



# County of Grande Prairie No. 1

## April 3, 2017 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, April 03, 2017

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

## Minutes

### ATTENDANCE

Present were:

#### 1. Reeve

- Leanne Beaupre

#### 2. Deputy Reeve

- Ross Sutherland

#### 3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Peter Harris
- Bob Marshall
- Brock Smith
- Karen Rosvold

#### 4. Chief Administrative Officer

- Bill Rogan

#### 5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Dawn Sauvé
- Nick Lapp

#### 6. Manager of Legislative Services

- Sheryle Runhart

#### 7. Recording Secretary

- Tatiana Catana

### CALL TO ORDER AND QUORUM

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

### ADOPTION OF

**Resolution #CM20170403.1001**

**AGENDA**

**MOVED by B. MARSHALL** that the agenda for the April 3, 2017 Council Meeting (2017/04/03) be approved with additions as presented:

- CAO, Bill Rogan added In Camera - Legal - Item 20.1.

**Carried**

**10:10 a.m. -  
GPNetworks  
Presentation on  
"Connect to  
Innovate"**

(DELEGATIONS AND  
APPOINTMENTS)

(Issue #20170314008)

Kobus De Jager, Business Manager and CEO for GPNetworks, was in attendance and presented Council with information on Fibre Optics in the County and a Government of Canada program called "Connect to Innovate" including requirements of the program and timelines. GPNetworks in partnership with GPOptiX also requested from Council a letter of support for the "Connect to Innovate" program.

Mr. De Jager updated Council on the achievements and progress made with deploying fiber optics in the County since November 2012 including infrastructure in place for future developments and an overview of future plans.

There was general discussion on:

- services delivered;
- existing fibre optic communities;
- investors and funding;
- the technology and advantage of fibre optics;
- overview of the "Connect to Innovate" (CTI) program;
- timelines of the CTI program;
- CTI areas;
- community benefits.

Council thanked Mr. De Jager for the presentation.

**Resolution #CM20170403.1002**

**MOVED by B. MARSHALL** to provide GPNetworks in partnership with GPOptiX a letter of support for their "Connect to Innovate" application.

**Carried**

**10:40 a.m. - 211  
Presentation**

(DELEGATIONS AND  
APPOINTMENTS)

(Issue #20170315002)

Kathleen Turner, FCSS Director, introduced Brenda Yamkowy, Executive Director with United Way Alberta Northwest, and Jerry Napier with GAPS in the Peace, and noted that Mrs. Yamkowy approached FCSS with an emergent request for support to establish 211 Alberta in our region. 211 is a 24/7 phone service to connect callers to a full range of social, health, community and government services.

Mrs. Yamkowy presented Council with information on 211 service and invited Council for support to establish 211 Alberta in the region. Currently in Alberta 211 is available in Calgary & Area, Red Deer, Edmonton & Area, Central region, South Central Region, the Municipality of Wood Buffalo, Yellowhead County and Hinton region. United Way organizations have historically joined forces with local FCSS and municipalities to champion the movement and bring 211 to communities. United Way Alberta Northwest would like to continue to move the conversations and implementation forward.

United Way Alberta Northwest has recently received a summary of

estimated costs to bring this initiative to the region - the one time start-up fee due at the start of the project is \$37,600 and ongoing annual costs of \$74,737 due immediately after launch are broken down as \$58,237 for 211 services, and a further \$16,500 for annual data management.

United Way Alberta Northwest currently is in conversations with the CSD of the City of Grande Prairie and the local Swan City Rotary also to assist with this initiative, and will be approaching the MD of Greenview.

Mrs. Turner noted that there was a resolution put forward at the FCSSAA AGM in November 2016 urging the Provincial Government to establish 211 services across the province. The resolution was passed. Currently it is available in Calgary, Red Deer, Edmonton, Central region, South Central region, Wood Buffalo, Yellowhead County and Hinton. There is no coverage in Northwest Alberta.

Council thanked Mrs. Yamkowy and Mr. Napier for the presentation.

**Resolution #CM20170403.1003**

**MOVED by B. MARSHALL** to discuss the 211 Alberta initiative with other potential partners in the region and bring information to final budget discussion in April 2017.

