



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

April 27, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, April 27, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe (left meeting at 3:30 p.m.)
- Peter Harris
- Bob Marshall
- Brock Smith

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp
- Dawn Sauv 

6. Manager of Legislative Services

- Sheryle Runhart

CALL TO ORDER AND QUORUM

The meeting was called to order at 10:04 a.m. with the singing of O'Canada.

Lesley Nielsen-Bjerke, Communications Manager, introduced Darcy

**Employee
Introduction -
Communications**

(RECOGNITIONS AND
INTRODUCTIONS)
(Issue #20150421006)

Paterson as the seasonal Communications Officer.

**ADOPTION OF
AGENDA**

Resolution #CM20150427.1001

MOVED by B. MARSHALL that the agenda for the April 27, 2015 Council Meeting (2015/04/27) be approved with the following amendments:

- Funding Request for Construction of Water Line to Service the Hawker Business Park (Balderston ASP Area) (#20150423016) Item 17.1;
- Funding Request for Construction of the Mercer Hill Water Reservoir (#20150423017) Item 17.2;
- NW Clairmont Area Structure Plan - Request for Proposals - Award (#20150423019) Item 17.3;
- In Camera - Legal (item 20.3).

Carried

**10:10 a.m. -
Bezanson Grade
5/6 Class**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20150205005)

The Bezanson Area Structure Plan is currently being updated as the previous area structure plan was adopted in 1984. The students from the Grade 5/6 class presented their land use maps, promotional brochure, issue article, and news article to be considered for inclusion in the Draft Bezanson Area Structure Plan. The plans were displayed at a Mini Area Structure Plan Fair held in Bezanson on April 17, 2015. The projects were judged and the four best projects received awards and the opportunity to present at Council today.

Bezanson teacher, Ms. Holly Galbraith, was contacted as this project fulfills the local government component to the Grade 5/6 curriculum. Together Ms. Galbraith and the County Planning Department planned lessons and worksheets to help prepare the students for the project.

Reeve Beaupre thanked the students who presented and commented that they have very good ideas for the Bezanson ASP. There were solution-based ideas presented for each group which included:

- the use of berms;
- future plans for the lagoon; and
- the addition of a high speed communication tower.

Reeve Beaupre commented on how the winners were chosen and thanked all of the students for their valuable participation. The students engaged with their families, peers, and residents. Mr. Lapp will be taking land use maps to the engagement sessions for the ASP and everyone will see all of the students hard work.

Councillor Bulford thanked the Planning staff, Ms. Galbraith, and the students for all of their involvement and the focus on teamwork. He commented that the students came up with great ideas and that he had a very good time judging the Mini ASP's.

Resolution #CM20150427.1002

MOVED BY H. BULFORD that the Bezanson Grade 5/6 class proposed area structure plans be submitted to the County and included in the consultation plan portion of the Bezanson Area Structure Plan.

Carried

Resolution #CM20150427.1003

MOVED BY H. BULFORD that Administration bring back information on a potential communication tower in the area noted in the Mini ASP presentation that presently receives little to no service in the Hamlet of Bezanson.

Carried

Reeve Beaupre thanked the class for attending. It was noted that there could be some very positive changes made in the future because of their valuable input. Photos were taken with the groups and the Grade 5/6 class left the meeting at 10:37 a.m.

**Bylaw 3025 -
2015 Property
Tax Bylaw**

(BYLAWS)
(Issue #20150421007)

Mrs. Sauvé, Director of Corporate Services, noted that Bylaw 3025 is the 2015 Property Tax Bylaw for Council's approval. The tax rates contained in the bylaw are based upon the 2015 final approved budget. An annual property tax bylaw must be approved by Council prior to generating and distributing tax notices to County rate payers. Administration anticipates mailing tax notices in mid May and they should be received at the end of May.

Resolution #CM20150427.1004

MOVED BY P. HARRIS that Bylaw #3025 to authorize the rate of taxation to be levied against assessable property within the County of Grande Prairie No. 1 for the 2015 taxation year to be read a first time.

Carried

Resolution #CM20150427.1005

MOVED BY R. SUTHERLAND that Bylaw #3025 be read a second time.

Carried

Resolution #CM20150427.1006

MOVED BY C. BECK that Bylaw #3025 be given consent for third and final reading.

Carried

Resolution #CM20150427.1007

MOVED BY B. MARSHALL that Bylaw #3025 to authorize the rate of taxation to be levied against assessable property within the County of Grande Prairie No. 1 for the 2015 taxation year be read a third time and finally passed.

