



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

January 5, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, January 05, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Peter Harris
- Bob Marshall
- Brock Smith

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Dawn Sauvé

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Amanda Oravec
- Tatiana Catana

Absent:

1. Reeve

- Leanne Beaupre

3. Council

- Richard Harpe

5. Directors

- Nick Lapp

**CALL TO ORDER
AND QUORUM**

The meeting was called to order at 10:02 a.m. with the singing of O'Canada.

**ADOPTION OF
AGENDA**

Resolution #CM20150105.1001

MOVED by P. HARRIS that the agenda for the January 5, 2015 Council Meeting (2015/01/05) be approved as presented.

Carried

**MINUTES
APPROVAL**

Resolution #CM20150105.1002

MOVED by H. BULFORD that the minutes for December 3 - 5, 2014 - Council Budget Meeting (2014/12/03) be approved as presented.

Carried

Resolution #CM20150105.1003

MOVED by D. BEESTON that the minutes for December 22, 2014 Council Meeting (2014/12/22) be approved as presented.

Carried

**Subdivision Time
Extension
Request -
NW-31-71-3**

(UNFINISHED BUSINESS)
(Issue #20141217007)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20120576, BLK file: 09224

Legal: NW-31-71-3-W6M

Name: Beirsto and Associates Engineering Ltd. for Ernest and Elizabeth Lange

Division: 1

Date Approval Extended to: December 7, 2015

Recommend: **Second time extension approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

Resolution #CM20150105.1004

MOVED BY B. SMITH that the subdivision endorsement time extension request be approved for NW-31-71-3.

Carried

**2014 Recreation &
Culture Grants -
Compliance
Update**

(NEW BUSINESS)
(Issue #20141210002)

Ms. Rikki Christie, Recreation Program Coordinator, provided an update on the grant program and compliance paperwork received to date for the Capital Assistance Grants and Major Capital Grants.

As per the Conditional Grant Agreements each organization grant recipients were to submit their signed acknowledgement of compliance form by December 31, 2014. Reminder letters were mailed out late-November. Council was given a list of organizations that have complied and those still outstanding as of December 29, 2014.

It was noted that groups that have not completed their Acknowledgement of Compliance are not eligible to receive grant funding until compliance

paperwork is returned.

Resolution #CM20150105.1005

MOVED BY B. SMITH to permit the noted Community organizations to carry over funds and/or re-purpose funds and direct administration to continue follow up.

Carried

2015 Recreation & Culture Grant Recommendations

(NEW BUSINESS)
(Issue #20141209005)

Ms. Christie, Recreation Program Coordinator, requested a motion from Council to approve the recommendations made by the Recreation & Culture Grant Committee during the November 27-28 grant deliberations. The Parks & Recreation Department manages the Capital Assistance, Major Capital and 100th Anniversary Grant Programs. On November 27-28, Administration met with the Recreation & Culture Grant Committee to deliberate the grant applications for each grant program. The following recommendations were made:

Capital Assistance Grants: total amount approved in budget is **\$487,400.00.**

100th Anniversary Grant: Glen Leslie Church Preservation Group, Anniversary celebration - \$12,500.00.

Major Capital items previously approved in budget are:

- Nitehawk Recreation Area - Equipment replacement
- Clairmont Agricultural Society - Phase 2, Splash Park
- Bezanson Agricultural Society - Community Centre
- Rio Grande Sports Association - Build new covered facility

Resolution #CM20150105.1006

MOVED BY C. BECK to approve the recommendations from Parks and Recreation as follows and direct administration to proceed with administering the conditional grant agreements.

- **Capital Assistance Grants:** total amount approved in budget is **\$487,400.00.**
- **100th Anniversary Grant:** Glen Leslie Church Preservation Group, Anniversary celebration - \$12,500.00.

Major Capital items previously approved:

- Nitehawk Recreation Area - Equipment replacement
- Clairmont Agricultural Society - Phase 2, Splash Park
- Bezanson Agricultural Society - Community Centre
- Rio Grande Sports Association - Build new covered facility

Carried

CAO, Bill Rogan commented that the grants are not typically released to the groups until June 2015.

