



County of Grande Prairie No. 1

September 14, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, September 14, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp
- Dawn Sauvé

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Megan McCormick

**CALL TO ORDER
AND QUORUM**

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

**Introduction:
Marny Kenney**

(RECOGNITIONS AND
INTRODUCTIONS)
(Issue #20150902012)

Sonja Raven, Agricultural Fieldman, introduced Marny Kenney, the new Assistant Agricultural Fieldman to Council. Marny has a Diploma in Environmental Science and is a Registered Technician with the Alberta Institute of Agrologists. Council welcomed Marny to the County in her new role.

**Staff Introduction
-Finance**

(RECOGNITIONS AND
INTRODUCTIONS)
(Issue #20150908005)

Michele Hoerner, Accounting Supervisor, introduced two new Finance staff members to Council: Temporary Data Entry Clerk Mieke Johnson and Accounts Clerk Brenda Baron. Council welcomed both new employees to the County.

**ADOPTION OF
AGENDA**

Resolution #CM20150914.1001

MOVED by B. MARSHALL that the agenda for the September 14, 2015 Council Meeting (2015/09/14) be approved with the following amendments:

- Tourism Dawson Creek's End of Summer Gala (#20150910003)
- Reeve Beaupre added an In Camera Item (Item 20.3)
- Councillor Harpe added Grande Spirit Annual Harvest Evening Dance (Item 11.1)
- Councillor Sutherland added an In Camera Item (Item 20.4)
- Dale Van Volkingburgh requested to remove Item 11.10 and present to Council at a later date.

Carried

**MINUTES
APPROVAL**

Resolution #CM20150914.1002

MOVED by P. HARRIS that the minutes for August 17, 2015 Council Meeting (2015/08/17) be approved as presented.

Carried

Resolution #CM20150914.1003

MOVED by R. SUTHERLAND that the minutes for August 24, 2015 Council Meeting (2015/08/24) be approved as presented.

Carried

**BYLAW
2680-15-044; PT.
NE-32-72-06-W6M /
BRADLEE
HARDER /
BRADLEE
HARDER**

(PUBLIC HEARINGS)
(Issue #20150817007)

Resolution #CM20150914.1004

MOVED by B. MARSHALL that a Public Hearing be held to hear comments regarding the application to re-designate PT. NE-32-72-06-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District.

The Public Hearing commenced at 10:08 a.m..

Carried

The application to amend the County Land Use Bylaw by redesignating (10.80 acres) of part of NE-32-72-06-W6M from Agricultural (AG) District to Country Residential (CR-5) District to allow for subdivision of one lot for

country residential use. On January 28 2011, a Development Permit for a single family dwelling with attached garage and deck was approved at the subject site. At the time of Development Permit approval, Administration was not aware of any flooding issues at the site.

On July 15 2013, after recessing the Public Hearing several times that year to allow the applicant to obtain a 1:100 year flood analysis for the proposed parcel at the same site, the application was not approved as 1:100 year flood level data was not presented to Council. Public Works has identified that at times of heavy rain, the creek located adjacent to the proposed parcel will overflow onto the proposed parcel. Administration is cognisant of the fact that a dwelling was approved on a site that is subject to flooding. The intent of obtaining a No Build Zone area showing the 1:100 year flood elevation is to have the report placed on the new title to provide future land owners of the issues with flooding on the site. The 1:100 year flood plan has been provided by the applicant. With this administration is recommending approval of the application.

Mr. Bradlee Harder was present to speak to the application. Mr. Harder noted there is no intention of further development on the lot.

There was discussion surrounding:

- The large size of the lot;
- The farmland assessment rating of the property;
- The location of the residence and lower land to the east.

Resolution #CM20150914.1005

MOVED by D. BEESTON that the meeting come out of Public Hearing at 10:19 a.m..

Carried

Resolution #CM20150914.1006

MOVED by D. BEESTON that Bylaw 2680-15-044 to re-designate PT. NE-32-72-06-W6M from an Agricultural (AG) District to a Country Residential (CR-5) district to be read a first time.

