



County of Grande Prairie No. 1

October 5, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, October 05, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp
- Dawn Sauvé

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Megan McCormick

**CALL TO ORDER
AND QUORUM**

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

**ADOPTION OF
AGENDA**

Resolution #CM20151005.1001

MOVED by B. MARSHALL that the agenda for the October 5, 2015 Council Meeting (2015/10/05) be approved as presented.

Carried

**MINUTES
APPROVAL**

Resolution #CM20151005.1002

MOVED by D. BEESTON that the minutes for September 14, 2015 Council Meeting (2015/09/14) be approved as presented.

Carried

**10:10 a.m. -
Demmitt
Campground
Shelter**

(DELEGATIONS AND
APPOINTMENTS)

(Issue #20150917004)

Darby DeSchipper, Hythe Plant Coordinator and Lane Flayten of Veresen Midstream presented the County of Grande Prairie with a cheque for \$15,000 to go towards the rebuilding of the Demmitt Campground structure. Council thanked Veresen and their representatives for the donation.

**10:30 a.m. - QEII
Hospital
Foundation -
Request for
funding**

(DELEGATIONS AND
APPOINTMENTS)

(Issue #20150923002)

Representatives Dawn Miller, Cindy Park, Rhonda Side and Mark Michalysen from the QEII Hospital Foundation were present to speak to Council with a request for funding regarding Grande Prairie Regional Hospital. The Capital Campaign is seeking to raise funds for equipment and technology that is not funded by the Government of Alberta. The official launch of the campaign is November 15, 2015. There was discussion surrounding:

- Attracting doctors with the purchase of new equipment and programs to the region;
- Enhancing patient care and experience in the future;
- Increasing access to patient services, reducing travel associated costs and alleviating wait times;
- The Foundation purchases the equipment and Alberta Health provides operating budget and replacement budget;
- New hospital will be a teaching hospital, partnering with the Grande Prairie Regional College;
- The hospital will serve almost 250,000 people in the region;
- Will be contacting and working with other hospital foundations in the region;
- The ask of the City of Grande Prairie, the County of Grande Prairie and the MD of Greenview will be the same;
- The request for funding not being based on population and being presented to Council early in consideration of budgeting;
- Requesting donations from industry, municipalities and individuals;
- Four categories the donation can be dedicated to - specialized equipment, legacy fund, arts and education. There are naming opportunities and depending on where funds are dedicated the ability to pay over 10 years.

Resolution #CM20151005.1003

MOVED by B. MARSHALL to defer the QEII Foundation request for

funding to 2016-2017 budget deliberations and have administration bring back options for capital funding to a maximum of 3.5 million.

Carried

**10:50 a.m. -
Replacement of
Sexsmith Fire
Hall**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20150925004)

A letter has been received from the Town of Sexsmith advising that Sexsmith Town Council has made a resolution to begin construction on a new fire hall in 2016. Mayor Claude Lagace is requesting collaboration with the County of Grande Prairie and confirmation that the project can proceed in 2016. The proposed cost for the new firehall is one million dollars, with the Town of Sexsmith asking for the County to fund 50% of the project costs.

The Fire Services Partnership Agreement was recently signed once again with Sexsmith, to be in effect for the next 5 years. The agreement includes the component of the County providing part-time Fire Chief services for the community. The Town is in the need of a new firehall, and the County agreed several months ago to work with the Town on a joint committee to examine options for a replacement hall. The committee has had several meetings and have identified a suitable location for the new structure, a lot currently owned by the Town, next to the Gibson's site on the south end of the community.

Mayor Claude Lagace thanked the County and Council for considering this request.

Resolution #CM20151005.1004

MOVED by R. HARPE to approve the request to proceed in collaboration with the Town of Sexsmith to build a replacement for the Sexsmith Fire Hall, with the funding source to be identified by administration in the 2016 - 2017 budget deliberations for \$500,000.

Carried

**BYLAW
2680-15-057/ PT.
SE-25-72-05-W6M/
HELIX SURVEYS
LTD./**

**KNOBLOCH,
ANGIE & JOE**
(BYLAWS)
(Issue #20150925005)

The application to amend part of SE-25-72-05-W6M from an Agricultural (AG) district to a Country Residential (CR-5) district was heard in a Public Hearing on September 21, 2015. Following the public hearing Council had some discussion surrounding proposal to change the lot size. Administration is presenting a new plan and requesting all three readings.

