



County of Grande Prairie No. 1

FCSS Advisory Board

Tuesday, February 07, 2017

Start time 1:00 PM

Council Chambers

AGENDA

1. **Attendance**
2. **Call to Order**
3. **Adoption Of Agenda**
4. **Minutes Approval**

- 4.1 **FCSS Advisory Board (2016/10/05)**

5. **UNFINISHED BUSINESS**

- 5.1. **Clairmont Transit**

Kathleen Turner

Summary:

Update on Transit:

We initiated contact with the person who set up the Whitecourt Transit. She is available on a contract basis to get us set up. In addition mid-January Kathleen received an email from Michael Mooney, the Area Vice President for First Canada. He apologized for missing the deadline for the RFI and inquired if they could still submit. He was told to submit the RFI and he has confirmed that they will. We have received their submission and will review it.

This will give us a couple options going forward.

- 5.2. **50th Anniversary**

Coree Ladwig

Summary:

The 50th Anniversary for the County FCSS is this year. We will be celebrating our anniversary by hosting two separate events in the County. One is an Old Fashioned Family Picnic on June 17th, 2017 at Lake Saskatoon Hall. The other will be a Social Networking Evening with our partners and funded agencies.

6. **NEW BUSINESS**

- 6.1. **2015 Outcome Report**

Kathleen Turner

Summary:

Attached please find the summary report for our 2015 Outcomes. These are the outcomes that we reported to the province this past year. 2016 outcomes are currently being compiled and will be reported when the provincial template is ready.

Surveys were used to collect the data. As you can see the FCSS programs are having a positive impact on participants.

6.2. **United Way Emergency Funding**

Lisa Watson

Summary:

On February 6th, FCSS submitted an application for funding to the United Way Alberta Northwest to administer the United Way Emergency Fund. The funding will be used to provide emergency financial assistance to individuals residing within the Northwest region in the areas of rental and utility arrears, transportation expenses to access supports or employment, emergency medical needs and food security.

Regional FCSS community programs will be the point of access for individuals requiring the emergency financial assistance. Intake and assessment processes are currently in place to support the pending funding agreement.

6.3. **Kind Heart Awards**

Coree Ladwig

Summary:

The Kind Heart Award is an FCSS initiative that recognizes County residents and residents in our partnering municipalities of Beaverlodge and Hythe for the many and various acts of kindness that take place everyday in our communities. Everyone knows a neighbour that's always there when you need them! They bring over a meal when you're sick, plow out your driveway, shovel your walk, or help get the crop off. They do these things without being asked or expecting anything in return because they have a "kind heart."

6.4. **Beaverlodge Contract/report**

Kathleen Turner

Summary:

On January 9th, Coree, Trudy and I attended the Beaverlodge Council meeting to give them an update on the FCSS program. We presented them with the estimated actuals for 2016 and the 2017 budget. We were well received. They were interested in the programming that had taken place the past year. We also updated them on the impact of the increase in home support fees and proposed an adjusted fee schedule that would reduce the per hour cost for clients at the lower end of the income scale. They are open to the idea but want more information on what that impact would be on the revenue side as well as the potential increased cost of wages. We will work on that and get it back to them.

The contract does expire at the end of this year. The intent is to begin the renewal process in August.

6.5. **Hamper Report**

Kathleen Turner

Summary:

Each year during the Holiday season Hampers are given out in County by various local foodbanks. With the recent downturn in the economy we anticipated higher access than usual to the programs.

6.6. **Passionate Heart Awards and Luncheon**

Coree Ladwig

Summary:

The Passionate Heart is an annual luncheon honouring the Spirit of Service of front-line workers and supporters in the field of social services. This annual event is a partnership between the County of Grande Prairie, the City of Grande Prairie, Wembley, Beaverlodge, Hythe and Sexsmith.

6.7. **Family Child Development Coordinator**

Kathleen Turner

Summary:

Council approved the new position during budget process. At that time we were calling it ECD

Supervisor/Parent Coach. Since then we had a brainstorming session to come up with a better title. Family Child Development coordinator was chosen as best fitting the responsibilities of the position.

We have hired to this position. Jolene Nellis, who has been part of our school liaison counselor team since 2001, is the successful candidate. Jolene has also been delivering the Triple P parenting program in partnership with PWSD for the past five years. We are excited about where this position will take us and the options that exist for new programs we can offer parents.

We are now recruiting to backfill the vacant school liaison position.

6.8. **Harry Balfour Request**

Kathleen Turner

Summary:

Recently I have been approached by both Heather Putio, Deputy Superintendent, PWSD, and Harry Balfour Principal Christan Gee, about the possibility of establishing a playschool program in the Harry Balfour school. This issue has come up in the past but due to the overcrowding of that school and no classroom space available, we have never pursued it. This is a programming area where we are underserving County residents who reside in the areas surrounding the city, especially those south east to south west. When Whispering Ridge school opens they will be drawing students from Harry Balfour and Clairmont Community Schools. It is anticipated there will be classroom space available for a playschool program at that time.

