



County of Grande Prairie No. 1

November 30, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, November 30, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp
- Dawn Sauvé

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Tatiana Catana

CALL TO ORDER AND QUORUM

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

ADOPTION OF AGENDA

Resolution #CM20151130.1001

MOVED by B. MARSHALL that the agenda for the November 30, 2015 Council Meeting (2015/11/30) be approved with the following amendments:

- 10:50 a.m. - City of Grande Prairie Pursuit of Excellence Committee - Funding Request (#20151127010);
- CAO, Bill Rogan added In Camera - Legal.

Carried

MINUTES APPROVAL

Resolution #CM20151130.1002

MOVED by R. SUTHERLAND that the minutes for November 9, 2015 Council Meeting (2015/11/09) be approved as presented.

Carried

10:10 a.m. - Presentation on the Canada - Alberta Job Grant

(DELEGATIONS AND APPOINTMENTS)

(Issue #20151103002)

Zelda Behuniak, Workforce Consultant, Alberta Ministry of Jobs, Skills, Training & Labour, presented Council with information on the Canada - Alberta Job Grant. This grant is available to private and not for profit employers in the representatives areas.

Canada-Alberta Job Grant helps to fund training for new or current employees:

- Identify the skills the business needs;
- Choose your trainee and eligible trainer;
- Receive reimbursement of up to 2/3 of your training costs (Max of \$10,000 per trainee; \$300,000 per employer).

The eligibility for the Canada-Alberta Job Grant is as follows:

- Eligible employers: private and not-for-profit;
- Eligible trainees: new or existing employees;
- Eligible training providers: Third party trainers, unrelated to employer;
- Eligible training: short term (24 hours to 52 weeks), incremental training (excluding apprenticeship);
- Eligible training costs: direct expenses.

Council thanked Mrs. Behuniak for the presentation.

10:30 a.m. - Land Use Planning Compliance/Enforcement Update

(DELEGATIONS AND APPOINTMENTS)

(Issue #20151015007)

Tyler Holdener, Planning Officer: Compliance, presented Council with a Planning & Development Enforcement Report - Third Quarter 2015 Summary (July - December 2015), including:

- year to date active and closed files;
- Current Open Files (by division);
- 2015 Planning Enforcement Files by Electoral District.

Mr. Holdener mentioned that some of the notable actions from the third quarter included increased follow up on landscaping requirements within industrial areas. Some files remained outstanding and are noted for inspection and additional follow up in spring 2016. Looking forward, the Planning Enforcement Officer will be involved in additional initiatives regarding landscaping requirements within high visibility corridors.

Council thanked Mr. Holdener for the update.

Wildfire Mitigation Strategy

(UNFINISHED BUSINESS)
(Issue #20151112006)

Arlen Miller, Director of Community Services, noted that the County's Wildfire Mitigation Strategy is presented for Council's review and consideration of approval. The final draft of the Strategy includes all public consultation after the Open House held March 18, 2015, as well as extensive input from Alberta Agriculture and Forestry, in the form of a wildfire hazard and risk assessment completed in the fall of 2015.

Council was presented with two versions of the Strategy: one with highlighted changes after the Hazard and Risk Assessment was completed, and one final version. Also included was a document highlighting updates to the document after the public consultation was included.

There was general discussion on collaboration between the County and local businesses.

Resolution #CM20151130.1003

MOVED by H. BULFORD to approve the final Wildfire Mitigation Strategy as presented.

Carried

2016 Chamber Ball

(NEW BUSINESS)
(Issue #20151120002)

CAO, Bill Rogan noted that the Grande Prairie & District Chamber of Commerce is hosting their Chamber Ball on Saturday, February 6, 2016 at the Holiday Inn & Suites Grande Prairie Conference Centre.

In the past Council has purchased tickets for the Reeve and spouse or a designate and spouse to attend. Tickets are sold for \$100 each.

