



County of Grande Prairie No. 1

August 24, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, August 24, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp
- Natalia Madden - Acting Director of Corporate Services

7. Recording Secretary

- Megan McCormick

Absent:

3. Council

- Daryl Beeston

6. Manager of Legislative Services

- Sheryle Runhart

**CALL TO ORDER
AND QUORUM**

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

**Introduction of
Planning Clerk:
Laura Edgar**

(RECOGNITIONS AND
INTRODUCTIONS)
(Issue #20150818009)

Nick Lapp, Director of Planning and Development introduced Laura Edger, Planning and Development Clerk to Council. Council welcomed Laura to the County.

**ADOPTION OF
AGENDA**

Resolution #CM20150824.1001

MOVED BY B. MARSHALL that the agenda for the August 24, 2015 Council Meeting (2015/08/24) be approved with the following additions:

- Councillor Smith added an In Camera item (Item 20.1)

Carried

**MINUTES
APPROVAL**

Resolution #CM20150824.1002

MOVED BY P. HARRIS that the minutes for August 10, 2015 Council Meeting (2015/08/10) be approved as presented.

Carried

**10:10 am -
Canada Cup &
Scotties
Tournament of
Hearts**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20150813005)

Terry Evans and Mallory Donahue were present to speak to Council regarding the Home Hardware Canada Cup and Scotties Tournament of Hearts. The events will be taking place in Grande Prairie at Revolution Place December 2 - 6, 2015 and February 20 - 28, 2016. Mr. Evans is proposing that County become a Community Partner in the amount of \$25,000.

There was discussion surrounding:

- Benefits of becoming a community partner;
- Use of hotels within the County for the event;
- Location of the event will be held strictly at Revolution Place;
- City of Grande Prairie contribution for ice logo;
- TSN coverage of local attractions prior to events;
- Opportunities for commercial space and on ice signage;
- The costs associated with becoming a volunteer for the event.

Resolution #CM20150824.1003

MOVED BY P. HARRIS that the County become a Community Partner for the 2015 Home Hardware Canada Cup and 2016 Scotties Tournament of Hearts events for \$25,000 to come from the Grants Reserve and that the Communications and Economic Development departments become a part of the discussions for media exposure.

Carried

**Update of Off
Highway Vehicle**

The Off Highway Vehicle Bylaw and Traffic Safety Bylaw are both regulatory municipal bylaws of the County of Grande Prairie having their

**and Traffic Safety
Bylaws**

(BYLAWS)

(Issue #20150810002)

enacting authority under the Alberta Traffic Safety Act. Both bylaws are dated and need to be updated to remain relevant for growth, public safety, and emerging recreational programs.

There was discussion surrounding:

- Developed trails for bicycles and walking being used by off highway vehicles and other equipment;
- Enforceability of the bylaws;
- Large fines and the ability to recoup cost of damages;
- Planting and trimming of trees on private property;
- Education of ratepayers regarding the bylaws;
- Provincial legislation versus County authority;
- Damage to private property is the responsibility of the RCMP;
- County enforcement deals with public and County lands;
- Speed limit signage and ticketing.

Resolution #CM20150824.1004

MOVED BY P. HARRIS to give first reading to Bylaw 3023 Off-Highway Vehicle Bylaw and 3024 General Traffic Bylaw.

Carried

Resolution #CM20150824.1005

MOVED BY B. SMITH that section 8.1 and 8.2 under Miscellaneous be removed from Bylaw 3024 General Traffic Bylaw.

Carried

Resolution #CM20150824.1006

MOVED BY B. MARSHALL to give second reading with amendments to Bylaw 3023 and Bylaw 3024.

Carried

Resolution #CM20150824.1007

MOVED BY P. HARRIS to give third reading to Bylaw 3023 Off-Highway Vehicle Bylaw and Bylaw 3024 General Traffic Bylaw.

Carried

**Grande Spirit
Foundation
Building Permit
Fees**

(UNFINISHED BUSINESS)

(Issue #20150818008)

The County has approved construction of the Grande Spirit Foundation's new seniors lodge in the Hamlet of Clairmont. In the past, all application fees associated with these approvals have either been waived or covered by the County. As construction on the foundation nears completion it is anticipated that a Building Permit application will be brought forward. Administration requires direction from Council in terms of whether the Building Permit Fees should be covered by the County. The estimated value of the Building Permit fee is \$139,000.

