



# MINUTES

County Council  
Regular Meeting

## County of Grande Prairie No. 1

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### **March 23, 2015 Council Meeting**

Meeting Type : Regular Council Meeting

Date : Monday, March 23, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

### **Minutes**

#### **ATTENDANCE**

Present were:

##### **1. Reeve**

- Leanne Beaupre

##### **2. Deputy Reeve**

- Ross Sutherland

##### **3. Council**

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Bob Marshall
- Brock Smith

##### **5. Directors**

- Arlen Miller
- Dale Van Volkingburgh
- Dawn Sauv 
- Nick Lapp

##### **6. Manager of Legislative Services**

- Sheryle Runhart

##### **7. Recording Secretary**

- Amanda Oravec
- Tatiana Catana

Absent:

##### **4. Chief Administrative Officer**

- Bill Rogan

**CALL TO ORDER  
AND QUORUM**

The meeting was called to order at 10:01 a.m. with the singing of O'Canada.

**Vaughn Dueck  
Passionate Heart  
Award**

(RECOGNITIONS AND  
INTRODUCTIONS)  
(Issue #20150310005)

Kathleen Turner, FCSS Director, noted that on February 23, 2015, Vaughn Dueck, Community School Liaison Counsellor, received an exceptional service Passionate Heart Award. Mr. Dueck was nominated by his coworkers.

The 9th annual Passionate Heart Awards were distributed on February 13, 2015. The awards and luncheon are co-sponsored by FCSS in the County, Beaverlodge, Wembley, Hythe and Sexsmith and City of Grande Prairie Community Social Development. Council congratulated Mr. Dueck on receiving the Passionate Heart Award and thanked him for his ongoing service for the County.

**Dan Sieben,  
Manager of  
Financial  
Services**

(RECOGNITIONS AND  
INTRODUCTIONS)  
(Issue #20150316015)

Dan Sieben, is the new Manager of Financial Services. His start date was March 9, 2015. Council welcomed Mr. Sieben to the County of Grande Prairie.

**ADOPTION OF  
AGENDA**

**Resolution #CM20150323.1001**

**MOVED by B. MARSHALL** that the agenda for the March 23, 2015 Council Meeting (2015/03/23) be approved as presented.

- Dale Van Volkingburgh, Director of Public Works, added a Letter of Support for the City of Grande Prairie's Application to the Small Community Fund (item 11.14);
- Arlen Miller, Director of Community Services, requested items 8.2 - Regional Fire Service Report and 11.8 - Annual Donation to Community Foundation be deferred to the March 30, 2015 Council Meeting;
- Councillor Harpe added the Hythe Recreation Board Appointment to the agenda - item 11.15;
- Councillor Harpe added an In Camera - Personnel - item 20.2;
- Reeve Beaupre added a Request for Sponsorship for the Grande Prairie Chuckwagon Heritage Foundation 6th Annual Fundraiser - item 11.16.

**Carried**

**MINUTES  
APPROVAL**

**Resolution #CM20150323.1002**

**MOVED by P. HARRIS** that the minutes for March 9, 2015 Council Meeting (2015/03/09) be approved with the correction as presented.

- Councillor Sutherland noted a spelling correction on page 14 of the minutes: the attendee's last name is Sorenson.

**Carried**

**Bylaw 3022 /**

**Resolution #CM20150323.1003**

**Balderston ASP /  
FILE NO.**

**PLOPA20141052**

(PUBLIC HEARINGS)  
(Issue #20150313006)

**MOVED BY D. BEESTON** that a Public Hearing be held to hear comments regarding Bylaw 3022, the Balderston Area Structure Plan, application on NE-15-72-05-W6M, SE-15-72-05-W6M, SE-15-72-05-W6M - COT 112092710, NE-14-72-05-W6M, SE-14-72-05-W6M, NW-14-72-05-W6M, SW Lot 1, Block 1 Plan 142 5039; Pt. SW-14-72-05-W6M.

The Public Hearing commenced at *10:10 a.m.*

**Carried**

Matthew Konowalchuk, Senior Planner, noted that this is an application to adopt the Balderston Area Structure Plan to provide a framework for the subdivision and development of sections

NE-15-72-05-W6M, SE-15-72-05-W6M, SE-15-72-05-W6M - COT 112092710, NE-14-72-05-W6M, SE-14-72-05-W6M, NW-14-72-05-W6M, SW-14-72-05-W6M & Lot 1, Block 1 Plan 142 5039; Pt. SW-14-72-05-W6M.

The purpose of an area structure plan is to provide a framework for the subsequent subdivision and development of an area for multi-parcel industrial development. As such, the study area, as per the Municipal Development Plan identifies the site for future Industrial development. The area in question is located one mile east of the Hamlet of Clairmont. In total, the area covers approximately six (6) quarter sections or 388 hectares (960 acres) of land. The area is bounded on the east by Range Road #51 and ½ mile west of Range Road #52. Further the area is bounded to the south by Highway #43 and farmland to the north.

The Balderston ASP includes a concept of the overall land uses in the area with a combination of Highway (RM-4) and Rural Medium (RM-2)

Industrial Districts as such contains the qualities appropriate for suitable industrial development.

Dave McRae, ISL Engineering and Land Services, noted that ISL prepared the area structure plan for Mr. Chris Balderston with support from Beairsto & Associates Engineering Ltd. Cody Beairsto was in attendance to comment on behalf of Beairsto & Associates Engineering Ltd. Mr. McRae noted that an Open House was conducted on February 23rd to solicit public comment and approximately 16 ratepayers attended the session. The main issues expressed at the Open House were with aquifers, water wells, and having industrial development located close to residential. There were also comments on licensing to ensure that there is no impact on the current wells in the proposed area. Mr. Balderston thanked County staff and Council for working with him on the future plans and commented on the potential Aquatera servicing to the site. Mr. Beairsto also thanked County staff.