Whispering Ridge is now scheduled for opening January 2018.

I explained that we have already submitted a financial plan for 2018 and that I would start the discussion with the Advisory Board to determine their interest.

7. **PROGRAM UPDATES**

7.1. **Community Programs**

Lisa Watson

Summary:

Verbal Report

7.2. **Home Support**

Coree Ladwig

Summary:

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7.3. **Early Childhood**

Kathleen Turner

Summary:

The playschool programs have resumed after the Christmas break. The LaGlace program was in a temporary home from Sept - Dec as PWSD was renovating the kindergarten room. During the Christmas break, they moved back into the original room. Our staff person Elissa Moe, spent a good deal of time moving and setting up the room to be ready for students again.

The ECD team, which consists of the playschool instructors and our parent and tot facilitators, meets quarterly to share information and ideas. Its been a great networking opportunity as they are able to get to know each other and build relationships. Often now they call each other for ideas and suggestions. Our next team meeting is February 17, 2017.

This term we have had our playschool instructors administer the Ages and Stages Questionnaire with their students/parents. This helps to identify where they are at in reaching specific developmental milestones and creating meaningful learning and/or intervention plans. Instructors will be able to

adjust their lesson plans to meet the needs of their students.

As mentioned in a previous item the opening of the Whispering Ridge school has been pushed back to January 2018. For us this means we will be hiring the playschool instructor later in the year so they will have time to order equipment/furnishings, recruit students, and prepare licensing documents.

7.4. **Community School Liaison**

Lisa Watson

Summary:
Verbal Report.

8. **Adjournment**

Draft

4. Minutes Approval

4.1

FCSS ADVISORY BOARD (2016/10/05)

Draft



County of Grande Prairie No. 1

FCSS Advisory Board

Meeting Type : FCSS Advisory Board Meetings

Date : Wednesday, October 05, 2016

Start time : 1:00 PM

End Date : Wednesday, October 05, 2016

End time : 4:00 PM

Location : County of Grande Prairie No. 1 - Council Chambers

Minutes

Attendance

Present were:

Board Members

- Leanne Beaupre
- Ross Sutherland
- Brock Smith
- Harold Bulford
- Bob Marshall
- Daryl Beeston
- Peter Harris
- Corey Beck
- Karen Rosvold

Director of Community Services

- Arlen Miller

Director of FCSS

- Kathleen Turner

FCSS Department

- Coree Ladwig
- Melissa Wideman

Recording Secretary

- Tatiana Catana

Call to Order

The meeting was called to order at 1:03 p.m.

**Adoption Of
Agenda**

Resolution #20161005004

MOVED by P. HARRIS that the agenda for the FCSS Advisory Board (2016/10/05) be approved as presented.

Carried

**Minutes
Approval**

Resolution #20161005005

MOVED by L. BEAUPRE that the minutes for FCSS Advisory Board (2016/06/02) be approved as presented.

Carried

Transit
(UNFINISHED BUSINESS)

Kathleen Turner, FCSS Director, noted that as the City of Grande Prairie has decided not to partner with the County to operate transit between Clairmont and Grande Prairie, Administration have opted to issue a Request for Information (RFI) to invite providers who may be interested in submitting their information.

Procurement services has been working with FCSS Department to get this process moving forward.

There was general discussion on:

- transportation at the Grande Spirit Lodge;
- wheelchair accessibility of the bus.

Office Space
(UNFINISHED BUSINESS)

Ms. Turner noted that the proposed site for the FCSS office space was deemed unsuitable and is therefore no longer an option.

FCSS will continue to work with Economic Development to pursue options.

Grant Requests
(NEW BUSINESS)

Kathleen Turner, FCSS Director noted that two new grant requests have been submitted from the Grande Prairie Volunteer Service Bureau Association and from the Rising Above Society.

The request from the Grande Prairie Volunteer Service Bureau Association is for the project: Stronger Communities Through Stronger Community Organizations. The amount of funding being requested is \$110,000 for two years - year 2016 - \$55,000 and year 2017 - \$55,000.

Eunice Friesen and Carol Anne Pasemko were present to speak to the request and presented the Board Members with brief information on the Volunteer Service Bureau and the project itself.

There was general discussion on:

- leadership training;
- collaboration and partnerships;
- operational costs;
- staff - administration and Board of Directors;
- members of the association.

The FCSS Advisory Board Committee thanked Eunice Friesen and Carol Anne Pasemko for the presentation.

The request from the Rising Above Society is for the Rising Above Residential Addictions Treatment Life Skills Program. The amount of funding being requested is \$30,000 - \$40,000.

Mel Sigglekow and Elmer Spilchen were present to speak to the request and presented the Board Members with brief information on the Rising Above Society and the program itself.

There was general discussion on:

- regional funding from the provincial government;
- city of Grande Prairie contribution;
- other funding sources available.

