



County of Grande Prairie No. 1

March 6, 2017 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, March 06, 2017

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

2. Deputy Reeve

- Ross Sutherland

3. Council

- Daryl Beeston
- Harold Bulford
- Peter Harris
- Bob Marshall
- Brock Smith
- Karen Rosvold
- Corey Beck

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Dawn Sauvé, Acting CAO
- Nick Lapp

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Tatiana Catana

Absent:

1. Reeve

- Leanne Beaupre

4. Chief Administrative Officer

- Bill Rogan

**CALL TO ORDER
AND QUORUM**

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

**ADOPTION OF
AGENDA**

Resolution #CM20170306.1001

MOVED by B. MARSHALL that the agenda for the March 6, 2017 Council Meeting (2017/03/06) be approved as presented.

Carried

Bylaw 3057

(BYLAWS)
(Issue #20170301006)

Dawn Sauv , Acting CAO, noted that at the February 27, 2017 Council Meeting, Council passed 2nd reading of Bylaw 3057 which amended the water and wastewater rates (schedule "F2") to set the new water and wastewater rates with Aquatera for the year 2017 only. A further amendment has been made to the effective date, changing March 1, 2017 to March 31, 2017 as per recommendations from Administration and Aquatera.

At 2nd reading an amendment was made to decrease rates for wastewater services in 2017 as per discussion with Aquatera in Schedule "F2".

Resolution #CM20170306.1002

MOVED by B. SMITH that Bylaw 3057 to amend Bylaw 3016, a bylaw regulating and providing for the terms, conditions, rates and charges for the supply and use of the water and wastewater utilities provided by Aquatera Utilities Inc. in the County of Grande Prairie No. 1 be read a third time and finally passed.

Carried

Industry Signage

(UNFINISHED BUSINESS)
(Issue #20170224001)

Dale Van Volkingburgh, Director of Public Works, noted that as per Council request Public Works brought back information on Engine Retarder Signs and Industry Courtesy Signs due to rate payer request on January 30, 2017 for a speed reduction and noise complaint due to the oil and gas hauling and engine brakes on RGE RD 92 north of HWY 43.

As per Alberta Transportation Recommended Practices for Engine Retarder Brakes Signage it states, "signage for Limited use of Engine Retarder is Discouraged." The engine brakes are relied on by driver for braking safely and should not have limitations. As such, an "Avoid Engine Retarders" sign, if approved, is a nonenforceable sign.

As per County Bylaw 3024 section 7.0 and 7.1, the Chief Administrative Officer (CAO) has the power to prescribe traffic control devices.

As per council motion to research a standard Courtesy sign for Industry, Public Works would recommend:

- high visibility;
- text size (minimum 2.5-3");
- MUST not resemble any Regulatory Road Signs and speed should be in multiples of 5km/h such as 15, 25, 35, 45 km/h,etc.;
- sign to include company name and/or logo and a contact number.

There was general discussion on:

- gravel haul;
- highway traffic;
- existing signage on the road.

Resolution #CM20170306.1003

MOVED by P. HARRIS to accept the information as presented on industry signage for RGE RD 92 north of HWY 43.

Carried

**AAMDC Spring
2017 Convention
Resolution
Package**

(NEW BUSINESS)
(Issue #20170223002)

Dawn Sauv , Acting CAO, noted that the complete resolutions package for the AAMDC 2017 Spring Convention was received and provided for information.

Minor revisions were made to some resolutions to allow consistency in wording, correct grammatical errors or to increase the readability of the resolution. No revisions were made that would change the intent of any resolution.

The AAMDC 2017 Spring Convention is being held March 20 - 22, 2017 at the Shaw Conference Centre.

Resolution #CM20170306.1004

MOVED by D. BEESTON to accept for information the Resolution Package for AAMDC Spring 2017.

Carried

**Special Needs
Snow plowing
732056 RGE RD
133 TWP RD 733**

(NEW BUSINESS)
(Issue #20170223003)

Arlen Miller, Director of Community Services, noted that Administration received a request for special needs snow plowing from an individual who resides in the Lymburn area. This resident has severe physical limitations. Doctor has confirmed this and note is on file. The individual meets the criteria. Public Works has inspected the property and sees no problem with access.