There was no one additional from the audience to speak to the application.

There was discussion on the following:

- drainage and stormwater retention areas and options;
- concerns with water if the potential Aquatera line is not approved;
- options that can be pursued for servicing water to the proposed site;
- lighting for the area and the investigation of "dark-sky lighting";
- potential interchanges for the area to be done by Alberta Transportation;
- the Municipal Development Plan and how industrial nodes are

- determined; and
- using good agricultural farmland for industrial development.

**Resolution #CM20150323.1004**

**MOVED BY B. SMITH** that the meeting come out of Public Hearing at 10:36 a.m.

**Carried**

**Resolution #CM20150323.1005**

**MOVED BY D. BEESTON** that Bylaw 3022 to adopt the Balderston Area Structure Plan on NE-15-72-05-W6M, SE-15-72-05-W6M, SE-15-72-05-W6M - COT 112092710, NE-14-72-05-W6M, SE-14-72-05-W6M, NW-14-72-05-W6M, SW-14-72-05-W6M & Lot 1, Block 1 Plan 142 5039; Pt. SW-14-72-05-W6M to be read a first time.

**Carried**

**Resolution #CM20150323.1006**

**MOVED BY P. HARRIS** that Bylaw 3022 be read a second time.

**Carried**

**10:10 a.m. - PW -  
Drainage  
Concern SW/SE  
18-73-12, W6M**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20150213001)

Dale Van Volkingburgh, Director of Public Works, noted that the Public Works Department has received letters of concern regarding the drainage on the SW and SE of 18-73-12-W6M. A drainage ditch was registered on SE 18-73-12-W6M in 1988. The landowners of the SW and SE 18-73-12-W6M are requesting the County assist with the water problem they believe is a result of this drainage ditch.

The County has a document on record signed by the owner of the SE 18-73-12-W6M in June of 1991 stating once the brush was cleared from the drainage ditch the County would be freed of any obligations regarding the ditch construction or the clean-up of any materials on or off the right-of-way. The Foreman signed the work was completed on June 27, 1991. County Public Works staff have gone to the site and advised the drainage problem is located on private lands, not within the drainage ditch. The work required to assist with the flow of water would require County equipment and staff to enter onto private property.

Landowners Sharon Dul and Theresa Deets were in attendance to speak to the drainage concern. Mrs. Dui noted that in 1987 the land was farmable and the drainage ditch was installed in 1988. The water was supposed to divert to the creek but it stayed on hers and her neighbours property (a letter of concern was attached to the agenda package from the adjacent landowner). She noted that beavers have started creating dams in the area where the water is pooling. Last year the landowners lost their lagoon and had to pay \$10,000 for new septic system because of the drainage issues. If the ditch can be completed and linked up to the natural drainage creek it would save properties and the County roads because they are also being eroded. The aerial map from 1987 was shown on the overhead projector and the residence and natural water course were discussed.

Councillor Smith commented that he has looked at the area and spoke with

the Foreman. He noted that something should be done to remedy the concern because there is lots of standing water and it is only approximately 200 yards to join the drainage ditch to the natural run. Foreman Rick Smith had noted that the area can be surveyed this summer by the ditch cleaning crew.

Councillor Harpe provided background information on the drainage ditch. It was funded 1/3 by the Provincial Government, 1/3 by the County, and 1/3 by the landowner. He noted that we have an obligation to address the concern if it was not engineered properly in 1988.

Mr. Van Volkingburgh commented that with updated LiDar air photos from 2014 we can look at the ground profile and it can give good direction on where the high spots are. He recommended using the LiDar first and then survey if necessary.

Councillor Bulford commented that he agrees with Councillors Smith and Harpe.

**Resolution #CM20150323.1007**

**MOVED BY B. SMITH** to table the issue until administration can bring forward more information and a solution of the drainage concern on SW/SE 18-73-12-W6M.

**Carried**

**10:50 a.m. - Small Communities Fund (SCF) - Application**

(DELEGATIONS AND APPOINTMENTS)  
(Issue #20150312007)

Mr. Van Volkingburgh noted that the guidelines and application date for the Canada-Alberta Building Canada Fund - Small Communities Fund (SCF) program were recently released. The deadline for applications is April 2, 2015. There is a scoring system in place to rate and award the applications. A municipality may submit two applications as the Managing Partner. In addition, the municipality may support applications made by other municipalities. A Council resolution is required for each application, as well as, funding support.

- **Managing Partner Application:** 116 Street Trunk Sewer & Clairmont Lagoon Discharge- Sewer line from the Clairmont Lagoon Site to sewer main in Centre West Business Park and O'Brien Lake Residential Subdivision.
- **Municipality Application:** Regional Lift Station, Force Main & Interceptor Trunk Sewers for the Hamlet of Clairmont.

Bernd Manz, CEO of Aquatera Utilities, was present to speak to the proposed water/sewer applications.

Mr. Van Volkingburgh noted that if Council does not support the application for the Regional Lift Station, the alternative for the Municipality Application would be the Weyerhauser Bridge replacement project. There was discussion on whether the County could apply for the Regional Lift Station and the Weyerhauser Bridge; Mr. Van Volkingburgh responded that we can only apply for two in total, one as the managing partner and one as the municipality.

