



County of Grande Prairie No. 1

Recreation Advisory Committee

Start time Thursday, June 15, 2017, 10:00 AM

End time Thursday, June 15, 2017, 3:00 PM

TBD

AGENDA

1. **Attendance**
2. **Call to Order**
3. **Delegations and Appointments**

3.1. **10:00 a.m. AEP Quarterly Update**

Jack McNaughton & Dion Lawrence , AT 10:00

Summary:

Council requested that Alberta Environment & Parks present a quarterly update on current recreation based projects within the County, and be available to answer any questions that Councillors may be fielding from rate payers.

If required, AEP are willing to continue to present quarterly at RAC meetings in addition to the monthly working meeting scheduled with the County's Planning, Public Works & Parks departments. Jim Hammond will act as the liaison between Council and AEP in terms of coordinating the topics to be addressed at the RAC meetings.

3.2. **10:45 a.m. Heritage Employment Opportunities - County of Grande Prairie**

Julie DeWinter & Keith Lowe , AT 10:45

Summary:

Julie DeWinter and Keith Lowe have submitted a Council Delegation Meeting Request to make a proposal to create and fund two new full time employment positions within the County of Grande Prairie - "Heritage Museum Coordinator" and "Heritage Building Coordinator".

Administration determined that the June RAC would be an appropriate venue for Ms. DeWinter and Mr. Lowe to speak to their request.

Their proposal (attached) identifies key responsibilities of the new positions, and the projects that would be initially included, namely: Sexsmith Museum, Teepee Creek, Kleskun Hills, Beaverlodge and Old Bezanson Townsite. The proposal also identifies a salary range from \$52,250 to \$95,113 for a Museum Administrator.

The proponents have provided letters of reference (attached) from the Alberta Government, Teepee Creek Museum, Kleskun Hills Museum Society, Sexsmith & District Museum Society and South Peace Centennial Museum.

3.3. **1:00 p.m. Zulu Challenge - Sponsorship Request**

Tosh Mugambi , AT

Summary:

Zulu Challenge founder Tosh Mugambi will present a request for the County of Grande Prairie to sponsor the Zulu Kids Summer Challenge hosted at the Crosslink County Sportsplex on August 26 & 26, 2017. The obstacle course event is open to children aged 4 - 13 years with the goal of encouraging kids to be physically active outside of traditional organized sports, challenge themselves individually to complete the course, and involve parents as well making physical activity a fun, family event.

Sponsorship options are: **\$ 1,000** (Bronze - valued at \$2,500), **\$3,000** (Silver - valued at \$5,000), **\$5,000** (Gold - valued at \$8,000) or **\$10,000** (Presenting Partner - valued at \$23,000) as attached.

Participants pay \$60 - \$75 to enter the 1.5km event with sixteen obstacles. The Sportsplex will receive \$ 5.00 per entrant for use of the field house and facility. Four hundred participants are anticipated, potentially generating \$ 2,000 rental revenue for the Sportsplex.

3.4. **1:15 p.m. Crosslink County Sportsplex Update**

Ramona Rollins , AT
13:15

Summary:

General Manager Ramona Rollins to present an update on facility operations.

4. **Unfinished Business**4.1. **Wapiti Dunes Development Society Update**

Christine

Summary:

At the March 16 RAC meeting, a motion was made asking Administration bring back more information on the ramifications of the County taking over the trails currently managed by the Wapiti Dunes Development Society (WDDS).

Members of the Society have indicated that they are feeling increasingly challenged to fulfill the Memorandum of Understanding they have with Alberta Environment and Parks (AEP) for approximately 17kms of natural trails. The MOU was signed on April 1, 2004 and is scheduled to expire on March 31, 2019.

AEP has indicated that if the WDDS does not wish to renew (or stepped away from) their MOU, they would entertain signing a recreation lease with the County as a preferred, established entity or alternatively could regain control of the land themselves.

