



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

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### February 23, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, February 23, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

### Minutes

#### ATTENDANCE

Present were:

##### 1. Reeve

- Leanne Beaupre

##### 2. Deputy Reeve

- Ross Sutherland

##### 3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe (left meeting at approximately 2:40 p.m.)
- Peter Harris
- Bob Marshall
- Brock Smith

##### 5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp (arrived at 1:58 p.m.)
- Dawn Sauvé

##### 7. Recording Secretary

- Amanda Oravec

Absent:

##### 6. Manager of Legislative Services

- Sheryle Runhart

#### CALL TO ORDER AND QUORUM

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

**ADOPTION OF  
AGENDA**

**Resolution #CM20150223.1001**

**MOVED by B. MARSHALL** that the agenda for the February 23, 2015 Council Meeting (2015/02/23) be approved with the following amendments:

- The appointment of New Fire Guardians (#20150220001) to New Business;
- University of Alberta Professorship Opportunity (#20150221001) to New Business;
- In Camera item - Reeve Beaupre.

**Carried**

**MINUTES  
APPROVAL**

**Resolution #CM20150223.1002**

**MOVED by P. HARRIS** that the minutes for February 9, 2015 Council Meeting (2015/02/09) be approved with the correction as presented.

- Mr. Beairsto and Mr. Clayton Christie were in attendance: not Mr. Decker.

**Carried**

**10:10 a.m. -  
Wildfire Mitigation  
Strategy**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20141219002)

Mr. Miller noted that Jerry Bauer is present to introduce the draft County of Grande Prairie Wildfire Mitigation Strategy.

The County of Grande Prairie No. 1 has been working closely with Alberta Environment and Sustainable Resource Development (AESRD) for a number of years to minimize the fire risk on crown land within the County's administrative boundaries.

Although this strategy focuses on fuel reduction on crown and County land, there is a component of mitigation that applies to private land, especially land that is embedded or borders forested crown land. FireSmart principles apply to private land, especially those related to fire proofing homes or businesses. The strategy recommends a close partnership with all the main stakeholders including AESRD, the County and where appropriate private land owners and businesses and to apply FireSmart tactics to reduce the risk of wildfire, or if there is a wildfire, to reduce the risk of loss of life and damage to infrastructure.

The County has received a number of grants from AESRD and the Forest Resource Improvement Association of Alberta (FRIAA) for FireSmart projects. These projects have mostly focused on the priority areas south of the City of Grande Prairie in the general area known as the Wapiti Sand Dunes. In the spring of 2014, the County received a grant from FRIAA to specifically develop a "Wildfire Mitigation Strategy" for the entire County. The document outlines this strategy, including key recommendations for future FireSmart projects such as fuel reduction, communications and public education.

The document was developed with input and advice from Forrest Barrett, Acting Wildfire Operations Officer, and Mike Kingsbury, Acting Wildfire Prevention Officer, both with AESRD in Grande Prairie, and with input and direct contribution from various departments in the County including

Planning and Regional Fire Services. All recommendations and projects that require funding must be reviewed and approved by County Council before proceeding.

There was discussion on the following:

- the higher risk areas (Wapiti Dunes and Bear Creek);
- submitting the plan to FRIAA and AESRD by March-April 2015 in advance of the next round of funding;
- Open House prior to plan approval;
- the Wapiti Corridor Land Use Plan and whether the plan should be mentioned in the strategy;
- the recommendations from the draft Strategy;
- fire suppression charges and controlling brush and weeds on rail lines.

**Resolution #CM20150223.1003**

**MOVED BY B. SMITH** to write a letter to AESRD after the Wildfire Mitigation Strategy is approved, indicating the approval and the recommendation for all stakeholders to work together, and copy CN Rail, in regards to rail line maintenance on their rail lines within the Wildfire Mitigation Strategy area.

**Carried**

There was also discussion on the following:

- pine stands located south of Demmit, near Preston Lake;
- sale and salvage of firewood;
- bringing the Wildfire Mitigation Strategy back to the March 30th Council Meeting after more input can be included.

Reeve Beaupre thanked Mr. Bauer for all the work he has done as a volunteer for the Wapiti Corridor. Mr. Bauer will be relocating to British Columbia and he thanked the County staff that have been involved with developing the plans.

CAO, Bill Rogan thanked Mr. Bauer for his work on the pine beetle and FireSmart projects.

**10:30 a.m. - Public Works Operations Report**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20150210006)

Dale Van Volkingburgh, Director of Public Works, presented the 2014 year summary of Public Works Operations, and what projects Public Works is currently working on including landfill statistics, operations, shop, and administration. It was noted that the landfill packer has been ordered and they are advertising for the new landfill cells. Recycle programs have increased from six (6) in 2006 to twenty (20) recycle programs in 2015.

Councillor Harpe left the meeting at 10:35 a.m. and returned at 10:40 a.m.

There was discussion on the following:

- future growth at the landfill and whether a Strategic Plan has been done for potential uses and revenue generation;
- that the document supplied to Council should be uploaded to the website for public viewing of the programs available;
- potential purchasing of the landfill materials by external companies;

- the 2014 drilling rig moves and that many rigs are moving to storage;
- glass recycling;
- construction on the bridge over Resources Road and the detour;
- County steamers;
- and dust control.

Mr. Van Volkingburgh concluded at 10:53 a.m.