The FCSS Advisory Board Committee thanked Mel Sigglekow and Elmer Spilchen for the presentation.

Resolution #20161005010

MOVED by L. BEAUPRE to increase the funding for the FCSS Grant requests by \$85,000 to incorporate the requests from the Volunteer Services Bureau Association and the Rising Above Society.

Carried

Resolution #20161005011

MOVED by P. HARRIS to encourage all the organizations that approach the County for a grant request to join the Volunteer Services Bureau Association and to make them aware of the services provided by the Volunteer Services Bureau.

Carried

Resolution #20161005012

MOVED by L. BEAUPRE that the meeting be recessed *2:00 p.m. and to reconvene at 3:00 p.m.*

Carried

**Organizational
Chart Review**

(NEW BUSINESS)

The meeting was reconvened at *2:56 p.m.*

Councillor Beeston left the meeting at *2:56 p.m.*

Kathleen Turner, FCSS Director, noted that a few years ago FSCS did a reorganization of the department in order to create team lead positions that would take some of responsibility for supervising staff off of the Director and lessen the span of control. At that time three team lead positions were created: Adult and Seniors (1 FTE), Child, Youth and Family (.5 FTE) and Community Programs (.5 FTE). Working under the model this way meant that whoever was filling those two .5 positions was supervising a large number of employees: 6 school liaison counselors, 6 Early Childhood Instructors, and 3 Community Program Coordinators - for a total of 15 employees.

Administration is proposing some changes to the FCSS organization chart:

1. move from three team leads to two - Community Program Team Lead and Child and Family Programs Team Lead.
2. the Community Programmers would move under the CP Team Lead - along with the Home Support Program.
3. as this would still leave 12 direct reports to the C&F Team Lead we propose an ECD Coordinator/Parent Coach position be created. This position would supervise the ECD Instructors and take an active role in providing parent education programs throughout the County. This is an addition to our program that we have long identified as a need. This would reduce direct reports to the C&F Team Lead to 7 - much more manageable.
4. in order for the Community Programs Team Lead to take on the Community Programmers and to fulfill the job description (meeting with senior and community groups to determine needs and arrange programs to meet those) the addition of a Home Support Coordinator is necessary. At any time the Home Support program has around 10 workers. They would report to this new supervisor position.
5. the summer youth program - we are hoping to add this in 2018. The two summer staff would report to either Team Lead - we are still debating the best fit.

In order to fully implement the changes mentioned above it will be required to:

1. create an ECD Supervisor/Parent Coach position. (2017)
2. create a Home Support Coordinator position. (this can be implemented in 2018)

Councillor Smith inquired about the new position requests for 2017 and 2018. Mrs. Turner gave an overview of the position requests for both 2017 and 2018 years.

Councillor Smith and Councillor Beaupre spoke in favour of the new organizational chart.

Resolution #20161005021

MOVED by H. BULFORD to approve the new organizational chart for FCSS Department.

Carried

Resolution #20161005022

MOVED by P. HARRIS to defer the new position requests to the 2017 budget deliberation for consideration.

Carried

Budget Overview
(NEW BUSINESS)

Kathleen Turner, FCSS Director, provided the FCSS Advisory Board Committee with the highlights of the 2017 - 2018 budgets:

New in the 2017 budget:

- the FCSS 50th Anniversary - added \$23,000 for events and celebrations;
- two new grant requests - Volunteer Services Bureau Association and Rising Above Society;
- FTE increases for staff at the Wellington Resources Centre: - Assistant from .5 to .8 and Programmer from .7 to 1 FTE;
- proposed a new ECD Instructor for the new Whispering Ridge School that will open in September along with costs to equip the room;
- the addition of a school liaison counselor position at the Whispering Ridge School. Administration would like to forego this for 2017 and replace it with the proposed ECD Supervisor/Parent Coach position and revisit the school liaison counselor position for the 2018 budget year;
- increase wage line for the Home Support Services as Administration anticipates an increased demand for Home Support Services with the opening of new Lakeview Seniors Complex in Clairmont;
- Transit - purchase of the bus will carry over to 2017. It was budgeted \$180,000 for operational costs for a full year for 2017. Best case scenario will be a 6 month operating time so reduce the budget by \$90,000.

New in the 2018 budget:

- proposed Home Support Coordinator;
- the addition of the Summer Youth Program.

YMCA Gift in Kind
(NEW BUSINESS)

Kathleen Turner, FCSS Director, noted that Administration would like to explore ways the County can be recognized for supporting the Clairmont YMCA. Being recognized as providing a gift in kind for covering the cost of utilities and maintenance services for the Clairmont daycare may be an option.

The YMCA rents the daycare space in the Wellington Resource Centre from the County. As they have had fluctuations in their numbers they have not felt they are able to meet an increase in that rent fee. Council has been very supportive of the YMCA and the continuation the daycare and has not increased the rent since the building opened in 2009.

The County has not received any formal recognition for their generosity and support. If the Board wishes to pursue this Administration will approach YMCA about recognizing this gift in kind.