Carried

**Intersection
Upgrade /
Installation -
Range Road 62
and Highway 43X**

Council and Administration had an opportunity to meet with the Minister of Transportation with respect to the conditions requiring acceptance by the County to construct a Right In / Right Out configuration at the intersection of Range Road 62 and the westbound lane (WBL) of Highway 43X. The County had approached the Minister of Transportation in the Spring of

(UNFINISHED BUSINESS)
(Issue #20150415005)

2014 to consider approval of a Right In / Right out access / egress at the intersection of Highway 43X (WBL) and Range Road 62 south of the Crosslinks County Sportsplex. The Minister responded positively to the request, with conditions, in December 2014. Council reviewed the response at the January 5, 2015 Council meeting and directed Administration to schedule a meeting with the Minister in an effort to clarify the conditions the County was asked to accept prior to undertaking the work.

A meeting was held on March 6, 2015 at the County Office to allow Council to discuss this and other items with the Minister and the Regional Director for Alberta Transportation from Peace River. At that meeting the Minister indicated he understood the need for the Right In / Right Out would be reviewed at the time the Province looked at an overpass at the intersection of Highway 43X and Range Road 63 (116th Street in the City). He further stated an overpass is not likely to be constructed for several years into the future. The estimated cost of the road work is \$550,000. Administration is recommending that Council forward a letter to the Minister noting that the County will proceed with a Right In / Right Out on the understanding the need for the intersection will be reviewed when an overpass is constructed. It was noted that Range Road 62 (northbound) is suitable for heavy truck traffic.

Resolution #CM20150427.1008

MOVED BY P. HARRIS that Administration write the Minister of Transportation acknowledging the County is prepared to proceed with constructing a Right In / Right Out configuration at the intersection of Range Road 62 and the westbound lane of Highway 43X on the understanding the need for the intersection will be reviewed if and when an overpass is constructed at the intersection of Range Road 63 and Highway 43X.

Carried

**10:45 a.m. -
Community
Futures Update**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20150407001)

Holly Sorgen, Executive Director of Community Futures Grande Prairie & Region was present to provide an update on Community Futures, and provide information regarding a potential opportunity for Community Futures that may have an impact on the respective stakeholders, as well as obtain feedback on those future plans. Community Futures Grande Prairie & Region is an Economic Development organization operating in the region since 1986 that focuses on business development, training, advice, coaching, and financing. Ms. Sorgen provided a brief background on Community Futures.

It was noted that the revenue budget for the 2015-16 fiscal years is decreasing and Community Futures is looking into new projects and revenue opportunities. These include:

- Considering approaching neighbouring Municipalities for yearly funding contributions; and
- Community Investment Fund - purchasing a building so they can sustain their staff and have a net zero for rent.

Reeve Beaupre commented that Community Futures has obtained a three

year contract with the Federal Government.

There was discussion on whether Community Futures was able to purchase a building, whether they were tax exempt, and other potential funding options. Ms. Sorgen noted that she will be presenting to the Town of Wembley Council tonight about the same potential funding opportunities. The presentation concluded at 11:06 a.m.

**11:15 a.m. - 2014
Financial
Statements
Presentation &
Approval**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20150421015)

Dan Sieben, Manager of Financial Services, and Lowell Lovrod, Auditor at Fletcher Mudryk, presented the draft 2014 Audited Financial Statements. The increase to unrestricted surplus for 2014 was \$42,490. Annually, County Financial Services staff complete the year end processes and prepare the annual financial statements for audit. The 2014 audit review was undertaken by Fletcher Mudryk & Co. The audited financial statements for the immediately preceding year must be made available to the public and submitted to the Minister of Municipal Affairs by May 1st each year.

Once the draft statements are approved, a final copy will be posted to the County's external web site and distributed to Council and Directors along with additional reports (Financial Information Return for Municipal Affairs, West Grande Prairie County solid Waste Management Authority Financial Statements, and Statement of Revenue & Expenditures for Library Services and Family & Community Support Services).

Mr. Lovrod commented that the the 2014 Financial Statements were all done within the acceptable standards, there were no problems noted with the accounting that was done, and the County received a clean audit report for 2014. There were no areas of concern, no fraud identified, and Mr. Lovrod thanked the County Finance and Administration staff for their cooperation in supplying all of the necessary information required.

There was discussion on the following:

- the grants line and how funding for Seniors Housing will be affected for Bezanson and La Glace; and
- possible lost revenue from lower oil well drilling tax.

Council and CAO, Bill Rogan thanked the County staff for a clean audit report and all the work that was done to get it prepared.