Resolution #CM20151130.1004

MOVED by B. SMITH to approve that the County of Grande Prairie purchase two tickets for the Reeve and spouse or a designate and spouse to attend the Grande Prairie & District Chamber of Commerce 2016 Chamber Ball.

Carried

**LOT 1, BLOCK 1, PLAN
142 4520; PT.
NW-24-70-13-W6M / FILE
NO. PLDEV20150845 /
RURAL INDUSTRIAL -**

Baily Nagy, Planner, noted that this development permit application is for two accessory buildings (42'x102') & (12'x21'), occupancy for Kakwa Contracting Operation Ltd. and is located within the Rural Industrial - Direct Control (RM-DC) District.

**DIRECT CONTROL
(RM-DC) DISTRICT**

(NEW BUSINESS)

(Issue #20151116008)

Administration is recommending approval with the nine conditions:

1. The site is developed as per the site plan submitted.
2. The development conforms to the district requirements of the Rural Industrial – Direct Control (RM-DC) District.
3. The applicant obtaining Safety Codes Permits to ensure the development complies with the Alberta Fire Code and Alberta Building Code. The applicant shall work with the County Planning and Development Department and the County Fire Department to ensure compliance with all Codes.
4. The applicant is to provide a sewage disposal system in accordance with the plumbing and Drainage Regulations and the Private Sewage Disposal Systems Standards of Practice at the applicant's expense.
5. Landscaping be provided in accordance with Section 24.6 of the Land Use Bylaw.
6. All outdoor lighting shall be located and arranged so that no direct rays of light are directed at any adjoining properties, interfere with the use and enjoyment of neighboring lands, or interfere with the effectiveness of any traffic control device. Outdoor site lighting fixtures shall be installed with the light directed and deflected away from public roads. These lighting fixtures shall not be more than 9.0 meters above finished grade.
7. The applicant is to provide a potable water supply on site at the applicant's expense.
8. Applicant entering into a developer's agreement with the County of Grande Prairie No. 1 for the provision of offsite levies. As per Section 650 of the Municipal Government Act, the road improvements levy shall be in the amount of \$1,750.00 (based on \$700 per acre for 2.5 acres).
9. All construction debris to be contained within an enclosed area by way of waste bins and/or temporary fencing to be prevented from blowing onto neighboring lands. All debris is to be removed from the site within one month of completion of construction. During the construction of the development works, the Developer, agents and contractors shall cause all work to be conducted diligently, in a workmanlike manner, according to the requirements and specifications of the County of Grande Prairie and so as to not cause more inconvenience to the other residents of the County than is necessary in the circumstances.

Resolution #CM20151130.1005

MOVED by P. HARRIS to approve the development permit PLDEV20150845 with nine conditions (conditions five and six of the total number of eleven conditions were removed) as follows:

1. The site is developed as per the site plan submitted.
2. The development conforms to the district requirements of the Rural Industrial – Direct Control (RM-DC) District.
3. The applicant obtaining Safety Codes Permits to ensure the development complies with the Alberta Fire Code and

Alberta Building Code. The applicant shall work with the County Planning and Development Department and the County Fire Department to ensure compliance with all Codes.

4. The applicant is to provide a sewage disposal system in accordance with the plumbing and Drainage Regulations and the Private Sewage Disposal Systems Standards of Practice at the applicant's expense.
5. Landscaping be provided in accordance with Section 24.6 of the Land Use Bylaw.
6. All outdoor lighting shall be located and arranged so that no direct rays of light are directed at any adjoining properties, interfere with the use and enjoyment of neighboring lands, or interfere with the effectiveness of any traffic control device. Outdoor site lighting fixtures shall be installed with the light directed and deflected away from public roads. These lighting fixtures shall not be more than 9.0 meters above finished grade.
7. The applicant is to provide a potable water supply on site at the applicant's expense.
8. Applicant entering into a developer's agreement with the County of Grande Prairie No. 1 for the provision of offsite levies. As per Section 650 of the Municipal Government Act, the road improvements levy shall be in the amount of \$1,750.00 (based on \$700 per acre for 2.5 acres).
9. All construction debris to be contained within an enclosed area by way of waste bins and/or temporary fencing to be prevented from blowing onto neighboring lands. All debris is to be removed from the site within one month of completion of construction. During the construction of the development works, the Developer, agents and contractors shall cause all work to be conducted diligently, in a workmanlike manner, according to the requirements and specifications of the County of Grande Prairie and so as to not cause more inconvenience to the other residents of the County than is necessary in the circumstances.

