



County of Grande Prairie No. 1

Council Meeting Minutes

Date: Monday, August 19, 2019
Time: 10:00 AM
Location: County of Grande Prairie No. 1 Administration Building

COUNCIL PRESENT

Reeve Leanne Beaupre
Deputy Reeve Ross Sutherland
Councillor Corey Beck
Councillor Karen Rosvold
Councillor Linda Waddy
Councillor Daryl Beeston
Councillor Peter Harris
Councillor Bob Marshall

COUNCIL ABSENT

Councillor Harold Bulford

STAFF PRESENT

Joulia Whittleton, Chief Administrative Officer
Dale Van Volkingburgh, Director of Public Works
Dawn Sauvé, Director of Corporate Services
Nick Lapp, Director of Planning and Development
Dan Lemieux, Director of Community Services
Sheryle Runhart, Manager of Legislative Services

Megan Beson, Recording Secretary

CALL TO ORDER, QUORUM AND O'CANADA

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

RECOGNITIONS AND INTRODUCTIONS

2.1 Grande Prairie Regional Hospital Foundation Funding – Joulia Whittleton, Chief Administrative Officer

Dawn Miller, Melissa Savich, and Shannon Stambaugh of the Grande Prairie Regional Hospital Foundation were in attendance to thank the County of Grande Prairie for their contribution to the foundation.

ADOPTION OF AGENDA 3.1 Adoption of the Agenda

**Resolution #
CM20190819.001**

MOVED by Councillor B. Marshall

That the agenda for the August 19, 2019 Council Meeting be adopted as presented.

CARRIED

MINUTES APPROVAL

4.1 July 23, 2019 Finance Committee of the Whole Meeting Minutes

**Resolution #
CM20190819.002**

MOVED by Councillor P. Harris

That the minutes of the July 23, 2019 Finance Committee of the Whole be approved as presented.

CARRIED

4.2 August 12th, 2019 Regular Council Meeting Minutes

**Resolution #
CM20190819.003**

MOVED by Councillor L. Waddy

That the minutes of the August 12, 2019 Council Meeting be approved as presented.

CARRIED

UNFINISHED BUSINESS

8.1 County Connector Six Month Program Update – Coree Ladwig, Seniors, Adult and Community Programs Team Lead

Coree Ladwig, Seniors, Adult and Community Programs Team Lead was present to provide a six month update on the County Connector Program. Highlights included ridership, revenue and expenses, and rider survey results.

**Resolution #
CM20190819.004**

MOVED by Councillor B. Marshall

That Council accept as information the Six-Month County Connector Report for December 5, 2018 to June 30, 2019.

CARRIED

8.2 Single Use Plastic Bag Ban – Jennifer Besinger, Technical Service Manager

Jennifer Besinger, Technical Services Manager, was present to provide an update on single use plastic bag ban. Highlights included a life cycle assessment and comparison of the plastic bag, the paper bag and the reusable bag, plastic contamination and end of life, and existing plastic bag bans, taxes, and regulations.

**Resolution #
CM20190819.005**

MOVED by Councillor K. Rosvold

That Council bring forward the information on Single Use Plastic Bag Ban to the Multi-Municipal Meeting in October 2019.

CARRIED

NEW BUSINESS

9.1 Compensation Rate for Fire Fighter External Deployments – Dan Verdun, Fire Chief

Dan Verdun, Fire Chief was present to request that Policy L14 be revised to fairly and equitably compensate volunteer firefighters while deployed during an extraordinary circumstance as defined by Policy L14. This would be cost neutral for the County of Grande Prairie.

**Resolution #
CM20190819.006**

MOVED by Councillor D. Beeston

That Administration bring back the Policy L-14 - Compensation During Extraordinary Circumstances with revisions to state that the volunteer firefighters will be compensated at the same rate as part-time firefighters, and that volunteer firefighters be retroactively compensated at the part time firefighters rate retroactive to March 1, 2019.

CARRIED

9.2 Community Assistance Request- Grande Prairie Volunteer Services Bureau- Nora-Lee Gilkyson, Recreation Coordinator

Nora-Lee Gilkyson presented the Grande Prairie Volunteer Services Bureau request for funding for their event on September

21, 2019. The funding could come from the Community Assistance budget, which currently has 27,700 available for 2019.