There was discussion surrounding:

- Provincial funding up to 80% of building permit and connection fees no longer available;
- Number of municipalities funding the lodge;
- The County's contribution to the Grande Spirit Lodge budget;
- Grande Spirit Foundation's ability to fundraise.

Resolution #CM20150824.1008

MOVED BY R. HARPE that the County of Grande Prairie waive the

building permit fees for the Grande Spirit lodge.

There was discussion surrounding the motion.

MOVED BY B. MARSHALL that the item be tabled until the October 5, 2015 Council meeting for more information.

Carried

Resolution #CM20150824.1009

MOVED BY P. HARRIS that the County work with the Grande Spirit Foundation and request a meeting with the Minister of Seniors at the fall AAMDC convention with regards to the loss of funding for building permits and connection fees.

Carried

Sponsorship Requests - Recreation Advisory Committee Follow Up

(NEW BUSINESS)
(Issue #20150812006)

The following sponsorship requests were approved at the Recreation Advisory Committee meeting. The committee does not have a budget and therefore these requests must be approved by Council before funding can be released. Funding for these requests will come from the Community Assistance grant.

- Philip J. Currie Museum, Amber Ball - \$5,000 Table sponsorship
- Saskatoon Lake Agricultural Society, Trail Ride Fundraiser - \$1,000 Bronze Sponsorship
- Community Foundation, Wine Fair & Auction - \$1,000 Always Sponsorship
- County of Grande Prairie Kings - \$500 Half Page Program Ad for 2015/2016 Season
- Mackenzie Regional Charity Golf Tournament - \$1,200 Sponsorship

Resolution #CM20150824.1010

MOVED BY B. MARSHALL to approve the recommendations of the Recreation Advisory Committee for sponsorships as recommended.

Carried

Procurement Bid Process - Replacement Units 2016 & 2017

(NEW BUSINESS)
(Issue #20150817003)

Once Council approves the Equipment Replacement Capital Plan scheduled for 2016 and 2017 Administration will begin the Procurement process. The units listed are due for replacement based on a combination of lifecycle years, and hours or kilometers or has major maintenance costs. Each year the equipment is assessed to determine if it needs to be replaced or can be moved on to another department within the County. Arlen Miller, Director of Community Services is looking to move the replacement of mower M23 from the 2017 budget to the 2016 budget as there have been some safety and performance concerns.

Resolution #CM20150824.1011

MOVED BY B. SMITH to approve the Equipment Replacement List for 2016 and 2017 as presented and to advance item M23 from the 2017 to the 2016 Capital Replacement Budget.

Carried

2015 Organizational Meeting Date

(NEW BUSINESS)
(Issue #20150817004)

The proposed date for the 2015 Organizational Meeting is October 26, 2015. A Council motion is required to approve the date and advertise.

Resolution #CM20150824.1012

MOVED BY B. MARSHALL to approve October 26, 2015 as the 2015

Organizational Meeting date.

Carried

Development and Safety Codes Permits for Bezanson School Roofing on the Outdoor Rink

(NEW BUSINESS)
(Issue #20150817005)

Bezanson School is developing a roof on their existing outdoor rink. Administration would like Council to consider waiving the development permit fee and safety code fees associated with this development. The development permit fee is \$500.00 and safety code building permit fee is \$1037.84. Other safety code fees may be applicable.

Resolution #CM20150824.1013

MOVED BY H. BULFORD to waive the development permit and safety code fees for the Bezanson School Roofing on the Outdoor Rink.

Carried

Resolution #CM20150824.1014

MOVED BY H. BULFORD to recess until 1 p.m.

Carried

Grande Prairie & District Catholic School Request for Support - Re: Multi Purpose Theatre

(NEW BUSINESS)
(Issue #20150818004)

The meeting was reconvened at *1:05 p.m.*

The Grande Prairie & District Catholic School will be constructing a new high school in Grande Prairie to serve their regional high school students. The School District has asked County Council to consider contributing to a multi purpose theatre they propose building into the new school project. The theatre is intended to serve both the student population and other community needs. Council would like to meet and review a capital plan and budget.