Resolution #CM20151005.1005

MOVED by P. HARRIS that Bylaw 2680-15-057 to re-designate PT. SE-25-72-05-W6M from an Agricultural District (AG) to a Country Residential (CR-5) district to be read a first time.

Carried

Resolution #CM20151005.1006

MOVED by B. MARSHALL to accept the amended lot plan configuration as presented for Lot 4, Lot 5 for Plan 812 1897 SE-25-72-5-W6.

There was discussion surrounding the motion in regards to the stub road and the piece of land that will remain part of the balance of the quarter section. The developer will be responsible for building the stub road as a condition of subdivision.

Carried

Resolution #CM20151005.1007

MOVED by R. SUTHERLAND that Bylaw 2680-15-057 be given second reading.

Carried

Resolution #CM20151005.1008

MOVED by D. BEESTON that Bylaw 2680-15-057 be given consent for third and final reading.

Carried

Resolution #CM20151005.1009

MOVED by H. BULFORD that Bylaw 2680-15-057 to re-designate PT.SE-25-72-05-W6M from an Agricultural District (AG) to a Country Residential District (CR-5) be read a third time and finally passed.

Carried

Request for Reduction in Property Tax Interest

(NEW BUSINESS)
(Issue #20150916008)

A ratepayer is requesting a reduction or elimination of the interest owing on their property tax arrears. Administration is recommending no action on the request.

Resolution #CM20151005.1010

MOVED by R. HARPE to take no action on the request to reduce or eliminate the interest owing on the ratepayers property tax arrears.

Carried

Resolution #CM20151005.1011

MOVED by R. HARPE that the meeting be recessed *11:10 a.m.*.

Carried

The meeting was reconvened at *11:22 a.m.*.

2015 Tax Sale Properties - Reserve Bids

(NEW BUSINESS)
(Issue #20150925007)

As of September 25, 2015 there are three properties that are in arrears for property tax and are scheduled for the December 19, 2015 tax sale date. As part of the tax sale process the County must set a reserve bid on the properties, which must be as close to market value as possible. The estimated market value of the properties has been supplied by the Assessment Department.

Resolution #CM20151005.1012

MOVED by R. SUTHERLAND to accept the three reserve bids as supplied by the Assessment Department for 2015 tax sale.

Carried

Private Supply of Gravel 2016 and 2017

(NEW BUSINESS)
(Issue #20150916014)

Every two years the County requests pricing, from Private Suppliers, for the supply of gravel for our requirements. Once pricing is received we determine if we will accept the quotes and which County pits will be utilized in the program. Requests for Proposals were received and opened on Friday, September 11, 2015. These proposals will supply gravel for the 2016 and 2017 gravel programs. Of the four proposals received we recommend accepting two. The locations of these private pits are beneficial to the gravel program. Staff have reviewed the costs of processing all the required supply in County and Private pits and have

determined it most cost efficient to purchase from the private suppliers in the two locations due to the cost and haul distances.

There was discussion surrounding:

- Gravel specifications and using smaller gravel on roads - the County currently uses industry standards;
- Cost of crushing gravel;
- Third party quality control;

Resolution #CM20151005.1013

MOVED by H. BULFORD to accept the proposal received from Buffalo Gravel at land location SE 31-71-02, W6M for their bid amount of \$575,000 for 50,000T of 20mm for 2016 and 2017 and their bid amount of \$11,500 for 1000T of 40mm for 2016 and 2017. And to accept the proposal received from Knelsen Sand & Gravel at land location NE 7-70-07, W6M for their bid amount of \$390,000 for 30,000T of 20mm for 2016 and \$405,000 for 30,000T of 20mm for 2017 and their bid amount of \$13,000 for 1000T of 40mm for 2016.

Carried

Resolution #CM20151005.1014

MOVED by R. HARPE to amend the motion to include a third party to do quality control to ensure the gravel meets County specifications.

Defeated

Proposed Amendment to Nustadia agreement

(NEW BUSINESS)
(Issue #20150925001)

Community Services Division is proposing an amendment to the operating agreement with Nustadia for operation of the Crosslink County Sportsplex. The changes are in regards to the payment of a management fee and priorities on operating surpluses and deficits. These changes have been discussed with and agreed upon by Nustadia management. Administration is recommending approval of these changes.

Resolution #CM20151005.1015

MOVED by P. HARRIS to accept the amendment addendum to the Nustadia agreement as presented.