Carried

Resolution #CM20150914.1007

MOVED by R. HARPE that Bylaw 2680-15-044 be read a second time.

Carried

Resolution #CM20150914.1008

MOVED by D. BEESTON that Bylaw 2680-15-044 be given consent for third and final reading.

Carried

Resolution #CM20150914.1009

MOVED by B. SMITH that Bylaw 2680-15-044 to re-designate PT. NE-32-72-06-W6M from an Agricultural (AG) District to a Country Residential (CR-5) District be read a third time and finally passed.

Carried

**10:15 a.m. -
Alberta Games
Sport Bid
Committee
Recommendations**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20150908002)

Karna Germsheid, Executive Director of the Grande Prairie Sport Council was present to discuss the Sport Bid Committee's recommendations for hosting the 2017 Alberta 55+ and 2018 Alberta Winter and the Summer Games. The Sport Bid Committee does not recommend hosting the 2017 Alberta 55+ Games due to a new format, the short time frame and the difficulty in raising the necessary funds. The Sport Bid Committee recommends submitting a bid to host the 2018 Alberta Summer Games jointly with the City of Grande Prairie at a cost of \$75,000 each.

There was discussion surrounding:

- Accommodations in the schools;
- Highlighting summer attractions and aligning the Games with other events in the area;
- The events are for participants ages 11 to 17;
- Alberta Sport Connection will contribute \$420,000 with an additional \$50,000 Legacy grant which can be put towards any deficit;
- Expected economic gain from the event;
- Designating a host community and receiving the Legacy grant;
- Total liability for the County should no additional funds be raised.

Resolution #CM20150914.1010

MOVED by H. BULFORD that the County of Grande Prairie submit a letter of intent to bid on hosting the 2018 Alberta Summer Games jointly with the City of Grande Prairie.

Carried

**FCSS Advisory
Board Minutes**

(NEW BUSINESS)
(Issue #20150817002)

The FCSS Advisory Board met on July 21, 2015. Two motions were put forward at the meeting for consideration by Council. The first to recommend that County Council enter in discussion with the Peace Wapiti School Division over a modular for a playschool at the Whispering Ridge School site. There will be an operational agreement put in place and the school board would have first right of refusal should FCSS decide to no longer operate the program.

The FCSS Advisory Board also recommends that County Council explore the possibility of developing a new building for the FCSS department at the new Seniors Complex site in Clairmont.

Resolution #CM20150914.1011

MOVED by H. BULFORD to enter into discussions with the Peace Wapiti School Division over a modular playschool for the Whispering Ridge School site.

Carried

Resolution #CM20150914.1012

MOVED by H. HARPE that County Council explore the possibility of developing a new building for the FCSS department at the new Seniors Complex site in Clairmont.

Carried

**FCSS Agreement
with Beaverlodge**

(NEW BUSINESS)
(Issue #20150821005)

Administration has reached an agreement with the Town of Beaverlodge for the provision of FCSS services. Staffing levels have been maintained. The Town will take back responsibility for some of the budget items such as phones and computers. The home support fee schedule will be

increased. Notifications of the increase have gone out to all clients. The agreement will be in place until December 2017.

Resolution #CM20150914.1013

MOVED by B. MARSHALL to approve the agreement with the Town of Beaverlodge for the provision of FCSS services until December 31, 2017.

Carried

Request for Waiver of Tax Penalty

(NEW BUSINESS)
(Issue #20150825003)

A ratepayer has requested the waiving of a tax penalty because payment was mailed to the wrong address. Administration is not recommending waiving the fees.

Resolution #CM20150914.1014

MOVED by P. HARRIS to take no action on the waiver of tax penalty.

Carried

Request for Sponsorship-2015 GPRC President's Ball

(NEW BUSINESS)
(Issue #20150826003)

Grande Prairie Regional College is requesting sponsorship for the 2015 President's Ball. The event will be held on October 24, 2015 at Evergreen Park. In the past Council has purchased tickets for the event.