Resolution #CM20150427.1009

MOVED BY P. HARRIS that the 2014 Audited Financial Statements, and the Revised 2014 Reserve transfers be approved as presented.

Carried

Resolution #CM20150427.1010

MOVED BY R. HARPE that the meeting be recessed for a short break at 11:28 a.m.

Carried

The meeting was reconvened at 11:39 a.m.

**Letter from Lac
Ste. Anne County
- Re FCM Women**

The Federation of Canadian Municipalities (FCM) supports increased participation of women in local government. This is accomplished through education and programs that support and encourage women to get

**in Municipal
Government
Fund - Request
for support**

(NEW BUSINESS)
(Issue #20150416006)

involved in local politics and leadership. FCM offers three scholarship programs that encourage this philosophy. The annual FCM Conference is a great opportunity to raise awareness and funds to support these initiatives and each FCM Regional Caucus takes it upon themselves to fund raise for this program when the annual conference takes place in their region. This year the conference is being held in Edmonton and the Prairie and Territories Caucus has been challenged to meet or beat the funds raised by the Ontario Caucus.

The Prairie and Territories Caucus has requested support in the amount of \$100.00 towards this worthwhile program. All funds donated by Alberta municipalities will be added to the fundraising campaign completed during the conference and the grand total will be announced at the conference Annual General Meeting on June 7, 2015.

Resolution #CM20150427.1011

MOVED BY B. MARSHALL that County Council support the FCM Women in Municipal Government Fund and donate \$100.00 for the program.

Carried

**Letter from M.D.
of Opportunity -
STARS Charity
Golf Tournament**

(NEW BUSINESS)
(Issue #20150417005)

Arlen Miller, Director of Community Services, noted that County Council members have been invited by the M.D. of Opportunity No. 17 to participate in a Charity Golf Tournament to benefit STARS on Wednesday, July 15, 2015 at Eagle Point Golf Course in Wabasca, AB. Tickets for this event are \$250 per person.

STARS is an important service to the Wabasca district and to the region, providing specialized emergency medical transport for the critically ill and injured. Their work is not possible without the support of the communities that STARS serves.

Councillor Beeston commented that most of Council will be tied up with hosting the Summer ASB Provincial Tour and we should send a letter saying why we cannot attend, and supply them with a door prize.

Resolution #CM20150427.1012

MOVED BY D. BEESTON that the County send a letter to the M.D. of Opportunity, wishing them success on their event, note why Council is unable to attend this year, and support the event with a door prize item up to \$150.00.

Carried

**Road Ban
Change -
Township Road
#710, West of
Range Road #82**

(NEW BUSINESS)
(Issue #20150421002)

Dale Van Volkingburgh, Director of Public Works, noted that a trucking company located west of Range Road #82 on Township Road #710 has not complied with the conditions of their Development Order. The applicant was provided with the conditions of their Development Agreement as well as a deadline to meet those conditions.

As the company has not met their conditions to date, staff recommend putting in place a road ban limiting access to the property until conditions are met. A "Non Truck Route - Permit Required" will limit the trucking company's access but allow for permitting of other users for this portion of road. The ban will go in effect on May 9th. The issue is within Councillor

Sutherland's Division and he noted that there has not been any attempt to remedy the situation by the company.

Resolution #CM20150427.1013

MOVED BY R. SUTHERLAND that the County ban Township Road #710 for 300 meters west of Range Road #82 to a "Non Truck Route - Permit Required" .

There was discussion on the fine associated with using a Non Truck Route without a permit.

Carried

**SUBDIVISION
TIME EXTENSION
REQUEST - Pt. of
Flyings 3, Plan
FSL;
FS-16-71-6-W6M -
PLSUB20120025**

(NEW BUSINESS)
(Issue #20150415002)

Nick Lapp, Director of Planning and Development, Approval is requested for the following subdivision time extension request:

File No: PLSUB20120025,

Legal: Pt. pf Flyings 3, Plan FSL; FS-16-71-6-W6M

Name: Elaine and Wayne Streeper

Division: 3

Date Approval Extended to: March 16, 2016

Recommend: **Third and final time extension approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
SE-17-72-6-W6M -
PLSUB20130773**

(NEW BUSINESS)
(Issue #20150415003)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20130773, Beairsto & Associates file: 13422

Legal: SE-17-72-6-W6M

Name: Beairsto & Associates for Robert Kaut

Division: 2

Date Approval Extended to: May 2, 2016

Recommend: **First time extension approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

Resolution #CM20150427.1014

MOVED BY H. BULFORD that the subdivision endorsement time extension requests for:

- Pt. of Flyings 3, Plan FSL; FS-16-71-6-W6M and
- SE-17-72-6-W6M

be approved as presented on the April 27, 2015 Council Meeting agenda.