There was discussion on the total amount of funding applied for. Mr. Manz noted that the total cost of both projects combined is \$27 million. Mr. Van Volkingburgh commented that the County portion for each project would be \$3 million for a total of \$6 million for both projects. It was noted that the

County has already committed some funding for the Regional Lift Station from the 2015 budget.

**Resolution #CM20150323.1008**

**MOVED BY P. HARRIS** that the County submit the Managing Partner Application to the Small Communities Fund for the 116 Street Trunk Sewer & Clairmont Lagoon Discharge project that will link the sewer line from the Clairmont Lagoon Site to the sewer main in the Centre West Business Park and O'Brien Lake Residential Subdivision.

**Carried**

**Resolution #CM20150323.1009**

**MOVED BY B. MARSHALL** that the County submit the Municipal Application to the Small Communities Fund for the Regional Lift Station, Force Main & Interceptor Trunk Sewers for the Hamlet of Clairmont.

**Carried**

**Bylaw 3018 -  
Local  
Improvement Tax  
to amend Bylaw  
2940**

(BYLAWS)  
(Issue #20150316001)

Dawn Sauvé, Director of Corporate Services, noted that the Highway #43 East Industrial Park local improvement project is now complete and the total costs for the project and interest are confirmed, making it necessary to amend Local Improvement Tax Bylaw #2940 (a bylaw to impose a local improvement tax on benefiting properties).

**Resolution #CM20150323.1010**

**MOVED BY R. HARPE** that Bylaw 3018 to amend Bylaw 2940 to impose a local improvement tax in respect to all the land that directly benefit from the Highway 43 East Industrial Park to be read a first time.

**Carried**

**Resolution #CM20150323.1011**

**MOVED BY D. BEESTON** that Bylaw 3018 be read a second time.

**Carried**

**Resolution #CM20150323.1012**

**MOVED BY H. BULFORD** that Bylaw 3018 be given consent for third and final reading.

**Carried**

**Resolution #CM20150323.1013**

**MOVED BY B. MARSHALL** that Bylaw 3018 to amend Bylaw 2940 to impose a local improvement tax in respect to all the land that directly benefit from the Highway 43 East Industrial Park be read a third time and finally passed.

**Carried**

**Policy N-36 -  
Divisional Road  
Construction  
Program Funding**

(UNFINISHED BUSINESS)  
(Issue #20150302017)

Mr. Van Volkingburgh noted that a motion was passed at the June 23, 2014 Council Meeting to increase the Divisional Road Construction program and to make changes to the policy to reflect the increase. The Divisional Road Construction Program to be increased from three miles of road construction, for each Council division biannually, to four miles of road

upgrade or two miles of paving on a biannual basis. Policy N-36 - Divisional Road Construction Program Funding has been amended to reflect the changes and requires approval from Council.

There was discussion on the amount of lifts that can be completed and whether Councillors are able to separate their divisional miles to address smaller problem areas. Mr. Van Volkingburgh responded that Public Works advises against any sections that are less than a mile because it will increase the costs for paving. Reeve Beaupre requested that for all policy revisions, the department is to provide the marked changes noted on the previous policy so Council can review the amendments clearly.

**Resolution #CM20150323.1014**

**MOVED BY B. SMITH** to accept the Divisional Road Construction Policy N-36 with the amendment to increase road construction to four miles biannually per Council division as presented.

**Carried**

**Grande Prairie  
and District  
Oldtimer's  
Association  
Request for  
Letter of Support**

(NEW BUSINESS)  
(Issue #20150306003)

**Resolution #CM20150323.1015**

**MOVED BY B. SMITH** to advance item 11.5 - Grande Prairie and District Oldtimer's Association request for Letter of Support forward on the agenda.

**Carried**

Arlen Miller, Director of Community Services, noted that the Grande Prairie and District Oldtimer's Association is requesting a letter of support to have an old locomotive and cars come to the region for the 100th Anniversary of the Railroad in Grande Prairie in 2016. They hope to have the train provide passenger rides from Grande Prairie to Hythe; Grande Prairie to Sexsmith, and perhaps Rycroft. The Association will be working with the Alberta Railway Museum as well as CN for this event. As the time for the 100th Anniversary approaches and more details are known, the Grande Prairie and District Oldtimer's Association may come to Council with a further request for funding or apply for a grant from the County.

Bob Patterson, representative from the Grande Prairie and District Oldtimer's Association, added that the 100th Anniversary of Spirit River is also in 2016. He also noted that between Rycroft and the MD of Spirit River they are rebuilding the station and bunkhouse. There was some discussion on how the train would be transported to Grande Prairie. Mr. Patterson noted that he has been receiving assistance from Megan Schur, Manager of Parks and Recreation, the City of Grande Prairie, and many others. Mr. Miller commented that Chris King, Economic Development Officer, will work with Mr. Patterson to see what we can do from an Economic Development standpoint. Councillor Smith commented that the rail line is currently used up until the Albright grain elevator and the line to Hythe is currently suspended, not abandoned.

Mr. Patterson commented that the Association has already engaged MLA's McDonald and Honourable Drysdale for assistance.

**Resolution #CM20150323.1016**

**MOVED BY B. SMITH** to provide the Grande Prairie and District Oldtimer's Association with a letter of support in regards to bringing an old locomotive

and rail cars to the region for the 100th Anniversary of the Railroad in Grande Prairie area, and have County Economic Development Officer Chris King work with the Association on this project.

**Carried**

**11:10 a.m. - Reel  
Shorts Film  
Festival Request  
for Sponsorship**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20150306002)

Megan Schur, Manager of Parks and Recreation, noted that Terry Scerbak from Reel Shorts Film Festival is present to provide a report on the 2014 festival that was supported by the County, and requesting sponsorship for the 2015 Festival being held on May 5-10, 2015.

