



MINUTES

County Council
Regular Meeting

County of Grande Prairie No. 1

March 30, 2015 Council Meeting

Meeting Type : Regular Council Meeting

Date : Monday, March 30, 2015

Start time : 10:00 AM

Location : County of Grande Prairie No. 1 Administration Building

Minutes

ATTENDANCE

Present were:

1. Reeve

- Leanne Beaupre

2. Deputy Reeve

- Ross Sutherland

3. Council

- Corey Beck
- Daryl Beeston
- Harold Bulford
- Richard Harpe
- Peter Harris
- Brock Smith

4. Chief Administrative Officer

- Bill Rogan

5. Directors

- Arlen Miller
- Dale Van Volkingburgh
- Nick Lapp
- Dawn Sauv 

6. Manager of Legislative Services

- Sheryle Runhart

7. Recording Secretary

- Megan McCormick

Absent:

3. Council

- Bob Marshall

CALL TO ORDER AND QUORUM

The meeting was called to order at 10:00 a.m. with the singing of O'Canada.

ADOPTION OF AGENDA

Resolution #CM20150330.1001

MOVED by P. HARRIS that the agenda for the March 30, 2015 Council Meeting (2015/03/30) be approved with the additions as presented.

- Councillor Sutherland added West County Landfill Alternate Representative (item 10.3);
- Councillor Harpe added Road Inspection and Bonding (item 11.8);
- Councillor Smith added an In Camera Item (item 20).

Carried

10:10 a.m. - Beaverlodge Presentation - Funding Requests

(DELEGATIONS AND
APPOINTMENTS)

(Issue #20150311017)

Mayor Leona Hanson, Chief Administrative Officer Chris Parker and Town Treasurer Bill McKinnon from the Town of Beaverlodge were present to speak to the funding requests. Beaverlodge has contracted the County of Grande Prairie for a number of years to provide services under FCSS. During that time the Town has received funding to support FCSS services from the Province. Late in 2014 the Town was notified that funding would be reduced by the Province. There will be a shortfall of \$50,000 beginning April 1, 2015 and Beaverlodge is requesting financial support from the County to be able to continue to provide services to the Town and surrounding County residents. Beaverlodge Town Council has ensured that services will not be interrupted and funding will continue until June 30, 2015, if the County grants an extension by motion

The Beaverlodge West County Recreation Centre has seen an increase in memberships but a decrease in revenue. A total of 29% of memberships are from County residents. The deficit was \$30,000 more than projected. The Town has cut operating costs through salaries and have decreased utilities by signing a new contract. For 2015, they plan on more outreach and targeting of organizations and schools, fine tuning support staffing model, and optimization of mechanical systems to minimize energy usage. The current grant from the County is \$185,000 and the Town is requesting this be increased to \$237,000.

There was discussion surrounding:

- Splitting out of utilities for Town Office and Recreation Centre;
- Decreasing deficit for 2015;

- Total operating costs shared among partners;
- Minimizing costs to ratepayers;
- Possibility of lowering request should other revenue streams be successful;
- Three percent escalator in the original agreement between the County and the Town;
- Increasing school participation.

Resolution #CM20150330.1002

MOVED by C. BECK to defer the Town of Beaverlodge's request for additional pool funding to final budget to allow time for Administration to gather further required information.

Carried

Resolution #CM20150330.1003

MOVED By P. HARRIS that the Beaverlodge FCSS request for funding be deferred to final budget to allow time for Administration to gather further required information.

Carried

Resolution #CM20150330.1004

MOVED by P. HARRIS that the County of Grande Prairie extend the FCSS contract with the Town of Beaverlodge until June 30, 2015.

Carried

10:30 a.m. - Five Mile Community Agricultural Society - Request for Emergency Funding

(DELEGATIONS AND APPOINTMENTS)
(Issue #20150225005)

Garth Lawrance, Dale Blimke and Brad Jones of Five Mile Community Agricultural Society were present to speak to their request for emergency funding for a water treatment system, storage and additional storage. In the past fresh water systems have been funded through the Capital Assistance Program. Administration feels that the water treatment system component qualifies as emergent business. The additional storage does not necessarily qualify as an emergent item. Five Mile Hall is requesting \$85,000 one time emergency funding to construct a building and water treatment system for the hall to meet the needs of facility users.