**Resolution #
CM20190819.007**

MOVED by Councillor C. Beck

To fund the Volunteer Services Bureau in the amount of \$1,500.00 for their event facilitated by Alberta Civil Liberties Research Centre to support awareness and understanding of racism and racist attitudes on September 21, 2019 from the approved Community Assistance Budget.

CARRIED

9.3 2020 Equipment Replacement Units – Procurement Bid Process – Juha Karén, Manager of Financial Services

Juha Karén, Manager of Financial Services was present to provide information on the 2020 Equipment Replacement Unit Procurement list and to request that the list be approved for funding from the Equipment Replacement Reserve.

**Resolution #
CM20190819.008**

MOVED by Councillor B. Marshall

To approve the Equipment Replacement Unit Procurement list for 2020 in the total amount of \$8,426,000 before GST to be funded from the Equipment Replacement Reserve.

CARRIED

9.4 Request to waive fees for 2020 Dream Home Development and Safety Code Permits – Nick Lapp, Director of Planning & Development

Nick Lapp, Director of Planning and Development requested that Council waive the 2020 Dream Home Development and Safety Codes fees of \$5680 receiving a bronze sponsorship. Additionally, Administration will bring back a draft policy for Council's review on waiving Development and Safety Codes Fees.

**Resolution #
CM20190819.009**

MOVED by Deputy Reeve R. Sutherland

That Council waive the County Development and Safety Codes Fees for the 2020 Rotary Dream Home and Administration to bring back a draft policy on waiving Development and Safety Codes Fees.

**Resolution #
CM20190819.010**

Councillor Beeston requested to amend the motion to separate the administrative requests.

DEFEATED

**Resolution #
CM20190819.009**

To the original motion.

CARRIED

9.5 Invitation to Special Event Recognizing GPRC's Vital Donors and Celebrating GPRC's President and CEO – Joulia Whittleton, Chief Administrative Officer

Grande Prairie Regional College is holding a celebration to recognize the success of the Vital Campaign, and to honour Don Gnatiuk as the President and CEO of Grande Prairie Regional College.

**Resolution #
CM20190819.011**

MOVED by Councillor K. Rosvold

That Council members that wish to attend Grande Prairie Regional College's "Mark on You, a Vital Tribute to Don Gnatiuk" event on September 12, 2019 have their ticket bought with funds coming from the Council Initiatives Budget.

CARRIED

**Resolution #
CM20190819.012**

MOVED by Councillor B. Marshall

That a letter be sent to Don Gnatiuk and the organizers of the Vital Tribute event to thank Don Gnatiuk for his contribution to Grande Prairie Regional College and congratulations on his retirement.

CARRIED

9.6 Cost Estimate for Range Road 72 (Spring Creek) Bridge Replacement & Slope Failure Repair – Dale Van Volkingburgh, Director of Public Works

Dale Van Volkingburgh, Director of Public Works presented to Council the cost estimate for Range Road 72 (Spring Creek) bridge replacement and slope failure project. The information has been submitted to the County's disaster caseworker to determine if it is eligible for any funding.

**Resolution #
CM20190819.013**

MOVED by Deputy Reeve R. Sutherland

Approve the cost estimate allowing Public Works to proceed to tender for the Range Road 72 Bridge Replacement and Slope Failure Repairs and other work as required. Approximate Funding in the amount of \$3,000,000 to come from Bridge Reserve, \$110,000 to come from Surface Road Rehabilitation Reserve and the remaining \$1,890,000 to come from Financial Stabilization Reserve.

CARRIED

**WORKSHOPS,
CONFERENCES,
SEMINARS**

10.1 2019 Communities in Bloom Symposium – Nora-Lee Gilkyson, Recreation Coordinator

An invitation was received to consider attending the 25th Anniversary edition of the Communities in Bloom Symposium and Awards, September 25-28, 2019 being hosted in Yarmouth, Nova Scotia. The costs to attend the conference are estimated to be \$2,500 per person.

**Resolution #
CM20190819.014**

MOVED by Councillor P. Harris

Take no action on the request to fund a member of Council to attend the 25th Anniversary edition of the Communities in Bloom Symposium and Awards, September 25-28 2019 being hosted in Yarmouth, Nova Scotia.