Carried

**Monthly
Statement -
February 28, 2015**

(NEW BUSINESS)
(Issue #20150407013)

The report includes year to date financial operations & capital, monthly cash flows, investments and accounts paid for February 2015 and is submitted monthly for Council's consideration and approval.

Councillor Bulford inquired about Foothills Systems. Reeve Beaupre responded that they are the shelving company for the Dinosaur Museum.

Resolution #CM20150427.1015

MOVED BY H. BULFORD that Council accept the Monthly Statement - February 28, 2015 report.

Carried

Letter Regarding Amalgamation from the Office of the Mayor - City of Grande Prairie

(NEW BUSINESS)
(Issue #20150421012)

CAO, Bill Rogan noted that the County of Grande Prairie received a letter dated April 7th, 2015 from the City of Grande Prairie indicating by way of the letter they were initiating the process outlined in the *Municipal Government Act* called "Amalgamation" as defined under Division 5, Sections 100-112 of the *Municipal Government Act*.

Legislative Services, in consultation with the CAO, are viewing the letter from the City of Grande Prairie as the City's "Notice of the proposed amalgamation" as identified/required in the Act. Legislative Service, in consultation with the CAO, are declaring this letter "insufficient notice given". The letter does not meet the requirements as outlined in the *Municipal Government Act* under Division 5, Sections 100-112.

The *Municipal Government Act* and the *Ministerial Order # L:077/01* determine the process and criteria around the consideration of amalgamation by two or more municipal authorities. The Ministry that has the responsibility over the amalgamation process is Alberta Municipal Affairs.

Resolution #CM20150427.1016

MOVED BY R. HARPE that Council accept the Amalgamation letter from the City of Grande Prairie as information, with no action being taken to send a response letter back from the County of Grande Prairie.

Councillor Smith spoke against the motion.

Defeated

Resolution #CM20150427.1017

MOVED BY P. HARRIS that the County send a response letter to the City of Grande Prairie noting that the County does not accept the letter from the City of Grande Prairie as "Notice of the proposed amalgamation" as the letter does not meet the requirements as outlined in the *Municipal Government Act* under Division 5, Sections 100-112.

Carried

SPARKED ECD Coalition Thank you

(INFORMATION ITEMS)
(Issue #20150420002)

The County of Grande Prairie FCSS department was a sponsor for the "Look at Me - I'm 3" event hosted by the SPARKED Early Childhood Coalition. Tanis Harms, Administrator for SPARKED, forwarded a "thank you" letter for the County's role in helping with the first "Look At Me - I am 3" event held on March 18, 2015.

Letter from Special Olympics Alberta - Thank you!

A "thank you" letter was received from the Special Olympics Alberta Board of Directors for the County of Grande Prairie's contributions to the 2015 Special Alberta Winter Games.

(INFORMATION ITEMS)
(Issue #20150420008)

**Letter from
Municipal Affairs
- re: Submissions
for the Minister's
Awards for
Municipal
Excellance**

(INFORMATION ITEMS)
(Issue #20150420014)

Correspondence from Municipal Affairs was received inviting the County of Grande Prairie to provide submissions for the 14th annual Minister's Awards for Municipal Excellence, which recognizes local government excellence and promotes knowledge sharing among municipalities.

Submission forms and additional details can be found on the Municipal Excellence Network website. The deadline is May 29, 2015 and award recipients will be announced at the 2015 fall conventions of AAMDC and AUMA.

**Action List - Up
to March 30, 2015**

(INFORMATION ITEMS)
(Issue #20150421016)

Action list up to and including March 30, 2015. There was discussion on the letter sent to MP Chris Warkentin regarding the Horse Lake Road.

Resolution #CM20150427.1018

MOVED BY P. HARRIS that the meeting be recessed at 11:54 a.m. until 12:45 p.m. for lunch.

Carried

The meeting reconvened at 12:55 p.m.

In Camera - Legal

(IN CAMERA)
(Issue #20150421014)

Resolution #CM20150427.1019

MOVED by D. BEESTON that the meeting go in to In-Camera, at 12:55 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Legal.

Carried

In Camera - Legal

(IN CAMERA)
(Issue #20150422001)

Resolution #CM20150427.1020

MOVED by B. MARSHALL that the meeting come Out-of-Camera at 12:56 p.m.

Carried

**Seniors and
Special Needs
Transportation
Grants**

(NEW BUSINESS)
(Issue #20150407002)

Kathleen Turner, Director of FCSS, noted that the County of Grande Prairie provides grant support to organizations that offer transportation for social, medical and shopping to seniors and special needs clients. This year's requests total \$94,487.00. This is well within the budgeted amount of \$96,100.00.