The Society wants to continue to grow and expand to reach more user groups and some of the old infrastructure in the building is preventing them from doing so. There is a well on the site that produces a good quantity and quality of water, however the storage is inadequate and located over the new commercial kitchen causing concerns for leaks and damage. Moving the water storage to the ground floor of the hall will make it more serviceable and accessible.

There was discussion surrounding:

- Timing of the renovation;
- Preference of Bezanson by Public Works for the water point site;
- 5 Mile Hall as alternative to Evergreen Park with commercial kitchen;
- Insurance to cover water damage;
- Available funding from 2014 from the hall.

Resolution #CM20150330.1005

MOVED by R. SUTHERLAND to defer request from Five Mile Hall for \$85,000 for emergency funding to construct a building and water treatment system for the hall to 2016 Capital Assistance Program (fall 2015).

Defeated

Resolution #CM20150330.1006

MOVED by B. SMITH that the County provide Five Mile Community Agricultural Society 50,000 from the Facility Capital Reserve to complete the project as presented.

Carried

**10:50 a.m. -
County of Grande
Prairie Regional
Fire Service
Annual Report**

(DELEGATIONS AND
APPOINTMENTS)
(Issue #20150113003)

Resolution #CM20150330.1007

MOVED BY D. BEESTON that the meeting be recessed at 11:00 a.m.

Carried

The meeting was reconvened at 11:07 a.m.

Fire Chief Everett Cooke, Fire Marshall Ken Atamanchuk, Deputy Fire Chief of Rural Operations and Training Dan Verdun, and Deputy Fire Chief of Urban Operations Trevor Grant presented the County of Grande Prairie Regional Fire Service Annual Report for 2014.

There was discussion surrounding:

- Types and number of calls;
- Fire responses by station by quarter;
- Notable instances across the County and cost recovery;
- Fire prevention;
- Fire investigations;
- Fire Smart;
- Unsightly Committee;
- Fire Guardians;
- Community Involvement;
- Emergency Preparedness (GPREP) host or primary EOC; two recent instances with the Grain Elevator fire in Sexsmith and Train derailment and evacuation in Sexsmith.
- Rural operations; upgrades to Bezanson fire hall and the MFR program,
- TeePee Creek put a fueling station in;
- Rural Station Staffing;
- County of Grande Prairie Regional Fire Service Training Centre;
- Clairmont and Dunes statistics are not broken down as they both receive the same calls;
- Fire investigations on Crown Land and with neighboring municipalities;
- Mapping water resources across the County and installing stand pipes;
- Horse Lake First Nations training and new equipment purchased;
- Agreement with Technical Search and Rescue Grande Prairie Chapter;
- Mutual aid agreement with City of Grande Prairie only through GPREP.

**11:10 a.m. -
Annual Donation
to Community
Foundation for
The County of
Grande Prairie
Firefighters**

(DELEGATIONS AND
APPOINTMENTS)

(Issue #20150323006)

Firefighters Matthew Pequeno and Kevin Le Blanc were present to speak to Council. The Community Foundation for the County of Grande Prairie Firefighters is a non-profit group providing service and support to community organizations, charitable functions and regional events. Countless hours of support by the Foundation have already been poured into the community bringing the dedications of the County of Grande Prairie and the members of the Fire Service to the forefront of the events attended.

Over the past few years the Foundation has faced challenges advertising and purchasing promotional items for events as well as when they are required to make a security deposit prior to an event. In many cases members have put forward personal dollars to ensure the event takes place. To assist with continuing and expanding the group's hard work across the region the Foundation is seeking support of an annual donation of \$7500 from the County of Grande Prairie.

Resolution #CM20150330.1008

MOVED by P. HARRIS that the County provide support to the Community Foundation for the County of Grande Prairie Fire Fighters with an annual donation of \$7,500 from the Community Assistance Grant Fund with this year's amount coming from the Fire Services Operating Budget.

Carried

**West Corridor
Water
Transmission
Line Study**

(UNFINISHED BUSINESS)

(Issue #20150324009)

Administration recently received a letter of request from the Steering Committee for the West Corridor Water Transmission Line Study. They are requesting a motion to support an amendment to the Water for Life Application to include the Phase #1 & #3 of Option 1 estimated costs. These updated costs were not available for the application that was sent to Alberta Transportation in November of 2014.