CARRIED

**Resolution #
CM20190819.015**

MOVED by Councillor K. Rosvold

To supply County of Grande Prairie t-shirts to the community members that will be representing their community at the 25th Anniversary Edition of the Communities in Bloom Symposium and Awards, September 25-28 2019 being hosted in Yarmouth, Nova Scotia.

CARRIED

**10.2 2019 Golf Tournament Invitations, Joulia Whittleton,
Chief Administrative Officer**

Invites have been received for three upcoming Golf Tournaments:

- Alberta Transportation Peace Region Golf Tournament – August 29, 2019
- 2019 APEGA / ASET Peace Region Golf Tournament – Friday, September 6, 2019
- Reading University Hole-in-One Tournament – September 12, 2019

There are registration fees for each event and a Council motion is required.

**Resolution #
CM20190819.016**

MOVED by Councillor D. Beeston

County Council approves any member that wants to attend the Alberta Transportation Peace Region Golf Tournament August 29, 2019 at the Dunes Golf and Winter Club; the 2019 APEGA / ASET Peace Region Golf Tournament Friday, September 6, 2019 at the Dunes Golf and Winter Club and the Reading University Hole-in-One Tournament September 12, 2019 at the Dunes Golf and Winter Club be approved to do so and the registration fees will come from Council Initiative.

CARRIED

INFORMATION ITEMS

11.1 Action List up to and Including June 24, 2019 – Joulia Whittleton, Chief Administrative Officer

The Action List up to and including June 24, 2019 was presented to Council.

**Resolution #
CM20190819.017**

MOVED by Councillor K. Rosvold

That an invitation be sent to Horse Lake First Nation to meet Council to Council.

CARRIED

**Resolution #
CM20190819.018**

MOVED by Councillor P. Harris

That Council accept the Action List up to and Including June 24 2019 for information.

CARRIED

**Resolution #
CM20190819.019**

MOVED by Councillor P. Harris

That the meeting be recessed until 1:15 p.m.

CARRIED

The meeting reconvened at 1:17 p.m.

NOTICE OF MOTION

13.1 Notice of Motion – Emerson Trail Cemetery Road Improvements

It was requested that Public Works bring back information regarding road improvements at that Emerson Trail Cemetery. Public Works did an evaluation on the work needed to restore the road. The cost estimate is \$9,825.20.

**Resolution #
CM20190819.020**

MOVED by Councillor P. Harris

That Administration be authorized to proceed with the Emerson Trail Cemetery road improvement in the amount of \$9,825.20 with funding to be determined by Administration.

CARRIED

**COUNCIL
MEMBER REPORTS**

16.1 Deputy Reeve Sutherland

Deputy Reeve Sutherland attended and commented on:

- Philip J. Currie Dinosaur Museum Staff Appreciation event.

16.2 Councillor Beck

Councillor Beck attended and commented on:

- Beaverlodge Firehall future site unveiling;
- Beaverlodge Council to Council meeting;
- ICF meeting with Towns of Beaverlodge and Sexsmith
- ICF Council Meeting;
- Nautical in the Loft Open House; and
- Retirement BBQ for Wayne Drysdale.

16.3 Councillor Rosvold

Councillor Rosvold attended and commented on:

- Meeting with MLA Tracy Allard;
- Beaverlodge Firehall future site unveiling;
- WASP meeting;

- Meeting with Minister of Community and Social Service;
- Beaverlodge Council to Council meeting;
- ICF Council Meeting;
- Vital Signs Committee meeting;
- Beaverlodge Parade and Fair; and
- Hythe Parade and Fair.

16.4 Councillor Waddy

Councillor Waddy attended and commented on:

- ICF meeting with Town of Beaverlodge;
- Beaverlodge Council to Council meeting;
- ICF Council Meeting;
- Philip J Currie Dinosaur Museum Board;
- Beaverlodge Fair Parade;
- Hythe Fair Parade; and
- Philip J. Currie Dinosaur Museum Staff Appreciation event.