There is one new request this year from the Amisk Court Social Club. Similar to the Beaverlodge Seniors Citizens Association, they utilize the Town of Beaverlodge's bus and cover the cost of their members' riders fees. The Sexsmith and District Seniors Association did not submit a grant this year as they wanted to use the funds to pay operational costs for their Centre - the application was redirected to the Operational Assistance Grants. The Wolverine Wheelchair Sports Association did not submit a grant request this year.

Councillor Smith inquired about the Beaverlodge Hidden Potential Society. Mrs. Turner responded that they are a non-profit group that assist adults with special needs and they utilize the Town of Beaverlodge's bus.

Resolution #CM20150427.1021

MOVED BY B. SMITH that the County provide Seniors and Special Needs Transportation Grants to those organizations as presented at the April 27, 2015 Council meeting, totaling \$94,487.00 as it is within budget.

Carried

**COUNCIL
MEMBER
REPORTS**

Councillor Marshall:

- MPC meeting;
- CSB Building Committee meeting;
- met with Steve Madden about the water survey from Water North Coalition;
- Inter-Provincial meeting;
- Synergy Group Information Session and Dinner in Hualien: 87 residents and 20 industry members attended; there were presentations that addressed concerns with water and fracking;
- Final Budget Meeting;
- session for Candidates forum at GPRC;
- Wembley Recreation Board Meeting;
- Odyssey House tour - building is on track for completion; and
- 17th Annual Swan Festival.

Councillor Harris:

- Dinosaur Museum Building Committee Meeting;
- meeting on the University of Alberta paleontologist opportunity;
- Inter-Municipal meeting in Hythe;
- Final Budget Meeting; and
- McNaught Homestead Fundraiser in Beaverlodge.

Councillor Bulford:

- Bezanson School Mini ASP judging - thanked Reeve Beaupre for attending;
- Nitehawk Board Meeting: the hill was open longer this year so they are in better shape financially;
- Final Budget Meeting; and
- Odyssey House tour: it was noted that most rooms will be rented out to people from out of town because there are additional security concerns when housing people from within town in the facilities.

Councillor Beeston:

- CSB Building Committee Meeting;
- Inter-Provincial Meeting;
- Inter-Municipal meeting in Hythe;
- Final Budget Meeting;
- Odyssey House tour; and
- Grande Prairie Recreation Board Community grants.

Reeve Beaupre noted that the County is set to host the next Inter-Provincial / Inter-Municipal Meeting.

Councillor Smith:

- Hythe is very thankful for the FCSS funding given;
- arena roof is leaking in Hythe and they would like to get an engineers assessment to see what can be done. He will call three people and get quotes and reports. It will be brought back to Council when information is available.

Councillor Harpe:

- The Sons of Norway Sports Weekend is on the same weekend as FCM and they will be utilizing the Wapiti Nordic Ski Trails.

Resolution #CM20150427.1022

MOVED BY R. HARPE that the County supply 150 County pins and a silent auction item up to \$150.00 to the Sons or Norway for the Sports Weekend being hosted by the group on June 5-7, 2015.

Carried

Councillor Harpe:

- commented on the 0.78 acres near the proposed Grande Spirit site and that there are two pipelines that run down the property line. He noted that nothing can be done on the lands unless those pipelines are moved or abandoned. The County will require a Utility Right of Way.

Councillor Beck had nothing additional to report.

Councillor Sutherland:

- Inter-Provincial Meeting;
- commented on the Sportsplex in Savannah and that they built a new clubhouse by the ice facility;
- Inter-Municipal meeting in Hythe;
- Grande Prairie and Wembley Recreation Board Meetings; and
- 17th Annual Swan Festival.

Councillor Harpe commented on water being used for fracing (21 million liters) and whether it can and should be taxed.

Reeve Beaupre:

- Evergreen Park Board Meeting: new board member attended and the Board discussed financials - gaming is up for 3rd month in a row (highest it has ever been);
- judged Mini ASP's at the Bezanson school;
- Candidates forum at GPRC: she is concerned about the two candidates that spoke because their insight was on Municipal Business in urban areas and not much focus on rural. One candidate wanted to ensure that Linear and MME were pooled and dispersed through the Province.
- Wembley and Grande Prairie Recreation Boards: a couple requests were deferred to Major Recreation Grants; the program was over subscribed by \$40,000 this year.
- Odyssey House progress tour;
- gave greetings at the 17th Annual Swan Festival; and
- received an invitation to attend the presentation when Dan Verdun and Stu Rempel are presented with the 2015 Fire Services

Exemplary Medals on May 24th. A motion to attend is required and the medals will be presented by Minister Diana McQueen.