The Steering Committee is updating the request for the funding application that was originally submitted to Alberta Transportation in November 2014 under the Water for Life Strategy. The updates are supportive of the recommendations provided by Associated Engineering within the final report. The funding request will include Phase #1 and #3 of Option 1 – Aquatera as the West Corridor Regional Concept – County Council has already reviewed and accepted this as the preferred option to support the final report at the March 9, 2015 Council Meeting.

Resolution #CM20150330.1009

MOVED by P. HARRIS to accept the recommendations from Associated Engineering - Phase #1 and #3 from Option No. 1 – Aquatera Supply as the West Corridor Regional Concept.

Carried

**Policy I4 -
Procurement
Policy**

County Council is being asked to rescind Policy I1 - "Purchasing and Tendering" and replace it with Policy I4 - "Procurement." The purpose of the new policy is to bring the County's acquisition practices up-to-date and

(UNFINISHED BUSINESS)
(Issue #20150313007)

to formalize County procedures. With the growth of the County, it has become necessary to streamline procurement practices to take advantage of bulk buying opportunities, ensure better warranties are in place and to enable County staff to service equipment while managing parts costs. At the same time, Procurement practices have become quite sophisticated which has necessitated the need to change County practices in order to protect our interests and to ensure our procurement activities remain ethical, open, transparent, and competitive.

Resolution #CM20150330.1010

MOVED by H. BULFORD to rescind policy I1.

Carried

Resolution #CM20150330.1011

MOVED by P. HARRIS to accept policy I4 as presented.

Carried

Resolution #CM20150330.1012

MOVED BY R. SUTHERLAND that the meeting be recessed at 12:15 p.m.

Carried

**Tender Award -
Twp. Rd 750**

(NEW BUSINESS)
(Issue #20150323001)

The meeting was reconvened at 1:08 p.m.

Reeve Leanne Beaupre and Councillor Daryl Beeston were absent after the meeting reconvened. Deputy Reeve Ross Sutherland chaired the remainder of the meeting. There was still sufficient quorum.

Tenders were opened on Thursday, March 19th, 2015 for the Grade and Base Pave of Township #750. This tender includes two projects within the Divisional Road Program for Division #7 and Division #8. The Division #7 project is located on Range Road #111 from S.H. #672 south to Township Road #730. The Division #8 project is located on Township Road #750 from Range Road #93 South to Range Road #91 South. Our engineers, Opus Stewart Weir recommend awarding the contract to the low bid in the amount of \$3,634,441.09 received from Knelsen Sand & Gravel Ltd. The total estimated costs for the two projects including contract, engineering and contingency is \$4,680,000.00. These costs come within the 2015 budget amount.

Resolution #CM20150330.1013

MOVED by B. SMITH to award the contract for the grade and base pave of Township Road #750 to Knelsen Sand & Gravel Ltd. for their bid amount of \$3,634,441.09.

Carried

**West County
Landfill
Committee**

(NEW BUSINESS)
(Issue #20150402001)

Councillor Sutherland is currently the Alternate for West County Landfill Committee. Councillor Sutherland respectfully requests to resign as alternate for this committee.

Resolution #CM20150330.1014

MOVED by B. SMITH that Councillor Sutherland's resignation as the alternate for the West County Regional Landfill Committee be accepted.

Carried

**Final 2014
Budget Review**
(NEW BUSINESS)
(Issue #20150319012)

April 23rd, 2015 has been identified as Final 2015 Budget Review Meeting and has been reserved in Council's calendars. This date will allow sufficient time for Financial Services staff to compile the final budget review information and allow for distribution in the week prior to the meeting. In accordance with Section 194 of the MGA and the Procedural Bylaw, a motion is required to hold the Final 2015 Budget Review Meeting on a day other than a regular scheduled Council Meeting day and to allow for advertising of this meeting (MGA Section 606).

Resolution #CM20150330.1015

MOVED by R. HARPE to approve Wednesday, April 23rd, 2015 as the Council meeting date for Final 2015 Budget Review.

Carried

2015 Tax Sale
(NEW BUSINESS)
(Issue #20150309003)

The County must set a tax sale date for the properties that could be part of the 2015 tax sale. These properties would have a tax notification registered on the title from March, 2014 or earlier.