**Carried**

**Request to  
Rescind Policy  
G4 - Code of  
Conduct  
Regarding  
Intoxicants and  
Controlled  
Substances**

(NEW BUSINESS)  
(Issue #20170315003)

Kathleen Turner, FCSS Director, noted that FCSS has completed a review of all department policies and policy G4 - Code of Conduct Regarding Intoxicants and Controlled Substances is subject to withdrawal as the intent will now be covered under a new policy created by Human Resources.

**Resolution #CM20170403.1004**

**MOVED by K. ROSVOLD** to rescind policy G4 - Code of Conduct Regarding Intoxicants and Controlled Substances.

**Carried**

**Canada 150  
Grant Extension**

(UNFINISHED BUSINESS)  
(Issue #20170320006)

Christine Rawlins, Manager of Parks and Recreation noted that the deadline to submit applications for the County's Canada 150 grant program was March 31, 2017. Administration received 18 applications and Mrs. Rawlins advised Council that the Canada 150 Grant program extension is no longer required.

County of Grande Prairie allocated \$100,000 for the 2017 Canada 150 grant from CAP Levy Reserve. The grant policy stated that the maximum allocation per applicant was \$10,000.

**Resolution #CM20170403.1005**

**MOVED by D. BEESTON** not to extend County's Canada 150 Grant program due to the number of applications recieved.

**Carried**

**Recreation  
Advisory**

Christine Rawlins, Manager for Parks and Recereation, noted that the following recommendations arose from the March 16, 2017 Recreation

**Committee**

**Motions**

(UNFINISHED BUSINESS)  
(Issue #20170323005)

Advisory Committee meeting:

1. Motion by B. Marshall that Administration bring back more information on the ramifications of the County taking over the trails currently managed by the Wapiti Dunes Development Society. Carried.
2. Motion by L. Beaupre to formalize a partnership with an existing local organization such as KidSport or Jumpstart on a pilot project basis and grant a specific amount for the organization to administer to County children and provide an annual report. Carried.
3. Motion by C. Beck that Administration prepare a report on the cost of a punch pass system that FCSS staff could distribute directly to the most vulnerable residents on a pilot project basis. Carried.
4. Motion by B. Marshall that Administration assist in passing information along to find a suitable site for the mud bog event. Carried.
5. Motion by B. Marshall to sponsor the Hospital Bed Races at a Pit Crew level for \$1,500. Carried.
6. Motion by L. Beaupre to sponsor the GPRC College Classic for three years in the amount of \$1,250. Carried.
7. Motion by L. Beaupre to sponsor the Skills Canada event for \$3,000. Carried.
8. Motion by L. Beaupre that if Council wishes to attend the GPRC President's Ball that tickets are purchased through Council Initiatives and also provide an auction item. Carried.
9. Motion by B. Marshall to sponsor the South Peace Centennial Museum 50th Anniversary Pancake Breakfast for \$1,423.58. Carried.
10. Motion by D. Beeston to sponsor the Evergreen High School Rodeo for \$1,275. Carried.
11. Motion by B. Marshall to sponsor the Grande Prairie Stampede for gift in kind to the value of \$16,000. Carried.
12. Motion by L. Beaupre to invite Clairmont Agricultural Society to present their operating costs to Council and make a formal request. Carried.
13. Motion by L. Beaupre that Administration investigate the possibility of a multi unit discount for columbariums that could include other area cemeteries. Carried.
14. Motion by B. Smith to invite LaGlace Agricultural Society to provide an update on their regional recreation facility. Carried.

Reeve Beaupre suggested to approve all fourteen (14) recommendations from the Recreation Advisory Committee in one motion. Administration had no objection.

Councillor Beeston noted a spelling error on motion number 11: corrected to "Grande Prairie Stompede".

CAO, Bill Rogan inquired on motion 11 if the gift in kind will be for special events policing, Reeve Beaupre confirmed that.