Resolution #CM20170306.1005

MOVED by B. SMITH to approve special needs snow plowing for 732056 RGE RD 133 TWP RD 733.

Carried

**Capital
Equipment
Replacement
Request - Parks
and Recreation
Department**

(NEW BUSINESS)
(Issue #20170227006)

Christine Rawlins, Manager for Parks and Recreation, noted that a replacement unit valued at \$93,000 was scheduled for the 2009 John Deere Mower (#9023) as part of the approved Capital Plan for 2017. Parks and Recreation department has since revisited the equipment requirements, and proposed an alternative allocation of these funds to purchase multiple pieces of equipment instead.

This reallocation of Capital funds would improve service levels for County residents plus increase the efficiency and functionality of the Parks fleet, without additional labour expense.

For the \$93,000 budgeted price of a single unit:

- a replacement John Deere tractor could be purchased (minus a

- closed in cab as originally budgeted), plus
- a new zero turn mower that would improve mowing functionality in the cemeteries, plus
- a new six foot blade for an existing tractor that would improve snow clearing capabilities at the Dunes.

The 2009 John Deere mower # 9023 is still operational and has a 128 inch mowing deck. It could be retained to service the new green space undertaking at Wedgewood, and would be dedicated to snow clearing at the Sportsplex during the winter.

Councillor Harris requested that in the future the quotes for equipment to be included in the issue summary, similar to procurement.

Resolution #CM20170306.1006

MOVED by H. BULFORD to approve \$89,142 for the purchase of one John Deere 1600 Wide Area Mower (\$65,492); one John Deere Z950R Commercial ZTrak (\$19,250) and one Frontier Rear Blade 2272 (\$4,400).

Carried

City of Grande Prairie Municipal Government Day 2017

(NEW BUSINESS)
(Issue #20170228001)

Dawn Sauv , Acting CAO, noted that City of Grande Prairie has requested Council and Administration to participate in Municipal Government Day on Wednesday, June 14. A mini golf tournament will be held at Muskoseepi Park, starting at 3 p.m.

County Council is invited to participate in this event annually.

Resolution #CM20170306.1007

MOVED by B. MARSHALL to provide a list of Councillors that will participate in the Municipal Government Day 2017 on Wednesday, June 14 organized by the City of Grande Prairie.

Withdrawn

Resolution #CM20170306.1008

MOVED by D. BEESTON that if Council is unavailable, to direct Administration to provide list of attendees that will participate in the Municipal Government Day 2017 on Wednesday, June 14 organized by the City of Grande Prairie.

Carried

Tender award for TWP RD 710 overlay

(NEW BUSINESS)
(Issue #20170227005)

Dale Van Volkingburgh, Director of Public Works, noted that tenders were opened for TWP RD 710 overlay from HWY 40 west to RGE RD 65 on February 23, 2017 and the following bids were received:

- Knelsen Sand & Gravel Ltd.: \$778,154.40
- Wapiti Gravel Suppliers, Div of NPA Ltd.: \$852,291.99
- Ledcor Alberta Ltd.: \$996,265.83
- Reco Construction (2010) Ltd.: \$1,179,785.97

WSP Canada Inc. recommends awarding the contract to the low bid received from Knelsen Sand and Gravel Ltd. in the tender amount of \$778,154.40. The estimated total cost for the project including construction, engineering and contingency is \$916,334.12.

SR.71017:

- Amount Budgeted: \$1,085,000.00
- Estimated Total Costs: \$916,334.12
- Total Estimated Surplus: \$168,665.88

Resolution #CM20170306.1009

MOVED by B. MARSHALL to award the contract to the low bidder of Knelsen Sand and Gravel Ltd. for their bid of \$778,154.40 with an anticipated project total of \$916,334.12 which includes construction, engineering and contingency.

Carried

Councillor Beck entered the meeting at 10:30 a.m.