Resolution #CM20150330.1016

MOVED by B. SMITH that tax sale dates in the County of Grande Prairie be set for November 20th, 2015.

Carried

**Request for
Sponsorship -
Women Investing
in Literacy and
Leadership
(WILL) Luncheon**
(NEW BUSINESS)
(Issue #20150311012)

The Women Investing in Literacy and Leadership Luncheon will be held on May 4, 2015. The purpose of the luncheon is to provide female students (Grande Prairie and surrounding area) with the opportunity to network with key role models in our community. The featured guest speaker will be two-time Olympic gold medalist Meaghan Mikkelson of the Canadian Women's National Hockey Team and the Amazing Race Canada. The County has not supported this event in the past as it is a new request.

Resolution #CM20150330.1017

MOVED by H. BULFORD that the County of Grande Prairie provide an auction item for the Women Investing in Literacy and Leadership Luncheon.

Carried

**Request for
Sponsorship -
Teepee Creek
School**
(NEW BUSINESS)
(Issue #20150317023)

Teepee Creek School is requesting sponsorship for the Destination Imagination Group trip to Vancouver. Destination Imagination is a non-profit, volunteer-led, cause-driven organization. Its purpose is to inspire and equip students to become the next generation of innovators and leaders. Annually, they offer seven new standards-based Challenges in STEM, Improv, Visual Arts, Service Learning, and Early Learning. Each Challenge enables student teams to learn and experience the creative process from imagination to innovation. Six students from Teepee Creek School have started a Destination Imagination Team and will be going to Vancouver to compete in various challenges. The group is requesting \$1,500 sponsorship for the trip.

Resolution #CM20150330.1018

MOVED by C. BECK that the County of Grande Prairie support the Teepee Creek School for their Destination Imagination trip in the amount of \$500.

Carried

Request for Sponsorship - GPRC College Classic

(NEW BUSINESS)
(Issue #20150318002)

The Grande Prairie Regional College Golf Classic is being held June 5, 2015 at the Grande Prairie Golf and County Club. Funds raised will go towards supporting athletics and to increase scholarships. The County has provided support for the event for the past three years.

Resolution #CM20150330.1019

MOVED by P. HARRIS to sponsor the Grande Prairie Regional College Golf Classic for \$1,250.

Carried

Combative Sports Commission Appointed Representative

(NEW BUSINESS)
(Issue #20150320004)

Shane Kessler has accepted the position of County Representative with the Combative Sports Commission and must be formally appointed by Council before commencing responsibilities. Sam Retzlaff (Enforcement) was the representative on the Commission from December 16, 2013 until his resignation from the County in January 2015. An internal advertisement was posted, and Shane accepted the role in February 2015.

Resolution #CM20150330.1020

MOVED by H. BULFORD to appoint Shane Kessler as the County Representative on the Combative Sports Commission.

Carried

Bonding and Inspection of Roads

(NEW BUSINESS)
(Issue #20150407017)

Companies are able to bond County roads through the spring season so that they are able to function at 100 percent axle weight. They inform the County when large rig moves are happening. They work on auto approval and the County is informed but non commenting. The company are liable for any damages caused to the road. If road repairs are not done correctly the bond can be withheld by the County to complete repairs. The roads need to be well repaired so that they can be open to ratepayers who live on those roads.

Resolution #CM20150330.1021

MOVED by R. HARPE that the County conduct regular inspections on roads once they are bonded, and inspect more frequently when roads are softer during spring break-up, or as required according to weather conditions.

Carried

Volunteer Appreciation Week Activities

(INFORMATION ITEMS)
(Issue #20150324001)

There are a number of Volunteer Appreciation Week activities taking place throughout the County April 12 – 17, 2015. County residents volunteer for activities and organizations that cross municipal borders. In recognizing

the important role that they play in the social and economic development of our communities FCSS has provided sponsorship to these events. County Council are welcome to attend in all communities.

**COUNCIL
MEMBER
REPORTS**

Councillor Beck attended and commented on:

- ASB quarterly meeting; went over service review.
- Would like to find funding for Peace Country Beef and Forage Association as it was discussed at ASB.