If the County were to undertake a recreation lease with AEP for the WDDS trails, it would be accompanied with a higher expectation of the County as to the levels to which the trails would have to be maintained than when WDDS held the MOU. The County would become responsible for the bylaw enforcement, signage, maintenance, garbage removal and all associated expenses of managing 17kms of natural trail.

5. **New Business**5.1. **Operating Assistance Grants - Missed Applications**

Rikki Christie

Summary:

Three applications were missed during the Operating Assistance grant process 1) Wapiti Dunes Development Society 2) Riverview Pines Park 3) Clairmont Community School

5.2. **Splash Park Policy Input**

Christine Rawlins

Summary:

At the April 24th Council meeting there was discussion on the need to develop a policy to address funding for current and future splash parks.

Currently, the County does not include splash parks in the Operating Assistance Grants. Arenas, curling rinks, halls and swimming pools are included.

5.3. **Recreation Board Follow-Up - Operating Assistance Funding**

Rikki Christie

Summary:

Discussion on increasing the Operating Assistance grant budget.

5.4. **Cemetery Grant Budget**

Christine Rawlins

Summary:

Discussion on whether there is any interest from the RAC to increase the Cemetery Improvement grant budget.

5.5. **Community Beautification Grant Request - Clairmont**

Rikki Christie

Summary:

Clairmont has submitted a request for a Community Beautification grant to purchase flowers for the Clairmont sign and around the school.

5.6. **Community Assistance Grant - La Glace Community Walking Trail**

Rikki Christie

Summary:

The La Glace Walking Trail Committee has submitted a grant request for on-going maintenance of the trail.

5.7. **Community Assistance Grant Request - Beaverlodge Daycare**

Christine Rawlins

Summary:

Request for Community Assistance grant.

5.8. **Carriage Lane Playground Fundraising**

Christine Rawlins

Summary:

The Carriage Lane Playground Fundraising Committee is requesting that the County approves the return of misdirected fundraising money totaling \$1,024.30 to be put back into the Westminster playground project.

5.9. **Bad Heart Straw Church**

Karen Strid

Summary:

County resident Karen Strid will present a request to the RAC asking that the County of Grande Prairie consider assuming responsibility for the maintenance and management of the Bad Heart Straw Church.

5.10. **Commercial Activity in County Parks**

Christine Rawlins

Summary:

Administration has been approached by commercial vendors wishing to conduct business in County Parks and Campgrounds.

Examples include: food truck vendors and a yoga retreat at Pipestone Creek Campground

Currently, the County does not have a policy for commercial activity in Parks and this activity is not referenced in the Parkland Bylaw.

6. Sponsorship Requests

6.1. Big Lakes Charity Golf Tournament

Christine Rawlins

Summary:

Request for sponsorship.

6.2. Mackenzie Regional Charity Golf

Christine Rawlins

Summary:

Request for sponsorship.

6.3. APEGA/ASET

Christine Rawlins

Summary:

Sponsorship request from the Association of Professional Engineers and Geoscientists of Alberta.

6.4. County Brewers Baseball Team

Christine Rawlins

Summary:

Request for sponsorship for 2017 season to play in the Wheatbelt Baseball League.

The County Brewers pay \$ 35.00 per hour to play and practice at the Crosslink County Sportsplex.

7. Information Items

7.1. Campground Reservation Software Update

Christine Rawlins

Summary:

Online reservation software at Pipestone Creek Campground was successfully launched on May 9th prior to the opening of the 2017 camping season, and May 19th long weekend.

7.2. Software - Grants and Cemeteries

Christine Rawlins

Summary:

Administration is seeking approval from the RAC to investigate innovative software alternatives to significantly improve ease of use for customers, increase internal efficiencies enabling personnel to focus on enhanced services, and to ensure that the County is viewed as a progressive and forward thinking organization.

7.3. RAC / Parks & Recreation Project Updates

Christine Rawlins

Summary:

An overview of ongoing projects arising from the Recreation Advisory Committee

8. **Notice of Motion**
9. **Council Inquiries**
10. **Addendum**
11. **Committee Member Reports**
12. **Administrative Reports**
13. **Adjournment**