



# County of Grande Prairie No. 1

## March 27, 2017 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, March 27, 2017

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

## Minutes

### ATTENDANCE

Present were:

#### 1. Reeve

- Leanne Beaupre

#### 2. Deputy Reeve

- Ross Sutherland

#### 3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Peter Harris
- Bob Marshall
- Brock Smith
- Karen Rosvold

#### 4. Chief Administrative Officer

- Bill Rogan

#### 5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Dawn Sauvé
- Nick Lapp

#### 6. Manager of Legislative Services

- Sheryle Runhart

#### 7. Recording Secretary

- Megan McCormick

### CALL TO ORDER AND QUORUM

The meeting was called to order at 10:02 a.m. with the singing of O'Canada.

### Digital Media

Bill Rogan, CAO, introduced Nicole McDonald, the new Digital Media

**Specialist**

(RECOGNITIONS AND INTRODUCTIONS)  
(Issue #20170321003)

Specialist in the Communications department. Nicole has spent the last 20 years working within the technology sector. She has experience in many facets of the sector including network administration, desktop support, industrial preventative maintenance planning, programming, website development, social media and graphic design. She has also spent the last 12 years assisting the NEBC Resource Municipalities Coalition with their lobbying efforts for projects such as the Fair Share Program and the more recent Peace River Agreement and IDC Agreement. Council welcomed Nicole to the County.

**ADOPTION OF AGENDA**

**Resolution #CM20170327.1001**

**MOVED by B. MARSHALL** that the agenda for the March 27, 2017 Council Meeting (2017/03/27) be approved as presented.

**Carried**

**MINUTES APPROVAL**

**Resolution #CM20170327.1002**

**MOVED by P. HARRIS** that the minutes for March 6, 2017 Council Meeting (2017/03/06) be approved as presented.

**Carried**

**10:10 a.m. -**

**Encana**

**Presentation**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20170111005)

David Serfas, Manager, Road and Lease, Community and Indigenous Relations, and Patsy Vik, Lead Community Relations from Encana were present to provide their 2017 development update to Council for the Montney area. There was discussion surrounding:

- The 5 year growth profile;
- Strong commitment to responsible water use;
- Veresen Midstream partnership;
- Safety of workers and the community;
- long-term relationships with local stakeholders and area residents through "Courtesy Matters" program;
- Involvement with Wapiti Area Synergy Partnership;
- County of Grande Prairie Municipal Tax, Centralized Assessment and the industry's perspective;
- Future need for plant infrastructure in the County of Grande Prairie;
- Encana land base and maintaining land.

**10:40 a.m. -**

**Aspen Ridge**

**Community**

**Association**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20170227008)

Paulette Patterson, Vice President for the Aspen Ridge Community Association, was present to speak to County Council on behalf of the Aspen Ridge Community Association and to request renewal of the lease for Plan 802 0833, Block 3, Lot 2ER, and Plan 802 0833, Block 1, Lot 32ER. These parcels have been leased by Aspen Ridge Community Association since July 1, 1996 and the most recent 3 year renewal expired on June 30, 2016. The Manager of Legislative Services contacted Municipal Affairs and they noted an Environmental Reserve is typically an undesirable property and potentially unsafe; leasing this property is not recommended as it is a liability to the public body. The County's solicitor noted that its in the County's best interest not to lease Environmental Reserves or Municipal Reserves due to the liabilities and to be in compliance with section 671(1) of the MGA as this land is not appropriate

for the use of a public park and should be left in its natural state. In order to lease the land the County will need to create a Bylaw and complete a public consultation. The Bylaw will be specific to the lease of land by the Aspen Ridge Community Association.

**Resolution #CM20170327.1003**

**MOVED by B. SMITH** to create a Bylaw and do public consultation in preparation to lease or license (whichever Council determines) the property known as Plan 802 0833, Block 3, Lot 2ER, and Plan 802 0833, Block 1, Lot 32ER.