Special Needs Snowplowing SW-5-75-9-W6M

(NEW BUSINESS)
(Issue #20141222002)

Kathleen Turner, Director of FCSS, and Melissa Wideman, Program Assistant, noted that FCSS has received a request for special needs snow plowing from a individual who resides in the LaGlace area.

FCSS recommends to approve the request pending receipt of the doctors

note. This individual meets the criteria. Public Works has inspected the property and sees no problem with access.

Council hears request from County residents who are experiencing health issues and/or special needs and are unable to keep their driveways cleared of snow. This ensures that those residents are able to get out to access health services and in addition that emergency services can reach them if needed.

Resolution #CM20150105.1007

MOVED BY H. BULFORD to approve the special needs snow plowing request for SW 5-75-9 W6M pending receipt of a doctor's note.

Carried

**Alberta Water
Council Lake
Management
Project Team -
Call for Nominees**

(NEW BUSINESS)
(Issue #20141222007)

CAO, Bill Rogan noted that the AAMDC represents rural municipal interests as an active member on the Alberta Water Council (AWC). To provide recommendations for improved lake management in Alberta to support achievement of Water for Life goals, the AWC is establishing a Lake Management Project Team and the AAMDC is calling on members to submit nominees that have technical expertise and an interest in representing the association on this project team. There will be 3-4 meetings held per calendar year and the project is scheduled to begin in January 2015 with an estimated two-year commitment. Project team meetings will be scheduled between Calgary and Edmonton. Once all nominees are collected, the AAMDC Board of Directors will select a representative and advise the Alberta Water Council and all nominees. There was no interest expressed from County Councillors to nominate a member for the project team.

Resolution #CM20150105.1008

MOVED BY P. HARRIS to take no action on the invitation from the AAMDC Alberta Water Council Lake Management Project Team to nominate a member for the Project Team.

Carried

**Policy N8 Update -
Dust Control**

(NEW BUSINESS)
(Issue #20141216003)

Dale Van Volkingburgh, Director of Public Works, proposed the following change for Policy N8 - Dust Control:

Change section 4 (b) to read:

- "Applicants will be charged as per the current "Schedule of Fees" for dust control services provided under this section"; and
- Remove item 8.

The change to the policy is required due to the fee increase for dust control application recently approved with the 2015 budget.

Resolution #CM20150105.1009

MOVED BY B. SMITH to approve policy revisions as presented for Policy N8 - Dust Control policy.

There was discussion on the cost of oil and calcium and the costs paid for the dust control program.

Carried

**One (1) Group 9 -
D7R Crawler
Tractor or
Equivalent Model**

(NEW BUSINESS)
(Issue #20141231001)

Dawn Sauve, Director of Corporate Services, noted that a Request for Proposal was posted for (Equipment Replacement November 27 – December 17, 2014 on the Alberta Purchasing Connections (APC) to meet the requirement of the New West Partnership Trade Agreement (NWPTA). The County's Public Works (PW) Department requires one (1) Group 9 - D7R Crawler Tractor or Equivalent Model to replace one existing unit being retired from service as part of the 2015 equipment replacement unit's capital plan. There were 4 proposals received from three (3) companies: three proposals were non-compliant, therefore Administration recommends approval of Option 1.

Councillor Marshall arrived at 10:17 a.m.

There was considerable discussion on:

- Public Works preference for the necessary Crawler Tractor;
- the non-compliant bids and whether the RFP should be re-posted; and
- providing an RFP education session for all major suppliers to ensure that more bids will be in compliance.

Resolution #CM20150105.1010

MOVED BY C. BECK to hold an education session with suppliers on the County's RFP and purchasing processes.

There was discussion on the potential delay if the RFP was canceled and reposted.

Carried

Resolution #CM20150105.1011

MOVED BY P. HARRIS to cancel RFP – PS-2014-0003 for the purchase of one (1) Group 9 – D7R Crawler Tractor or Equivalent and repost to include additional specifications, terms and/or conditions.