Resolution #20161005025

MOVED by P. HARRIS to authorize Administration to pursue with options for how the County can be recognized for supporting the Clairmont YMCA.

Carried

50th Anniversary
(NEW BUSINESS)

Kathleen Turner, FCSS Director, noted that the FCSS Staff had a meeting to discuss celebration ideas for the FCSS 50th Anniversary. The anniversary will be incorporated into all FCSS activities in 2017 but Administration will also want to focus on some special events. It was decided that an old fashioned family celebration would fit the occasion. Administration is proposing two events - east and west County locales - along the lines of the old Farmers Day picnics. Families will be invited to come and celebrate with old fashioned games and contests. Farmers Day picnics were held the first week in June - usually a good time as crops and gardens were in the ground. When the week will be identified, Administration would like Council to proclaim the week as FCSS Week.

Program Updates
(NEW BUSINESS)

Coree Ladwig, FCSS Seniors and Adult programs Team Lead provided the Board Members with updates on Home Support and Community Programs:

- Seniors Tea event held in June;
- Open House for the Grande Spirit Senior Home in Clairmont at the Wellington Centre;
- Grey Matters Conference follow up;
- Home Support transportation;
- snow removal;
- companionship;
- changes to the provincial funding programs;
- partnership between Hythe and Alberta Transportation Services;
- low income population.

Kathleen Turner, FCSS Director, provided the Board Members with updates on Early Childhood Development and Community School Liaison:

- school liaison programs update;
- early childhood programs update.

**FCSSAA
Conference and
AGM Nov. 23-25,
2016**
(NEW BUSINESS)

Kathleen Turner, FCSS Director, noted that the FCSSAA Conference will be held November 23 - 25, 2016 at the Fantasyland Hotel and asked the members that wish to attend to please let Shannon Baird know.

Mrs. Turner also mentioned that the FCSS Advisory Board has to appoint two voting delegates for the Annual General Meeting.

Resolution #20161005029

MOVED by P. HARRIS to appoint Councillor Beaupre and Councillor Bulford as the two voting delegates for the FCSSAA Annual General Meeting.

Carried

FCSS Spring

Kathleen Turner, FCSS Director, noted that each FCSSAA region (County

**Regional Meeting
2017**

(NEW BUSINESS)

is in the North West) holds an Annual Spring Regional Meeting. The host in 2017 is Grande Cache and the dates are May 17 & 18, 2017. Councillor Marshall entered the meeting at 3:56 p.m.

**FCSSAA
Conference
Silent Auction**

(NEW BUSINESS)

Kathleen Turner, FCSS Director, noted that the FCSSAA is asking for donation of silent auction items for the fundraiser held during the Conference.

Resolution #20161005033

MOVED by P. HARRIS to approve donation of a silent auction item to the FCSSAA up to \$150.

Carried

**Meeting dates for
2017**

(NEW BUSINESS)

Kathleen Turner, FCSS Director, mentioned that Legislative Services department made note of the fact that according to the Municipal Government Act all Committees of a Whole meetings have to be advertised in advance and requested the Advisory Board to set up meeting dates for the 2017 calendar year.

Mrs. Turner will work on this matter with Amanda Oravec from Legislative Services and Shannon Baird, CAO and Council Executive Assistant. The dates will be added to members calendars.

Adjournment

Resolution #20161005035

MOVED by P. HARRIS that the meeting be adjourned at 4:00 p.m.

Carried

5. UNFINISHED BUSINESS

5.1. CLAIRMONT TRANSIT

5.2. 50TH ANNIVERSARY

Draft

Issue Summary Report

5.1. Clairmont Transit

#20170117003

Meeting : FCSS Advisory Board

Section : UNFINISHED BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Kathleen Turner

Executive Summary

Update on Transit:

We initiated contact with the person who set up the Whitecourt Transit. She is available on a contract basis to get us set up. In addition mid-January Kathleen received an email from Michael Mooney, the Area Vice President for First Canada. He apologized for missing the deadline for the RFI and inquired if they could still submit. He was told to submit the RFI and he has confirmed that they will. We have received their submission and will review it.

This will give us a couple options going forward.

Background

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Alternatives

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Recommendation

Accept for information

Draft

Issue Summary Report

5.2. 50th Anniversary

#20170117004

Meeting : FCSS Advisory Board

Section : UNFINISHED BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Coree Ladwig

Executive Summary

The 50th Anniversary for the County FCSS is this year. We will be celebrating our anniversary by hosting two separate events in the County. One is an Old Fashioned Family Picnic on June 17th, 2017 at Lake Saskatoon Hall. The other will be a Social Networking Evening with our partners and funded agencies.

Background

An internal committee has been formed to finalized details of both events.

The Family Picnic will take place June 17th at Saskatoon Lake Hall. The date should already be in the Advisory Boards calendars. As we get closer to the event we will update the calendar with the actual time of the event.