**Carried**

**BYLAW 3062/  
PROPOSED  
CORRECTION  
LINE WEST  
AREA  
STRUCTURE  
PLAN**

(BYLAWS)  
(Issue #20170320003)

Bylaw 3062 for the proposed Correction Line West Area Structure Plan (ASP) was brought forward for Public Hearing on March 13, 2017 and given first reading. As part of the requirements of the IDP, the County is obligated to consult with the City of Grande Prairie, and this has yet to be completed. Administration is recommending that second reading be tabled until the dispute resolution process, which must now be followed, allows for second reading to be considered.

**Resolution #CM20170327.1004**

**MOVED by B. MARSHALL** to table Bylaw 3062, Proposed Correction Line West Area Structure Plan, until the dispute resolution process allows second reading to be considered, as outlined in the IDP.

**Carried**

**Resolution #CM20170327.1005**

**MOVED by K. ROSVOLD** that the meeting be recessed *11:02 a.m.*

**Carried**

The meeting was reconvened at *11:12 a.m.*

**11:10 a.m. - 2016  
Regional Fire  
Service Annual  
Report**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20170227001)

Trevor Grant, Fire Chief for the County of Grande Prairie, was in attendance to present the County Of Grande Prairie Regional Fire Service 2016 Report. There was information provided on the following:

- 2016 fire call statistics and comparison. The suspected reason for reduction in some areas is due to the loss of annexation areas and increased patrols in areas such as the Dunes;
- County of Grande Prairie deployments to Little Smokey/Fox Creek, High Level, and Fort McMurray;
- Fire Prevention program;
- Fire inspections and investigations;
- FireSmart Chipping Program and Community Champion Workshop;
- Rural and urban operations;
- County of Grande Prairie Regional Fire Service Training Center;
- Fire Hall review will be coming to Council at the next meeting.

**Highway 724  
Traffic Counts**

(UNFINISHED BUSINESS)  
(Issue #20170310009)

As per Council request, Public Works conducted another traffic count on the Provincial Secondary HWY 724, north of HWY 59. Council requested an updated traffic count be done prior to Spring 2017 on the Provincial Secondary HWY 724 North of HWY 59 and to bring back the results for

further discussion. This location is not currently on Alberta Transportation's list of projects. There was discussion surrounding where the traffic counts were done. The County of Grande Prairie used an independent contractor to complete the count. Alberta Transportation intends to complete their own traffic count.

**Resolution #CM20170327.1006**

**MOVED by K. ROSVOLD** to forward the information collected by the County of Grande Prairie on Highway 724 traffic counts to the Regional Director of Alberta Transportation for his information.

**Carried**

**Tender award for Divisional Road Projects CR.1709 and CR.1710**

(NEW BUSINESS)  
(Issue #20170320005)

Tenders were opened for CR.1709; TWP RD 750 from RGE RD 85 to RGE RD 91 South and for CR.1710 RGE RD 111 from HWY 671 to TWP RD 730 on March 15, 2017 and the three bids were received. Opus Stewart Weir Ltd. recommends awarding the contract to the low bid received from Wapiti Gravel Suppliers in the tender amount of \$2,750,861.30. The estimated total cost for the projects including construction, engineering and contingency is \$3,321,931.43.

**Resolution #CM20170327.1007**

**MOVED by B. SMITH** to award the contract for Divisional Road Projects CR.1709 and CR.1710 to the low bidder of Wapiti Gravel Suppliers for their bid of \$2,750,861.30 with an anticipated project total of \$3,626,632.10 which includes construction, engineering, contingency and the project extension to TWP RD 750 - CR.1709.

**Carried**

**Tender Award for Clairmont West Phase 2 Street Rehabilitation CL.9817**

(NEW BUSINESS)  
(Issue #20170320004)

Tenders were opened for Clairmont West Phase 2 Street Rehabilitation CL.9817 on March 15, 2017 and three bids were received. Opus Stewart Weir Ltd. recommends awarding the contract to the low bid received from Reco Construction (2010) Ltd. in the tender amount of \$716,145.99. The estimated total cost for the project including construction, engineering and contingency is \$919,715.59.

**Resolution #CM20170327.1008**

**MOVED by D. BEESTON** to award the contract for Clairmont West Phase 2 Street Rehabilitation CL.9817 to the low bidder of Reco Construction (2010) Ltd. for their bid of \$716,145.99 with an anticipated project total of \$969,715.59 which includes construction, engineering and contingency.