**10:50 a.m. -  
Clairmont and  
Dunes Operating  
Reserve  
Purchases/Funding**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20150113004)

Fire Chief Cooke noted that the Clairmont and Dunes operating reserve was created prior the expansion of the Fire Service in 2012. This reserve was designed with the sole intent to provide a dedicated source of funding for the replacement of equipment and for specific new capital purchases for the Greater Grande Prairie service area. Annually, \$53,600 is moved from the operating budget to this reserve which has a current total of \$213,200 (2015).

County of Grande Prairie policies identify that the equipment being replaced and purchased today does not meet the criteria for individual capital purchases making the need to utilize this fund necessary. Equipment used by our Regional Fire Service is designed, built and maintained to the most current NFPA standards; unfortunately some of this equipment does come with an expiry date. The operating reserve was designed to help reduce the impacts of replacing large amounts of this equipment at one time.

Bunker Gear: In efforts to stagger replacement dates and to address the need of replacing existing worn turnout gear the fire service is looking to replace 10 sets this spring. Each set of turn out gear comes at a cost of \$2855.16/set (10 sets totals \$28,551.60).

Slash Resistant/Ballistics Vests: The County Fire Service is currently taking steps to equip specific apparatus with slash resistant/ballistics vest for members to use during medical and emergency responses. Truly an unfortunate necessity the realization that responders have been targeted with violence in the past make the steps being taken by our fire service necessary. County Regional Fire Services desires to fund this purchase with dollars from the Clairmont and Dunes operating reserve fund. A total of 15 vests to equip specific apparatus are being sought for a total of \$13,409.

Reeve Beaupre inquired about the vests and who would use them. Fire Chief Cooke responded that they will mainly be used by First Responders and the Medical Co-Responders, not the Firefighters entering the buildings.

**Resolution #CM20150223.1004**

**MOVED BY P. HARRIS** that the Clairmont and Dunes operating reserve be used to fund the purchases of 10 sets of turn out gear and the purchase of 15 slash resistant/ballistics vest at a cost of \$41,955.60.

**Carried**

It was noted that Trevor Grant, Deputy Fire Chief of Urban Operations, is currently working on an expiry list and a catalog of the replacement equipment.

Mr. Miller inquired if Council could advance item 11.16 on the agenda so Fire Chief Cooke can speak to it.

**Resolution #CM20150223.1005**

**MOVED BY B. SMITH** to advance item 11.16 - Appointment of New Fire Guardians on the agenda.

**Carried**

**The appointment of  
New Fire  
Guardians**

(NEW BUSINESS)  
(Issue #20150220001)

Fire Guardians are responsible for assisting the County with issuing Fire Permits during fire season, as well as educating and informing residents on safe burning practices. The appointment of Fire Guardians ensures the above standard service that is enjoyed by County rate payers and the timely issue of permits during fire season. The appointment of Fire Guardians is a requirement under the Forest & Prairie Protection Act and the County of Grande Prairie Fire Bylaw 2924. Reeve Beaupre inquired about Division Three - Yellow and Subdivisions as it is a high risk area. Fire Chief Cooke responded that the Fire Guardians for that area are on duty and Paid On-Call Firefighters.

**Resolution #CM20150223.1006**

**MOVED BY R. SUTHERLAND** that the County appoint the newly appointed Fire Guardians Cody Wilson, Laurie Pellerin, Ash Muskesh, Robert Norman, Ken McQuaig, Goeff Dell, Russell Lochhead, Kimberly Sanford, Matthew Smith, Helen Buck, Alfred Golnick, Tyrell Johnson, Lynn Maples, Fred White, Dan Mateev, Kathy Alexy, Andrew Scully, Ron Halladay, George Hierbert, Enerst Foshaug, Ed Newsom, Victoria Martins, Fred Hurlock, Cary Ungarian, Gordon Mackey, Duane Loos, Vivian Brulotte and Debbie Lloyd for the term commencing March 1st, 2015 until February 28th, 2016.

**Carried**

**Resolution #CM20150223.1007**

**MOVED BY D. BEESTON** that the meeting be recessed at 11:07 a.m.

**Carried**

The meeting was reconvened at 11:15 a.m.

**11:10 a.m. - Bear  
Hill - LaGlace  
Funding for  
Communication  
Tower Upgrade**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20150210008)

Megan Schur, Manager of Parks and Recreation, introduced Kobus De Jager, Business Manager at GPN Wireless Network Solutions Ltd., who is requesting funding from the County of Grande Prairie to convert the LaGlace Bear Hill Communication Tower to electricity from wind, solar and battery power. GPN Wireless Network Solutions Ltd. is a rural internet service provider, providing telecom services, wired and wireless across the County of Grande Prairie No. 1.

At this juncture the County would see no direct benefit from funding this project. There may be benefits in the future, as we may choose to convert the Bear Hill grounds into a campground, which would require power for a caretaker residence and camp sites. Depending on the amount of infrastructure, we may need a 50 KVa transformer installed.

The tower in discussion is owned by GPN Networks. There will be an additional \$17,000 cost from ATCO to hook-up the electricity, however ATCO will pay a portion of the cost.

There was discussion on the project.

**Resolution #CM20150223.1008**

**MOVED BY P. HARRIS** that Council take no action on the request for funding from GPN Wireless Network Solutions Ltd. in the amount of \$8,837.18.

Councillor Beck expressed concerns for the 108 users of the current service. Reeve Beaupre commented that the motion on the floor only speaks to the funding request and not to the additional costs of the power being hooked up.

**Carried**

**Resolution #CM20150223.1009**

**MOVED BY R. HARPE** that Administration bring back more information on the costs for bringing power in to the County's Bear Hill property for Council consideration at a later Council date.