We will plan a day full of activities, food, and possibly a dunk tank.

The Social Networking Evening date will be forwarded to Council once determined. This will be a partnership event with the City of Grande Prairie and hopefully the other programs that started at the same time, Sexsmith, Beaverlodge and Hythe will also participate.

Alternatives

Recommendation

Please accept for information purposes.

6. NEW BUSINESS

- 6.1. 2015 OUTCOME REPORT
- 6.2. UNITED WAY EMERGENCY FUNDING
- 6.3. KIND HEART AWARDS
- 6.4. BEAVERLODGE CONTRACT/REPORT
- 6.5. HAMPER REPORT
- 6.6. PASSIONATE HEART AWARDS AND LUNCHEON
- 6.7. FAMILY CHILD DEVELOPMENT COORDINATOR
- 6.8. HARRY BALFOUR REQUEST

Draft

Issue Summary Report

6.1. 2015 Outcome Report

#20170123001

Meeting : FCSS Advisory Board

Section : NEW BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Kathleen Turner

Executive Summary

Attached please find the summary report for our 2015 Outcomes. These are the outcomes that we reported to the province this past year. 2016 outcomes are currently being compiled and will be reported when the provincial template is ready.

Surveys were used to collect the data. As you can see the FCSS programs are having a positive impact on participants.

Background

FCSS programs are required to collect data on the outcomes of their programs. In 2015 we reported 20 Outcomes on 12 separate programs.

Alternatives

Accept for information

Recommendation

Accept for information

Draft

2015 Provincial Progress & Outcomes Report

Program	Potential outcomes Statement	Measures:	Measure Bank Numbers	Alignment with FCSS Outcomes Model:
Youth				
1. 4 th R	Participants report being good at peaceful conflict resolution	I am good at taking care of problems without violence or righting 96% Experiencing Change	PM 4	Social Competencies #36 Peaceful Resolutions
4 th R	Participants have positive self-esteem	I feel confident to be myself 100% Experiencing Change	PM 5	Positive Identity #38 Self esteem
4 th R	Participants are able to take responsibility for their actions	I take responsibility for my actions even when it is hard 100% Experiencing Change	PM 5	Positive values #30 Responsibility
4 th R	Participants report having the ability to demonstrate restraint.	I say “no” to things I know are wrong. 100% Experiencing Change	PM 4	Healthy lifestyle; restraint. #31 Self-regulation
2. Community School Liaison Program	Students report feeling supported by their Community School Liaison.	I feel supported by my Community School Liaison. 95% Positive Feed back	PM 6	Support #3 Other Adult Relationships
3. St Johns Ambulance Babysitting Course	Youth participants report they are more confident in their ability to care for a children	As a result of attending the St. Johns Ambulance babysitting course I am more confident in my ability to care for a baby. 100% Experiencing a positive change	75	Individual outcome # 3 Children and youth develop positively. Indicator Assets #38 Self-Esteem
St Johns Ambulance Babysitting Course	Youth participants report more confidence in their ability to provide safe and caring babysitting services.	As a result of attending the St. Johns Ambulance course I feel more confident that I am able to provide safe and caring babysitting services 100% Experiencing a positive change	77	Individual outcome # 3 Children and youth develop positively. Indicator Assets #38 Self-Esteem

Appendix 1 for 6.1.: 2015 Outcomes Summary Report

4. Home Alone Beaverlodge/ Clairmont	Children participating report they are able to make better decisions online.	I am more aware of who I should be talking to or playing with online 90% Experiencing a positive change	M 4	Children and youth develop positively Planning and decision making #32
Home Alone Beaverlodge/ Clairmont	Children/Youth report having increased knowledge and skills to stay home alone	I feel confident to stay home alone 100% Experiencing a positive change	M 11	Children and youth develop positively. Resistant skills DA #35
Children				
5. Little Tykes Program	Parents are aware of community resources available to them	As a result of Little tykes Program I have more information on what resources are available for my family. 100% Experiencing a positive change	PM 1	Families have social supports Family Outcome #2
Little Tykes Program	Children interact positively with their peers	As a result of Little Tykes my/this child spend time playing positively with other children 100% Experiencing a positive change	M 1	Children and youth develop positively Individual Outcome #3
6. Parent & Tots Program	Caregivers and children will feel comfortable interacting in a group setting.	As a result of attending Parent and Tots I can rely on other caregivers for support and help 100% Experiencing a positive change	PM 3	Individuals are connected with others.
7. Look at me I am 3	Parents or caregivers indicate they have more information on community resources.	As a result of attending the Look at Me I am 3 event I have more information on what resources are available to my family when we need them. 96% Experiencing a positive change	PM 1	The Community is connected and engaged Community Outcome #1
Family				
8. Family Day Unplugged Challenge	People report feeling more connected to family, friends or community members as a result of participating in	Did you feel more connected to your family, friends or community as a result of participating in Family Day Unplugged? 92% Experiencing a positive change	PM 5	Improved Social wellbeing of individuals.