**Carried**

**Tender Award for Divisional Road Projects CR.1704, CR.1706, and CR.1707**

(NEW BUSINESS)  
(Issue #20170320022)

Tenders were opened for Divisional Projects CR.1704, TWP RD 730 from RGE RD 51 to RGE RD 52, CR.1706, RGE RD 62 from TWP RD 723 to TWP RD 724 and CR.1707, TWP RD 730 from RGE RD 50 to RGE RD 51 on March 14, 2017 and two bids were received. Beairsto & Associates recommend awarding the contract to the low bid received from Wapiti

Gravel Suppliers in the tender amount of \$2,633,347.52. The estimated total cost for the projects including construction, engineering and contingency is \$3,054,865.53.

**Resolution #CM20170327.1009**

**MOVED by D. BEESTON** to award the contact to the low bidder of Wapiti Gravel Suppliers for their bid of \$2,633,347.52 with an anticipated project total of \$3,054,865.53 which includes construction, engineering and contingency for Divisional Road Projects CR.1704, CR.1706, and CR.1707.

**Carried**

**Subdivision  
Endorsement  
Time Extension  
Request -**

**NE-31-72-5-W6M**

(NEW BUSINESS)  
(Issue #20170316018)

Approval is requested for subdivision endorsement time extension request for file number PLSUB20130724. The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20170327.1010**

**MOVED by H. BULFORD** to approve the subdivision endorsement time extension request for NE-31-72-5-W6M; PLSUB20130724; Beairsto & Associates Engineering Ltd. / T-Corp Companies / Hidden Hills Multi Lot Subdivision.

**Carried**

**Resolution #CM20170327.1011**

**MOVED by P. HARRIS** that the meeting be recessed at 12:01 p.m. until 1:00 p.m.

**Carried**

The meeting was reconvened at 1:01 p.m.

**1:00 p.m. - Rio  
Grande Rodeo -  
Special Events  
Policing**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20170315004)

Councilor Peter Harris has approached Community Services Director Arlen Miller and requested that 2017 policing for Rio Grande be discussed by Council. In 2016, the Rio Grande Rodeo was unable to handle criminal events occurring on their grounds. Beaverlodge RCMP members that were working were called and they also had to call in RCMP members on overtime. This left the RCMP in a vulnerable position, and as a result challenged their capacity to provide policing to the rest of the area. This triggered the special events policing process.

In 2016 following the event, RCMP Beaverlodge met with Rio Grande Rodeo organizers and advised them that as a result they would need to pay for overtime policing in 2017. The County was advised of this and made the application under the provincial Option 2 Special Events Enhanced Policing program. Between Rio Grande Rodeo and the RCMP it was agreed that there would be 4 overtime RCMP members working 6 hours a night for July 1 - 3rd. Four members are the minimum required for officer safety. The cost for Option 2 policing for 2017 is set by the province at \$85.00/hr - therefore the the maximum cost for the 3 nights is \$6,120.00 which is billable to Rio Grande Rodeo. Administration further recommends that unlike other approved special events that this be only for 2017 with

County/RCMP/Rio Grande Rodeo review for 2018. There was discussion surrounding:

- The ability to provide policing without putting a strain on the County;
- Enhanced members are not tasked with regular policing;
- River patrols and checks in the Dunes were planned for that weekend;
- Option 2 would not include our Enhanced Police and they would be free to continue with other programs scheduled for that weekend;
- The possibility of funds coming from Council Initiatives if Option 2 is chosen;
- Granting financial relief for policing may set a precedent. Rio Grande has not requested the funds and we would be providing cash without a sponsorship;
- The County provides policing at other events and that does not take away the ability to police the County.

**Resolution #CM20170327.1012**

**MOVED by P. HARRIS** to approve RCMP Enhanced Policing of 1-2 members, and or Peace Officers of 1-2 members to reduce the cost/amount of overtime policing costs for the Rio Grande Rodeo in 2017. Peace Officers cannot be used as a replacement for any "policing" required numbers.