**Resolution #CM20170403.1006**

**MOVED by P. HARRIS** to accept the recommendations of the Recreation Advisory Committee and approve the motions as presented with the corrections on motion 11:

1. Motion by B. Marshall that Administration bring back more information on the ramifications of the County taking over the trails currently managed by the Wapiti Dunes Development Society. Carried.
2. Motion by L. Beaupre to formalize a partnership with an existing local organization such as KidSport or Jumpstart on a pilot project basis and grant a specific amount for the organization to administer to County children and provide an annual report. Carried.
3. Motion by C. Beck that Administration prepare a report on the cost of a punch pass system that FCSS staff could distribute directly to the most vulnerable residents on a pilot project basis. Carried.
4. Motion by B. Marshall that Administration assist in passing information along to find a suitable site for the mud bog event. Carried.
5. Motion by B. Marshall to sponsor the Hospital Bed Races at a Pit Crew level for \$1,500. Carried.
6. Motion by L. Beaupre to sponsor the GPRC College Classic for three years in the amount of \$1,250. Carried.
7. Motion by L. Beaupre to sponsor the Skills Canada event for \$3,000. Carried.
8. Motion by L. Beaupre that if Council wishes to attend the GPRC President's Ball that tickets are purchased through Council Initiatives and also provide an auction item. Carried.
9. Motion by B. Marshall to sponsor the South Peace Centennial Museum 50th Anniversary Pancake Breakfast for \$1,423.58. Carried.
10. Motion by D. Beeston to sponsor the Evergreen High School Rodeo for \$1,275. Carried.
11. Motion by B. Marshall to sponsor the Grande Prairie Stompede for gift in kind for special events policing to the value of \$16,000. Carried.
12. Motion by L. Beaupre to invite Clairmont Agricultural Society to present their operating costs to Council and make a formal request. Carried.
13. Motion by L. Beaupre that Administration investigate the possibility of a multi unit discount for columbariums that could include other area cemeteries. Carried.
14. Motion by B. Smith to invite LaGlace Agricultural Society to provide an update on their regional recreation facility. Carried.

**Carried**

**Resolution #CM20170403.1007**

**MOVED by K. ROSVOLD** to extend the Cemetery Grant Improvement program by additional two weeks to allow time for the information on colombarium program to be circulated to the cemeteries.

Councillor Marshall amended the motion to extend the grant to the end of April 2017. Councillor Rosvold accepted the amendment as friendly.

**MOVED by K. ROSVOLD** to extend the Cemetery Grant Improvement program to the end of April 2017 to allow time for the information on colombarium program to be circulated to the cemeteries.

Carried

**100 Years of Farming Policy D7**

(NEW BUSINESS)  
(Issue #20170308001)

Sonja Raven, Agriculture Fieldman, noted that the 100 Years of Farming Policy D7 has been reviewed and approved by the Agricultural Service Board to recognize 2 distinct streams of award.

The County of Grande Prairie values the contributions made by the early pioneers as they settled in the area. The Agricultural Service Board wished to recognize the efforts of local pioneer farmers who have conscientiously farmed in the County for 100 years. The previous 100 Years of Farming Policy was adapted to allow for 2 streams of recognition: The Heritage Homestead Award, and the Pioneer Farming Family Award. Criteria are clearly laid out in the new policy, and the application form has been revised appropriately.

**Resolution #CM20170403.1008**

**MOVED by R. SUTHERLAND** to accept the Agricultural Services Board recommendation, and approve Policy D7 - 100 Years of Farming as presented.

Carried

**SUBDIVISION TIME EXTENSION REQUEST - SE-20-74-7-W6 - PLSUB20160101 - Huber, Angela**

(NEW BUSINESS)  
(Issue #20170327003)

Nick Lapp, Director of Planning and Development, noted that approval is requested for the following subdivision time extension request:

File No: PLSUB20160101, Beirsto File No.: 15248

Legal: SE-20-74-7-W6

Name: Beirsto & Associates for Huber, Angela

Division: 8

Date Approval Extended to: April 29, 2018

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

Administration recommended approval of first time extension request.

**Resolution #CM20170403.1009**

**MOVED by K. ROSVOLD** to approve the subdivision endorsement time extension request for SE-20-74-7-W6 - PLSUB20160101 - Huber, Angela as presented.