Carried

**Hawker Business Park -
Water Line Project**

(UNFINISHED BUSINESS)
(Issue #20151102007)

Nick Lapp, Director of Planning & Development, noted that during the Final 2015 Budget deliberations (April 2015) Council approved a funding request of \$2,500,000 for a portion of the costs to install municipal water services to the Hawker Business Park located east of the Hamlet of Clairmont adjacent to Highway 43 and Range Road 51. The approval of the funding request was conditional on the developer confirming capacity in the proposed water line for additional lands (over and above the Hawker lands) to be serviced. Council also directed Administration to identify a funding source for the project. The developer has provided an engineering analysis/report which confirms the capacity within the proposed water line as sufficient to support an additional 6.5 quarter sections of land at a similar density to that proposed within the Hawker Business Park.

There was general discussion on:

- hook up for Fire Services;
- main transmission line;
- funding options;
- cost recovery options;
- size of the line and potential hook ups for other businesses to the line and the cost recovery for their hook up to the line;
- possibility of extending the line further east.

10:50 a.m. - City of Grande Prairie Pursuit of Excellence Committee - Funding Request

(DELEGATIONS AND APPOINTMENTS)
(Issue #20151127010)

City of Grande Prairie Councillor O'Toole, Chairman for the Pursuit of Excellence Committee and City of Grande Prairie Councillor Radbourne, presented County Council with a request for funding for the Grande Prairie Pursuit of Excellence Committee.

At the Pursuit of Excellence Committee Meeting on September 17, 2015 the Committee directed their administration to request funding from the County of Grande Prairie in the amount of \$10,000 each year for the next three years.

At the November 23rd Regular Council Meeting, the representatives were unable to attend to speak to the request for funding. The request was deferred to the November 30th Council Meeting.

Pursuit of Excellence is a legacy of the 1995 Canada Winter Games. Since 1995, the fund had supported thousands of athletes, coaches and sport organizations to achieve excellence in their chosen sport. Athletes, coaches and officials who live within a hundred kilometers radius of the City of Grande Prairies have an opportunity to gain financial support to attend events, competitions and specialized training. On average, 25% of the athletes who have received funding, reside outside the City of Grande Prairie. Each year, Pursuit of Excellence provides funding up to a maximum of \$40,000. The majority of the funding, (\$30,000) comes from the Canada Games Legacy Fund, the remaining funds are supported by the City of Grande Prairie operating budget in the amount of \$10,000.00 each year. The Pursuit of Excellence Fund allows our athletes the same advantages and training opportunities as those athletes who live in other parts of Alberta and throughout Canada.

There was general discussion on:

- recognizing the County of Grande Prairie as a voting member of the Committee;
- funding surpluses;
- boundaries of the Pursuit of Excellence Fund;
- Eligibility for the fund;

Council thanked Councillor O'Toole and Councillor Radbourn for the presentation.

Resolution #CM20151130.1006

MOVED by D. BEESTON to defer to the Budget Deliberation the funding request from the City of Grande Prairie Pursuit of Excellence Committee in the amount of \$10,000 each year for the next three years.