**Tender award for
Divisional Road
Projects**

CR.1702;

CR.1703;

CR.1705

(NEW BUSINESS)

(Issue #20170227002)

Dale Van Volkingburgh, Director of Public Works, noted that tenders were opened for TWP RD 744 from RGE RD 53 to RGE RD 54, RGE RD 53 North of TWP RD 744, and TWP RD 744 from RGE RD 51 west for 1/2 miles on February 23, 2017 and the following bids were received:

- Knelsen Sand & Gravel Ltd.: \$2,024,858.00
- Wapiti Gravel Suppliers, Div. of NPA Ltd.: \$2,074,788.88
- Reco Construction (2010) Ltd.: \$2,802,380.80

WSP Canada Inc. recommends awarding the contract to the low bid received from Knelsen Sand and Gravel Ltd. in the tender amount of \$2,024,858.00. The estimated total cost for the projects including construction, engineering and contingency is \$2,430,454.91.

- CR.1702 Amount Budgeted: \$1,161,000.00
- CR.1703 Amount Budgeted: \$430,000.00
- CR.1705 Amount Budgeted: \$559,000.00

Total Amount Budgeted: \$2,150,000.00

Estimated Total Cost: \$2,430,454.91

Total Estimated Deficit: \$280,454.91

Resolution #CM20170306.1010

MOVE by C. BECK to award the contract to the low bidder of Knelsen Sand and Gravel Ltd. for their bid of \$2,204,858.00 with an anticipated project total of \$2,430,454.91 which includes construction, engineering and contingency.

Carried

**COUNCIL
MEMBER
REPORTS**

Councillor Beck provided Council with an update on Lakeview Seniors Housing in Clairmont and Sexsmith Fire Hall.

Councillor Rosvold attended:

- RMRF Municipal Seminars 2017;
- Phase 3 judging for the County Photo Contest.

Councillor Smith noted that gravel is needed for the west parking lot at the Hythe Arena.

Resolution #CM20170306.1011

MOVED by B. SMITH to direct Public Works to provide three loads of gravel for the west parking lot at the Hythe Arena.

Carried

Councillor Smith inquired if the issues with the microphones and the sound system in the Council Chambers has been resolved or not.

Ms.Sauvé noted that Information Systems turned up the volume for the microphones and it's currently working on resolving the issue with the microphones speakers.

Resolution #CM20170306.1012

MOVED by B. SMITH to direct Administration to bring back a cost on a new microphone system for Council Chambers before spring budget.

Councillor Marshall amended the motion that Information Systems should work with the Council Chambers Electronics Committee on resolving the microphones and sound system issues.

Councillor Smith accepted the amendment as a friendly amendment.

Carried

Councillor Beeston attended:

- Alberta Transportation Meeting;
- Community Foundation Meeting;
- City / County Joint Recreation Committee.

Councillor Bulford attended:

- Alberta Transportation Meeting;

Resolution #CM20170306.1013

MOVED by H. BULFORD to direct Administration to work with Alberta Transportation on scheduling meetings twice a year with County Council.

Carried

Councillor Bulford attended:

- City / County Joint Recreation Committee;
- RMRF Municipal Seminars 2017;
- Celebration of Henry Ford's (Bezanson resident) 90th birthday.

Councillor Harris attended;

- Alberta Transportation Meeting.

Councillor Marshall attended:

- Alberta Transportation Meeting;
- Meeting with Public Works on Divisional Road construction;
- RMRF Municipal Seminars 2017.

Councillor Sutherland attended:

- Grande Prairie Regional Agricultural Society Board of Directors Meeting;
- RMRF Municipal Seminars 2017;
- Franco - Albertan Flag Raising Ceremony / Canada 150th Anniversary at École Nouvelle Frontière.

ADMINISTRATIVE REPORTS

Dawn Sauvé, Acting CAO, had nothing to report.

Dale Van Volkingburgh, Director of Public Works, commented and updated Council on:

- water access sales;
- SPOT construction;
- tender openings;
- potential second access at Evergreen Park.

Nick Lapp, Director of Planning and Development had nothing to report.

Arlen Miller, Director of Community Services had nothing to report.

ADJOURNMENT

Resolution #CM20170306.1014

MOVED by P. HARRIS that the meeting adjourn at 10:59 a.m.

Carried

These minutes approved the _____ day of _____ 2017.

Reference # _____

REEVE

COUNTY ADMINISTRATOR