Carried

**Tender Award for Lakeview Estates SD.LVE16**

(NEW BUSINESS)  
(Issue #20170328004)

Shane Kessler, Construction Manager, noted that tenders for project SD.LVE16, base pave, Lakeview Estates were opened on March 21, 2017 and the following bids were received:

- Wapiti Gravel Suppliers, Div. of N.P.A. Ltd. - \$913,739.91;
- Reco Construction (2010) Ltd. - \$967,710.74;
- Knelsen Sand & Gravel Ltd. - \$1,111,517.51.

WSP Canada Inc. recommended awarding the contract to the low bid received from Wapiti Gravel Suppliers, Div. of N.P.A Ltd. in the tender amount of \$913,739.91. The estimated total cost for the project including construction, engineering and contingency will be \$1,069,706.91:

SD.LVE16 Amount Budgeted: - \$1,000,000.00

Estimated Total Project Cost: - \$1,069,706.91

Total Estimated Deficit: - \$69,706.91

**Resolution #CM20170403.1010**

**MOVED by R. SUTHERLAND** to award the contract to the low bidder Wapiti Gravel Suppliers, Div. of N.P.A. Ltd. for their bid of \$913,739.91 with an anticipated project total of \$1,069,706.91 which includes construction, engineering and contingency for Lakeview Estates base pave SD.LVE16.

**Carried**

**Tender Award for  
Wedgewood  
Phase II**

**SD.WW17**

(NEW BUSINESS)

(Issue #20170328008)

Shane Kessler, Construction Manager, noted that tenders for project SD.WW17, Overlay and other work in Wedgewood were opened on March 21, 2017 and the following bids were received:

- Wapiti Gravel Suppliers, Div. of N.P.A. Ltd - \$299,976.88;
- Reco Construction (2010) Ltd. - \$332,182.42;
- Knelsen Sand & Gravel Ltd. - \$332,184.88.

WSP Canada Inc. recommended awarding the contract to the low bid received from Wapiti Gravel Suppliers, Div. of N.P.A. Ltd. in the tender amount of \$299,976.88. The estimated total cost for the project including construction, engineering and contingency will be \$361,432.72.

SD.WW17 Amount Budgeted: - \$376,000.00

Estimated Total Project Cost: - \$361,432.72

Total Estimated Surplus: - \$14,567.28

**Resolution #CM20170403.1011**

**MOVED by P. HARRIS** to award the contract to the low bidder Wapiti Gravel Suppliers, Div. of N.P.A. Ltd. in the tender amount of \$299,976.88 with an anticipated project total of 361,432.72 which includes construction, engineering and contingency for Wedgewood Phase II overlay SD.WW17.

**Carried**

**Letter from  
Minister of  
Alberta Culture  
and Tourism**

(NEW BUSINESS)

(Issue #20170329001)

CAO, Bill Rogan noted that County received a letter from the Minister of Alberta of Culture and Tourism and that the County is invited to submit a bid to host the 2019 Alberta Senior Masters Games, formerly the Alberta 55 Plus Games.

**Resolution #CM20170403.1012**

**MOVED by D. BEESTON** to forward the information regarding the 2019 Alberta Seniors Masters Games to the Grande Prairie Sport Council to make a recommendation to County Council.

**Carried**

**Municipal  
Elections 2017 -  
Appoint  
Returning Officer  
and Deputy**

CAO, Bill Rogan noted that Municipal Elections will be held on October 16, 2017, and under Section 13(1) of the *Local Authorities Election Act*; an elected authority may, by resolution, appoint a Returning Officer for the purposes of conducting Elections under this Act.

In previous elections, Council has appointed the Manager of Legislative

**Returning Officers**

(NEW BUSINESS)  
(Issue #20170308005)

Services as Returning Officer and the Legislative Services Administrative Assistants as the Deputy Returning Officers.

**Resolution #CM20170403.1013**

**MOVED by B. MARSHALL** to appoint Sheryle Runhart, Manager of Legislative Services, as the Returning Officer and Amanda Westwater, Megan McCormick and Tatiana Catana, Legislative Services Administrative Assistants as Deputy Returning Officers.