**Carried**

**Industrial Hemp and Flax - A Growing Northern Alberta Opportunity Seminar**

(WORKSHOPS,  
CONFERENCES,  
SEMINARS)  
(Issue #20170314011)

There will be an Industrial Hemp and Flax - A Growing Northern Alberta Opportunity Seminar on Tuesday, April 4th from 8 a.m. to 4 p.m. at the Eagle River Casino in Woodlands County. Council does not have any conflicts at this time. This seminar is not budgeted for and Council has not attended this seminar in the past but has attended other seminars put on by NADC.

**Resolution #CM20170327.1013**

**MOVED by P. HARRIS** that any member of Council that wishes to attend may attend the Industrial Hemp and Flax - A Growing Northern Alberta Opportunity Seminar on Tuesday, April 4th from 8 a.m. to 4 p.m. at the Eagle River Casino in Woodlands County.

**Carried**

**2017 Rural Homelessness and Housing Conference - April 4, 2017**

(WORKSHOPS,  
CONFERENCES,  
SEMINARS)  
(Issue #20170320020)

Information was provided from John Kmech, Program Manager, Homelessness Partnering Strategy (HPS) of Alberta Rural Development Network regarding the 2017 Rural Homelessness and Housing Conference on April 4, 2017 at the Nisku Recreation Centre from 8:00 a.m. to 4:30 p.m. Registration fee is \$150. This conference is not budgeted for and conflicts with the Industrial Hemp & Flax - A Growing Northern Alberta Opportunity Seminar in Whitecourt.

**Resolution #CM20170327.1014**

**MOVED by B. MARSHALL** that any member of Council that wishes to attend may attend the 2017 Rural Homelessness and Housing Conference April 4 2017 at the Nisku Recreation Center.

**Carried**

**Monthly Statement - December 31, 2016**

(INFORMATION ITEMS)  
(Issue #20170310007)

The report includes year to date financial operations and capital, monthly cash flows and investments for December 2016. These are unaudited statements, however, at this time it appears the surplus will be \$3.8 million.

**Resolution #CM20170327.1015**

**MOVED by B. MARSHALL** to accept the December 2016 monthly statement as presented.

**Carried**

**Alberta Recycling Demonstration Grant**

(INFORMATION ITEMS)  
(Issue #20170318001)

The Clairmont Centre for Recycling and Waste Management was successful in obtaining monies through the 2017 Municipal Demonstration Grant Program. The County received \$12,400.00 matching 50/50 grant for a Recycling Discovery Site, the total cost of the project is estimated at \$24,800.00. The Recycling Discovery Site is an expansion of the existing display kiosk where recycled tire material will be used as a ground surface. The area will be approximately 20' by 60' in size providing a location for photos and gatherings. We have school groups touring our site and this area will be used to provide the landfill and recycling related crafts and lessons; we currently do this on the school bus. The intention is to expand upon the Recycling Discovery Site over time with recycled plastic picnic tables, garden boxes using compost product from our on-site composter and digester and other recycling products and initiatives as they become feasible. The County's financial commitment to this project will be funded through the operations budget.

**Personnel**

(IN CAMERA)  
(Issue #20170213010)

**Resolution #CM20170327.1016**

**MOVED by H. BULFORD** that the meeting go in to In-Camera, at 1:29 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Personnel.

**Carried**

**Resolution #CM20170327.1017**

**MOVED by P. HARRIS** that the meeting come Out-of-Camera at 2:28 p.m.

**Carried**

**Resolution #CM20170327.1018**

**MOVED by P. HARRIS** that the County agree to support the request in relation to the discussion of the lease of the multi-modal site.

**Carried**

**Resolution #CM20170327.1019**

**MOVED by B. MARSHALL** to direct Administration to research methods in which the County can gather information regarding economic benefits of large events within the region.

**Carried**

**Resolution #CM20170327.1020**

**MOVED by C. BECK** to write a letter of congratulations to Brian Glavin and the City of Grande Prairie for their recent awards at the Economic Development Association Conference.

**Carried**

**COUNCIL  
MEMBER  
REPORTS**

Councillor Beck attended and commented on:

- AAMDC. At the AG meeting CN said they are taking a more proactive approach to vegetation management along right of ways;
- Economic Development Association Conference;
- Grande Spirit Foundation Management Board Meeting on 28th of April. Councillor Beck will not be able to attend and inquired if somebody would like to go in his place.