Councillor Harpe attended and commented on:

- Dino Museum meeting;
- The new Provincial budget does not include municipal taxes on social housing and changes to funding for improvements to handicap accessible homes.

Councillor Smith attended and commented on:

- News release regarding changes to the Municipal Government Act;
- Doctor Recruitment Convention; residency spots haven't been increased since 1986;

Councillor Harris attended and commented on:

- Regional Landfill Meeting: decided to raise fees to keep them in line with Aquatera. The increase won't be as large as anticipated;
- Purchasing Law Seminar in Valleyview.

Councillor Bulford attended and commented on:

- GPREP meeting on Thursday; approved draft policy for emergency social services;
- Grant for unmanned vehicle; regulations were too strict to allow us to use it therefore the money remaining will be returned. There are several contractors in the area we could contract in an emergency situation;
- Purchasing Law Seminar in Valleyview.

Councillor Sutherland attended and commented on:

- Purchasing Law Seminar in Valleyview;
- Dinosaur Museum Meetings.

Resolution #CM20150330.1022

MOVED by C. BECK to fund the Peace Country Beef and Forage Association from savings in the 2015 ASB salary budget in the amount of \$10,000.

Carried

Resolution #CM20150330.1023

MOVED by B. SMITH that the County of Grande Prairie write a letter to the Minister of Health inquiring why residency spots have not been increased since 1986 and what their method or formula is for determining these spots.

Carried

Resolution #CM20150330.1024

MOVED by P. HARRIS to write a letter to the MD of Greenview thanking them for hosting the Purchasing Law Seminar.

Carried

Resolution #CM20150330.1025

MOVED by H. BULFORD that any Councillor who wishes to attend the Alberta Association of Police Governance in Calgary be allowed to attend.

Carried

**ADMINISTRATIVE
REPORTS**

Bill Rogan attended:

- AAMDC

Dale Van Volkingburgh commented on:

- Road bans in the County turning to 50% axle weight beginning March 31, 2015 at 10 am;
- Detour for Resource Road bridge to start doing brushing for bridge expansion planned for early next year;
- Steve Madden will be acting for Mr. Van Volkingburgh while he is away.

Nick Lapp commented on:

- Subdivision applications have increased over 2014;
- It was noted that when planning industrial/subdivisions with storm water ponds to ensure Fire Services is kept informed for possible stand pipe locations;
- Cost of building permits.

Dawn Sauvé commented on:

- Provincial Budget: 2015 MSI dropped to \$4.8 million. With the 2014/15 increase in March there is a surplus of \$200,000 for 2015 for the County. For 2016 the budget will remain at \$4.8 million. The County's portion of the gas tax is down by \$40,000;
- Procurement training coming up for staff and vendors;
- The requisition for mill rate education amounts was sent out last week;
- County staff including foremen will be completing business plans.

Arlen Miller:

- Nothing to report.

Resolution #CM20150330.1026

MOVED by P. HARRIS that items 20.2 and 20.3 be removed from the agenda.

Carried

**In Camera -
Personnel**

(IN CAMERA)
(Issue #20150324011)

Resolution #CM20150330.1027

MOVED by H. BULFORD that the meeting go in to In-Camera, at 2:19 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Personnel.

Carried

Resolution #CM20150330.1028

MOVED by P. HARRIS that the meeting come Out-of-Camera at 2:22 p.m.

Carried

Resolution #CM20150330.1029

MOVED by B. SMITH that the County of Grande Prairie appoint Sandy Baker to the South Peace Physician Attraction and Retention Committee as member at large for the County of Grande Prairie.

Carried

ADJOURNMENT

Resolution #CM20150330.1030

MOVED by P. HARRIS that the meeting adjourn at 2:23 p.m.

Carried

These minutes approved the _____ day of _____ 2015.

Reference # _____

**In Camera -
Personnel
Update**

(IN CAMERA)
(Issue #20150325004)

Resolution #CM20150330.1031

MOVED by <NAME> that the meeting go in to In-Camera, at 1:47 p.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the In Camera - Personnel Update.

Verbal follow up to discussion on March 23, 2015 In Camera item.
As previously discussed.

Resolution #CM20150330.1032

MOVED by <NAME> that the meeting come Out-of-Camera at 1:47 p.m.

REEVE

COUNTY ADMINISTRATOR