The County has supported this event with a Community Assistance Grant since 2008. Support has increased from \$2,100.00 in 2008, to \$2,800.00 in 2014. In 2015 the committee is requesting \$3,000.00 (increase of \$200) to cover additional costs associated with renting the Douglas Cardinal Theatre at GPRC. In previous years the festival was held at the Jan Cinema. If Council chooses to support this event funds would come from the Community Assistance Grant. Please note \$2,800 was previously approved in fall budget for this event.

Ms. Scerbak thanked Council for the ongoing support to the Reel Shorts Film Festival. The Peace Wapiti School system has been very active in the film festivals and last year 675 of the students that attended were from the County. There are already 766 students attending the 2015 festival from Harry Balfour, Clairmont, and PWA; Sexsmith, St. Joes, and others have been invited to attend as well. Last year there were over 3000 submissions from 108 different countries and a filmmaker did a question and answer session with Grades 1-3 and everyone enjoyed it and they want to do it again this year. The price is still low this year (\$6/person) so the festival can serve as many students as possible.

Councillor Harpe inquired if GPRC lowered the theatre rental costs. Ms. Scerbak responded that they have a good rental rate but when they charge for labour it is more expensive that it was at the Jan Cinema and they also charge the student housing out as they normally would.

**Resolution #CM20150323.1017**

**MOVED BY R. HARPE** to approve the additional request for support for the Reel Shorts Film Festival and increase funding to \$3000 for 2015.

**Carried**

**Resolution #CM20150323.1018**

**MOVED BY D. BEESTON** that the meeting be recessed at 11:24 a.m.

**Carried**

The meeting was reconvened at 11:36 a.m.

**11:40 a.m. -  
Evergreen Park  
Funding Request  
for an Emergency  
Generator**

(DELEGATIONS AND  
APPOINTMENTS)  
(Issue #20150318003)

Rob Clayton, President, and Dan Gorman, General Manager of Evergreen Park noted that all Alberta municipalities are required to have an emergency plan and program. Evergreen Park has been designated an official evacuation centre. During emergencies or disasters the probability of the loss of power is very high. As an emergency evacuation centre, Evergreen Park must be prepared with its own power source. In order to respond to an emergency or disaster Evergreen Park must have a way to



provide a reliable power source, therefore a generator system at the Park is imperative.

The estimated total cost to provide Evergreen Park with a generator system to be able to respond to an emergency or disaster is \$369,216 plus \$120,000 for electrical and gas hookups; for a total of \$489,216. Evergreen Park is approaching the Alberta Government for a \$125,000 CFEP grant and the County of Grande Prairie, the City of Grande Prairie, and the MD of Greenview to help fund the balance (\$489,216 - \$125,000 = \$364,216). Councillor Marshall inquired if there are any other grant options available because it is a requirement. Mr. Gorman responded that they are waiting for another week until after budget to see if there is anything more they can apply for.

There was discussion on the type of fuel used, other fuel options, and whether relying on one transmission system for the fuel was the best method.

**Resolution #CM20150323.1019**

**MOVED BY B. SMITH** to defer the request for support in the amount of \$125,000 for an Emergency Generator at Evergreen Park to Final Budget deliberations on April 23, 2015.

**Carried**

**Request for  
Sponsorship -  
Women's Hockey  
Provincials**

(NEW BUSINESS)  
(Issue #20150309005)

Ms. Schur noted that the Hockey Alberta Provincials is requesting sponsorship for the Women's Provincial Tournament happening March 27-29, 2015 at the Crosslink County Sportsplex. Due to the tight deadline, only the PA sponsorship opportunity is feasible.

- PA Announcement: \$500 gets you announcement every period every game.

The County of Grande Prairie supported the Junior B Hockey Championships in 2014 for \$1,000.

**Resolution #CM20150323.1020**

**MOVED BY B. MARSHALL** to sponsor the Women's Hockey Provincials in the amount of \$500 as a P.A. Sponsor to come from the Community Assistance Line.

**Carried**

**Strategic  
Priorities Chart**

(NEW BUSINESS)  
(Issue #20150311013)

Mrs. Sauvé noted that on February 11, 2015 Council and Directors worked on the County's Strategic Priorities for 2015. Annually, Council and Directors meet to discuss and solidify their upcoming priorities and which priorities are considered to be "now" and what priorities can be considered "next".

Councillor Harpe inquired about the Clairmont Health and Wellness Centre. Councillor Beeston responded that the Committee is working with Lucille Partington and trying to determine what the Province is identifying for health facilities. There are some meetings upcoming and they are hoping to have direction shortly. Reeve Beaupre noted that there are still three operational Family Care Clinics in Alberta.

**Resolution #CM20150323.1021**

**MOVED BY P. HARRIS** to adopt the Strategic Priorities Chart for 2015 as presented.

**Carried**

**Approval of 2014 Reserve**

**Transfers**

(NEW BUSINESS)

(Issue #20150317010)

Mrs. Sauvé noted that a motion to approve all of the reserve transfers for 2014 is required to facilitate our financial statement and audit process.

Attached to the agenda package was a report of reserve transfers and balance of reserves at December 31, 2014. Mrs. Sauvé discussed the highlights.

There was discussion on the number of different reserves that the County uses. Mrs. Sauvé commented that Corporate Services and Finance will be assessing whether to consolidate certain reserves.

**Resolution #CM20150323.1022**

**MOVED BY R. SUTHERLAND** that County Council approve the listing of reserve transfers for 2014 as recommended by administration.

