



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

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### June 1, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, June 01, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

### Minutes

#### ATTENDANCE

Present were:

**1. Reeve**

- Leanne Beaupre

**2. Deputy Reeve**

- Ross Sutherland

**3. Council**

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall (arrived at 10:05 a.m)
- Brock Smith

**5. Directors**

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp
- Dan Sieben (Acting Director of Corporate Services)

**6. Manager of Legislative Services**

- Sheryle Runhart

**7. Recording Secretary**

- Amanda Oravec

Absent:

**4. Chief Administrative Officer**

- Bill Rogan

**5. Directors**

- Dawn Sauvé

**CALL TO ORDER  
AND QUORUM**

The meeting was called to order at 10:03 a.m. with the singing of O'Canada.

**Employee  
Recognition - Sgt.  
Dave Campbell**

(RECOGNITIONS AND  
INTRODUCTIONS)  
(Issue #20150513001)

In 2015, Council has made a commitment to recognizing County employees for their achievements.

Sgt. Dave Campbell has achieved a number of milestones to be recognized:

1. Sgt. Campbell has 50 years of continued uniformed service as of December 2014 (1964 - 2014);
2. Sgt. Campbell completed 40 years of police uniformed experience as of May 23rd, 2013 (presented with plaque in 2013); and
3. Sgt. Campbell received his 20 year Peace Officer long service medal in February having achieved this milestone in December 2014.

On behalf of the County of Grande Prairie, Reeve Leanne Beaupre acknowledged Sgt. Dave Campbell for his exemplary service and commitment to the County of Grande Prairie. A photo was taken with Sgt. Dave Campbell and County Council.

**ADOPTION OF  
AGENDA**

**Resolution #CM20150601.1001**

**MOVED by R. SUTHERLAND** that the agenda for the June 1, 2015 Council Meeting (2015/06/01) be approved as presented.

**Carried**

**SUBDIVISION  
TIME EXTENSION  
REQUEST -  
SW-14-72-10-W6M  
- PLSUB20140681**

(NEW BUSINESS)  
(Issue #20150521002)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20140681, file: 13027

Legal: SW-14-72-10-W6M

Name: Beairsto & Associates for KJB Holdings Inc., Box 690, Beaverlodge, AB T0H 0C0

Division: 5

Date Approval Extended to: May 16, 2016

Recommend: **First Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION  
TIME EXTENSION  
REQUEST -  
NE-4-72-5-W6M -  
PLSUB20130177**

(NEW BUSINESS)  
(Issue #20150521004)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20130177, BLK file: 13046

Legal: NE-4-72-5-W6M

Name: Beairsto & Associates for Kelly and Debbie Sutherland

Division: 2

Date Approval Extended to: May 31, 2016

Recommend: **second Time Extension Approval**

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20150601.1002**

**MOVED BY B. MARSHALL** that the subdivision endorsement time extension requests be approved for NE-4-72-5-W6M (PLSUB20130177) and SW-14-72-10-W6M (PLSUB20140681).

**Carried**

**Policy B20 -  
Mandatory  
Review of  
Policies**

(NEW BUSINESS)  
(Issue #20150522005)

Sheryle Runhart, Manager of Legislative Services, noted that the purpose of this policy is to provide a process to ensure County policies remain effective, current, necessary and aligned with the provincial/federal legislation and the County of Grande Prairie No. 1's Strategic Plan and Priorities.

The Master Policy Manual is housed by Legislative Services and it will be their responsibility to maintain each policy including working with each department in reviewing their policies on the set review dates. Legislative Services has been reviewing the Master Policy Manual and there are policies that have not been reviewed in the last 10 plus years. By implementing this policy it will ensure that all County policies are reviewed on a regular basis and amended or rescinded as required.

**Resolution #CM20150601.1003**

**MOVED BY H. BULFORD** to accept Policy B-20 Mandatory Review of Policies as presented.

**Carried**

**Seniors Week  
Proclamation**

(NEW BUSINESS)  
(Issue #20150525003)

Arlen Miller, Director of Community Services, noted that June 1-7 2015 is Seniors Week in the Province of Alberta. In celebration of this there are numerous events happening in our area and Administration is requesting the Proclamation of Seniors Week from June 1-7 in the County of Grande Prairie No. 1.