**Carried**

There was discussion on the speed of the internet provided to County residents and ensuring a consistent level of service for all users. Councillors have received complaints from residents that the connection is too slow or non-existent for the last six months. Mr. De Jager responded that they have been doing upgrades recently.

The presentation concluded at 11:34 a.m.

**11:30 a.m. -  
Regional  
Enforcement 2014  
Annual Report**  
(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20150215001)

Stu Rempel, Manager of Regional Enforcement Services, introduced RCMP S/Sgt. Kyle Palfy to Council. S/Sgt. Palfy is in charge of the Grande Prairie and Beaverlodge RCMP Detachments and replaced Kelly Kokesch, who retired in spring 2014. He started in November 2014. Reeve Beaupre inquired if all of the positions in the Rural Policing unit are filled. S/Sgt. Palfy responded that they are still short two positions but one candidate is currently in training and will join the compliment when they are done. Beaverlodge is fully staffed but short one in Grande Prairie Rural. There are job offers are out right now and they are trying to recruit experienced officers from Edmonton because some are classified as highly mobile (don't own homes and could relocate quickly).

The Regional Enforcement Services Department 2014 Annual Report was delivered by Sgt. Stu Fry.

There was discussion on the following:

- Bylaw Officer compliment;
- full breakdown of call logs;
- Provincial vs. Municipal charges;
- total fines for paid tickets;
- communication between Regional Enforcement Services and the RCMP;
- adding the County Councillors and Communications Department to the RCMP Media Release distribution list.



Mr. Rempel noted that the Bracket Racing Club anticipate running 3-4 weekends this year at the Beaverlodge Airport. They hosted two events in 2014 with only minor issues reported.

Cpl. Jason McFarlane delivered the Enhanced Police Report. There was discussion on the following:

- ticket categories;
- pre-meetings between Enforcement, the Enhanced Officers, and the organizers of the major special events;
- the Wapiti Hill and safety of the traveling public on Highway #40. S/Sgt. Palfy will arrange a meeting with Supt. Roy Noble to discuss the progress on Highway #40 issues.
- Enforcement and RCMP presence at large events is appreciated by Council and the public.

Mr. Rempel presented the Regional Pound Report and noted that they will advertise for the two poundkeepers positions shortly.

RCMP S/Sgt. Kyle Palfy introduced RCMP Sgt. Carolin Respet to Council. Sgt. Respet is in charge of the Beaverlodge RCMP detachment and replaced Mike Bennet who was transferred in fall 2014. She commented that she is very happy to be working in Beaverlodge and working with the County and is looking forward to working with the Enhanced Policing and Rural Crime Watch programs in the area. Reeve thanked Sgt. Respet for returning and welcomed her back to the County. The report presentation concluded at 12:21 p.m.

**Resolution #CM20150223.1010**

**MOVED BY B. MARSHALL** that the meeting be recessed at 12:21 p.m. until 1:00 p.m. for lunch.

**Carried**

The meeting was reconvened at 1:04 p.m.

**Bylaw for Buffalo  
Lakes Hall Rescind**

(BYLAWS)  
(Issue #20150210007)

CAO, Bill Rogan noted that on February 9th, 2015, Council passed a motion to remove the historical designation for the Buffalo Lakes Community Hall (CM20150209.1066). It is respectfully requested that Council now rescind Bylaw #2925 that designated Buffalo Lakes Community Hall as a Municipal Historic Resource. Bylaw 2925 was given its third reading and finally passed in June 2011, designating Buffalo Lakes Community Hall as a Municipal Historic Resource.

**Resolution #CM20150223.1011**

**MOVED BY B. MARSHALL** to rescind Bylaw #2925 - designation of Buffalo Lakes Hall as a Municipal Historic Resource.

**Carried**

**Peace Area Riding  
for the Disabled  
Society (PARDS)**

(UNFINISHED BUSINESS)

Dawn Sauvé, Director of Corporate Services, noted that during the last County Council Meeting, a motion (CM20150209.1063) was passed to invite the PARDS Board to the County Council's February 23, 2015 Council Meeting. The purpose of the invitation was to speak with PARDS

(Issue #20150217006)

Board members regarding the County's efforts to borrow \$1,000,000 on their behalf and to determine board consensus with regards to borrowing to complete their new facility. The PARDS Board is comprised of volunteers who work at other jobs during the day. As a result, it was not possible for PARDS Board members to accept County Council's invitation. However, the PARDS Chair sent a letter to County Council reaffirming their commitment to the process and is attached for Council information.

At the February 9th Council Meeting Bylaw #3019 and Bylaw #3020 for borrowing and lending of \$1,000,000 for the purpose of completing the PARDS facility was introduced to Council and is now in the process of being advertised in accordance with the Municipal Government Act. Councillor Smith commented that Council should be able to ask PARDS questions and that a final decision should not be made until they can attend a Council meeting to answer any questions.

**Resolution #CM20150223.1012**

**MOVED BY B. SMITH** to table second reading of Bylaw #3019 and Bylaw #3020 and direct Administration not to release any funds until Council has had the opportunity to discuss the funding with PARDS.

**Carried**

**1:00 p.m. - Human Resources / Safety Report 2014**

(DELEGATIONS AND APPOINTMENTS)

(Issue #20150205013)

Charlotte Bierman, Human Resources Manager, and Caitlyn Barbutza, Health and Safety Coordinator, were in attendance to present the 2014 Human Resources / Safety Report.