Resolution #CM20150914.1015

MOVED by B. SMITH to purchase tickets for the Reeve or designate and their spouse to attend.

Carried

Proclamation - Muscular Dystrophy Awareness

(NEW BUSINESS)
(Issue #20150827006)

September is Muscular Dystrophy Awareness Month across Canada. The purpose of Awareness Month is to increase public knowledge of neuromuscular disorders and the impact on families living with these disorders and the communities in which they live, as well as to educate the public about the association and the services they provide. Muscular Dystrophy Canada would like to request the County's support by the issuance of a proclamation declaring September as Muscular Dystrophy Awareness Month in the County of Grande Prairie.

Resolution #CM20150914.1016

MOVED by B. MARSHALL to proclaim September 2015 as Muscular Dystrophy Awareness month in the County of Grande Prairie.

Carried

Correspondence from City of Grande Prairie Mayor Bill Given

(NEW BUSINESS)
(Issue #20150827007)

Correspondence was received from Mayor Bill Given regarding the Correction Line to 116 Street roads within the County to function as a truck route. City Council would like to request the County make necessary changes to allow truck traffic from 108 Street along the Correction Line to 116 Street and then from 116 Street north to 68th Avenue. There was some discussion about what would be required to upgrade the roads to a truck route.

Resolution #CM20150914.1017

MOVED by R. HARPE to refer to Public Works to report upgrades and cost required to achieve the request.

Tabled

Resolution #CM20150914.1018

MOVED by B. SMITH to table the motion until the annexation decision is received from the Province.

Carried

**EWMCE Request
for Support**

(NEW BUSINESS)
(Issue #20150902007)

The Edmonton Waste Management Center for Excellence is a non-profit organization that provides various training programs for municipal staff including water/wastewater and solid waste. Over the years our county staff have attended EWMCE courses such as Landfill Safety, Household Hazardous Waste (HHW) and Transfer Station Operations with each course adding a great deal of value to our operations. EWMCE is requesting municipalities provide a letter of support addressed to the Minister of Alberta Human Services, to be sent to EWMCE to support their application for funding to the Work Force Attraction and Retention Grant, to develop online courses to reduce travel costs for staff.

Resolution #CM20150914.1019

MOVED by P. HARRIS to provide a letter supporting the EWMCE's request to access the Work Force Attraction Grant addressed to the Honorable Irfan Sabir, Minister of Alberta Human Services with letter sent to EWMCE.

Carried

**Political Action
Day - September
22, 2015**

(NEW BUSINESS)
(Issue #20150902009)

The Alberta Chamber of Commerce is hosting a Political Action Day including dinner with Premier Rachel Notley on Tuesday, September 22, 2015 at the Westin Hotel in Edmonton. Reeve Beaupre has been invited by the Grande Prairie Chamber of Commerce as their guest to attend a portion of the Political Action Day including the reception and dinner with Premier Rachel Notley.

Resolution #CM20150914.1020

MOVED by H. BULFORD that Reeve Beaupre or an alternate attend a portion of the Political Action Day including the reception and dinner with Premier Notley on Tuesday, September 22, 2015 at the Westin Hotel in Edmonton.

Carried

**County Growth
and Economic
Development
Strategy - Terms
of Reference**

(NEW BUSINESS)
(Issue #20150903002)

Council's Strategic Priority Chart identifies the completion of a County Growth and Economic Development Strategy as an important priority. Administration has completed a terms of reference for the project and is presenting it to Council for review and approval. It is intended to contract a large portion of the work to complete the project to an outside consultant with the day-to-day project management undertaken by County staff. Once approved, the terms of reference will be utilized in a Request for Proposal to obtain consulting services. The monies to complete the project have been approved in a combination of the Planning and Economic Development budgets.

There was discussion surrounding:

- Inventory of lots approved for different zoning districts are included

- in the report;
- The money is budgeted in the Planning and Economic Development budgets;
- The data and report will be used to help inform the Land Use Framework;
- Inclusion of the Wapiti Corridor Association and Métis Association;
- The definition of high quality farmland and the use of the farmland assessment rating.