Seniors make a difference in our communities every day. From supporting family members and friends to assisting charities and volunteering, seniors are deeply involved in our communities and their contributions benefit Albertans of all ages. Each year, Albertans are encouraged to join the festivities by attending one of the many Seniors' Week events to be held across the province.

**Resolution #CM20150601.1004**

**MOVED BY P. HARRIS** that June 1-7, 2015 be proclaimed as Seniors Week in the County of Grande Prairie No. 1.

**Carried**

**Volunteers for  
Vitalize  
Conference**

(NEW BUSINESS)  
(Issue #20150527006)

Mr. Miller noted that in recognition and appreciation of the commitment volunteers have given to organizations that serve County residents, the County is sending two volunteers to the Vitalize Conference in Edmonton June 18 - 20th, 2015. Nominations were accepted from organizations and two names were randomly drawn. County FCSS annually sends two

volunteers to the Vitalize Conference with all expenses (registration, travel, accommodations and meals) will be covered for them by the County. Sharon Gagnon, volunteers with several organizations based out of Wembley: Communities in Bloom, Wembley and District Agricultural Society and Wembley and District Arts Culture and Historical Society. Tracy Kosolofski is a volunteer advocate with Grande Prairie and District Victim Services. Both of these ladies were very excited to be chosen and will bring back great information for their respective organizations and the County.

**Resolution #CM20150601.1005**

**MOVED BY B. MARSHALL** to accept the two volunteers (Sharon Gagnon and Tracy Kosolofski) nominated to attend the Vitalize Conference for information, and have the attendees provide feedback to Council on the Vitalize Conference.

**Carried**

**Policy F6 - Code of Conduct**

(NEW BUSINESS)  
(Issue #20150513003)

Mrs. Runhart commented that in 2014, one of Council's Strategic Priorities was to develop and implement a Code of Conduct for Council. Legislative Services, in consultation with Municipal Affairs, understands that when the final reading of the revised/updated MGA is complete it will include a requirement that Council have a Code of Conduct by bylaw. The details on what the Council Code of Conduct will be required to include is not yet known.

The draft Code of Conduct has been reviewed by our legal advisors and is ready now for Council to review and discuss. The draft Code of Conduct was sent out 3 weeks ago for Council's review and input. As of May 27th there has been one response: A Councillor had a concern that during the municipal election process the Councillors would not have access to their electronic devices (under Part Six, Section 10 of the Code of Conduct). The County should not support nominees during the campaigning process and should remain neutral and unbiased in the election process.

Councillor Smith commented on Part Six, Section Ten in regards to the use of electronic devices during the elections. Mrs. Runhart responded that the use of electronics is not legislated as per the MGA and that Council can make amendments to the draft Code of Conduct presented. She spoke to fairness and that current Councillors should not use County resources for election campaigns. Reeve Beaupre clarified that Councillors cannot utilize any County communications, which include mail-outs, during the campaigns. Councillor Harpe also spoke against Part Six, Section Ten of the draft Code of Conduct because it is too restrictive.

**Resolution #CM20150601.1006**

**MOVED BY R. HARPE** to remove Parts Six (a) and (c) of Section 10 from the draft Policy F6 - Code of Conduct.

Councillors Beck and Bulford commented on including a part in the policy in regards to the wearing of County-branded clothing during elections. Councillor Bulford spoke against the motion.

**Carried**

**Resolution #CM20150601.1007**

**MOVED BY H. BULFORD** to include an amendment to Part Six of draft Policy F6 - Code of Conduct in regards to Councillors refraining from wearing County-issued clothing during election campaigning. Councillors Harpe and Smith spoke against the motion.

**Defeated**

**Resolution #CM20150601.1008**

**MOVED BY P. HARRIS** to accept Policy F6 - Code of Conduct as amended.

**Carried**

**Letter from  
Alberta Health  
Re: Dental  
Outreach  
Program (DOP)**

(INFORMATION ITEMS)  
(Issue #20150527001)

County of Grande Prairie received a letter from Alberta Health regarding the Dental Outreach Program (DOP) and the availability of dental services in rural northern Alberta. This letter was in response to a letter the County of Grande Prairie had sent the Minister of Health on March 25, 2015. The program will be transferred to Alberta Health Services (AHS) and the University of Alberta School of Dentistry will continue to administer the program in a similar manner and will work with AHS to minimize impacts to accessibility in the Northern Alberta area.