There was discussion on the following:

- incidents vs. near misses and the reporting processes for both;
- First Aid training;
- AED machines in the County buildings;
- whether the statistics included independent contractors; and
- hazard identification.

The presentation concluded at 1:14 p.m.

**Request for Sponsorship - Bezanson Firemans Ball**

(NEW BUSINESS)

(Issue #20150205004)

Ms. Schur and Mr. Dan Verdun, Deputy Fire Chief, noted that the Bezanson Volunteer Fire Department Society is hosting their annual Fireman's Ball. This year is special as they are hosting their 10th Annual Firemen's Ball. Like in years past, Bezanson looks to continue work on the communities skating rink project. To date they have completed phase one and two and look to move forward with phase three. For Phase three of the project they look to use funds generated from the event to install a roof structure over the rink to reduce the work involved in shoveling and general maintenance.

In the past Council has elected to be a Platinum sponsor, which for \$5000.00 provides 6 complimentary tickets to the event and recognition in the Daily Herald Tribune. There is \$40,150.00 remaining in the Community Assistance Fund.

Council provided this group with a Capital Assistance Grant for this project in the values of: 2013 - \$42,500.00; 2014 - \$50,000.00; 2015 - \$35,000.00.



**Resolution #CM20150223.1013**

**MOVED BY B. SMITH** to sponsor the Bezanson Fireman's Ball for \$5,000.00 (Platinum) as in the past, with funds to come from Community Assistance Line.

There was discussion on adding the request as an annual Community Assistance Grant and how much needs to be raised to complete Phase Three. Councillor Bulford noted that they still require \$32,000 to complete the roof.

**Carried**

**Request for  
Sponsorship -  
GPRC Northwest  
Skills Regionals**

(NEW BUSINESS)  
(Issue #20150210001)

Ms. Schur noted that GPRC is requesting sponsorship for the 2015 Northwest Regional Skills Competition on April 23, 24, 2015 at the GPRC Fairview Campus. Sponsorship Opportunities vary from Gift in Kind to \$15,000. This is a new request and there is approximately \$35,150 remaining in Community Assistance. Reeve Beaupre spoke in favour of sponsoring this event.

**Resolution #CM20150223.1014**

**MOVED BY D. BEESTON** to sponsor the GPRC Northwest Skills Regionals as a Silver Sponsor (\$3000) to come from the Community Assistance Line.

Councillor Sutherland spoke against motion.

**Carried**

**Request for  
Sponsorship - GP  
Stompede**

(NEW BUSINESS)  
(Issue #20150210003)

Ms. Schur noted that the GP Stompede Association is requesting sponsorship for the GP Stompede May 27 - 31, 2015 at Evergreen Park. Motion from a previous year: "that the County of Grande Prairie write a letter to the Grande Prairie Stompede declining their request for sponsorship for this year's event and advise them the County of Grande Prairie has annually contributed funds to cover the majority of the costs to police this special event and requests their consideration to be recognized for that support".

For 2014 - Stompede was gifted with \$57.75 hrs. of RCMP overtime @ \$125.00/hr. for a total of \$7,218.75.

There is \$32,150 remaining in the Community Assistance Line.

**Resolution #CM20150223.1015**

**MOVED BY B. MARSHALL** for no action on the sponsorship request from the GP Stompede Association for the 2015 GP Stompede.

There was discussion on being identified in the program as a Safety Sponsor for providing the Special Events Policing as gift in kind.

**Carried**

**Resolution #CM20150223.1016**

**MOVED BY B. MARSHALL** that the County of Grande Prairie write a letter to the Grande Prairie Stompede declining their request for sponsorship for this year's event and advise them the County of Grande

Prairie has annually contributed funds to cover the majority of the costs to police this special event and requests their consideration to be recognized for that support.

**Carried**

**St Joes Dry Grad  
Funding Request**

(NEW BUSINESS)  
(Issue #20150210004)

Ms. Schur noted that the St. Joseph Catholic High School is requesting funds for their Dry Grad 2015. This is the second dry grad event hosted by the school. Funds raised will go towards activities, entertainment, food and prizes.

The County of Grande Prairie budgets \$200 for the following schools - Beaverlodge, Sexsmith and PWA.

Sponsorship Opportunities range from \$100 - \$1000. There is \$32,150 remaining in the Community Assistance Line.

**Resolution #CM20150223.1017**

**MOVED BY B. SMITH** to sponsor the St. Joseph's Catholic High School Dry Grad for \$200.00 and include St. Joseph's in the annual budget as is done for the High Schools in the County of Grande Prairie. Councillor Sutherland and Reeve Beaupre spoke against the motion as they would like to see the funding used to offset the graduation event.

**Carried**

**Recreation  
Advisory  
Committee**

(NEW BUSINESS)  
(Issue #20150217001)

Ms. Schur noted that the first Recreation Advisory Committee (RAC) meeting was held February 6, 2015 and was attended by Reeve Beaupre, Councillor Beeston and Councillor Beck, with regrets from Councillor Bulford.

The RAC was formed following a motion from Councillor Beck. The first meeting was intended to determine what the role of the RAC would be and how it would function. A draft Terms of Reference was presented and from that the conversation turned towards membership. Those present felt it would be beneficial to present the option to Council to make this a Committee of the Whole, inviting all Councilors to sit on the RAC. It was also discussed that it would be ideal to host the RAC meetings quarterly, approximately 2 weeks after the Joint City/County Recreation Committee meetings.