**Carried**

**Tender Award - Township #730 - Base Pave**

(NEW BUSINESS)

(Issue #20150309004)

Mr. Van Volkingburgh noted that tenders were opened on Friday, March 6, 2015 for the paving of Township Road #730 from Range Road #52 to Range Road #55.

The following bids were received:

Wapiti Gravel Suppliers, Div. of NPA Ltd. - \$2,842,699.00

Knelsen Sand & Gravel Ltd. - \$3,197,426.86

Redco Construction Ltd. - \$3,763,104.60

The project includes a total of three miles of paving. The total estimated cost of the project, including the lowest bid amount of \$2,842,699.00, engineering and contingency is \$3,184,714.95 and comes within the 2015 budget amount. This project will be funded from the Divisional Road Budget, as well as, the New Surfacing Budget.

**Resolution #CM20150323.1023**

**MOVED BY D. BEESTON** to award the tender to Wapiti Gravel Suppliers, Div. of NPA Ltd. for their bid in the amount of \$2,842,699.00. for the Township #730 Base Pave.

**Carried**

**The Supply & Installation of Road Pavement Crack-sealing & Road Pavement Markings**

**Application**

**Project**

(NEW BUSINESS)

(Issue #20150317009)

Mr. Van Volkingburgh noted that a Request for Proposal (RFP) was posted February 27, 2015 on the Alberta Purchasing Connections (APC) to meet the requirements of the New West Partnership Trade Agreement (NWPTA). The County's Public Works (PW) Department requires the Supply & Installation of Road Pavement Crack-sealing & Road Pavement Markings Application Project as part of the 2015 Budget.

There was one (1) Proposal received and it is compliant and was evaluated. It was noted that the bid received was slightly over budget.

Mr. Van Volkingburgh commented on the difference between Option 1 (thermal plastic lines with warranty) and Option 2 (regular painted lines).

Reeve Beaupre inquired about the lifespan of the thermal lines. Mr. Van

Volkingburgh responded that there is a four year warranty but sometimes last up to five years. Public Works has been investigating new options for the line painting and not a lot of suppliers in our region that can accommodate this request (the bidder is from Guelph, Ontario).

**Resolution #CM20150323.1024**

**MOVED BY R. HARPE** to approve Alternative 1 (one) for the Supply & Installation of Road Pavement Crack-sealing & Road Pavement Markings "A" Map 1 – 25 inclusive and to include "B" thermal plastic lines for Map 2 & 3 at a total cost of \$349,716 (exclusive of GST) with the additional funding of \$19,716 to be acquired through the Public Works Operating Budget as Alternative 1 exceeds the allocated budget of \$330,000 for the project.

**Carried**

**Resolution #CM20150323.1025**

**MOVED BY R. SUTHERLAND** that the meeting be recessed at 12:07 p.m. reconvene at 12:45 p.m.

**Carried**

The meeting was reconvened at 12:50 p.m.

**5th Annual Civic Award and Volunteer Recognition Dinner**

(NEW BUSINESS)  
(Issue #20150311008)

Mr. Miller noted that the 5th Annual Civic Award and Volunteer Recognition Dinner is to be held on Thursday April 16th from 6:30 - 9:00 p.m. at the Community Centre in Beaverlodge.

FCSS Beaverlodge is offering sponsorship opportunities to ensure that the volunteers being recognized receive complimentary tickets:

- Bronze (\$100-\$249)
- Silver (\$250-\$499)
- Gold (\$500)

An RSVP by April 7th is required to receive one (1) complimentary ticket.

In the past (2011 and 2013) we have sponsored \$500 which came from the FCSS Volunteer Appreciation Budget. There was no request for sponsorship in 2014.

**Resolution #CM20150323.1026**

**MOVED BY B. MARSHALL** to attend and sponsor the FCSS Beaverlodge 5th Annual Civic Award and Volunteer Recognition Dinner at the Gold level (\$500) to come from the FCSS budget.

**Carried**

**SUBDIVISION TIME EXTENSION REQUEST - NE-20-70-6-W6M - 11GP63**

(NEW BUSINESS)  
(Issue #20150312001)

Nick Lapp, Director of Planning and Development, noted that approval is requested for the following subdivision time extension requests:

File No: 11GP63, file: 11306

Legal: NE-20-71-6-W6M

Name: Beairsto & Associates for Mark Loos

Division: 4

Date Approval Extended to: March 20, 2016

Recommend: Third and Final Time Extension Approval

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

Mr. Lapp commented that an Area Structure Plan is being done for this file and they have applied for three more lots on the quarter. He noted that there is a correction in the Legal Land Description: it should be township 71 instead of township 70.

**SUBDIVISION  
TIME EXTENSION  
REQUEST - Lot 2,  
Block 1, Plan  
0940526 Pt.  
SE-4-72-5-W6M -  
PLSUB20120794**

(NEW BUSINESS)  
(Issue #20150312002)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20120794, file: 12584

Legal: Lot 2, Block 1, Plan 0940526 Pt. SE-4-72-5-W6M

Name: Beairsto & Associates for Maxwell Kirk Sutherland

Division: 2

Date Approval Extended to: March 16, 2016

Recommend: second Time Extension Approval

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION  
TIME EXTENSION  
REQUEST -  
NW-23-71-7-W6M  
- PLSUB20130730**

(NEW BUSINESS)  
(Issue #20150312003)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20130730, file: 13438

Legal: NW-23-71-7-W6M

Name: Beairsto & Associates for Roger and Susan Stierle

Division: 4

Date Approval Extended to: April 4, 2016

Recommend: First Time Extension Approval

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION  
TIME EXTENSION  
REQUEST -  
NE-17-72-6-W6M -  
PLSUB20140049**

