



## POLICY MANUAL

<b>Legal References:</b> <ul style="list-style-type: none"><li>•</li></ul>	<b>Policy department:</b> Public Works
<b>Cross References:</b> <ul style="list-style-type: none"><li>• C-27 Financial Reserves Policy</li></ul>	<b>Policy Number:</b> N46
<b>Adoption Date:</b> <ul style="list-style-type: none"><li>• August 29, 2016 - #CM20160829.1008</li></ul>	<b>Policy Title:</b> Surfaced Road Rehabilitation
<b>Revision Date:</b> <ul style="list-style-type: none"><li>•</li></ul>	<b>Review Date:</b> August 2019

### POLICY PURPOSE:

The surfacing of roads by the County of Grande Prairie creates a liability for rehabilitation (resurfacing) of roads at the end of their life expectancy. This policy is to provide a process for rehabilitation programs of surfaced roads.

### DEFINITIONS:

**Surfaced Roads:** refer to all hard surfaced roads within the County including hamlet streets, residential roads, and local roads. Possible surfacing treatments included but not limited to ACP hotmix, coldmix, micro surfacing and/or Alternative Products.

**Rehabilitation:** refers to the resurfacing of hard surfaced roads at the end of their useful life.

### ROLES AND RESPONSIBILITIES:

**Chief Administrative Officer (CAO)** is responsible for reviewing the recommendations with Director of Public Works prior to going to Council for consideration.

**Director of Public Works** is responsible for recommendations to CAO during the budget process and recommendations to Council during budget deliberations.



**Construction Manager** is responsible for reviewing life expectancies and completing road inspections.

## **POLICY STATEMENT AND GUIDELINES:**

The rehabilitation programs include the inventory of existing Surfaced Roads within the County, their life expectancy and the rehabilitation requirements and timelines. The rehabilitation may include the application of a similar Surface or a Surface that has been recommended and approved to extend the life of the road.

The life expectancy of classes of roadways and Surfaces has been determined by history, engineered testing and information provided by similar municipalities.

### **Life Expectancy Class:**

- A. Hamlet Streets (ACP Hotmix) = Twenty (20) year life**
- B. Residential Roads (ACP Hotmix) = Twenty (20) year life – pavement**
- C. Local Roads (ACP Hotmix) = Sixteen (16) year Life**
- D. Rural Residential Subdivisions (Coldmix, Micro surfacing or Alternative) = Ten (10) year life**

Roads are inspected and life expectancies reviewed on a continuous basis by staff, engineering consultants and the Director of Public Works.

If it is determined the Surface of a road requires rehabilitation, prior to the year of its' life expectancy, staff will recommend the rehabilitation and funding of the rehabilitation through the budget process.

Funding will be provided by the Surfaced Road Rehabilitation Reserve, as included in the Financial Reserves Policy C-27, general taxation revenue or other sources of revenue identified by the budget process.

## **CONFIDENTIALITY:**

The use and interpretation of all County Policies and schedules will comply with all aspects of the Freedom of Information and Protection of Privacy Act (FOIP). Any breaches of the FOIP Act will be subject to disciplinary action.

## **RECORDS MANAGEMENT REQUIREMENTS:**

All documentation will be filed in accordance with the Records Management Policy and to comply with the Municipal Government Act (MGA), Freedom of Information & Protection of Privacy Act (FOIP) and any other applicable legislation, regulation, or act.



## **NON COMPLIANCE:**

Consequences of non-compliance with this Policy may result in the potential for legal challenges and/or penalties to the County of Grande Prairie No. 1, its elected officials and/or staff.

The Chief Administrative Officer must approve any exceptions to the Policy.

## **POLICY AUTHORITY:**

The Chief Administrative Officer has the authority to amend the related Schedules of Policy N46 from time to time to keep current, enforceable and compliant with statutes and legislation in the Province of Alberta. Any changes that are made to Policy are to be approved by Council.