A sample agenda was also created that would have regular standing reports, including from the Crosslink County Sportsplex, Grants, and Parks & Campgrounds, and possibly from GP Sport Council.

Ms. Schur also outlined information related to the Regional Recreation Master Plan that is a partnership project between the County and the City of Grande Prairie. The summary presented outlines the anticipated deliverables of the Master Plan. The County applied to the ACP grant to fund this, and are still waiting on funding confirmation.

There was discussion on whether Committees of the Whole meetings have to be public meetings.

**Resolution #CM20150223.1018**

**MOVED BY C. BECK** to invite all Councillors to attend the next Recreation Advisory Committee meeting as a Committee of the Whole,

and hold the meetings quarterly, approximately two weeks after the Joint City/County Recreation Committee meetings.

**Carried**

Ms. Schur noted that the Joint Regional Recreation Master Plan is being worked on in conjunction with the City of Grande Prairie. An Expression of Interest has been put out for this plan as they would like to refurbish existing recreation facilities. The City has already identified a funding source and the County had already put some funding aside as well.

**Proclamation -  
Volunteer Month -  
April 2015**

(NEW BUSINESS)  
(Issue #20150212002)

Grande Prairie Volunteer Service Bureau would like to request a proclamation of April 2015 as Volunteer Month in the County of Grande Prairie and to have this proclamation read at the Leaders of Tomorrow Awards and National Volunteer Week Volunteer Appreciation Luncheon being held Friday, April 17, 2015 at the People's Church Auditorium in Grande Prairie.

The Reeve has been requested to read the proclamation, as well as any Council members who would like to attend are invited too. This event has been put in Council's Calendars.

**Resolution #CM20150223.1019**

**MOVED BY H. BULFORD** that April 2015 be proclaimed as Volunteer month in the County of Grande Prairie No. 1.

**Carried**

**Appointment of  
Baily Nagy as a  
Development  
Officer**

(NEW BUSINESS)  
(Issue #20150218002)

Mr. Matthew Konowalchuk, Senior Planner, noted that the Land Use Bylaw established the office of the Development Officer. Development Officers are given authority to issue permits, orders and undertake a number of duties required under the Land Use Bylaw. Development Officers are appointed by a resolution of Council. Giving Ms. Nagy the title will help equally distribute the associated duties among the current Development Officers. Further, it is anticipated that Ms. Nagy will be most capable to carry out the duties associated with the new title.

**Resolution #CM20150223.1020**

**MOVED BY B. SMITH** that Baily Nagy be appointed as a Development Officer for the County of Grande Prairie No. 1.

**Carried**

**SUBDIVISION TIME  
EXTENSION  
REQUEST -  
NW-34-72-6-W6M -  
PLSUB20120706**

(NEW BUSINESS)  
(Issue #20150212016)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20120706, BLK file: BLK12489

Legal: NW-34-72-6-W6M

Name: Beairsto & Associates for Beverly Moylan

Division: 2

Date Approval Extended to: February 8, 2016

Recommend: **Second Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension

in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION TIME  
EXTENSION  
REQUEST -  
NW-20-70-9-W6M -  
PLSUB20140074**

(NEW BUSINESS)  
(Issue #20150206001)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20140074

Legal: NW-20-70-9-W6M

Name: Edward and Eveline Grams

Division: 5

Date Approval Extended to: March 14, 2016

Recommend: **First Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20150223.1021**

**MOVED BY R. SUTHERLAND** that the subdivision endorsement time extension requests for NW 34-72-6-W6M/PLSUB20120706 and NW 20-70-9-W6M/ PLSUB20140074 be approved as presented.

**Carried**

**SPPARC - Public  
Member  
Resignation**

(NEW BUSINESS)  
(Issue #20150217008)

An email has been received from Mr. Jurgen Kaut resigning as the Public Member of the South Peace Physician Attraction and Retention Committee (SPPARC). Mr. Kaut has been the public representative for the SPPARC since June of 2012. Council and Administration of the County of Grande Prairie would like to thank Mr. Kaut for his commitment and dedication to the committee in encouraging physicians to settle and set up practice in the South Peace.

**Resolution #CM20150223.1022**

**MOVED BY B. SMITH** to advertise and select a new public member to the South Peace Physician Attraction and Retention Committee and if Council is aware of any potential members to have them apply for the position.

**Carried**

**Invitation to  
Human Services  
Minister Heather  
Klimchuk**

(NEW BUSINESS)  
(Issue #20150217012)

Mr. Miller noted that at the FCSS Advisory Board Meeting on February 17, 2015 a motion was passed to invite Human Services Minister Klimchuk to tour our rural FCSS programs. As she will be at the Premiers Dinner in Grande Prairie on March 12, 2015 it was discussed that this would be a good opportunity.

FCSS Director Kathleen Turner had shared with the FCSS Advisory Board that in January the FCSSAA Executive had met with Minister Klimchuk. At that time Mrs. Turner had issued a verbal invitation. A written letter following up on this invitation and specifying a date would solidify the request.

Urban and Rural FCSS programs look very different in how they are delivered in communities. As Minister Klimchuk's riding is in Edmonton we would like to increase her awareness of what FCSS does in rural

Alberta.

**Resolution #CM20150223.1023**

**MOVED BY H. BULFORD** that administration write a letter of invitation to Minister Klimchuk specifying March 12, 2015 or an alternate date to tour local rural FCSS programs.