(NEW BUSINESS)  
(Issue #20150312004)

Approval is requested for the following subdivision time extension request:

File No: PLSUB20140049, file: 13421

Legal: NE-17-72-6-W6M

Name: Beairsto & Associates for Robert Kaut

Division: 2

Date Approval Extended to: April 4, 2016

Recommend: First Time Extension Approval

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**SUBDIVISION  
TIME EXTENSION  
REQUEST -**

Approval is requested for the following subdivision time extension request:

File No: PLSUB20140157, file: 13535

Legal: NE-26-71-11-W6M

Name: Beairsto & Associates for Grace Storrie

**NE-26-71-11-W6M  
- PLSUB20140157**

(NEW BUSINESS)  
(Issue #20150312005)

Division: 6

Date Approval Extended to: April 4, 2016

Recommend: First Time Extension Approval

The applicant is requesting the subdivision endorsement time extension in order to fulfill the conditions of approval that applies to this subdivision application.

**Resolution #CM20150323.1027**

**MOVED BY R. HARPE** that the subdivision endorsement time extension requests be approved from items 11.9 - 11.13 inclusive:

- NE-20-71-6-W6M - 11GP63;
- Lot 2, Block 1, Plan 0940526 Pt. SE-4-72-5-W6M - PLSUB20120794;
- NW-23-71-7-W6M - PLSUB20130730;
- NE-17-72-6-W6M - PLSUB20140049; and
- NE-26-71-11-W6M - PLSUB20140157

on the March 23, 2015 Council agenda, including the correction on item 11.9 from township 70 to 71.

**Carried**

**Letter of Support  
for City of  
Grande Prairie  
Application to  
Small  
Communities  
Fund**

(NEW BUSINESS)  
(Issue #20150323004)

This item was added by Mr. Van Volkingburgh at the Adoption of the Agenda.

A request has been received from the City of Grande Prairie asking the County for a letter of support for their Small Communities Fund (SCF) application for the 68th Avenue Twinning Project. There are no financial obligations, they are just asking for a letter of support. This is under their Managing Partner Application.

There was a discussion on the location of the Twinning Project and whether County residents would be affected by the project.

**Resolution #CM20150323.1028**

**MOVED BY R. HARPE** to send the City of Grande Prairie a letter of support for their Managing Partner Application to the Small Communities Fund (SCF) for the 68th Avenue Twinning Project.

**Carried**

**Request for  
Sponsorship -  
Chuckwagon  
Heritage  
Association**

(NEW BUSINESS)  
(Issue #20150323007)

This item was added to the agenda by Reeve Beaupre at the Adoption of the Agenda.

The Grande Prairie Chuckwagon Heritage Foundation 6th Annual Fundraiser is being held at Five Mile Hall on Saturday March 28th. They are offering branding and exposure for all sponsors. All money raised at the fundraiser will go towards the Dash for Cash at the GP Stompede. This is one of the premier Chuckwagon events for this region. The Foundation is asking for a silent auction item or a door prize.

**Resolution #CM20150323.1029**

**MOVED BY C. BECK** that the County sponsor the Grande Prairie Chuckwagon Heritage Foundation 6th Annual Fundraiser with a silent auction item or door prize with a value of up to a \$150.00.

**Carried**

**Hythe Recreation Board Appointment**  
(NEW BUSINESS)  
(Issue #20150323005)

This item was added by Councillor Harpe at the Adoption of the Agenda. He noted that the previous Recreation Board Member, Doug Kochendorfer, has resigned. Brandie Skaksen has committed to replacing Mr. Kochendorfer on the Hythe Recreation Board. Councillor Harpe provided her contact information.

**Resolution #CM20150323.1030**

**MOVED BY R. HARPE** to appoint Brandie Skaksen as a Board member for Hythe Recreation Board to replace Doug Kochendorfer who has resigned.

**Carried**

**Monthly Statement - December 31, 2014**  
(INFORMATION ITEMS)  
(Issue #20150310008)

Report includes year to date financial operations & capital, monthly cash flows, investments and accounts paid for December 2014. The report is submitted monthly for Council's information.

**Resolution #CM20150323.1031**

**MOVED BY H. BULFORD** that Council accept the Monthly Statement up to December 31, 2014 report as information.

**Carried**

**Planning & Development 2014 Year End Statistics**  
(INFORMATION ITEMS)  
(Issue #20150313004)

Mr. Lapp noted that they have included various charts outlining the total number of applications dealt with by the Planning and Development Department in 2014 and includes year to date data for 2015. Statistical data is accumulated over the year. This report provides a year end summary of 2014 and year to date information for 2015 in terms of the number of applications dealt with by Planning & Development Services.

**Peace Wapiti Public School Division re: Highway 40 South of the City of Grande Prairie**  
(INFORMATION ITEMS)  
(Issue #20150316010)

The Peace Wapiti Public School Division sent a letter to the Minister of Transportation noting their concern with the condition of Highway 40 south of the City of Grande Prairie. They noted the increase in traffic along the highway creates daily challenges and delays for school bus drivers and staff at the entrance/exit on Highway 40. They are also concerned with safety issues occurring along the highway and lack of sufficient maintenance. The Peace Wapiti Public School Division would like the Minister to advocate for additional policing along this highway and encourage the Minister to continue to prioritize the twinning of Highway 40.

**Letter from Minister Drysdale Regarding Detours On County Roads**  
(INFORMATION ITEMS)  
(Issue #20150317004)

In follow up regarding responsibility for damages and who determines and authorizes detours during emergencies.