Resolution #CM20150824.1015

MOVED BY R. SUTHERLAND to meet with the Grande Prairie and District Catholic School Board to review their Capital Plan for the theatre and their fund raising strategy/goals, including the amount they hope to receive from participating Municipalities.

Carried

SUBDIVISION TIME EXTENSION REQUEST - SW-23-74-5-W6M - PLSUB20130299

(NEW BUSINESS)
(Issue #20150818007)

Approval is requested for the second time extension approval for subdivision File No: PLSUB20130299 Beairsto & Associates for Peter and Linda Burletoff. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

Resolution #CM20150824.1016

MOVED BY C. BECK that the subdivision endorsement time extension request for SW-23-74-5-W6M PLSUB20130299 be approved.

Carried

Invitation from the City of St. Albert / Alberta Smart City Alliance

(NEW BUSINESS)
(Issue #20150820003)

The City of St. Albert has invited the County of Grande Prairie to engage on the future of Alberta's municipalities through a free membership with the Alberta Smart City Alliance, and by attending upcoming events. The Alberta Smart City Alliance is a cross-sector collaboration between

community leaders and city builders, forward-thinking governments, corporations, entrepreneurs, and academic innovators. The information sharing provided through membership would be a benefit to the County.

Resolution #CM20150824.1017

MOVED BY B. MARSHALL that the County becomes a member of the Alberta Smart City Alliance and that any council member wishing to attend the information sessions may attend.

Carried

Incident Command System (ICS) For Elected Officials - October 20th & 21st

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20150817006)

Incident Command Systems for Elected Officials training is offering sessions. There are several sessions available on October 20 and 21, 2015. This training will cover topics such as the role of elected officials before, during and after a large scale emergency/disaster, specific duties under the Municipal Government Act and Emergency Management Act, declaring a State of Local Emergency and an overview of the Incident Command System.

Canadian Stewardship & Recycling Council of Alberta Waste Reduction Conference

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20150818001)

"Under the Big Top" joint 2015 Conference on Canadian Stewardship & Recycling Council of Alberta Waste Reduction Conference is being held September 30 - October 2, 2015 at the Fairmont Banff Springs Hotel in Banff.

Resolution #CM20150824.1018

MOVED BY R. SUTHERLAND that any Council member wishing to attend the Canadian Stewardship and Recycling Council of Alberta Waste Reduction Conference may attend.

Carried

2016 Recreation & Culture Grant Programs

(INFORMATION ITEMS)
(Issue #20150813003)

The 2016 Capital Assistance, Major Capital and 100th Anniversary Grant Programs are now open. Applications will be accepted until October 1, 2015. Administration does not currently have a list of communities that are eligible for the grant as it is up to the communities to apply to the County.

Correspondence from Premier Rachel Notley

(INFORMATION ITEMS)
(Issue #20150818002)

Correspondence was received from Premier Rachel Notley thanking the County of Grande Prairie for our letter of June 16, 2015 and due to a number of commitments she is unable to schedule a meeting with the County at this time.

Monthly Statement - June 30, 2015

(INFORMATION ITEMS)
(Issue #20150818012)

Report includes year to date financial operations & capital, monthly cash flows, investments and accounts paid for June 2015. Report is submitted monthly for Council's review and consideration.

Resolution #CM20150824.1019

MOVED BY B. MARSHALL that Council accept the June 30, 2015 monthly statement as presented.

Carried

Correspondence

Correspondence was received from Honorable Minister David Eggen,

**from Alberta
Culture - Re:
Hosting the 2017
Alberta 55 Plus
Games**

(INFORMATION ITEMS)
(Issue #20150818024)

Alberta Culture and Tourism inviting the County of Grande Prairie consider submitting a bid for the right to host the 2017 Alberta 55 Plus Games.

Resolution #CM20150824.1020

MOVED BY H. BULFORD to refer the 2017 Alberta 55 Plus Games bid package to the Grande Prairie Sport Council for review and comment.