**Carried**

**Encana Synergy  
Group Request**

(NEW BUSINESS)  
(Issue #20150217009)

The Encana Synergy Group would like to respectfully ask Council once again to consider the use of County administration to do a mail out to related rate payers to inform them of Information Sessions that will be held in their area. On December 8th, 2014 Council made a motion "that the County of Grande Prairie support the development of a synergy group in the Wembley area through assisting in a potential mail out on a cost recovery basis to the County of Grande Prairie". At a full cost recovery, the mail out of questionnaires as been completed.

Councillor Marshall noted that the response rate was 20%. The group would now like to arrange an Open House and Information Sessions to discuss the top two concerns from the residents who responded to the survey.

**Resolution #CM20150223.1024**

**MOVED BY B. MARSHALL** to allow the Synergy Group to utilize County administration to do a mail-out regarding upcoming Information Sessions at a full cost recovery basis.

**Carried**

**Request to Write  
Off A/R Account**

(NEW BUSINESS)  
(Issue #20150212015)

Mrs. Sauvé noted that, in accordance with with Policy C13, any requests for the cancellation of receivables greater than \$300.00 are to be submitted to County Council for approval. Several attempts have been made to collect for outstanding landfill fees accumulated at the Clairmont Landfill in the amount of \$2554.00. The Environment Manager has recommended that the County write off this amount and send it to a Collection Agency.

There was discussion on how long do we allow the business to go without payment before being sent to collections.

Nick Lapp, Director of Planning and Development, entered the meeting at 1:58 p.m.

**Resolution #CM20150223.1025**

**MOVED BY B. SMITH** to write off the amount owing on AR53866 in the amount of \$2,554.00 and send it to a Collection Agency.

**Carried**

**Procurement - Two  
(2) New 2015  
Tandem Axle Cab  
& Chassis**

(NEW BUSINESS)  
(Issue #20150217010)

Mr. Van Volkingburgh noted that a Request for Proposal (RFP) was posted January 13, 2015 on the Alberta Purchasing Connections (APC) to meet the requirements of the New West Partnership Trade Agreement (NWPTA). The County's Public Works (PW) Department requires Two (2) New 2015 Tandem Axle Cab & Chassis as part of the 2015 capital



equipment replacement plan. At February 9th Council Meeting, the following Motion was carried (Resolution No. CM20150209.1073): "that the County of Grande Prairie enter into a contract with Western Star & Freightliner Trucks for the purchase and delivery of one Freightliner 122SD / New 2015 Tandem Axle Cab & Chassis with Trans-18 speed input bearing for PTO - at a cost of \$165,270 (exclusive of GST) and one Freightliner 122SD / New 2015 Tandem Axle Cab & Chassis with ALLISON (RDS 4,500) TRANS - at a cost of \$177,461 (exclusive of GST). For a grand total of \$342, 731.00 (exclusive of GST)".

Mr. Van Volkingburgh commented that the company awarded the contract cannot deliver the Freightliner units until late August (contrary to their bid). He asked that Council rescind the previous motion passed and accept the other alternative to award the contract to Western Star & Freightliner Trucks for the purchase of the Western Star trucks. Councillor Beck inquired if the County is protected by the contract if suppliers do not supply all the proper information or provide false information. Mr. Van Volkingburgh responded that we don't have anything in place currently in the contracts that addresses this type of situation.

**Resolution #CM20150223.1026**

**MOVED BY R. SUTHERLAND** to rescind the previous motion (CM20150209.1073) and accept Option #2 to award the contract to Western Star & Freightliner Trucks as they have confirmed in writing that they can meet May, 31st deadline for one (1) Western Star 4900SB / New 2015 Tandem Axle Cab & Chassis with Trans-18 speed input bearing for PTO – at a cost of \$168,109. (exclusive of GST) and one (1) Western Star 4900SB / New 2015 Tandem Axle Cab & Chassis with ALLISON (RDS 4,500)TRANS – at a cost of \$179,815. (exclusive of GST) for a grand total of \$347,924.00 (exclusive of GST). Western Star & Freightliner Trucks will hold the grand total of \$342,731.00 (exclusive of GST) as in Item #1, on condition that the order is placed by February 15th by the County. As a result of this item being presented at February 23rd's meeting a request is being made to extend the deadline to June 05, 2015 (one week) that allows the same time line as May 31st delivery and has been accepted in writing by Western Star & Freightliner Trucks.

**Carried**

**Procurement - One  
(1) New 2014/15  
Group 9 - D7R  
Crawler Tractor or  
Equivalent Model**

(NEW BUSINESS)  
(Issue #20150217011)

A Request for Proposal (RFP) was posted January 5, 2015 on the Alberta Purchasing Connections (APC) to meet the requirements of the New West Partnership Trade Agreement (NWPTA). The County's Public Works (PW) Department requires one (1) new 2014/15 Group 9 - D7R Crawler Tractor or Equivalent Model to replace one existing unit being retired from service as part of the 2015 capital equipment replacement unit's plan. At February 09th Council Meeting, the following Motion was carried (Resolution No. CM20150209.1072):

"that the County of Grande Prairie enter into a contract with SMS Equipment for the purchase and delivery of one new 2014 Komatsu - D85EX - 15 / Operating Weight 46,780 lbs. - at a cost of \$620,000



(exclusive of GST) on condition that the SMS Rep confirms the delivery time of 6 - 8 weeks as confirmed in the Bidders Table".