In the case of the recent collision on Highway 40 immediately south of the Wapiti River Bridge, traffic was diverted by emergency providers on scene. Department staff were not consulted on this detour, and therefore cannot assume responsibility for any damages resulting from the re-routed traffic. Minister Drysdale met with Council on Friday March 8, 2015 to discuss issues related to Highway 40 south of Grande Prairie, including detour routes when an accident occurs.

Mr. Miller commented that he shared the County's Foremen contact information with Supt. Ray Noble to share with officers when detours need

to be planned and implemented.

**Letter from  
Minister Drysdale  
- Highway 43  
between  
Dimsdale Corner  
and RR 71**

(INFORMATION ITEMS)  
(Issue #20150310002)

The contractor awarded the contract for Highway 43 eastbound driving lanes between the Dimsdale Corner and Range Road 71 has produced the required aggregates for the project, and is planning on an early start in 2015. In the interim, the Highway Maintenance Contractor will be installing warning signs for the section of highway in the Dimsdale area.

This section of highway was tendered in 2014 and a contract awarded with an anticipated completion date of October 2014. However, the section of Highway 43 between Bezanson and Grande Prairie had to be completed first. Penalties have been assessed against the contractor for not completing the work in the Dimsdale area last year.

**Alberta  
Government  
amends the  
Municipal  
Government Act -  
1st Reading**

(INFORMATION ITEMS)  
(Issue #20150317011)

The Government of Alberta has tabled amendments to the Municipal Government Act (MGA) to better serve Alberta's municipalities as announced by Minister McQueen.

There was discussion on the proposed amendments.

**COUNCIL  
MEMBER  
REPORTS**

Councillor Beeston:

- Peace Country Classic;
- Farm Family Banquet at Peace Country Classic;
- RMRF Law Seminar Review in Grande Prairie;
- CPAA teleconference: he noted that the CPAA Conference is April 13-15 in Red Deer and they are trying to get a couple private businesses to be on the CPAA Board;
- AAMDC Conference in Edmonton;
- Doctor Recruitment and Retention meeting in Edmonton;
- PREDA meeting in Falher: there was discussion on sending a letter of support for Satellite Dental Clinics in La Crete, High Level, and McLennan to Minister Mandel.

**Resolution #CM20150323.1032**

**MOVED BY D. BEESTON** to write a letter of support to Minister Mandel, and cc PREDA, indicating the County's support for the continuation of the Student Dental Program and Satellite Dental Clinics in La Crete, High Level, and McLennan.

**Carried**

Councillor Beeston noted that the next PREDA Executive meeting will be held on April 7th. They hope to have the following meeting in the County on May 7th 2015 and he asked that Council sponsor the evening meal for the meeting at a cost of \$200.00.

**Resolution #CM20150323.1033**

**MOVED BY D. BEESTON** to supply a meeting room at the County of Grande Prairie between 5 - 8pm and supply \$200.00 to cover the meal costs for the PREDA Executive meeting being held on May 7, 2015.

**Carried**

Councillor Beeston:

- commented on the Balderston ASP and that the Planning and Development Department should arrange a meeting with Mr. Balderston, Beairsto & Associates, and ISL Engineering to discuss the water concerns expressed at the Public Hearing and the potential for "dark-sky" lighting options. Mr. Lapp asked for a Notice of Motion to have the information brought back and have Mr. Balderston present.

**Resolution #CM20150323.1034**

**NOTICE OF MOTION:**

**MOVED BY D. BEESTON** to bring back information on the Balderston ASP in regards to water, sewer, and "dark-sky" lighting and have Mr. Balderston and the representatives from Bearisto & Associates Ltd. and ISL Engineering and Land Services attend the Council meeting to discuss the issues further.

**Carried**

Councillor Bulford:

- answered questions from Bezanson grade 6 class about the Bezanson ASP project;
- lunch and meeting with Premier Jim Prentice;
- Farm Family Banquet;
- EOEP course at AAMDC Conference;
- Doctor Recruitment and Rural Physician Conference. He commented that Councillor Smith is doing a great job for the County on the Board.

Councillor Harris:

- Dinosaur Museum Building Committee Meeting;
- lunch and meeting with Premier Jim Prentice;
- Peace Country Classic, Farm Family Luncheon, and Farm Family Banquet;
- AAMDC Conference and EOEP courses;
- Farmers Advocacy Meeting at Lake Saskatoon where they discussed land rights;
- Jandel Homes ribbon cutting;
- Blackleg and Clubroot meeting at Saskatoon Lake Hall;
- AGM for South Peace Regional Archives: guest speaker was Dr. David Leonard who spoke about the homestead database project that is supported by the County.

Councillor Marshall:

- Dinosaur Museum Building Committee meeting;
- update with Encana on road use and activity in the area;
- lunch and meeting with Premier Jim Prentice;
- RMRF Municipal Law Seminar;
- Farm Family Banquet at the Peace Country Classic;
- AAMDC Conference and EOEP courses - very useful training;
- Farmers Advocacy Meeting at Lake Saskatoon - very good



information;

- Blackleg and Clubroot meeting at Saskatoon Lake Hall;
- Grande Prairie Tourism Board Meeting;
- Water North Coalition Meeting - finalized the survey;
- Encana Synergy group meeting: the Information Session will be held April 22nd in Wembley;
- Passion for Healthcare Open House at the hospital; and
- BBQ at Lake Saskatoon for the "Spring Fling" fundraiser: attendance was very good.