**Carried**

**Municipal Elections 2017 - Election Day**

(NEW BUSINESS)  
(Issue #20170304002)

Sheryle Runhart, Manager of Legislative Services, noted that pursuant to the provisions of the *Local Authorities Election Act*, Chapter L-21 RSA and amendments thereto;

- Section 11(1)(a), in the case of a general election, if required, is to be the 3rd Monday in October (16th) or,
- Notwithstanding Section 11(1)(a) an elected authority may by a bylaw passed prior to June 30th of a year in which a general election is to be held, provide the election day in the local jurisdiction is to be the Saturday immediately preceding the 3rd Monday in October (14th).

In the past Election day has been held on the 3rd Monday in October and the Elector are familiar with the date.

**Resolution #CM20170403.1014**

**MOVED by P. HARRIS** to comply with the the provisions of the *Local Authorities Election Act* and have Election Day on October 16th.

**Carried**

**Municipal Elections 2017 - Advance Polling Stations and Dates**

(NEW BUSINESS)  
(Issue #20170304001)

Sheryle Runhart, Manager of Legislative Services, noted that under the *Local Authorities Election Act*:

73(1) An elected authority may be resolution provided for holding an advanced vote on any vote to be held in an election.

73(3) If a resolution is enacted under subsection (1), the Returning Officer must determine the days and hours when the advance vote is to be held.

75(1) When an advanced vote is authorized, the Returning Officer shall establish the number of advanced voting stations the Returning Officer considers necessary.

It is recommended by the Returning Officer to do have either:

1. two advanced polling dates with two advanced polling stations each:
  - west County and the County Public Works Building and;
  - east County and Evergreen Park.
2. two advanced polling dates with three advanced polling stations each:
  - southeast County, Evergreen Park and southwest County;
  - northeast County, Public Works Building and northwest County.

Mrs. Runhart noted that advanced polling dates work best for rate payers on weekends and the *Local Authorities Election Act* states in section 73(2) that no advanced vote shall be held within 24 hours of election day,



therefore it is recommended to have the advance polling stations on either:

- Sunday October 8th from 10:00 a.m. - 2:00 p.m. and October 14th from 10:00 a.m. - 2:00 p.m.; or
- Saturday October 7th from 10:00 - 2:00 p.m. and October 14th from 10:00 a.m. - 2:00 p.m.

**Resolution #CM20170403.1015**

**MOVED by P. HARRIS** to approve for Municipal Elections 2017 two (2) advanced polling days with three (3) advance polling stations to be held on Saturday October 7, 2017 from 10:00 a.m. - 2:00 p.m. and October 14, 2017 from 10:00 a.m. - 2:00 p.m.

**Carried**

**Municipal Elections 2017 - Polling Stations on Election Day**

(NEW BUSINESS)  
(Issue #20170308006)

Sheryle Runhart, Manager of Legislative Services and Returning Officer, noted that under the *Local Authorities Election Act* Section 46(1) Every voting station shall be kept open continuously on election day from 10 a.m. until 8 p.m. and Section 37(1) The Returning Officer shall designate the location of one voting station only for each voting subdivision and the location may be outside the area.

However, the County of Grande Prairie, has a Ministerial Order # L:393/98 and a County Bylaw #2385 that state the Returning Officer be authorized to designate more than one voting station in each voting subdivision.

Mrs. Runhart recommended the following locations which are very similar to Municipal Elections 2013 and requested Council for input:

Division #1	Bezanson Community Hall	
Division #1	Five Mile Hall	
Division #2	Grande Prairie Alliance Church - Whispering Ridge	
Division #2	Clairmont Seniors Centre Crosslink County Sportsplex	
Division #3	Five Mile Hall	
Division #3	Peace Wapiti School District Office	Share with Division #4
Division #4	Dimsdale Hall	
Division #4	Wembley Community Centre	
Division #4	Peace Wapiti School District Office	Share with Division #3
Division #5	Albright Community Centre	