Resolution #CM20150427.1023

MOVED BY R. SUTHERLAND that Reeve Beaupre be able to attend the 2015 Fire Service Extemporary Medals presentation in Red Deer on May 24th, 2015.

Carried

**ADMINISTRATIVE
REPORTS**

CAO, Bill Rogan attended the Inter-Municipal meeting in Hythe.

Mr. Van Volkingburgh:

- thanked everyone for the support given to Public Works while he was on vacation;
- one week extension for the dust control applications (residential) - last day is now May 8th; and
- Clairmont Landfill Recycle Round-up will be this weekend from 10 a.m. - 2:00 p.m. at the Clairmont Landfill; photo-op around 11 am.

Mr. Lapp:

- Bezanson School - judging for Mini ASP's.

Mrs. Sauv e:

- Procurement training with vendors was completed last week and 14 businesses attended. The training will be done once a year going forward and the invitation will be extended to other municipalities.

Mr. Miller:

- there was discussion in regards to the fine associated with using a Non-Truck Route;
- May 3-9th Volunteer Firefighters Awareness Week - County Regional Fire Services is already doing lots to attract volunteers;
- April 15th there was a fire on private land by Ainsworth in the M.D. of Greenview - Regional Fire Services will bill back \$36,000 to recoup costs;
- Regional Fire Services responded to a couple structure fires;
- FCSS - Mrs. Turner will be attending the Town of Beaverlodge Council Meeting tonight to discuss the FCSS contract;
- Northwest Region FCSS meeting in High Prairie this week;
- Library Conference upcoming;
- Regional Pound hired two kennel workers which will start soon. The contract with the SPCA will terminate at the end of May, therefore, all SPCA services in the pound will be terminated on that date.
- Reeve Beaupre inquired about discussions with Supt. Ray Nobel in regards to the Enhanced Policing position. Mr. Miller responded that Supt. Nobel hopes to have the member in service by September and that he will schedule a date for Supt. Nobel to come and speak to Council once he returns in three weeks.

**1:30 p.m. - Bylaw
2680-15-028 -
Beaverlodge**

Resolution #CM20150427.1024

MOVED BY B. MARSHALL that a Public Hearing be held to hear comments regarding the application to include Beaverlodge Airport - Direct

**Airport-Direct
Control District
and Lot B, Plan
8220528; Pt
N-27-71-10-W6M /
ISL Engineering /
North Peace
Bracket Racing
Association**
(PUBLIC HEARINGS)
(Issue #20150408002)

Control (BA-DC) District within Land Use Bylaw 2680, and to redesignate Lot B, Plan 8220528; part of N-27-71-10-W6M, from Agricultural (AG) to Beaverlodge Airport – Direct Control (BA-DC) District. The Public Hearing commenced at 1:30 p.m.

Carried

Mr. Lapp is requesting that application PLLUB20150164 be recessed until a future date to allow the application to be advertised in accordance with the MGA. The Public Hearing will be recessed until the end of May 2015. Reeve Beaupre inquired if there were any issues expressed by the property owners in regards to the events they were planning. Mr. Lapp responded that they will reschedule one of the events.

Resolution #CM20150427.1025

MOVED BY P. HARRIS to recess application PLLUB20150164 to a future date in May 2015.

Carried

**Funding Request
for Construction
of the Mercer Hill
Water Reservoir**
(ADDENDUM)
(Issue #20150423017)

Mr. Lapp noted that the County has received a request from the developer of Hidden Hills located within the Hamlet of Clairmont (Clairmont Heights ASP area) for assistance in funding the construction of the Mercer Hill Water Reservoir. The reservoir is required to service the lands approved for development within the Hidden Hills area. Council debated the funding request on April 20, 2015 and again on April 23, 2015 during Final Budget deliberations. The request was tabled until April 27, 2015 to allow representatives from Aquatera to be in attendance to answer questions of Council. Bernd Manz, CEO of Aquatera, was present to comment on the funding request for the construction of the Mercer Hill water reservoir.