Carried

**Hawker Business Park -
Water Line Project**

(UNFINISHED BUSINESS)
(Issue #20151102007)

Resolution #CM20151130.1007

MOVED by D. BEESTON that the meeting be recessed *11:08 a.m.* and to reconvene at *11:15 a.m.*

Carried

The meeting was reconvened at *11:18 a.m.*

**County Representative
- Beaverlodge Health
Council**

(NEW BUSINESS)
(Issue #20151120003)

CAO, Bill Rogan noted that Legislative Services received information back from the Public Health Centre in Beaverlodge informing the County that this Board no longer meets. Councillor Harris also commented that he has not been invited to any meetings of the Beaverlodge Health Council since he was appointed as Council's representative to this Board.

Resolution #CM20151130.1008

MOVED by P. HARRIS to remove Councillor Harris from the Beaverlodge Health Council and remove the Beaverlodge Health Council from County Council's Boards and Committees appointments.

Carried

**Developed Trail Survey
Results**

(NEW BUSINESS)
(Issue #20151123004)

Megan Shur, Manager of Parks and Recreation, and Rikki Christie, Recreation Program Coordinator, presented Council with the results from the Developed Trail Survey.

The trail survey was delivered in June/July of 2015 through an online medium and through hard copy. At that time the two trail counters were set up, but were not recording the information properly. The trail counters were set up again for September - November, however one counter was stolen. Data was collected from one counter. The trails averaged 26 users per day with some days seeing over 100 visitors.

The majority of the trail users are from the city, and the majority of trail users believe that the next priority for development should be to link to the City trail system. The second priority is to create a connection to the Wapiti River. A large contingent of users believe that there should be more unpaved trails in future development.

There have been some conflicts with off leash dogs and ATV encounters, but on the whole very few negative encounters. Some comments about providing additional garbage and dog bag receptacles.

There was general discussion on:

- trail system;
- highway crossing possibilities;
- County / City collaboration.

Council thanked Mrs. Shur and Ms. Christie for the presentation.

**Clairmont Agricultural
Society Annual
Christmas Supper -
Funding Request**

(NEW BUSINESS)

(Issue #20151124001)

Megan Schur, Manager of Parks and Recreation, noted that Councillor Beeston brought to Council's attention that Clairmont Agricultural Society requested \$1,000.00 from the County of Grande Prairie to fund the Annual Christmas Supper which was held on December 5, 2015.

This event entails a free traditional Christmas Supper for the Clairmont community to come together and enjoy. This meal is appreciated by families that are less fortunate and may not get the full traditional Christmas meal with all the trimmings otherwise. It is also a great way to bring all our families and the community together to enjoy the holidays.

The event is being advertised through the school, arena, store and YMCA program.

In the past the County of Grande Prairie has supported the Clairmont Agricultural Society through County's Operating Assistance and Major Capital Grant programs.

County's contribution in 2015:

- Operating Assistance Grant for Skating Program - \$5,000; Indoor Ice Arena - \$37,440; Hall - \$4,000
- Major Capital Grant - Phase II of Adventure Park - \$350,000.

County's contribution in 2014:

- Operating Assistance - Indoor Ice Arena - \$36,350; Hall - \$4,000.
- Major Capital Grant - Phase I of Adventure Park - \$200,000.

As of November 24, 2015, there were \$12,484.00 remaining in the Community Assistance Fund.

Resolution #CM20151130.1009

MOVED by D. BEESTON to fund the request from Clairmont Agricultural Society for \$250.00 for the Annual Christmas Supper with funding to come from Community Assistance Fund.

Carried

Resolution #CM20151130.1010

MOVED by P. HARRIS to adjust the starting time to reflect 9:00 a.m. for the Recreation Advisory Committee on December 17, 2015.

Carried

Resolution #CM20151130.1011

MOVED by R. SUTHERLAND that the meeting be recessed 12:08 p.m. for lunch and to reconvene at 1:00 p.m.

Carried

The meeting was reconvened at 1:06 p.m.