Carried

Resolution #CM20150105.1012

MOVED BY B. SMITH that Administration advise Council of all compliant and non-compliant bids "In Camera" prior to awarding the RFP.

There was considerable discussion in regards to the RFP process and whether a Council Committee should be struck to review the bids.

Carried

**One (1) Landfill
Compactor**

(NEW BUSINESS)
(Issue #20141231002)

Don Maisonneuve, Ken Orborne, and Steve Madden noted that a Request for Proposal was posted for Capital from November 27 – December 17, 2014 on the Alberta Purchasing Connections (APC) to meet the requirement of the New West Partnership Trade Agreement (NWPTA). The County's Public Works (PW) Department requires the provision of one (1) Landfill Compactor. There were six (6) proposals received from four (4) companies. All six were evaluated. Mr. Maisonneuve commented that the Al-Jon bid did not include the cost of the GPS, therefore there is a change in Administration's recommendation. Mr. Maisonneuve requested

that the item be deferred to the next Council meeting so more information can be provided.

Resolution #CM20150105.1013

MOVED BY B. SMITH to bring back the item on the One Landfill Compactor RFP to the January 12, 2015 Council meeting to allow for more information to be provided.

Carried

**Alberta
Transportation -
Letter Regarding
Right in/Right out
Access to the
Sportsplex from
Highway 43X**

(INFORMATION ITEMS)
(Issue #20141229001)

A letter was received from Honourable Wayne Drysdale, Minister of Transportation, addressing the County's ask for a Right in/Right out access to the Crosslink County Sportsplex from Highway 43X and Range Road 62.

Although the Minister of Transportation is authorizing the configuration of the Right in/Right out access, there are conditions that the County must meet and are outlined in the letter. County staff will be working with Alberta Transportation staff to clarify conditions and details with regards to this proposed project.

**Action List - Up to
November 24,
2014**

(INFORMATION ITEMS)
(Issue #20141229002)

Action List up to and including November 24, 2014.

**COUNCIL
MEMBER
REPORTS**

Councillor Beck had nothing to report.

Councillor Smith commented on the pre-budget meetings that were held with each department, the CAO, and Council, for FCSS and ASB and that they should be occurring annually in October before interim budget deliberations. CAO, Bill Rogan commented that this can be arranged and that dates will be entered into their calendars.

Councillor Beeston attended the Consultation Committee for the Family Care Clinic in Clairmont meeting for the proposed Clairmont Health and Wellness Centre. The Committee agreed to send a letter to Alberta Health seeking information on the process to gain a Health Centre and any grants that are available.

Councillor Bulford attended the Consultation Committee for the Family Care Clinic in Clairmont meeting for the proposed Clairmont Health and Wellness Centre with Councillor Beeston.

Councillor Harris had nothing to report.

Councillor Marshall had nothing to report.

Deputy Reeve Sutherland had nothing to report but commented positively on the snow plowing being done.

**ADMINISTRATIVE
REPORTS**

CAO, Bill Rogan attended the Consultation Committee for the Family Care Clinic in Clairmont meeting for the proposed Clairmont Health and Wellness Centre and commented that the Terms of Reference will be sent to the Committee soon.

Mr. Van Volkingburgh commented that the graders, snowplows, and sand

trucks have all been out since the last snowfall.

Mrs. Savué had nothing to report.

Mr. Miller commented that this Thursday the ASB Planning Meeting has been moved to the EOC room for 10:00 a.m.

Councillor Bulford inquired what the process is for after-hours snowplows and whether there is an agreement between Regional Fire Service and Public Works so they can get to emergency locations. Mr. Van Volkingburgh outlined the process and that he will investigate the situation further.

ADJOURNMENT

Resolution #CM20150105.1014

MOVED by P. HARRIS that the meeting adjourn at 10:57 a.m.

Carried

These minutes approved the _____ day of _____ 2015.

Reference # _____

REEVE

COUNTY ADMINISTRATOR