will be available for Council's review by November 28, 2014 in both electronic version and on paper.

ADJOURNMENT

Resolution #CM20141124.1075

MOVED by P. HARRIS that the meeting adjourn at 4:27 p.m.

Carried

These minutes approved the _____ day of _____ 2014.

Reference # _____

REEVE

COUNTY ADMINISTRATOR