Resolution #CM20150914.1021

MOVED by C. BECK to approve the County of Grande Prairie Growth and Economic Development Strategy Terms of Reference as presented with the addition of the Métis Association and the Wapiti Corridor Association.

Carried

Local FireSmart Representative Workshop

(WORKSHOPS,
CONFERENCES,
SEMINARS)

(Issue #20150831001)

A two day FireSmart Representative Workshop is being held October 27 - October 28, 2015 at Evergreen Park. This workshop has been developed to assist community leaders and fire professionals to become familiar with and implement all components of the FireSmart Community Recognition Program.

Annual Grande Spirit Harvest Dinner and Dance

(NEW BUSINESS)

(Issue #20150916012)

The annual Grande Spirit Foundation Harvest Dinner and Dance will be taking place on September 26th 2015.

Resolution #CM20150914.1022

MOVED by R. HARPE that the County sponsor a corporate table at the Grande Spirit Annual Harvest Dinner and Dance.

Carried

Synergy Alberta Request

(WORKSHOPS,
CONFERENCES,
SEMINARS)

(Issue #20150908004)

Councillor Marshall is requesting County Council pass a motion to cover, travel and room and board costs to send a Member at Large to the Synergy Alberta Conference, November 2-4, 2015 at the Calgary Sheraton Cavalier, Calgary, Alberta. The Annual Synergy Conference is the premiere gathering of stakeholders involved in and impacted by energy development. A unique opportunity for rural landowners, oil and gas companies, regulators, municipalities, stewardship groups and a host of others to come together to share information and find ways to collaborate.

Resolution #CM20150914.1023

MOVED by R. SUTHERLAND to approve and cover travel and room and board for a member at large to attend the Synergy Alberta Conference.

Carried

Correspondence from Municipal Affairs - Re: Gas Tax Fund

(INFORMATION ITEMS)

(Issue #20150904004)

Correspondence was received from Municipal Affairs regarding the County of Grande Prairie's Gas Tax Fund (GTF) for 2015.

Action List up to and Including August 10, 2015

(INFORMATION ITEMS)
(Issue #20150904002)

Action list up to and including August 10, 2015.

Resolution #CM20150914.1024

MOVED by B. MARSHALL to accept the action list up to and including August 10, 2015 as information.

Carried

Tourism Dawson Creek's End of Summer Gala

(WORKSHOPS,
CONFERENCES,
SEMINARS)
(Issue #20150910003)

An Invitation was received from Tourism Dawson Creek for their End of Summer Gala being held on Monday, September 28, 2015 from 7:00 - 9:00 p.m. at the Alaska Highway House, Dawson Creek, BC. This would be an opportunity to talk about what initiatives are going forward in British Columbia.

Resolution #CM20150914.1025

MOVED by D. BEESTON that any council members who wish to attend the Dawson Creek's Tourism End of Summer Gala be able to attend.

Carried

Correspondence from Municipal Affairs - Re: Gas Tax Fund

(INFORMATION ITEMS)
(Issue #20150904004)

Resolution #CM20150914.1026

MOVED by D. BEESTON that we take a recess for 5 minutes.

Carried

The meeting was reconvened at 11:32 a.m..

In Camera - Insurance

(IN CAMERA)
(Issue #20150814003)

Resolution #CM20150914.1027

MOVED by B. MARSHALL that the meeting go in to In-Camera, at 11:35 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Insurance and Personnel.

Carried

In Camera - Personnel

(IN CAMERA)
(Issue #20150908003)

Resolution #CM20150914.1028

MOVED by B. MARSHALL that the meeting come Out-of-Camera at 12:10 p.m.

Carried

Resolution #CM20150914.1029

MOVED by P. HARRIS that the County of Grande Prairie sent a letter to the communications officer of the Philip J Currie Dinosaur Museum as well as the River of Death Dinosaur Museum Chair and Executive Director regarding the communications protocol and designated spokesperson when doing interviews related to the Dinosaur Museum.