Councillor Sutherland attended and commented on:

- Tri-Municipal Meeting;
- AAMDC;
- Meeting with Minister of Culture and presented him with information on the Philip J Currie Dinosaur Museum;
- Water meeting in Wembley;
- Residents from Lakepoint would like to meet with Alberta Transportation and the County to discuss access during the construction of the 43X bypass;
- Brief release of H2S gas a few weeks in the vicinity of Wembley.

Councillor Rosvold attended and commented on:

- Would like communications regarding what to tell residents about area road conditions.

**Resolution #CM20170327.1021**

**MOVED by K. ROSVOLD** to provide a link to voting for LaGlace for the Small Town Jamboree contest on the County's facebook page and website.

**Carried**

Councillor Rosvold attended and commented on:

- AGM For Beaverlodge Rural Crime Watch;
- EOEP Course for communications and media relations;
- AAMDC;
- Economic Development Association Conference.

Councillor Smith attended:

- AAMDC;
- Peace Library System Meeting.

Councillor Beeston attended:

- AAMDC;
- Economic Development Association Conference;
- Youth Retention Detox Home tour.



Councillor Bulford attended and commented on:

- Nitehawk Committee Meeting. They were successful in the RFP to manage the South Bear Creek Golf Course and Campground;
- Meeting with Aspen Ridge residents prior to today's Council meeting;

Councillor Harris attended and commented on:

- AAMDC;
- EOEP Training;
- Thanked Public Works for having graders out on frost when possible.

Councillor Marshall attended and commented on:

- WASP meeting. Formed committees to talk about six main areas they are dealing with;
- Bantam A Knights Provincial Ceremony and brought greetings from County;
- Smoky River Trade Show;
- AAMDC took EOEP Course;
- Alberta Airshed Council Meeting;
- Lobbying the provincial government;
- Eric Hodges, an area resident, has been presented with a 4H award.

Reeve Beaupre attended and commented on:

- Youth Residential Detox Home tour with FCSS;
- Northern Mayors and Reeves Meeting;
- NADC is looking for board members. Applications close on the 31st of March;
- Tri-Municipality Meeting;
- Speaking with the Minister of Culture and was asked if County would continue to provide operational funding for the Dinosaur Museum if the province was to take over.

**Resolution #CM20170327.1022**

**MOVED by B. MARSHALL** to write a letter of congratulations to Eric Hodges for receiving the Friends of 4H award and dedicating time to volunteer.

**Carried**

**ADMINISTRATIVE  
REPORTS**

Bill Rogan attended and commented on:

- Tri-Municipal Meeting;
- AAMDC;
- Will be away Wednesday.

Dale Van Volkingburgh attended and commented on:

- AAMDC;
- Staff is out early in the morning as temperatures allow to work on the roads;

- Lakepoint issues. Will be going to the pre-construction meeting and can provide an update. There may not be any change in traffic patterns for the initial construction year as they will not be crossing any roads;
- Councillor Marshall noted Township Road 710 has large ruts;
- Plans to stockpile gravel on land adjacent to County gravel pits.

Nick Lapp attended and commented on:

- EDA Conference;
- Received Partnership Grant for IDP. A meeting will be set up with the partners to discuss details;
- Correction Line ASP;

Dawn Sauvé attended and commented on:

- Municipal Information Systems Association Conference;
- Budget Binders should be out April 14th for final Budget meeting. Will inquire if they can be available earlier.

Arlen:

- Short listed for FireSmart Grant Application so have to do full proposal;
- Home and Garden Show and will have an AG and Parks Booth;
- Several Parks Initiatives, Bear Smart, Cooking, Yoga, Jazz and Painting in the Park;
- Open houses coming up looking at hiring Jazz band;
- H2S leak, sounds like the town of Wembley was notified, but nobody from the County or GPREP.

**ADJOURNMENT**

**Resolution #CM20170327.1023**

**MOVED by P. HARRIS** that the meeting adjourn at 3:47 p.m.

**Carried**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2017.

Reference # \_\_\_\_\_

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY ADMINISTRATOR