**South Peace  
Centennial  
Museum  
Association -  
Urgent Request**

(URGENT OR EMERGENT  
ITEMS)  
(Issue #20150527004)

Lois Dueck, President of the South Peace Centennial Museum Association, presented an urgent request for funding for the suppression systems above the kitchen grills (one in the concession booth and one in the bbq booth).

- The food vending facilities have been shut down until the suppression systems have been brought back up to safety standards.
- The cost of the suppression systems will be approximately \$4000 + GST.
- The official quote was forwarded to Council under separate cover on Friday, May 29th.
- The South Peace Centennial Museum offers the public food and beverages which in turn generates revenue for the museum.
- The company that completed the safety inspection was in last week and at that time the museum was made aware of the deficiencies in the suppression systems.
- The repairs have been booked for the first week in July before Pioneer Days on July 18-19th.
- There is \$23,650 remaining in the Community Assistance line.

Reeve Beaupre inquired if the museum is inspected annually. Mrs. Dueck responded that it is inspected annually and passed the inspection last year (2014).

Councillor Harpe inquired about the amount of cash currently in the bank. Mrs. Dueck responded that she does not have the exact figure, but it is not very much because most of their expenses are funded from the revenue received from Pioneer Days.

**Resolution #CM20150601.1009**

**MOVED BY R. HARPE** that Council fund the request from the South

Peace Centennial Museum Association for \$4000 for the suppression systems, to come from the Facility Capital Reserve.

**Carried**

**COUNCIL  
MEMBER  
REPORTS**

Councillor Marshall:

- MPC meeting;
- meeting and facility tour with the AAMDC President and Executive;
- Encana BBQ at GP Stompede;
- attended meeting with Councillor Harpe and Don Maisonneuve on the kitchen and restaurant at the Dinosaur Museum;
- FCSS Open House and celebration for Kathleen Turner's 25 years of service; and
- Royal Canadian Air Cadet 577 Grande Prairie Squadron 62nd Annual Inspection and Change of Command at the Bowes Family Crystal Gardens.

Councillor Harris:

- South Peace Regional Archives Board Meeting: fundraiser will be held in July at Scenic Heights and another in October at the Pomeroy Inn and Suites;
- Arctic Grayling project meeting in Beaverlodge;
- FCSS Open House and celebration for Kathleen Turner's 25 years of service.

Councillor Bulford

- Councillor Bulford's son attended the Beaverlodge Watershed event with Jill Henry, Rural Extension Officer, and Rikki Christie, Recreation Program Coordinator. He noted that it was a great experience; and
- FCSS Open House and celebration for Kathleen Turner's 25 years of service.

Councillor Beeston:

- Encana BBQ at GP Stompede;
- FCSS Open House and celebration for Kathleen Turner's 25 years of service;
- Skateboard Park in Clairmont opened last week: splash park construction continues but the Skateboard Park is highly used by the kids. The Grand Opening for park will be at Clairmont's 100th Anniversary event in September;
- inquired about the fire suppression system at the South Peace Centennial Museum. Councillor Harpe commented that nothing has been done there for years and that it is due for upgrades.

Councillor Smith:

- meeting and facility tour with the AAMDC President and Executive. He commented that AAMDC did not want to comment on Linear.

Councillor Harpe:

- hiring a contractor to start on the kitchen work at the Dinosaur Museum and the equipment for the kitchen should be ordered by now;

- inquired about the policy for bonded companies to oil their lease roads and control the spread of mud on paved roads. Mr. Van Volkingburgh responded that if they are on industrial lots and drag mud out we can apply the Bylaw against the property owner, not necessarily the leasor. The Area Foreman identify the problem areas and they work with Deryle Penner, Resource Specialist, or County Bylaw Officers for enforcement.

Councillor Beck:

- meeting and facility tour with the AAMDC President and Executive. He commented positively on the information that was provided to AAMDC on behalf of the County (revenue sharing, regional agreements, etc.); and
- FCSS Open House and celebration for Kathleen Turner's 25 years of service.

Councillor Sutherland

- presented the Proclamation for Stompede Week at the Bust Out event and noted that the event was consistently busy;
- meeting and facility tour with the AAMDC President and Executive;
- Encana BBQ at GP Stompede;
- FCSS Open House and celebration for Kathleen Turner's 25 years of service;
- Royal Canadian Air Cadet 577 Grande Prairie Squadron 62nd Annual Inspection and Change of Command at the Bowes Family Crystal Gardens; and
- commented on writing a letter to CN Rail in regards to the lack of completion of rail crossings in the County as the materials have remained on site for years without work being done.