Carried

Resolution #CM20150914.1030

MOVED by B. MARSHALL to accept the proposal for the Service Capacity Review and commence the steps for the next stage in the review.

**COUNCIL
MEMBER
REPORTS**

Councillor Smith attended:

- The Beaverlodge River Arctic Grayling Meeting;
- Medical Student Tour.

Councillor Beck attended:

- Playground equipment opening at Harry Belfour School;
- Opening of Teepee Creek Agricultural Events Centre.

Councillor Sutherland attended and commented on:

- Playground equipment opening at Harry Belfour School;
- Ronald McDonald Shoot for the House;
- Dinosaur Museum is going very well and was averaging about 1000 people a day. Annual meeting is scheduled for October 8th at the Museum.

Councillor Marshall attended and commented on:

- The Synergy Group has been named the Wapiti Area Synergy Partnership (WASP);
- The Tour of Alberta;
- Alberta Recycling Conference;
- Opening of Teepee Creek Agricultural Events Centre.

Councillor Harris attended:

- The Beaverlodge River Arctic Grayling Meeting;
- Meeting with Brian Jean;
- Northern Gateway Presentation;
- The Tour of Alberta;
- Soft opening of the Dinosaur Museum;
- Dinosaur Building Committee meeting;
- River of Death and Discovery Society meeting.

Councillor Bulford attended:

- Cruising to End MS;
- TSR Gala;
- The Tour of Alberta;
- Soft opening of the Dinosaur Museum;
- Lunch at the Legion;
- Nitehawk Recreation Area Committee Meeting;
- Opening of Teepee Creek Agricultural Events Centre.

Councillor Beeston attended:

- The Tour of Alberta;
- Mackenzie County 7th Annual Golf Fundraiser for Heart and Stroke;
- Opening of Teepee Creek Agricultural Events Centre.

Reeve Beaupre attended and commented on:

- The Tour of Alberta;
- Vital Signs Committee will be launching vital signs information and meeting with RCMP to discuss some of the outcomes that are part of it;
- Cheque presentation at Grande Prairie Legion;
- Alberta Recycling Conference;
- Community Futures meeting; lending out more money than they are receiving back. Will be hosting a symposium in October to discuss how to get more funding and lobby the federal government;
- Grande Prairie Chamber of Commerce round table; Catholic School Board announced to they will be asking both the County and the City for \$2 million each towards a Performing Arts facility. Aquatera spoke to the trunk line and how it was beneficial to both City and County. Oil and gas industry was there and spoke to the royalty review and community engagement sessions.
- Grande Prairie Parkinsons Step and Stride;
- Opening of Teepee Creek Agricultural Events Centre;
- Ronald McDonald House Shoot for the House.

Resolution #CM20150914.1031

MOVED by B. MARSHALL to write a letter of thanks to the Economic Development Department, Communications Department, Local Organizing Chair, Amanda Frayn, and the County staff involved coordinating the successful 2015 Tour of Alberta event.

Carried

**ADMINISTRATIVE
REPORTS**

CAO Bill Rogan attended and commented on:

- The Tour of Alberta;
- He and Reeve Beaupre spoke to Minister Eggen and he advised Community Grants from the provincial government will not be canceled but there may not be as much available;
- Ministries Conference last week; there was a lot of talk about linear approval.

Dale Van Volkingburgh:

- Completing inspections for contractual projects;
- Will be away next week on training.

Nick Lapp:

- Nothing to report.

Dawn Sauvé:

- Passed the MBA course she attended will be bringing potential thesis topics forward to Council.

Arlen Miller:

- CSB Storage Building Committee approved to move forward with building. The concrete work will begin on Thursday.

ADJOURNMENT

Resolution #CM20150914.1032

MOVED by P. HARRIS that the meeting adjourn at 12:48 p.m.

Carried

These minutes approved the _____ day of _____ 2015.

Reference # _____

REEVE

COUNTY ADMINISTRATOR