Mr. Van Volkingburgh noted that the equipment for RFP was to be new and the conditional approval was based on a new model; the model to be supplied from SMS Equipment was a "demo" model. CAO, Bill Rogan commented that Council does not need a motion to rescind the previous motion as it was based on conditional approval, but one will be needed to enter into the new contract.

**Resolution #CM20150223.1027**

**MOVED BY B. MARSHALL** to award the contract to Alternative 2 as Finning Canada have confirmed that that they can meet the delivery timeline of 6 – 8 weeks for one (1) new 2014 CAT D7E / Operating Weight 57,441 lbs. – at a cost of \$655,000 (exclusive of GST) and have also confirmed that this unit is a new model.

**Carried**

**University of  
Alberta  
Professorship  
Opportunity**

(NEW BUSINESS)  
(Issue #20150221001)

Mrs. Sauvé noted that in order to store, display or research fossils, the Philip J. Currie Dinosaur Museum must employ a qualified paleontologist. There are advantages to affiliating the paleontologist with the University of Alberta including:

- Access to University of Alberta fossils without requiring a legal agreement;
- Enhanced research opportunities as a satellite University of Alberta research station;
- Support from world-renown University of Alberta colleagues;
- reduction in operating costs.

The Faculty of Science with the University of Alberta has presented two options for Council consideration: Endowing a Chair position for \$4 million dollars, or a professorship position for \$2 million. Both a chair and a professorship require an individual with a doctorate in paleontology. The main difference between the two is the amount of experience and established reputation of the candidates.

Under the Historical Resources Act, fossils can only be stored in a museum that employs a qualified paleontologist. In order to be qualified, the paleontologist must have a doctorate from a recognized institution. Once a qualified paleontologist is employed, the museum must then enter into legal agreements with the province and universities to borrow fossils for research and display. The amount of administrative work can be lessened, and a qualified employee assured, by becoming affiliated with either of the three qualified institutions within Alberta: the University of Alberta, the University of Calgary, or the Royal Tyrrell Museum.

On February 17, 2015 County Council met with representatives from the University of Alberta to discuss the options available to the County to secure a qualified paleontologist. At that meeting, the University of Alberta presented some options for consideration, with associated costs.

Councillor Sutherland spoke in favour of Option 4 to fund the Professorship with the University of Alberta for \$2 million over 5 years as County Council and the Society can approach other fundraising partners to offset some of the costs. Councillor Marshall spoke against using reserve funds to fund the Professorship opportunity.

There was discussion on the following:

- interest rates, making multiple payments, and any penalties that could apply if a term loan is pursued;
- contacting the University of Alberta before July so a Paleontologist can be in place for the grand opening of the museum;
- the curriculum and location where the Professor would teach;
- and concerns with using the County reserves to fund the position instead of other County business.

CAO, Bill Rogan noted that if we advise the University of Alberta of our decision to move forward with a Professorship by March 2015 the position can be funded by the University of Alberta from their 2015-2016 fiscal year as it begins April 1st, 2015.

**Resolution #CM20150223.1028**

**MOVED BY R. HARPE** to fund a Professorship of Paleontology with the University of Alberta for \$2 million in principle, subject to the negotiation of a successful contract approved by Council, with funding sources to be determined.

There was considerable discussion on the motion, funding options, potential penalties, and the timelines for notifying U of A before their next budget cycle.

**Carried**

**Resolution #CM20150223.1029**

**MOVED BY R. HARPE** that the meeting be recessed at 2:39 p.m.

**Carried**

The meeting was reconvened at 2:51 p.m.

Councillor Harpe was absent for the remainder of the Council meeting.

**Letter from Alberta  
Transportation Re:  
Rio Grande Bridge  
replacement**

(INFORMATION ITEMS)  
(Issue #20150210010)

With respect to the County's offer to consider a cost-sharing agreement for the replacement of the Rio Grande Bridge, department staff have indicated that, according to the most recent inspection, this bridge is not in immediate need of replacement for structural reasons. At this time, Alberta Transportation's position remains as previously indicated: they are not currently in a financial position to consider this type of project in light of the bridge's current condition rating.

CAO, Bill Rogan commented that a meeting with Alberta Transportation will be held in March and will be added into Council calendars.

**In Camera -  
Personnel**

(IN CAMERA)  
(Issue #20150223006)

**Resolution #CM20150223.1030**

**MOVED BY B. SMITH** that that the meeting go in to In-Camera, at 2:53 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised

Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to Personnel.

**Carried**

**Resolution #CM20150223.1031**

**MOVED by B. MARSHALL** that the meeting come out of In Camera at 3:01 p.m.

**Carried**

**COUNCIL MEMBER REPORTS**

Councillor Beeston:

- there will be a GP Sports Council Event March 7th and the Awards Supper is at the Stonebridge from 6-9 p.m.;
- Taste of the Peace;
- Strategic Planning and Priorities Workshop at Evergreen Park;
- Emerging Trends Municipal Law Seminar in Edmonton;
- 4H judging in Teepee Creek;
- Growing the North Conference - it was more business-related this year than in past years;
- Clairmont Parkway design meeting.

Councillor Bulford:

- Mighty Peace Day;
- Special Olympics Organizing Committee and Winter Games (Feb 20-22nd); spoke very highly of the event and noted it was an honour to participate. Commented on the power outage and thanked Mr. Dan Gorman at Evergreen Park for all of his assistance on the events at Evergreen.

Councillor Harris:

- Strategic Planning and Priorities Workshop at Evergreen Park;
- AAMDC Zone meeting;
- Family History Day with Dr. David Leonard;
- Taste of the Peace;
- Growing the North Conference;
- River of Death and Discovery Museum Society Board Meeting;
- Clairmont Parkway design meeting.