**Resolution #CM20150601.1010**

**MOVED BY R. SUTHERLAND** to have Administration write a letter to CN Rail expressing concerns regarding various rail crossings and lack of movement on fixing them within the County of Grande Prairie, as the supplies for some are sitting beside the tracks and have been for years, and Council would like to see action take place for the safety of the traveling public.

**Carried**

Reeve Beaupre:

- meeting and facility tour with the AAMDC President and Executive: she commented that they were happy to hear both sides of the story (City and County) because there has been some confusion on the amalgamation and annexation processes;
- noted that CAO, Bill Rogan spoke to Rick Duncan, Municipal Government Board, and the response was that they will finish the MGB process in the next month and hope to provide a decision by August on the Annexation;
- Dinosaur Museum tour with AAMDC - Tom Burton wants to meet with Zone 4 CAO/Reeves to discuss the upcoming Zone meeting in August, he will utilize the Dinosaur Museum space and this will allow for a tour and discussion on the Museum at that time;

- commented on amalgamation issues as other areas in the province are having the same discussions we are having; and read an article by Don R. Campbell in regards to Burnaby and the Lower Mainland and their lack of success with their amalgamation;
- met with Northern Gateway Pipelines where they provided an update to the Reeve and EDO, Chris King; they will update Council at a later date as they are conducting consultations. There is approximately 47km of pipeline that will pass through the South Elmworth area;
- Encana BBQ at GP Stompede;
- met with Community Futures, they have been given a termination notice for the current building lease and will come to discuss opportunities for buildings in the County (June 29th);
- attended the Subdivision and Development Appeal Board Hearing for appellant H2S Solutions Ltd. Mrs. Runhart provided an unofficial verbal decision of the SDAB Board;
- FCSS Open House and celebration for Kathleen Turner's 25 years of service;
- Councillor Harpe inquired about the building space for Community Futures. Reeve Beaupre responded that they are in the same building as Big County FM but they own the whole building and are moving staff around and acquired a new tenant.

## **ADMINISTRATIVE REPORTS**

Mr. Dale Van Volkingburgh:

- County Road Tours - lunches will be in Bezanson and at Goodfare Hall June 10-11, 2015;
- attended a meeting with neighbouring communities on Service Integration; CAO, Bill Rogan will arrange a meeting with the Councillors to discuss this information;
- mulcher demo done for AAMDC with very positive results;
- graders working hard to get roads back in shape after the rain we received;
- Reeve Beaupre inquired about Knelsen Sand & Gravel hauling out of the Dunes gravel pits and whether they are required to keep dust control on that area. Mr. Van Volkingburgh responded that they are responsible and a road use agreement was signed for dust control and maintenance. He will check on the agreement and what they are doing, and should be doing.

Mr. Nick Lapp:

- attended a meeting with neighbouring communities on Service Integration;
- Annexation discussion with MGB and CAO, Bill Rogan;
- SDAB Appeal Hearing May 27, 2015;
- currently five Stop Orders out and a few Enforcement files going to Court;
- application numbers: Subdivision over average; Development Permit - busiest first 5 month since 2007; housing starts doing well; lots of inspections;
- Councillor Bulford inquired about Knelsen Sand & Gravel also



using the Smoky pit and someone running the crusher. Mr. Van Volkingburgh responded that he has not heard anything about that as they have a 10 year renewal with the landowner for that pit. He did note that Mr. Adams has purchased a gravel crusher.

- Councillor Beck inquired about the SDAB Appeal Hearing and the decision. Mrs. Runhart reiterated the non-official verbal decision of the SDAB Board.

Mr. Dan Sieben:

- nothing to report from Corporate Services.