Carried

**COUNCIL
MEMBER
REPORTS**

Councillor Smith attended and commented on:

- The tender package for the cement flooring in the Community Services shop; they have been posted and the closing date is August 31, 2015;
- Peace Library System executive meeting in Fahler; they have received 75% of what was allotted in Premier Prentice's budget. Will be meeting with Diana Davidson in Edmonton on October 22, 2015;
- Pavement project in his division is complete;
- Asked if the broadcasting team for television coverage for the Tour of Alberta had been replaced. Administration confirmed there is a replacement and they will be arriving next week;
- Medical Student tour taking place on September 5, 2015.

Councillor Harpe:

- Nothing to report.

Councillor Beck attended and commented on:

- ASB Tour debrief; still completing the financial statements, the complete report will be available in September;
- Sexsmith Fire Hall Committee meeting; would like to confirm the type of building and funding contribution from Sexsmith. They will likely be coming to Council with a formal budget ask.

Councillor Sutherland attended and commented on:

- Dinosaur Museum; some of the exhibits have been delayed by the manufacturer but will be ready for the official opening.

Councillor Bulford:

- Nothing to report.

Councillor Harris commented on:

- A portion of the large pile of excess dirt at the Dinosaur Museum will be moved to the seed cleaning plant to fill in some holes at the public loading site.

Councillor Marshall attended and commented on:

- Grande Prairie and Regional Tourism meeting; have discussed improving membership and hosting events in conjunction with the Grande Prairie Chamber of Commerce and highlighting members at those events;
- County Corn Maze was very well attended.

Reeve Beaupre attended and commented on:

- Meeting with residents from Meadowbrook as well as Public Works and WSP;
- Dr. Balouch in Beaverlodge has ended his practice;
- Taped commercials at the Dinosaur Museum to be aired during the Tour of Alberta;
- Town of Sexsmith has secured land for the new Fire Hall.

**ADMINISTRATIVE
REPORTS**

CAO Bill Rogan

- Brian Jean will be meeting with the County Council on Friday.

Dale Van Volkingburgh:

- Microsurfacing; there was a problem with mix design. Delay to project is until September 17, 2015 and will not affect the price;
- An agreement with Saddle Hills has been signed regarding landfilling waste and there have also been discussions with the Village of Rycroft and the Town of Spirit River;
- There was discussion on the cost of next year's dust control; the price will not be secured until February or March of 2016;
- Gravel is 75% complete and will be starting the paving of the road to the Dinosaur Museum.

Nick Lapp:

- Nothing to report.

Natalia Madden, acting Director of Corporate Services:

- Nothing to report.

Arlen Miller:

- Enforcement Services new staff; Competition closed for the sheriff position and should be announced within the week, a new kennel worker has been hired and the fourth enhanced RCMP position has been filled, however a transfer has created another enhanced position vacancy;
- The Beaverlodge FCSS contract has been approved until 2017 and will be completed and signed by the end of the month;
- Broke ground on the Sportsplex storage building on Friday;
- Beaverlodge River Arctic Grayling meeting will be taking place tomorrow at the EOC;

- New assistant Agriculture Fieldman is Marny Kenney;
- Regional Fire Services is working with the MD of Greenview on an agreement for some technical services;
- The baseball diamond at the Sportsplex is progressing but will not be useable until 2016;
- The attendance at the Horse Lake fire training has been fluctuating;
- The County has not been approached about mowing or cleaning garbage along the Tour of Alberta route;
- Councillor Sutherland has requested that the County look after the mowing of the lawns at the Dinosaur Museum for the fall of 2015 until a maintenance contract can be put in place.

Resolution #CM20150824.1021

MOVED BY P.HARRIS that the meeting go in to In-Camera, at 1:59 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera issue.

Carried

MOVED BY P. HARRIS that the meeting come out of In Camera at 2:17 p.m..

Resolution #CM20150824.1022

MOVED BY B. SMITH to direct administration to proceed with actions as discussed in camera.

Carried

ADJOURNMENT

Resolution #CM20150824.1023

MOVED BY P. HARRIS that the meeting adjourn at 2:18 p.m.

Carried

These minutes approved the _____ day of _____ 2015.

Reference # _____

REEVE

COUNTY ADMINISTRATOR