Councillor Marshall:

- Water North Coalition Meeting - he noted that the next meeting is on February 26th;
- AAMDC Zone Meeting;
- event at Saskatoon Lake Hall for Family Day;
- FCSS Advisory Board meeting;
- River of Death and Discovery Museum Society Board Meeting;
- 2015 Alberta Special Olympics Winter Games Awards Ceremony.

Councillor Smith:

- South Peace Physician Attraction and Retention Committee Meeting: he noted that two medical students that attended the tour of the County in the summer have contacted Susan and they want

to come back to the County. The Committee is hiring someone from Beaverlodge to work on the website. Testimonials were recorded for RPAP (Rural Physicians Action Plan) video.

- Executive Meeting for Peace Library System in Hythe. There is a \$100,000 surplus in their budget (50% was salary savings because of a vacancy). The surplus will be put into reserves: \$62,000 will go into technology and the rest for furnishings and building work. Schools are buying more e-books than hard cover books and it is reducing the number of librarians needed.
- commented on the fire at the Horse Lake Reserve that occurred a couple weeks ago and the event at Loon Lake in Saskatchewan. He commented that the Federal Government should be doing something to assist the Hythe Volunteer Fire Department instead of providing it all to the Horse Lake Band because Hythe responds to the majority of calls.

**Resolution #CM20150223.1032**

**MOVED BY B. SMITH** to write a letter of concern to the Minister of Aboriginal Affairs, Bernard Valcourt, in regards to providing support for the Volunteer Firefighters and First Responders who are working with and responding to fires at First Nation Communities. Copy the letter to Premier Jim Prentice, MP Chris Warkentin, and MLA's McDonald and Drysdale.

CAO, Bill Rogan commented on the current agreement with the Horse Lake Reserve and that the County has to be asked by the band to provide Mutual Aid for each fire incident occurring on reserve land.

**Carried**

Councillor Beck:

- commented that the ASB Summer Tour will have an event similar to the Taste of the Peace and it will be called Flavours of the Peace;
- Growing the North Conference - commented on the speakers and presenters.

Councillor Sutherland:

- meeting with Pembina representatives regarding proposed pipelines in the area;
- Strategic Planning and Priorities Workshop at Evergreen Park;
- Family Day at Saskatoon Lake Hall;
- 2015 Alberta Special Olympics Winter Games Awards Ceremony.

**Resolution #CM20150223.1033**

**MOVED BY R. SUTHERLAND** to write a letter of congratulations to the Chair of the 2015 Special Olympics Alberta Winter Games Organizing Committee, Cristy Ellen, for organizing such a successful event.

**Carried**

Councillor Sutherland:

- inquired about the Torado Gas Plant application. CAO, Bill Rogan commented that it will be included on the next Council agenda.

Reeve Beaupre:

- Mighty Peace Day;

- meeting with Pembina representatives: commented on two pipeline projects and the amount of workers they would bring to the area;
- Community Futures Board meeting: reported some loss of revenue projected for 2015. The Board will be going to Montreal to the National Symposium in May as they have been asked to speak to the national level for ideas on generating revenue. They are also now taking equity positions in loans.
- \$225,000 was raised at the Big Hearts for Big Kids event on Valentines Day;
- Growing the North Conference:
- AAMDC Zone Meeting: nine (9) resolutions will be coming forward at the Fall Conference;
- 2015 Alberta Special Olympics Winter Games Awards Ceremony;
- inquired if Systems had hooked up the printer in the Council lounge and the double microphones for the podiums in Council Chambers. Councillor Smith also inquired about the boot scraper for the front of the Administration building. Mrs. Sauvé and CAO, Bill Rogan commented that they have a meeting this week with Natalia Madden to discuss the printer, microphones, and other Chamber electronic issues.
- Commented on the public using the Council washrooms and ensuring that all doors around Council Chambers are locked during the week.

## **ADMINISTRATIVE REPORTS**

CAO, Bill Rogan had nothing additional to note.

Mr. Van Volkingburgh:

- BEC wrap-up meeting scheduled for tomorrow;
- commented on money in the budget for landscaping and clean-up;
- Reeve Beaupre inquired if Public Works could affix reflective tape to the Stop signs along the Highway in her area as snow is piled up and stop signs are angled so people cannot see them.

Mr. Lapp:

- Clairmont Parkway Design workshop;
- Balderston ASP Open House tonight at Ritchie Bros.

Mrs. Sauvé:

- apologized because PARDS had five people that were able to attend the meeting today but she misunderstood Council's wishes. They will attend an upcoming Council meeting to answer any questions.

Mr. Miller:

- short Paid On-Call Firefighter at the La Glace Fire Station so there will be recruitment done in the next month to fill the positions;
- Special Events Policing Agreement: rate will be decreasing from 125/hour to \$85/hour;
- Enhanced Policing Agreement: four positions will be approved and supplied. Reeve Beaupre expressed concerns that the County has not been involved in the Wapiti Hill and Highway #40 safety discussions between Alberta Transportation, RCMP, and the M.D.

of Greenview. There is a portion of County land that is affected so County Council should be involved in discussions.

**ADJOURNMENT**

**Resolution #CM20150223.1034**

**MOVED by P. HARRIS** that the meeting adjourn at 4:02 p.m.

**Carried**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_  
2015.

Reference # \_\_\_\_\_

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY ADMINISTRATOR