Carried

FireSmart: Dunes Logging contract

(NEW BUSINESS)
(Issue #20150925002)

The salvage logging program is part of the County of Grande Prairie's Wildfire Mitigation Strategy. This program had been on hold for the last two winters as the County could not locate a suitable buyer of the salvage logs at an acceptable price. The market has improved considerably for both pulp wood and saw logs. Bids have been evaluated and a successful bid has been selected for Council's approval. Administration is also requesting that any profit from the contract be but back into the FireSmart program.

Resolution #CM20151005.1016

MOVED by H. BULFORD to award the Dunes logging contract to Tappen Contracting.

Carried

Resolution #CM20151005.1017

MOVED by H BULFORD that any surplus funds from the logging contract awarded to Tappen Contracting be placed in a FireSmart fund with any expenditures from that fund to be approved by Council.

**SUBDIVISION
TIME EXTENSION
REQUEST -
NW-28-71-7-W6M
- PLSUB20120432**

(NEW BUSINESS)

(Issue #20150917009)

Approval is requested for the subdivision time extension request on file number PLSUB20120432, file BLK 12190. Third and final time extension approval is being requested until September 14, 2016. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
SW-24-74-5-W6M -
PLSUB20130291**

(NEW BUSINESS)

(Issue #20150917010)

Approval is requested for the subdivision time extension request on file number PLSUB20130291, file BLK 07146. Second time extension approval is being requested until September 27, 2016. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
SW-28-73-6-W6M -
PLSUB20130481**

(NEW BUSINESS)

(Issue #20150917011)

Approval is requested for the subdivision time extension request on file number PLSUB20130481, file BLK 13211. Second time extension approval is being requested until September 27, 2016. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
NE-31-72-5-W6M -
PLSUB20130724**

(NEW BUSINESS)

(Issue #20150917012)

Approval is requested for the subdivision time extension request on file number PLSUB20130724, file BLK 12227. First time extension approval is being requested until April 4, 2016. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
SW-22-70-6-W6M -
PLSUB20140948**

(NEW BUSINESS)

(Issue #20150917014)

Approval is requested for the subdivision time extension request on file number PLSUB20140948, file BLK 13353. First time extension approval is being requested until September 26, 2016. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
SW-23-72-6-W6M -
PLSUB20141075**

(NEW BUSINESS)

(Issue #20150917016)

Approval is requested for the subdivision time extension request on file number PLSUB20141075, file BLK 14223. First time extension approval is being requested until September 26, 2016. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
NW-23-73-13-W6M
- PLSUB20141138**

(NEW BUSINESS)

(Issue #20150917017)

Approval is requested for the subdivision time extension request on file number PLSUB20141138, file BLK 13356. Extension is being requested until September 10, 2016. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
NE-8-71-5-W6M -
PLSUB20141192**

(NEW BUSINESS)
(Issue #20150917018)

Approval is requested for the subdivision time extension request on file number PLSUB20141192, file BLK 12587. First time extension approval is being requested until September 26, 2016. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
SE-17-72-6-W6M -
PLSUB20130773**

(NEW BUSINESS)
(Issue #20150917020)

Approval is requested for the subdivision time extension request on file number PLSUB20130773, file BLK 13422. Second time extension approval is being requested until May 2, 2017. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

**SUBDIVISION
TIME EXTENSION
REQUEST -
NE-17-72-6-W6M -
PLSUB20140049**

(NEW BUSINESS)
(Issue #20150917023)

Approval is requested for the subdivision time extension request on file number PLSUB20140049, file BLK 13421. Second time extension approval is being requested until April 4, 2017. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that apply to this subdivision application.

Resolution #CM20151005.1018

MOVED by R. HARPE to approve subdivision time extension requests for items 11.6 to 11.15 inclusive.

Carried

**Pathways to
Sustainability
Conference**

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20150929002)

The Flourishing Rural Economies Conference hosted by Pathways to Sustainability will be held November 8-10th, 2015 in Olds at the Pomeroy Inn & Suites. The conference conflicts with a Regular Council meeting and an MPC meeting.

Resolution #CM20151005.1019

MOVED by P. HARRIS to take no action and send a letter of thank you explaining that the County is unable to attend as it falls on Council and MPC dates and look forward to hearing in advance next year of their upcoming conference.

Carried

**Action List up to
and Including
September 14,
2015**

(INFORMATION ITEMS)
(Issue #20150924001)

Action list up to and including September 14, 2015 was presented as information.

