

JOINT HOME SUPPORT PROGRAM
SERVICE AGREEMENT

BETWEEN:

THE TOWN OF Wembley, a body corporate, having its office in the Town of Wembley,
in the Province of Alberta
(Hereinafter called the "Town") OF THE FIRST PART

And

THE COUNTY OF GRANDE PRAIRIE NO. 1, a body corporate, having its office in the
County of Grande Prairie, in the Province of Alberta
(Hereinafter called the "County") OF THE SECOND PART

This agreement made in duplicate this 14 day of November, 2023

WHEREAS the Town and the County (hereinafter called the "municipalities") have agreed to enter into an agreement for the provision of Home Support Program Services to the Town by the County

THEREFORE, THIS AGREEMENT WITNESSES:

1. DUTIES AND RESPONSIBILITIES

- 1.1 The County Family and Community Support Services shall administer all aspects of the Home Support Program for the Town of Wembley.
- 1.2 The County shall invoice the Town semiannually for services provided on a cost recovery basis. The County shall also charge an administration fee of 11% to the invoice.
- 1.3 The hiring of staff members will be in accordance with County FCSS policies.
- 1.4 The Home Support Program will operate in accordance with County FCSS policies.

- 1.5 The County FCSS Director or designate shall report to the Town quarterly.
- 1.6 The County Home Support Program will be responsible for maintaining all records for staff and clients in accordance with the County Records Management Policy.

2. GENERAL

- 2.1 This agreement shall injure to the benefit of and be binding to the Parties hereto, effective January 1, 2024 and continuing to December 31, 2026.
- 2.2 Either party proposing to withdraw from the agreement must give at least 90 days written notice of its intent to do so to the Board and the Councils of the participating municipalities
- 2.3 Upon dissolution of the agreement, the participating municipalities shall be responsible for their portion of any deficit/surplus that may have occurred.

IN WITNESS WHEREOF, the parties hereto have affixed their corporate seals attested under the hands of their proper officers, in that behalf, on the day and year first above written:

TOWN OF WEMBLEY


Chief Administrative Officer

NOLAN ZHANG, CAO


Mayor

Kerry Peterson, Mayor

COUNTY OF GRANDE PRAIRIE NO. 1


Chief Administrative Officer


Reeve