2016 Provincial ASB Conference - January 18 - 21, 2016

(WORKSHOPS, CONFERENCES, SEMINARS)
(Issue #20151123001)

CAO, Bill Rogan noted that the 2016 Agriculture Service Board Provincial Conference is being held January 18 - 21, 2015 at the Fantasyland Hotel in Edmonton. Conference information is not available at this time and the Agenda has not been released as of this date. As conference information becomes available it will be forwarded to Council.

There are no conflicts in Council's calendars with this date. This conference has been budgeted for. In the past members of County Council have attended the Provincial ASB Conference.

Resolution #CM20151130.1012

MOVED by R. SUTHERLAND that Council that wish to attend may attend the 2016 Provincial ASB Conference on January 18 - 21, 2016 in Edmonton.

Carried

2016 Farmtech Conference - January 26 - 28, 2016

(WORKSHOPS, CONFERENCES, SEMINARS)
(Issue #20151123003)

CAO, Bill Rogan noted that the 2016 Farmtech Conference is being held January 26 - 28, 2016 at the Edmonton EXPO Centre at Northlands. The pre-registration and the reception are on the evening of January 25, 2016 at the Westin Hotel. Rooms have been reserved at Sutton Place Hotel (\$165/night plus taxes). There is also a \$21 per day parking fee. This conference has no conflicts. This conference is budgeted for. In the past Council has attended this conference.

Resolution #CM20151130.1013

MOVED by P. HARRIS that Council that wish to attend may attend the 2016 Farmtech Conference on January 26 - 28, 2016 in Edmonton.

Carried

Alberta Recycling Spring Seminar - February 24 - 25, 2016

(WORKSHOPS, CONFERENCES, SEMINARS)
(Issue #20151124015)

CAO, Bill Rogan noted that the 2016 Alberta Recycling Spring Seminar is being held in Lethbridge at the Lethbridge Lodge and Conference Centre from February 24-25, 2016. Details for this conference have not been announced as of this date. This conference begins on the last day of the Growing Rural Tourism Conference (February 22 - 24, 2016 in Camrose). This conference is budgeted for. In the past Council has attended either the Spring or Fall Alberta Recycling Conference.

Resolution #CM20151130.1014

MOVED by C. BECK that Council that wish to attend may attend the Alberta Recycling Spring Seminar on February 24 - 25, 2016 in Lethbridge.

Carried

Growing Rural Tourism Conference - February 22 - 24, 2016

(WORKSHOPS, CONFERENCES, SEMINARS)

(Issue #20151124016)

CAO, Bill Rogan noted that Growing Rural Tourism 2016 Conference will be held February 22 - 24, 2016 at the Camrose Regional Exhibition. Conference information is not available at this time and once it becomes available will be forwarded to Council. This conference ends the first day of the Alberta Recycling Spring Seminar (February 24 - 25, 2016). This conference is budgeted for. In the past, members of Council have attended the Growing Rural Tourism Conference.

Resolution #CM20151130.1015

MOVED by B. MARSHALL that Council that wish to attend may attend the Growing Rural Tourism Conference on February 22 - 24, 2016 in Camrose.

Carried

Alberta Library Conference - April 28 - May 1, 2016

(WORKSHOPS, CONFERENCES, SEMINARS)

(Issue #20151124017)

CAO, Bill Rogan noted that Alberta Library Conference will be held in Jasper at the Jasper Park Lodge on April 28 - May 1, 2016. Conference information is not available at this time. Once it is available it will be forwarded to Council. There is not conflicts with this conference. This conference is budgeted for. In the past, members of Council have attended the Alberta Library Conference.

Resolution #CM20151130.1016

MOVED by B. SMITH that Council that wish to attend may attend the Alberta Library Conference on April 28 - May 1, 2016 in Jasper.

Carried

CPAA Planning Conference - May 2 - 4, 2016

(WORKSHOPS, CONFERENCES, SEMINARS)

(Issue #20151124018)

CAO, Bill Rogan noted that the 2016 Community Planning Association of Alberta (CPAA) Conference will be held in Red Deer at the Black Knight Inn, May 2 - 4, 2016. Conference information available at this time is attached and once more information is available it will be forwarded to Council. This conference does not have any Council calendar conflicts as of today's date. This conference is budgeted for. In the past, members of Council have attended the CPAA Planning Conference.