Resolution #CM20151005.1020

MOVED by R. SUTHERLAND that the meeting be recessed *12:01 p.m.* until *1:30 p.m.*

Carried

**1:30 p.m. -
Aquatera
Shareholders
Update**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20150909003)

The meeting was reconvened at *1:30 p.m.*

Bernd Manz, CEO of Aquatera was present to speak to Council. He provided an update on the following:

- Accommodating growth;
- Update on capital projects totaling \$87 million for wastewater, water and solid waste and business development;
- WWTP Upgrade to be complete in October 2015;

- Force Main - Lagoon to Trunk project in Clairmont long term solution for growth and part of a regional project;
- 116 Street trunk sewer to accommodate commercial and industrial growth is underway;
- Regional lift station and trunk to support long term growth in Clairmont Heights - phasing to be reviewed and includes County and developer contributions;
- 4 Mile Corner lift station forcemain in conjunction with Lagoon to 116th Street Trunk forcemain
- Mercer Hill Reservoir includes County and Developer contribution;
- Riverbank Protection to include erosion protection, new intakes and improved raw water storage;
- Increasing services to municipalities and industry;
- Received approval for non-voting shareholders;
- Purchased Watchorn Rentals and are providing water/wastewater services to industry sites and work camps in Alberta and British Columbia;
- Vacancy on Board of Directors - currently accepting applications.

There was discussion surrounding:

- The timelines for beginning the project in Hidden Hills;
- Grande Spirit Senior Centre Project will not require additional capacity;
- Potential dissolution of non-voting shareholders and transferability of agreements;
- Increase to business percentage wise with acquisition of Watchorn Rentals;
- Conflict of interest in regards to privileged information of former Aquatera board member and being awarded Aquatera contracts;
- Criteria for new Board member - looking for a good fit as opposed to particular expertise;
- Company operating in the region as Aquaterra providing similar services - Aquatera in the process of clarifying this;
- Funding is large hurdle for water and sewer system going west - in order to be "shovel ready" would require at least several million for engineering and acquisition of right of ways;
- Council thanked Aquatera for implementing a free period for dumping at the Aquatera landfill;
- Potential of horse manure at Evergreen Park being used for methane project.

Councillor Harpe entered the meeting at 1:35 p.m.

COUNCIL MEMBER REPORTS

Councillor Smith attended and commented on:

- Peace Library System Conference;
- Hythe Library has won an award for innovation;
- Speech by Minister of Municipal Affairs talked about linear, land and taxation powers in the review of the MGA;
- TransCanada Pipelines are postponing Hythe lateral line and will not be reapplying until the last quarter of 2016;
- Western Oil and Gas Markets Presentations at the Grande Prairie Regional College - price of natural gas will remain low unless they

install LNG pipeline. It is difficult to make decisions because of the new provincial government royalty review and oil companies are having a harder time raising capital.

Resolution #CM20151005.1021

MOVED by B. SMITH that Administration explore grant funding opportunities with Alberta Health Services and Alberta Infrastructure regarding the possibility of moving forward with a physicians clinic in Clairmont.

Carried

Councillor Harpe had nothing to report.

Councillor Beck attended and commented on:

- Grande Spirit Dinner and fundraiser;
- Weyerhauser Environmental Advisory Committee;
- Peace Library System Conference;
- Western Oil and Gas Markets Presentations at the Grande Prairie Regional College - a lot of uncertainty about politics and policies.

Councillor Sutherland attended and commented on:

- ASB Meeting;
- Grand Opening of the Dinosaur Museum - have been informed that over 30,000 people have visited since it opened;
- Several meetings with the Dinosaur Museum;
- RCMP Ball commemorating the 75th Anniversary of the RCMP in Beaverlodge;
- Dinosaur Museum Annual General Meeting is October 8, 2015 at 6:00 p.m. at the Philip J Currie Dinosaur Museum.

Councillor Beeston attended and commented on:

- County Library Meeting in Elmworth - summer programs were run at all three libraries and were very successful. They would like to expand on them next year;
- AFPA Conference in Jasper - would like to see an extension to the Softwood Lumber Agreement with the U.S.;
- ASB Meeting - wrap up of the Agriculture Services Board Tour;
- CPA Meeting in Edmonton - it will be held in Red Deer next year during the first week of May. Will be looking at how to deal with change;
- Grande Spirit Dinner and fundraiser;
- Ribbon cutting for the Curling Club;
- Western Oil and Gas Markets Presentations at the Grande Prairie Regional College - questions from those in the industry were limited.