Division #5	Beaverlodge Community Centre	Share with Division #6
Division #5	Lake Saskatoon Hall	
Division #6	Hinton Trail Community Hall	Share with Division #7
Division #6	Beaverlodge Community Centre	Share with Division #5
Division #7	Hythe Golden Age Centre	
Division #7	Demmitt Hall	
Division #7	Goodfare Hall	Share with Division #6
Division #8	La Glace Arena	
Division #8	Valhalla Viking Centre	
Division #8	Homestead Hall	
Division #9	Sexsmith Civic Centre	
Division #9	Teepee Creek Hall	
Division #9	Bad Heart Straw Church	

Mrs. Runhart noted that the polling stations are subject to and any acclamations received by the Returning Officer. At this time no polling stations have been booked.

**Resolution #CM20170403.1016**

**MOVED by B. MARSHALL** to accept the recommendations from the Returning Officer, including Council suggestions, regarding the Polling Stations for Election Day October 16, 2017, depending on availability of the polling stations and any acclamations received by the Returning Officer.

Division #1	Bezanson Community Hall	
Division #1	Five Mile Hall	Share with Division #3
Division #2	Grande Prairie Alliance Church - Whispering Ridge	

Division #2	Clairmont Seniors Centre	
Division #3	Peace Wapiti School District Office	Share with Division #4
Division #4	Dimsdale Hall	
Division #4	Wembley Community Centre	Share with Division #5
Division #4	Peace Wapiti School District Office	Share with Division #3
Division #5	Albright Community Centre	
Division #5	Beaverlodge Community Centre	Share with Division #6
Division #5	Lake Saskatoon Hall	Share with Division #8
Division #6	Hinton Trail Community Hall	
Division #6	Beaverlodge Community Centre	Share with Division #5
Division #7	Hythe Golden Age Centre	
Division #7	Demmitt Hall	
Division #7	Goodfare Hall	Share with Division #6
Division #7	Lymburn Hall	
Division #8	La Glace Arena	
Division #8	Valhalla Viking Centre	
Division #9	Sexsmith Civic Centre	Share with Division #2 and #8
Division #9	Teepee Creek Hall	Share with Division #1
Division #9	Bad Heart Straw Church	

**Carried**

**Resolution #CM20170403.1017**

**MOVED by R. SUTHERLAND** that the meeting be recessed *11:57 a.m.* for lunch and to reconvene at *1:00 p.m.*

**1:00 p. m. -  
County of  
Grande Prairie  
Fire Hall Review  
Report**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20170323003)

The meeting was reconvened at *1:10 p.m.*

Councillor Rosvold and Mr. Dale Van Volkingburgh did not return to the meeting.

Trevor Grant, Fire Chief, and Dan Verdun, Deputy Chief, were in attendance and presented Council with information on County of Grande Prairie Fire Hall Review - Fire station summary & future plan.

The County of Grande Prairie owns and maintains 5 fire stations throughout the County. County also contracts 4 municipalities to provide fire services to the County from their municipalities.

As the County grows, the need in each of these areas will continue to grow. There are 3 County Fire Stations and one contract Station that require significant investment in the next 5 years. Chief Grant presented Council with an overview of all the Fire Stations including the challenges for each station.

The County of Grande Prairie has been very conscious of meeting the existing needs of each of these halls. Moving forward, with increased development and construction costs, Administration would like to propose a plan for the future - a 5 year Fire Station funding priorities:

1. Fire Station No.17 Dunes - the station needs to be brought up to current Alberta Building and Fire Code Standards to continue operations out of this station. The engineers recommend the following, including some additional items:

- sprinkler system for the building;
- monitored fire alarm system;
- fire separations;
- opening windows in dorms;
- installation of the used generator from the Dinosaur Museum;
- additions to the heating/cooling system;
- additional ventilation in the equipment room;
- new exhaust system for the apparatus bays;
- air cleaning system for the apparatus bays (already approved; funds accrued).

Total cost - \$691,563.00

There was discussion on:

- the purchase cost of the Dunes Fire Hall and the current assessed value;
- potential relocation of the Training Centre;
- timelines for suggested repairs.