16.5 Councillor Beeston

Councillor Beeston attended and commented on:

- Beaverlodge Firehall future site unveiling;
- ICF meeting with Town of Sexsmith;
- ICF Council Meeting;
- Nautical in the Loft Open House;
- Retirement BBQ for Wayne Drysdale;
- Beaverlodge Parade; and
- Hythe Parade and Agricultural Fair.

16.7 Councillor Harris

Councillor Harris attended and commented on:

- Beaverlodge Firehall future site unveiling;
- ICF Council Meeting;
- Nautical in the Loft Open House;
- Beaverlodge Parade; and
- Hythe Parade.

16.8 Councillor Marshall

Councillor Marshall attended and commented on:

- WNC Teleconference for Communication Committee;
- Beaverlodge Fire Hall future site unveiling;
- ICF Council Meeting;
- Retirement BBQ for Wayne Drysdale;
- PAZA Technical Committee;

- Beaverlodge Parade; and
- Hythe Parade.

16.9 Reeve Beaupre

Reeve Beaupre attended and commented on:

- Beaverlodge Firehall future site unveiling;
- ICF meeting with Towns of Beaverlodge and Sexsmith;
- Meeting with Rick Ratzlaff;
- ICF Council Meeting;
- Nauticol in the Loft Open House;
- Retirement BBQ for Wayne Drysdale;
- Graduation of Indigenous students from the work experience program held at Philip J Currie Dinosaur Museum; and
- Meeting with Gerald Rhodes and Al Kemerre from RMA.

**Resolution #
CM20190819.021**

MOVED by Councillor B. Marshall

That letters be written to Minister Toews, MLA Allard and MLA Loewen requesting that the County be notified of any Government Officials, Ministers and MLAs visiting the Grande Prairie region and request participation in those visits.

CARRIED

ADMINISTRATIVE REPORTS

17.1 Joulia Whittleton, Chief Administrative Officer

Joulia Whittleton, Chief Administrative Officer attended and commented on:

- RMA Zone 4 meeting;
- ICF meeting with Towns of Beaverlodge and Sexsmith;
- Meeting with the RCMP;
- ICF Working Group;
- Nauticol meeting;
- Administration meeting with the Village of Hythe;
- Tax Relief for Shallow Gas Producers;
- MSI Initiative;
- ICFs;

17.2 Dale Van Volkingburgh, Director of Public Works

Dale Van Volkingburgh, Director of Public Works attended and commented on:

- Highlights on Operations including resources completed and bridge maintenance projects;
- Highlights on capital projects and initiatives including construction update and bridge capital projects;
- Updated on staffing.

17.3 Nick Lapp, Director of Planning and Development

Nick Lapp, Director of Planning and Development attended and commented on:

- Nothing to report.

17.4 Dawn Sauvé, Director of Corporate Services

Dawn Sauvé, Director of Corporate Services attended and commented on:

- Nothing to report.

17.5 Dan Lemieux, Director of Community Services

Dan Lemieux, Director of Community Services attended and commented on:

- Upcoming absence.

Councillor Rosvold left the meeting at 2:07 p.m.

CLOSED SESSION

**Resolution #
CM20190819.022**

18.1 Personnel – Joulia Whittleton, Chief Administrative Officer

MOVED by Councillor D. Beeston

That the meeting go in to Closed Session, at 2:19 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, to discuss Privileged Information with regards to;

- Personnel, pursuant to Section 16(2) and 27(1) of the Freedom of Information and Protection of Privacy Act (FOIP), Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto.

CARRIED

Present were:

Chief Administrative Officer

- Joulia Whittleton

Directors

- Dale Van Volkingburgh, Director of Public Works
- Nick Lapp, Director of Planning and Development
- Dawn Sauvé, Director of Corporate Services
- Dan Lemieux, Director of Community Services

Staff

- Charlotte Bierman, Human Resources Manager

**Resolution #
CM20190819.023**

MOVED by Councillor by P. Harris

That the meeting come out of Closed Session at 2:30 p.m.

CARRIED

ADJOURNMENT

20.1 Adjournment

**Resolution #
CM20190819.024**

MOVED by Councillor P. Harris

That the meeting be adjourned at 2:30 p.m.

CARRIED

These minutes approved the _____ day of _____ 2019.

Reference # _____

REEVE

CHIEF ADMINISTRATIVE OFFICER