Councillor Bulford attended:

- AFPA Conference;
- Mock disaster at the EOC building.

Councillor Harris attended and commented on:

- ASB Meeting;

- Grand Opening of the Dinosaur Museum;
- Thanked the County for fill material at the Wembley Seed Cleaning Plant;
- CN will be upgrading the train tracks west of the City of Grande Prairie.

Councillor Marshall attended and commented on:

- Rural Crime Watch meeting - close to 250 attendees. Able to educate them about what services the County provides;
- ASB Meeting;
- Rural Libraries Conference;
- Amber Ball at the Entrec Centre;
- Tourism Membership Committee Meeting;
- Leading Change Seminar surrounding violence against women;
- Ribbon Cutting for Canopy West.

Reeve Beaupre attended and commented on:

- Chamber of Commerce Political Action Day reception and dinner with Premier Notley - The Premier spoke and took questions from the floor. Reeve Beaupre was able to speak to ministers about the Beaverlodge Hospital, linear assessment and Community Futures. She also thanked the government for FCSS and GreenTrip funding;
- AFPA Conference - trying to encourage more people to enter their industry. Agriculture Enforcement Deputy Ministers appear to be very knowledgeable;
- Amber Ball at the Entrec Centre;
- Met with the Mayor of the City of Grande Prairie;
- Mock incident at the EOC building;
- Community Futures Conference in Jasper - the Federal Government has mandated that members may only serve on the board for nine years and Reeve Beaupre has been on the board for ten. She will no longer be the representative as of the Organizational Meeting;
- Ribbon Cutting at Canopy West;
- Has had a request for traffic calming devices once again in Carriage Lane;
- Criteria for some of the County's grant applications should include recognition of the County for contributing. Mr. Rogan noted that typically the County requests that a builder's plaque is purchased.

ADMINISTRATIVE REPORTS

CAO Bill Rogan attended and commented on:

- Thanked the Councillors who attended Barb Sask-Ryan's retirement luncheon;
- AAMD&C is looking for names for in-memoriamr;
- Reeve Beaupre and Mr. Rogan will be meeting with the Minister of Municipal Affairs on October 15 to discuss annexation, amalgamation and linear taxation;
- Attended Recycling Conference with Steve Madden.

Dale Van Volkingburgh attended and commented on:

- Steve Madden has accepted a job with Saddle Hills County - his last

day with the County will be October 30;

- Overlays on RR51 will be completed this week and that wraps up road projects for this year;
- Meeting with Terado for dispute resolution process; Terado and AER asked the County to sign off if they were able to answer concerns. As the County is representing the residents we will not sign off until they are satisfied;
- Regional Landfill cell construction has begun;
- Solar project at Landfill is energized and working;
- Saddle Hills County, Town of Spirit River and Village of Rycroft have all signed an agreement to have waste taken to the Clairmont Landfill;
- Mr. Van Volkingburgh will look into the speed reduction signs for construction on Range Road 51;
- Design for the right-in and right-out at the County Sportsplex has begun and will be in this year's budget considerations;
- Councillor Harpe noted ATCO is trying to put temporary power at the Grande Spirit site and said they have not received final drawings - these have been completed and sent. Can follow up with Mr. Van Volkingburgh to obtain them.

Nick Lapp commented on:

- Updated numbers for development applications are still very strong for this year;
- Attended several meeting with the County's Economic Development Officer - there is a lot of interest in retail and industrial development in the area;
- The County was featured in a Retail Insider article - very good exposure and they don't usually feature municipalities;
- Reeve Beaupre thanked Mr. Lapp for the consumption numbers from the City of Grande Prairie.

Dawn Sauvé attended and commented on:

- Jubilee Risk Pro sessions - the County will be getting a discount on their insurance rates and a policy will be brought forward to Council;
- Jeff from Nichols met with managers last week to begin work on the Service Capacity Review;
- RFP's for some heavy equipment replacement have been sent out;
- There will be several Reserve Policies brought forward to Council for approval;
- Staff were able to fill the table for the Suicide Prevention fundraiser.

Arlen Miller commented on:

- There is a week long search and rescue training exercise taking place with several organizations;
- It is Fire Prevention Week;
- Cheque presentation to the Bezanson Firefighters.

ADJOURNMENT

Resolution #CM20151005.1022

MOVED by P. HARRIS that the meeting adjourn at 3:12 p.m.

Carried

These minutes approved the _____ day of _____ 2015.

Reference # _____

REEVE

COUNTY ADMINISTRATOR