2015 Provincial Progress & Outcomes Report

	family day unplugged challenge.			
9. Triple P Parenting Program	Parents are more confident in their parenting abilities.	Do you feel more confident in your parenting skills? 100% Experiencing a positive change	PM 5	Healthy Functioning in Families
Triple P Parenting Program	Parents are more confident in their parenting abilities.	Parents report knowing more about engaging activities with their children 100% Experiencing a positive change	PM 2	Healthy Functioning within Families. Positive Family Relationships
Seniors				
10. Home Support Program	Members of our communities are able to stay in their own homes	Since receiving Home Support Services my ability to live independently has increased. 86% Experiencing a positive change	PM 3	Individual outcome #1 – Individuals experience personal well being
Home Support Program	Clients indicate and increase in knowledge of community resources.	As a result of contact with my Home Support Worker, I know more about my Community resources services. 75% Experiencing a positive change	PM 1	The Community is connected and engaged. Community Outcome #1
11. Volunteer Income Tax Programs	Seniors and low income individuals are supported to complete and file their income tax returns	1.As a result of the (Community Volunteer Income Tax Program) I feel supported by FCSS 100% Experiencing a positive change	PM 3	Individuals are connected with others Social support available
12. Generations Luncheon	Seniors and youth report feeling more connected to one another.	As a result of attending the generation's luncheon I feel more connected with the seniors in my community? 94% Experiencing a positive change As a result of attending the generation's luncheon I feel more connected with the youth in my community. 98% Experiencing a positive change	PM 5	Individual Outcome #2: Individuals are connected with one another: Indicator: Quality of Social Relationships

Draft

Issue Summary Report

6.2. United Way Emergency Funding

#20170117005

Meeting : FCSS Advisory Board

Section : NEW BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Lisa Watson

Executive Summary

On February 6th, FCSS submitted an application for funding to the United Way Alberta Northwest to administer the United Way Emergency Fund. The funding will be used to provide emergency financial assistance to individuals residing within the Northwest region in the areas of rental and utility arrears, transportation expenses to access supports or employment, emergency medical needs and food security.

Regional FCSS community programs will be the point of access for individuals requiring the emergency financial assistance. Intake and assessment processes are currently in place to support the pending funding agreement.

Background

The United Way Emergency Fund has provided service to the local regional area for over 10 years and has historically been administered by the City of Grande Prairie. In 2016, programming priorities within the City of Grande Prairie's Homeless Initiative changed to include emergency financial assistance and housing loss prevention service areas, therefore duplicating the service areas of the United Way Emergency Fund. The changes to the Homeless Initiative only include fund coverage for City of Grande Prairie residents. The need for the funding to focus on a regional level was identified and through conversation with the United Way Alberta Northwest, County FCSS, Regional FCSS partners and the YMCA, the County of Grande Prairie FCSS was identified as the candidate to administer the fund. We have had discussion with the Finance Department and they are prepared to work with us to be able to quickly disperse funds when requested.

The funding request for the 2017/2018 fiscal funding year is \$20,000 and will include emergency financial assistance for:

- Housing loss prevention up to \$800- can include any arrears to avoid eviction from permanent residence.
- Utility arrears up to \$500
- Transportation to access services - can include fuel gift cards to access services in Grande Prairie, fuel costs for medical travel or to secure employment
- Employment training, testing or equipment- fees can be provided when there is no other source of income to cover the cost. This can include license fees, certification, safety equipment and clothing
- Food security- gift cards are available at local stores to purchase basic needs over and above what local food banks may provide. Funds can also be provided to cover the cost of special dietary needs or supplements.

Individuals who access the fund are assessed on a case by case basis and can access the fund after all other options have been explored. The United Way Emergency fund partners with faith based organizations, neighboring municipalities, Alberta Works, private business, local non profits to meet the needs of the individuals it serves and cover the cost of emergency needs that may exceed its criteria.

The United Way Emergency Fund will continue to focus on the regional area and will work in partnership with the YMCA to ensure that any City Resident who does not qualify for Homeless Initiative financial assistance can be referred to the United Way Emergency Fund.

Alternatives

Accept for information

Recommendation

Accept for information

Draft

Issue Summary Report

6.3. Kind Heart Awards

#20170117006

Meeting : FCSS Advisory Board

Section : NEW BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Coree Ladwig

Executive Summary

The Kind Heart Award is an FCSS initiative that recognizes County residents and residents in our partnering municipalities of Beaverlodge and Hythe for the many and various acts of kindness that take place everyday in our communities. Everyone knows a neighbour that's always there when you need them! They bring over a meal when you're sick, plow out your driveway, shovel your walk, or help get the crop off. They do these things without being asked or expecting anything in return because they have a "kind heart."

Background

The Kind Heart Award program softly rolled out with a live website link in January 2017. In March we will be doing a media launch of the Kind Heart Program with assistance from Communications. How the program works is anyone can nominate a friend, or neighbor for a Kind Heart award by either calling the FCSS office or going online at

<http://www.countygp.ab.ca/EN/main/departments/family-community-support/kind-heart-awards-program.html>.