Resolution #CM20151130.1017

MOVED by B. SMITH that Council that wish to attend may attend the CPAA Planning Conference on May 2 - 4, 2016 in Red Deer.

Carried

Action List up to and Including November 9, 2015

(INFORMATION ITEMS)

(Issue #20151117004)

Action list up to and including November 9, 2015.

Alberta Recycling- 2015 Municipal Demonstration Grant Project

(INFORMATION ITEMS)

(Issue #20151120001)

CAO, Bill Rogan noted that correspondence was received from Alberta Recycling to Clairmont & District Agricultural Society with a cheque enclosed for the amount of \$12,425.00 from the completion of the Clairmont Agricultural Society's 2015 Municipal Demonstration Grant.

Letter from the City of Grande Prairie Re - the application of hydrofluorosilicic acid in water fluoridation

(INFORMATION ITEMS)
(Issue #20151120004)

CAO, Bill Rogan noted that County of Grande Prairie received a letter from the City of Grande Prairie regarding the application of hydrofluorosilicic acid in water fluoridation as applied by Aquatera water system.

In Camera - Legal

(IN CAMERA)
(Issue #20151210003)

Resolution #CM20151130.1018

MOVED by H. BULFORD that the meeting go in to In-Camera, at 1:13 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Legal.

Carried

Resolution #CM20151130.1019

MOVED by H. BULFORD that the meeting come out of In Camera at 2:01 p.m.

Carried

Resolution #CM20151130.1020

MOVED by R. HARPE to direct Communication to draft a response to County Council's position regarding the Farming Communities concerns on Bill 6.

Carried

COUNCIL MEMBER REPORTS

Councillor Smith attended and commented on:

- Library Board Meeting and provided Council with an update;
- Hythe Swimming Pool Committee Meeting;
- Doctor Recruitment website is up and running and collecting applications.

Councillor Harpe attended:

- FCSSAA Conference.

Councillor Beck attended:

- Business Summit and Lunch;
- FCSSAA Conference;
- Sexsmith Fire Hall Committee Meeting.

Councillor Sutherland attended:

- Evergreen Park Board Meeting.
- FCSSAA Conference;
- County Staff Christmas Party.

Councillor Marshall attended:

- Weyerhaeuser Meeting;
- FCSSAA Conference;
- County Staff Christmas Party.

Councillor Harris attended:

- Weyerhauser Meeting;
- FCSSAA Conference;
- County Staff Christmas Party.

Councillor Bulford attended:

- Weyerhauser Meeting;
- FCSSAA Conference;
- County Staff Christmas Party.

Councillor Beeston attended:

- Breakfast with the Guys;
- Business Summit and Lunch;
- FCSSAA Conference;
- County Staff Christmas party.

Reeve Beaupre attended:

- Breakfast with the Guys;
- Business Summit and Lunch;
- Weyerhaeuser Meeting;
- Evergreen Park Board Meeting;
- FCSSAA Conference;
- Grande Prairie & District Chamber of Commerce Chamber Lunch - Business Interchange with Finance Minister Joe Ceci.

ADMINISTRATIVE REPORTS

CAO, Bill Rogan had nothing to report.

Mr. Dale Van Volkingburgh commented on:

- gravel pit update.

Mr. Nick Lapp attended:

- Business Summit and Lunch;
- County Staff Christmas Party.

Ms. Dawn Sauvé had nothing to report.

Mr. Arlen Miller had nothing to report.

ADJOURNMENT

Resolution #CM20151130.1021

MOVED by P. HARRIS that the meeting adjourn at 2:42 p.m.

Carried

These minutes approved the _____ day of _____
2015.

Reference # _____

REEVE

COUNTY ADMINISTRATOR