2. La Glace Fire Hall - the station needs are at a critical point. Engineer Code requirement repairs include the following:

- mezzanine was not built to code;
- furnace and water heater do not comply with Gas Code;
- no combustion air supply for heater;

- water heater is mounted near combustible floor and walls without shielding;
- exterior gas piping needs painting to prevent corrosion.

Total cost - \$201,000.00

There was discussion on:

- property available for a potential new building;
- cost of a potential new building;
- potential reallocation of the existing building to the Public Works department.

3. Teepee Creek Fire Hall - the station needs include the following:

- building is at capacity;
- need to pull apparatus out to hold training;
- limited space for equipment, new membership;
- 2 apparatus can carry 6 members 16 members on the department; additional apparatus will be required.

Council thanked Chief Grant and Deputy Chief Verdun for the report.

**Resolution #CM20170403.1018**

**MOVED by H. BULFORD** to forward to 2017 Final Budget Meeting the balance of the funds required for the suggested repairs and upgrades for the Dunes Fire Station and explore paving a portion of the north access/pad and parking area and for Administration to identify possible funding sources.

**Carried**

**Resolution #CM20170403.1019**

**MOVED by B. MARSHALL** to accept for information the 25 year Fire Station Replacement timeline as presented.

**Carried**

**Resolution #CM20170403.1020**

**MOVED by B. SMITH** to forward the new Water Tender for the Sexsmith Fire Station to the 2018 budget deliberation for consideration.

**Carried**

**Municipal Elections 2017 - Institutional Voting**

(NEW BUSINESS)  
(Issue #20170308004)

Sheryle Runhart, Manager of Legislative Services noted that the Lakeview Supportive Housing for Seniors in Clairmont will be open by Election Day. Under the *Local Authorities Election Act* Section 80(1) The elected authority by resolution or the Returning Officer, if authorized by resolution of the elected authority, may designate the location of one or more institutional voting stations for an election in addition to voting stations designated under section 37.

Under Section 80(2)(b) is a resident in a local jurisdiction in a seniors' accommodation facility, that is established as an institutional voting station for the election is eligible to vote at that institutional voting station.

Institutional voting is only available to the people that live in that facility and can not be set up as a general voting station in accordance with Section 81(1) of the Act.

Therefore, the Returning Officer would like Council to consider Lakeview Supportive Housing for Seniors in Clairmont to be an institutional voting station on Election Day, October 16, 2017.

**Resolution #CM20170403.1021**

**MOVED by P. HARRIS** to authorize and designate Lakeview Supportive Housing for Seniors in Clairmont to be an institutional voting station on Election Day, October 16, 2017 in addition to voting stations that will be designated under Section 37 of the *Local Authority Election Act* located throughout the County.

**Carried**

**Municipal  
Elections 2017 -  
Incapacitated  
Elector At Home**

(NEW BUSINESS)  
(Issue #20170309012)

Sheryle Runhart, Manager of Legislative Services, noted that post 2013 Municipal Elections, Council had requested that for the 2017 Elections the Returning Officer consider incapacitated electors at home and how to accommodate them so they would have the opportunity to vote.

The *Local Authorities Election Act* Section 79(1) states "An elected authority may by resolution provide for the attendance of 2 deputies at a residence of an elector, during the hours an advance voting station is open or other times as may be fixed by the resolution in order to take the votes of the elector who, because of physical incapacity, is unable to attend a voting station or an advance voting station to vote. (2) When a resolution has been passed under subsection (1), an elector describe in subsection (1) may request the returning officer to have 2 deputies attend at the elector's residence to take the elector's vote within the time fixed by the resolution.

**Resolution #CM20170403.1022**

**MOVED by B. MARSHALL** to provide the attendance of two (2) deputies at a residence to take an incapacitated elector's vote during the hours and dates the advance voting stations are open.

**Carried**

**Municipal  
Elections 2017 -  
Special Ballots**

(NEW BUSINESS)  
(Issue #20170309013)

Sheryle Runhart, Manager of Legislative Services, noted that in 2013 Council had asked for special ballots to be considered in the 2017 Elections to accommodate incapacitated voters. Special ballots are a long process and require submission to Municipal Affairs for the purpose of notification. A special ballot has a specific process outside the normal election process. Voting by special ballot involves a series of steps that must be followed for the vote to be deemed valid which is covered under Sections 77.2 - 77.3 of the *Local Authorities Election Act*.