Councillor Smith:

- Peace Library System Board Meeting: discussed the new database, e-books, Fall Rural Library Convention is September 24-25, 2015, book allotment is \$2.75, and whether all County libraries have used up their 2014 funding allocation. Mrs. Turner responded that in December 2014 there was a statement sent noting that not all funds were used for 2014 so she contacted the County libraries and they have all used the funds. The Annual report will come after the AGM in May.
- AAMDC Conference: discussion on amalgamations;
- Rural Physician Action Plan Convention: he discussed how residency spots have not increased in over 20 years and that we should write a letter about this problem.
- spoke to Eugene Horseman at the Premier's Dinner about the application for work to the Horse Lake Road.

Councillor Harpe:

- AAMDC Conference;
- Rural Physician Action Plan Convention;
- Farm Family Banquet at the Peace Country Classic;
- Peace Country Classic: commented on the County Council booth;
- Grande Spirit Lodge Announcement - tentatively Friday at 1pm at Seniors Centre in Clairmont.

Councillor Beck:

- luncheon with Premier Jim Prentice;
- Peace Country Classic;
- ASB Provincial Committee Meeting: discussion on Clubroot and risk management for construction equipment spreading the Clubroot;
- AAMDC Conference: discussion on amalgamations;
- Rural Physician Action Plan convention: discussed the Town of Nanton and what can be done to keep the community informed and engaged in the recruitment and retention process.

Councillor Sutherland:

- Dinosaur Museum Building Committee meeting;
- luncheon with Premier Jim Prentice;
- AAMDC Conference;
- commented on reserves;
- Roy Bickell passed away this weekend and will be greatly missed;
- the Dinosaur Museum won 3 building with wood awards on Tuesday in Edmonton;

- Blackleg and Clubroot meeting at Saskatoon Lake Hall: he commented that there were only two farmers in attendance and that maybe one-on-one sessions would be more beneficial.
- BBQ for "Spring Fling" at Saskatoon Lake Hall: lots of young families in attendance;
- South Peace Regional Archives AGM;
- inquired about Area Structure Plans and when restrictions can be applied by Council. Mr. Lapp responded to Councillor Sutherland's questions.

Reeve Beaupre:

- Watson's Photo Contest judging;
- GPRC President's Luncheon;
- March Community Futures Board meeting: received a three year contract from the Federal Government with no increase to funds (\$308,000/year, \$80,000 less than is needed to operate);
- Farm Family Banquet: letter in the Council Reading File from the Johnson's thanking the County for the banquet;
- commented on physicians who complete shift work (6 weeks in and 6 weeks out) between South Africa and High Level;
- will unveil the winners of the Watson's Photo Contest on Tuesday March 31st;
- received a letter from a resident in Carriage Lane that spoke to people speeding through the intersections and inquiring about the traffic calming devices. Mr. Van Volkingburgh noted that he has responded to those concerns;
- Irma Radbourne from Ernie's has passed away, she will be greatly missed.

## ADMINISTRATIVE REPORTS

Mr. Miller:

- increase in vehicle fire numbers;
- Everett Cooke, Fire Chief, is anticipating a busy fire season;
- recruitment for County Rural Fire Halls is still ongoing;
- Mutual Aid Agreement drafted and sent to Darwin Eckstrom at Horse Lake. He noted that they have received funding to outfit and repair their fire truck. The Firefighter Training program is still ongoing;
- Stuart Rempel, Supt. of Regional Enforcement Services, is gathering statistics on the issues in Carriage Lane;
- MLA Everett McDonald has been appointed as the Associate Minister of Agriculture and Rural Development.

### **Resolution #CM20150323.1035**

**MOVED BY C. BECK** to send Honourable Everett McDonald a letter of congratulations on being appointed the Associate Minister, and Acting Minister, of Agriculture and Rural Development.

**Carried**

Mr. Van Volkingburgh:

- Aquatera Shareholders Meeting;
- graders are out on the roads, CATs are here, and skid steers are coming in as well;

- Road construction tenders will come forward at the next Council Meeting. Councillor Beck inquired if Public Works is ensuring that the construction equipment is free of noxious weeds so we are not contaminating further areas. Mr. Van Volkingburgh responded that Public Works did not address this issue in the past but will look into more thorough cleaning for this spring.

Mr. Lapp had nothing additional to comment on.

Mrs. Sauvé:

- Business Planning training with Managers;
- inspector from Jubilee Insurance coming next week and assessing to ensure all County buildings are assessed for the proper values.

Reeve Beaupre noted that the Wapiti Corridor AGM will be on March 26th @ 7pm at the Dunes Golf Club. They will be working with AESRD on the initiative going forward for trail systems, areas for staging, lighting, and washrooms.

Additional discussion occurred in regards to amalgamation. It was noted that CAO, Bill Rogan spoke to Municipal Affairs and requested that someone come and present additional information amalgamation and regional planning to the Grande Prairie Region. Mrs. Sauvé responded that we have been given a tentative date for the information session but it needs to be confirmed before going in Council calendars.

**In Camera - Legal**

(IN CAMERA)  
(Issue #20150310006)

**Resolution #CM20150323.1036**

**MOVED by P. HARRIS** that the meeting go in to In-Camera, at 2:19 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Legal.

**Carried**

**In Camera -  
Personnel**

(IN CAMERA)  
(Issue #20150323008)

**Resolution #CM20150323.1037**

**MOVED by B. MARSHALL** that the meeting come Out-of-Camera at 2:55 p.m.

**Carried**

**ADJOURNMENT**

**Resolution #CM20150323.1038**

**MOVED by P. HARRIS** that the meeting adjourn at 2:56 p.m.

**Carried**

These minutes approved the \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Reference # \_\_\_\_\_

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY ADMINISTRATOR