Recipients of the award will receive a small gift, card and pin. We have discussed other ways to recognize individual recipients of the award. These include:

1. An invite to attend a council meeting for recognition - this would be done with multiple recipients at a time.
2. Personal delivery of the award to the recipient by their Division Councilor - as well we would profile the recipient on the website.
3. Profiles and pictures in the County Connections.

Today we are asking for your input and feedback on how or if Council would like to be a part of the Kind Heart Award Recognition.

Alternatives

Recommendation

Provide feedback and input to staff.

Issue Summary Report

6.4. Beaverlodge Contract/report

#20170117007

Meeting : FCSS Advisory Board

Section : NEW BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Kathleen Turner

Executive Summary

On January 9th, Corey, Trudy and I attended the Beaverlodge Council meeting to give them an update on the FCSS program. We presented them with the estimated actuals for 2016 and the 2017 budget. We were well received. They were interested in the programming that had taken place the past year. We also updated them on the impact of the increase in home support fees and proposed an adjusted fee schedule that would reduce the per hour cost for clients at the lower end of the income scale. They are open to the idea but want more information on what that impact would be on the revenue side as well as the potential increased cost of wages. We will work on that and get it back to them.

The contract does expire at the end of this year. The intent is to begin the renewal process in August.

Background

Alternatives

Recommendation

Accept for information

Draft

Issue Summary Report

6.5. Hamper Report

#20170117008

Meeting : FCSS Advisory Board

Section : NEW BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Kathleen Turner

Executive Summary

Each year during the Holiday season Hampers are given out in County by various local foodbanks. With the recent downturn in the economy we anticipated higher access than usual to the programs.

Background

It has been noted that Foobank usage across the province is on the rise here are some local Christmas Hamper numbers for comparison.

Christmas Hamper Numbers:

	2016	2015	
Sexsmith and Area	128	102	
Beaverlodge	72	89	
Hythe	39	45	
Wembley	42	Not available	
Salvation Army GP	701 Food Hampers 546 Toy Hampers Total of 1247 Hampers	Not available	

Beaverlodge and Hythe both experienced lower numbers than the previous year, while Sexsmith and Area was higher. Staff were not certain to the reasons why.

Alternatives

Recommendation

Please accept for information.

Issue Summary Report

6.6. Passionate Heart Awards and Luncheon

#20170117009

Meeting : FCSS Advisory Board

Section : NEW BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Coree Ladwig

Executive Summary

The Passionate Heart is an annual luncheon honouring the Spirit of Service of front-line workers and supporters in the field of social services. This annual event is a partnership between the County of Grande Prairie, the City of Grande Prairie, Wembley, Beaverlodge, Hythe and Sexsmith.

Background

The Passionate Heart Luncheon takes place February 14th , at 11:30 am at the Elks Hall in Grande Prairie. Council typically brings greetings to this event. We have confirmed with Shannon Baird that Councilor Marshall will be attending, providing greetings and handing out awards. This year 9 awards will be given, entertainment and lunch will be provided.

Alternatives

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Recommendation

If any other council members wish to attend please let us know.

Issue Summary Report

6.7. Family Child Development Coordinator

#20170127001

Meeting : FCSS Advisory Board

Section : NEW BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Kathleen Turner

Executive Summary

Council approved the new position during budget process. At that time we were calling it ECD Supervisor/Parent Coach. Since then we had a brainstorming session to come up with a better title. Family Child Development coordinator was chosen as best fitting the responsibilities of the position.

We have hired to this position. Jolene Nellis, who has been part of our school liaison counselor team since 2001, is the successful candidate. Jolene has also been delivering the Triple P parenting program in partnership with PWSD for the past five years. We are excited about where this position will take us and the options that exist for new programs we can offer parents.

We are now recruiting to backfill the vacant school liaison position.

Background

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Alternatives

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Recommendation

Accept for information

Draft

Issue Summary Report

6.8. Harry Balfour Request

#20170127006

Meeting : FCSS Advisory Board

Section : NEW BUSINESS

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Kathleen Turner

Executive Summary

Recently I have been approached by both Heather Putio, Deputy Superintendent, PWSD, and Harry Balfour Principal Christan Gee, about the possibility of establishing a playschool program in the Harry Balfour school. This issue has come up in the past but due to the overcrowding of that school and no classroom space available, we have never pursued it. This is a programming area where we are underserving County residents who reside in the areas surrounding the city, especially those south east to south west. When Whispering Ridge school opens they will be drawing students from Harry Balfour and Clairmont Community Schools. It is anticipated there will be classroom space available for a playschool program at that time.

Whispering Ridge is now scheduled for opening January 2018.

I explained that we have already submitted a financial plan for 2018 and that I would start the discussion with the Advisory Board to determine their interest.

