



Summer Program Parent Handbook 2022

We are looking forward to having your children join us for another season of summer programming for children 6-12 years old. Our summer camps this year are going to be run in person this year unless Alberta Health Guidelines change. This means that children are going to be interacting with one another both inside and outside, weather permitting. As fun and safety are top of mind for our programs, we will continue with frequent cleaning sanitization, and hand washing to stop the spread of germs. If AHS guidelines change, we will inform you and work through the changes to still give each child a summer they won't forget. We are excited to be offering new themed weeks at our various locations this summer as well as partnering with local libraries and the Tri-District wellness team to share some local fun resources with your children. Thank you so much for choosing our camps and we cannot wait to meet everyone. We hope you have a wonderful summer.

Program enrollment

Step one: Registration requires a completed registration form to be submitted, the form can be found on the County of Grande Prairie website.

Step two: Payment must be received by the FCSS office no later than the Friday prior to the scheduled date of program.

Health Protocols

All summer programs will follow all Covid 19 protocols as per AHS (Alberta Health Services) guidelines, please make sure you have reviewed the up to date Covid 19 guidelines on the Alberta Health Services website:

<https://albertahealthservices.ca/>

If any member of your household has tested positive for COVID-19, has been in close contact with a person who tested positive for COVID-19, or has any of the following symptoms: fever, cough, shortness of breath, sore throat, runny nose, nasal congestion, headache, and a general feeling of being unwell, your child(ren) will not be permitted to attend the program. If you have experienced any of these conditions, please contact Alberta Health Services' Health Link at 811 for support.

Please note that we will also have proper sanitization and protocols to prevent the spread of germs and illness.

Program refunds:

If the summer programs become virtual, and you wish for your child to not participate, a refund can be issued when requested in advance of the camp start date. If your child becomes ill prior to attending the summer program with any of the following symptoms: fever, cough, shortness of breath, sore throat, runny nose, nasal congestion, headache, and a general feeling of being unwell, you will be expected to not bring your child(ren) to the summer program and can receive a refund if requested. All other refund requests must be made 5 days prior to the program start date. If you request a refund within the 5-day period, no refund will be issued except for program closure. All payment options (Credit card, debit, cash, or cheque) will be refunded in the form of a cheque.

Program schedule

Programs will be three days in length starting on a Tuesday and concluding on a Thursday. Camps run 9:30 to 3:30, however doors will open at 9:15 for drop off.

Sign in / Sign out procedures

To provide a safe environment for your child(ren), we ask you to please cooperate with us regarding the following steps:

Sign In: At drop off in the morning please sign in your child(ren) with the program coordinator.

Sign Out: Before leaving with your child please sign out your child(ren) with the program coordinator.

On the registration form, there is a spot where you can indicate who is authorized to pick up your child. Please make sure to fill it out. Your child(ren) will not be released until you or the authorized person signs them out.

Payments

There is a registration fee of \$30 per child. Subsidies are available for low-income earners, please inquire at the office or call 780-532-9727 ext. 2400. Payments can be made with credit card, debit card or cash at the FCSS office in Clairmont, no later than the Friday before the programs starts to secure your spot

Lunch and snacks

A healthy morning and afternoon snack will be provided.

Please provide lunch for your child(ren) attending. Please make sure to fill out the allergy section of the registration form. You may be required to provide

lunches which accommodate allergy needs of the group, if there are any restrictions you will be notified by email prior to the start date.

Parent notification

Parents will be notified in the event of illness or injury, as necessary. Should the program coordinator request a child to be picked up from program; parents are expected to do so as soon as possible.

If your child becomes ill and tests positive for Covid 19 during the summer programs or two weeks after attending, please notify the program coordinator or the FCSS office as soon as possible so that we can follow up as required.

Should a child attending camp test positive while attending camp we will follow all AHS guidelines in response to a positive case, this could include program closures.

Photographs

There will be a consent to photograph form in the program registration. If you wish that your child(ren) not be photographed, please indicate so on the consent form so we can have it for our records.

What to bring to the program:

- Lunch
- Water Bottle
- Change of clothes (weather appropriate)
- Bathing suit and towel
- Hat
- Sunscreen

Please have sunscreen applied to your child(ren) before attending as sunscreen needs time to work. The program staff will re-apply as needed.

Remember this is a program and things could get lost. We ask you not to send your child in clothing, jewelry, etc. that has sentimental or high monetary value. We request that cellular phones, Game boys, iPods and other electronic devices remain at home. There will be a land line phone or program coordinator cellphone on the premises.

We ask that your child limits the number of outside objects being brought into the program. All items that are not required and are not in the list above will be asked to go home with the parents after sign in.

Label everything

Please label all belongings brought to program. It is easier for our staff to return lost and found articles when they are clearly labeled with first and last names.

Program attendee's expectations

All children are expected to be able to feed, cloth, and use the toilet themselves, as well as arrive on time.

We also expect that all children will follow the behavioural expectations set out at the camp. Behaviours that are causing harm to other participants or the facility will not be tolerated. If behaviour challenges persist parents will be contacted.

Contact Us

Please feel free to contact our office or program coordinator if there are any questions.

FCSS Office Phone: 780-532-9727 ext. 2400

Program coordinator cellphone: 780-814-2661

Child, Youth and Families Team Lead cellphone: 780-830-8269