The Aquatera Clairmont Water Master Plan provides the framework for the future municipal water servicing of Clairmont. Identified within, the Mercer Hill reservoir is a key component of the ultimate servicing requirements for the area particularly as development moves north of the existing extents. The reservoir would serve somewhat of a regional benefit as areas within the Emerson Trail Industrial Park as well as the North Half of Clairmont Heights and the NW Clairmont ASP areas would benefit from the construction of the reservoir. The facility is planned for construction in or around 2020 by Aquatera however the developer within the Hidden Hills area (Clairmont Heights) has chosen to proceed with phasing of their development that requires the construction of the reservoir to service their new proposed lots at the present time. Through their design process the developer has identified that 1.7 megalitres (ML) of storage in the reservoir is required to service their entire development (3 quarter sections). Aquatera requires the reservoir to be oversized to a minimum of 3.0 ML which creates an additional capacity of 1.3 ML. Some additional infrastructure is also required to make the reservoir operational. The developer is requesting some financial assistance from the County for the construction of the 3.0 ML reservoir and infrastructure.

Aquatera has provided comment with respect to the proposal outlined by the developer and a number of key items are outlined in their letter which

has implications moving forward. Firstly, Aquatera is not considering investing in the project until 2020. Secondly, cost recovery options for both the County and the developer are outlined; Aquatera has agreed to repay the investment of the developer over time through their infrastructure charge policy. In terms of the County's cost recovery, two options are available. The first would see Aquatera issue shares for any direct cash investment by the County as per the Unanimous Shareholders Agreement (USA). The second would see the County recover its costs from others as they connect to the reservoir and benefit. The second option would not attract shares in Aquatera.

The total cost of the project is estimated at \$8 million. There was considerable discussion on the following:

- capacity of the current lines;
- Hidden Hills subdivision application that will be coming before the MPC;
- the map provided by Aquatera in regards to the Clairmont Water System existing and future pressure zones;
- the pressures of the current system and the reduction in pressure by running up the hill;
- the size of reservoir required for the subdivision (1.7ML vs. 3.0 ML proposed);
- future expansion plans for Aquatera and the 2020 Capital Plan;
- transmission and distribution lines;
- the location of the Hidden Hills subdivision and that it is the furthest away from the current pump house;
- difference between the proposed lines being funded by County vs. Aquatera vs. developer;
- the trickle system proposed;
- potential cost recovery once development occurs;
- the land-based levy;
- Sincerus Capital Ltd. and whether they would tie-in as their development occurs;
- whether there are some reservoirs in the County that will never meet full capacity;
- whether the County would be able to recoup any return on investment;
- the timelines for servicing if the request was approved (Mr. Manz noted that the reservoir and transmission line would not be done for a minimum of 1 - 1.5 years);
- advancing the servicing prior 2020 so development can move forward in Hidden Hills and Clairmont Heights;
- interim options for servicing before 2020:
- that historically developers have always paid upfront for all of the servicing and that this situation should not be any different;
- how the Hawker Industrial Park could be serviced by the potential Mercer Hill reservoir;
- the RFP for the major Regional Sewer Lift Station;
- potential dividends; and
- the application to the Small Communities Grant and that any funds received could be used towards the Aquatera Trunk Line.

**Funding Request
for Construction
of Water Line to
Service the
Hawker Business
Park (Balderston
ASP Area)**

(ADDENDUM)

(Issue #20150423016)

Mr. Manz from Aquatera, Mr. John Simpson, Mr. Cody Beairsto, Mr. Ian Ketchum, Mr. Chris Balderston, and Mr. John Neudorf representing Ground Level Land Corp. were present at the meeting. The County has received a request from Ground Level Land Corp. (the developer of the Balderston ASP area) for assistance in funding construction of a pressurized water line from within the Hamlet of Clairmont to Hawker Business Park east of Clairmont along Highway 43 and Range Road 51 & 52. The developer has proposed a number of options which were attached to the agenda package. Council debated the request on April 20th and again at Final Budget deliberations on April 23rd, 2015. The request was tabled until April 27, 2015 to allow representatives from Aquatera to be in attendance to answer questions of Council.

Council has given the Balderston ASP second reading and the plan has been forwarded to Alberta Transportation for Ministerial approval. The developer has applied to rezone and subdivide two quarter sections of the plan area for industrial use; these applications are currently in circulation. One of the concerns raised through the public consultation process was the adequacy of groundwater to supply water to the proposed industrial park. The developer has proposed, as a method to mitigate these concerns, the extension of municipal water services from the Hamlet of Clairmont to the plan area. They have provided a number of options in terms of alignments and funding requests. There was considerable discussion on the following:

- the 6 existing quarters and 5 additional quarters can be serviced with a proposed trickle line system;
- whole area could be serviced with an extended transmission line;
- whether additional engineering and technical plans are required;
- that the Balderston ASP was not included in the Aquatera Master Plan;
- how many quarters a larger line would service;
- options for servicing (pump house vs. distribution line vs. transmission line);
- whether all right-of-ways have been obtained;
- current and potential pressure zones according to the map provided by Aquatera;
- options for funding the project and where the funds could be drawn from;
- have Administration bring back more information on potential funding options;
- developer covering 55% of detailed engineering and water analysis costs if the County will cover 45% (cost of reports would be between \$40,000 - \$200,000);
- concerns that historically the developer pays for all reporting and servicing, and that providing funding for this project would set precedence;
- water concerns in the east County; and
- concerns that developers are building in locations that have no services currently, and may not have servicing in the near future.