Mr. Arlen Miller:

- everything is going well with the ball diamonds and he has a meeting with Mr. Linden this afternoon; draft agreement being prepared by legal;
- GP Stompede uneventful from Regional Enforcement Services point of view;
- Regional Fire contracts are all expiring at the end of 2015; Mr. Miller and Fire Chief Cooke will meet with partners and get new agreements drafted and signed;
- commented on the solar energy project at the Pipestone Campground and that August 2012 was when the bidding went out;
- Provincial ASB Summer Tour: 157 delegates and 50+ partners and youth have registered; Mrs. Sonja Raven will send the invite information to all members of the Alberta Association of Agricultural Fieldmen and encourage attendance as their goal is 450 attendees;
- Beaverlodge FCSS Contract has been extended until the end of September 2015;
- FireSmart - working with Jerry Bauer to see if the current FireSmart area is suitable and Fire Marshall Ken Atamanchuk is investigating wood chipping;
- will meet with Weyerhaeuser to see if they want to purchase the FireSmart wood;
- Councillor Smith inquired about the agreement for the ball diamonds. Mr. Miller responded that part of the agreement is volunteer labour from Mr. Linden and he is confident that everything will go over well;
- Reeve Beaupre inquired about FireSmart and what they are doing in her area. Mr. Miller responded that they plan to burn in the fall and he is meeting with them this week and will provide an update to Council. There was discussion on using the FireSmart wood for the County Campgrounds. Mr. Miller responded that there is a possibility that live beetles may still be in the wood and they would spread to new areas.
- Councillor Bulford inquired about the ball diamond in Clairmont. Mr. Miller noted he will investigate the County's contribution towards the ball diamond. Councillor Beeston commented that it is a very nice ball diamond and the public school is making very good use of it.
- Reeve Beaupre commented that along the powerline by the Wapiti Shooters Club several trees were cut and are currently laying on the fence line. She inquired who is responsible for the clean-up. Mr. Van

Volkingburgh responded that because it is the Shooter's Club property they are responsible for clean-up on their lands and the County right-of-way. He will contact them about the issue or Public Works will remove it if necessary.

**Resolution #CM20150601.1011**

**MOVED BY B. MARSHALL** that the meeting be recessed *11:20 a.m.*

**Carried**

The meeting was reconvened at *11:38 a.m.* Mr. Lapp was not present for the remainder of the meeting.

**11:30 a.m. -  
RCMP Update  
and Question  
Period**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20150525002)

Mr. Miller introduced the RCMP delegations: Deputy Commissioner Marianne Ryan, Chief Superintendent Lucki, and Superintendent Ray Noble, who were present for an RCMP update and question and answer period.

There was discussion on the following:

- Councils past and ongoing support for the RCMP;
- Enhanced member approved at Final Budget;
- the amount of candidates that graduate from each troop and are retained within Alberta;
- collaboration with Regional Enforcement Services on Special Events Policing;
- the positive benefits of housing the Enhanced RCMP Members with the Community Peace Officers;
- locating ambulances in high traffic areas between the City and County so dispatching can be done quicker;
- RCMP offices in urban centers and that once Clairmont begins to develop there could be a second office located there;
- County Council is very receptive to any new RCMP pilot projects or new/additional services so they can be tested here with no hesitation;
- the reporting and follow-up procedure for calls from the public;
- Communications from higher levels and whether the Enhanced Members are kept in the loop about issues in their rural areas;
- RCMP shift briefings that occur three times per week (Monday, Wednesday, and Friday) and County Regional Enforcement Services and City of Grande Prairie Enforcement is invited to attend. There is a summary of events and roundtable opportunity for each agency to present information that may be of interest to other parties;
- the letter sent to the Minister of Alberta Transportation in regards to advanced warning signs for the Smoky and Wapiti Hills and whether the Deputy Commissioner would support the letter of concern from the RCMP stand-point. Ms. Ryan commented that if supplied with a copy of the letter they would support it by sending another letter to the Minister in regards to the safety of the traveling public.
- National Security threats and whether the RCMP has identified any in our region. It was noted that there are National Security offices in Edmonton and Calgary that are funded by the federal government and that there are no threats in our region.
- comments on the positive work done with Rural Crime Watch and the

ALERT and SCAN teams; it was noted that the decision was made to cut the SCAN team in order to keep other necessary programs running (ex. Internet Child Exploitation).

Reeve Beaupre presented Supt. Ray Noble with a gift and card on behalf of the County and wished him well on his retirement after 35 years of service with the RCMP.

**ADJOURNMENT**

**Resolution #CM20150601.1012**

**MOVED by P. HARRIS** that the meeting adjourn at 12:12 p.m.

**Carried**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Reference # \_\_\_\_\_

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY ADMINISTRATOR