Background

Currently any preschoolers in this area are either attending private programs in the city or if they are close enough to Clairmont attending our program there. One of the challenges with the current situation is that any students who qualify for Program Unit Funding (PUF) are registered as Harry Balfour students but are attending various locations. That means educational aides that are assigned to these students are not able to be assigned to multiple students as they are in our other settings. When the playschool program is in the school setting there are relationships that develop between the instructor and the school staff, the parents and the school and most importantly the student and the school. These are the relationships that help to ensure the student is successful.

Alternatives

If the Advisory Board wishes, administration can research the cost of establishing a new playschool program in the Harry Balfour School. The initial costs would be for equipment/supplies to get set up. I did suggest to Mr. Gee that potentially the kindergarten program has surplus furnishings that could be used and/or the school work with us to share this cost. The ongoing costs would be the staffing component and other minor operational costs. Using Clairmont as a comparator those costs are approximately \$100,000/year.

Recommendation

Administration to further explore the possibility of establishing a playschool program at Harry Balfour School.

7. PROGRAM UPDATES

- 7.1. COMMUNITY PROGRAMS
- 7.2. HOME SUPPORT
- 7.3. EARLY CHILDHOOD
- 7.4. COMMUNITY SCHOOL LIAISON

Draft

Issue Summary Report

7.1. Community Programs

#20170117010

Meeting : FCSS Advisory Board

Section : PROGRAM UPDATES

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Lisa Watson

Executive Summary

Verbal Report

Background

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Alternatives

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Recommendation

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Draft

Issue Summary Report

7.2. Home Support

#20170117011

Meeting : FCSS Advisory Board

Section : PROGRAM UPDATES

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Coree Ladwig

Executive Summary

Background

Home Support program continues to be active in all areas of the County. We currently have 59 active clients in the County, 30 in Beaverlodge, 3 in Hythe and 6 in Wembley.

We are anticipating the opening of the Lakeview Seniors Home in Spring. In a recent conversation with Grande Sprit it was noted that the project is a little behind schedule. They are still anticipating moving residents in mid April/May, with staggered entry of residents.

FCSS is exploring the idea of welcome bags for the 150 new residents. The idea behind the bags is to provide them with information on how to do day to day business in the area, from shopping, banking, prescriptions, Doctors, Transportation, local Govt, local clubs and groups.

In previous meetings I have talked about the new SHARPS program for seniors and the ineligibility of modular home owners on rented land to access the program. I have been following one clients experience with the program. After her initial application was denied, an appeal was made to Alberta Seniors Benefits, and the client is eligible for a grant for roof repairs. The challenges with this that I am told are:

- Initial application to SHARP program takes 10 weeks to be denied
- There is then a 3 month appeal process
- Its is done on a case by case scenarios : there must be a significant need, a safety issue, or the house can not be usable.
- Income has to be considered low - there is no way to access guidelines on what would be considered eligible. Experience tells me they are using numbers similar to allowable expenses from Alberta Seniors Benefits before the SHARPS program was implemented.

In a conversation with a funded agency on their experience with the SHARP program it was noted that they are seeing clients who are able to put in walk in tubs and railing chair lifts in their homes, which is something they could not do before. Many clients do not want to borrow against their home, so they are choosing to go with out. The biggest they face as well is modular home owners on rented land.

Alternatives

Recommendation

Please accept for information.

Issue Summary Report

7.3. Early Childhood

#20170117012

Meeting : FCSS Advisory Board

Section : PROGRAM UPDATES

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Kathleen Turner

Executive Summary

The playschool programs have resumed after the Christmas break. The LaGlace program was in a temporary home from Sept - Dec as PWSD was renovating the kindergarten room. During the Christmas break, they moved back into the original room. Our staff person Elissa Moe, spent a good deal of time moving and setting up the room to be ready for students again.

The ECD team, which consists of the playschool instructors and our parent and tot facilitators, meets quarterly to share information and ideas. Its been a great networking opportunity as they are able to get to know each other and build relationships. Often now they call each other for ideas and suggestions. Our next team meeting is February 17, 2017.

This term we have had our playschool instructors administer the Ages and Stages Questionnaire with their students/parents. This helps to identify where they are at in reaching specific developmental milestones and creating meaningful learning and/or intervention plans. Instructors will be able to adjust their lesson plans to meet the needs of their students.

As mentioned in a previous item the opening of the Whispering Ridge school has been pushed back to January 2018. For us this means we will be hiring the playschool instructor later in the year so they will have time to order equipment/furnishings, recruit students, and prepare licensing documents.

Background

Alternatives

Recommendation

Accept for information.

Issue Summary Report

7.4. Community School Liaison

#20170117013

Meeting : FCSS Advisory Board

Section : PROGRAM UPDATES

Meeting Type : FCSS Advisory Board Meetings

Meeting Date : 2017/02/07 13:00

Presenter : Lisa Watson

Executive Summary

Verbal Report.

Background

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Alternatives

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Recommendation

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Draft