The previous tabled motion was to proceed with funding \$2.5 million and direct Administration to provide further information on potential funding sources, and a recommendation on cost recovery. Councillor Marshall commented that there was no additional information brought back to the meeting today in regards to potential funding sources.

Resolution #CM20150427.1026

MOVED BY R. HARPE to bring the tabled motion from April 20, 2015 back to the floor for consideration.

Carried

Resolution #CM20150427.1027

MOVED BY R. HARPE that the County fund \$2.5 million for the Hawker Business Park project and direct Administration to bring back potential funding options at the next Regular Council Meeting.

Carried

Resolution #CM20150427.1028

MOVED BY P. HARRIS that Administration bring back a report on the potential economic value and future areas that would benefit from the County investment in the Hawker Business Park Plan.

Councillor Smith spoke against the motion.

Defeated

**Funding Request
for Construction
of the Mercer Hill
Water Reservoir**

(ADDENDUM)
(Issue #20150423017)

Discussion on the Mercer Hill plan and that more information is required because the sewer and water will not be installed until 2016.

Resolution #CM20150427.1029

MOVED BY B. SMITH to bring the tabled motion from the April 20, 2015 Council Meeting back to floor for consideration.

Carried

Resolution #CM20150427.1030

MOVED BY B. SMITH for No Action on the funding request for the Mercer Hill Water Reservoir.

He commented that more information needs to be provided before any action can be taken by Council.

Defeated

Resolution #CM20150427.1031

MOVED BY R. HARPE that Administration work with Aquatera and the engineering firm to provide more thorough information with regards to the red line outlined on the map provided by Aquatera and the capacity levels in the Clairmont Heights ASP area.

There was considerable discussion on the motion.

Defeated

Administration to bring back technical information and potential funding sources and options for funding the project in late May.

Resolution #CM20150427.1032

MOVED BY R. SUTHERLAND that the meeting be recessed for a short break at 3:29 p.m.

Carried

The meeting reconvened at 3:38 p.m. and Councillor Harpe was not present for the remainder of the meeting.

**NW Clairmont
Area Structure
Plan - Request
for Proposals -
Award**

(ADDENDUM)
(Issue #20150423019)

Mr. Lapp noted that the NW Clairmont ASP project was approved in the 2015 Budget in the amount of \$100,000. A Request for Proposals was sent out to solicit qualified professional planning and engineering consultants to complete the area structure plan. The County received six bids for the work and all but one bidder submitted with a price under the budgeted amount. The proposals were evaluated by an evaluation group and scored based on a cost per point basis. The top scoring bidder with the lowest cost per point was WSP.

Administration is recommending awarding the contact to WSP for \$98,742 to complete the Clairmont ASP. It was noted that some adjacent landowners have asked to be included in the plan and this can be done on a cost-recovery basis.

Resolution #CM20150427.1033

MOVED BY D. BEESTON to award the contract for the NW Clairmont ASP to WSP for the price of \$98,742 with a cost per point of \$1,122.07 and include any adjacent landowners to the plan that request to be included, at full cost recovery.

Carried

In Camera - Legal

(IN CAMERA)
(Issue #20150422001)

Resolution #CM20150427.1034

MOVED BY B. MARSHALL that the meeting go in to In-Camera, at 3:45 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Legal.

Carried

In Camera - Legal

(IN CAMERA)
(Issue #20150427002)

Resolution #CM20150427.1035

MOVED by P. HARRIS that the meeting come Out-of-Camera at 4:13 p.m.

Carried

Resolution #CM20150427.1036

MOVED BY P. HARRIS to support Aquatera's new Non-Voting Shareholder expectations as were presented by Aquatera CEO, Bernd Manz, at the April 27, 2015 Council meeting.

Carried

ADJOURNMENT

Resolution #CM20150427.1037

MOVED by P. HARRIS that the meeting adjourn at 4:14 p.m.

Carried

These minutes approved _____ day of _____, 2015.

Reference # _____

REEVE

COUNTY ADMINISTRATOR