It would be recommended by the Deputy Returning Officer to not proceed with Special Ballots in light of having incapacitated voting and an increase in advance polling dates and stations.

**Resolution #CM20170403.1023**

**MOVED by P. HARRIS** to take no action on Special Ballots for the 2017

Municipal Elections.

**Carried**

**Alberta  
Community  
Partnership  
Program (ACP)**  
(INFORMATION ITEMS)  
(Issue #20170327004)

CAO, Bill Rogan noted that the County and several of County's partner communities have been successful in the applications to the Province for the Alberta Community Partnership Grant.

Mr. Rogan noted that some of the projects (Intermunicipal Development Plan, Handi Bus) will require Councils input.

**Chautauqua Day  
Parade - June 3,  
2017**  
(INFORMATION ITEMS)  
(Issue #20170328001)

CAO, Bill Rogan noted that an invitation was received from Naomi Robinson, FCSS / Chautauqua Day Chairperson regarding the Town of Sexsmith's old-fashioned family fun day, Chautauqua Day. This year the Chautauqua Day Parade will be held on June 3, 2017. The organizers of the parade requested for the Reeve or representative to take part in the parade as well as representatives to lend themselves to the "Dunk Tank" to help raise funds for non-profit groups.

Reeve Beaupre noted that she will be in attendance.

**Letter from  
Alberta Municipal  
Affairs - Re  
eligible projects  
under the MSI  
capital program**  
(INFORMATION ITEMS)  
(Issue #20170328002)

CAO, Bill Rogan noted that County of Grande Prairie received a letter from Alberta Municipal Affairs regarding funding available for municipal partners through the Municipal Sustainability Initiative (MSI).

The following eligible projects submitted by the County of Grande Prairie under the MSI capital program were accepted:

- CAP 8504 Bauman Road Improvement - \$500,000;
- CAP 8505 Bridge Rehabilitation and Replacement - \$500,000;
- CAP 8506 Road Regravelling - \$1,020,976.

**Letter from  
Alberta Municipal  
Affairs - Re  
2017-2018  
Second Year  
Municipal  
Internship  
Program for  
Finance Officers**  
(INFORMATION ITEMS)  
(Issue #20170328003)

CAO, Bill Rogan noted that County of Grande Prairie received a letter from Alberta Municipal Affairs regarding 2017/18 Second Year Municipal Internship Program for Finance Officers.

County of Grande Prairie will receive a \$20,455 grant under the Municipal Internship component of the Alberta Community Partnership program to help cover the costs of supporting Financial Services department's intern, Rommel Lamadrid, as he continues with the County of Grande Prairie for a second year.

**COUNCIL  
MEMBER  
REPORTS**

Councillor Smith updated Council on Doctor Recruitment program.

Councillor Beck had nothing to report.

Councillor Sutherland had nothing to report.

Councillor Beeston had nothing to report.

Councillor Bulford had nothing to report.

Councillor Harris had nothing to report.

Councillor Marshall had nothing to report.

Reeve Beaupre mentioned that County received correspondence from Alberta Transportation regarding funding received for the 116th Street Sewage Discharge Construction Project and from Minister of Service Alberta regarding SuperNet and support of rural broadband.

Reeve Beaupre noted that Council lunch is scheduled for April 12, 2017 in Council Lounge.

**In Camera - Legal**  
(IN CAMERA)  
(Issue #20170420019)

**Resolution #CM20170403.1024**

**MOVED by D. BEESTON** that the meeting go in to In-Camera, at 3:07 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Legal.

**Carried**

**Resolution #CM20170403.1025**

**MOVED by H. BULFORD** that the meeting come out of In Camera at 3:17 p.m.

**Carried**

**ADJOURNMENT**

**Resolution #CM20170403.1026**

**MOVED by P. HARRIS** that the meeting adjourn at 3:18 p.m.

**Carried**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2017.

Reference # \_\_\_\_\_

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY ADMINISTRATOR