Curbside Collection

Transportation and Utilities
Policy N50

Policy:	N50 – Curbside Collection
Policy Department(s):	Transportation and Utilities
Adoption Date:	April 16, 2018
Adoption Reference:	CM20180416.1053
Effective Date:	April 16, 2018
Last Amended:	November 9, 2026

Policy Purpose

To establish guidelines for residential waste cart collection within the County of Grande Prairie.

Policy Statement

The County of Grande Prairie aims to provide programs and services in an effective and efficient manner.

Definitions

“Bag Tag” means a County issued sticker that can be purchased at the County offices in accordance with the Schedule of Fees, Rates and Charges Bylaw, and affixed on additional bags of Household Waste for Curbside Collection.

"Bulky Waste" means a Household Waste article having a volume greater than 1.0 cubic metres (10.76 cubic feet) or a length greater than 1.0 metre (39.6 inches). This includes, but is not limited to furniture, appliances, mattresses, or other oversize items.

“Curbside Collection” means collecting Household Waste from the curb, driveway, or designated area accessible to the collection vehicle, and may include Household Waste, Yard Waste, or Recyclable Waste.

“Household Waste" means waste biproducts produced from household process and can be composed of organic and inorganic material. Includes, but is not limited to, domestic rubbish, waste, and discarded materials including ashes, floor sweepings, crockery, discard animal or vegetable foods, plastics, metals, containers, and Inert waste generated by a household but does not include other forms of solid waste.

“PPP Waste” means recyclable single use products, packaging and paper products as set out in Part 1 of the *Extended Producer Responsibility Regulation*, as amended.

“Producer Responsible Organization or PRO” means an organization appointed by a producer to act as an agent on behalf of the producer.

"Recyclable Waste" means Household Waste material intended for beneficial reuse, recycling, or reclamation, specifically distinguished from waste meant for Disposal and may include PPP Waste.

"Waste Cart" means a wheeled, lidded plastic container (current capacity 65 gallon or 246 litre) provided by, and branded for the County of Grande Prairie No.1, for the storage and collection of Household Waste, by manually or mechanically lifting and emptying the contents into collection vehicles.

"Yard Waste" means Household Waste consisting of organic matter generated from residential gardening and landscaping, specifically including leaves, grass clippings, branches, tree trimmings, and plant materials, it does not include earthen materials such as sod or soil, or pet waste.

Policy Guidelines

County Responsibilities

1. The County shall provide services for the Curbside Collection of Household Waste within the limits of participating rural subdivisions and/or hamlets that are specified in the current contract with the current service provider.
2. The County shall provide one waste cart per residence for purchase in accordance with the Schedule of Fees, Rates and Charges Bylaw. Circumstances for replacement may justify a no cost to the resident replacement bin and are at the discretion of the County.
3. The County may provide services for the Curbside Collection of Yard Waste, within the limits of participating rural subdivisions and/or hamlets that are specified in the current contract with the current service provider.
4. New phases of rural subdivisions within the curbside collection program will be automatically enrolled upon development.
5. Curbside Collection of Recyclable Waste is not the responsibility of the County and the materials collected, and manner of collection is determined and administered by the *Extended Producer Responsibility Regulation*, as amended.
6. The County reserves the right to alter service areas receiving collections services at its discretion or based on a successful petition to join the Curbside Collection Program.

Waste Cart User Responsibilities

7. Controlled Waste, Prohibited Waste, and Hazardous Waste, as defined in the Solid Waste and Recycling Management Bylaw, as amended, shall not be placed in Waste Carts.
8. Bulky Waste shall not be placed, as part of the Curbside Collection program.
9. Users shall use and maintain one (1) County issued Waste Cart per residence. Additional Waste Carts, garbage cans, receptacles or bags will not be collected, with the exception of garbage bags affixed with a County issued Bag Tag.
10. Damaged or stolen Waste Carts are the responsibility of the resident. Replacement Waste Carts may be purchased in accordance with the Schedule of Fees, Rates and Charges Bylaw. Circumstances for replacement may justify a no cost to the resident replacement bin and are at the discretion of the County.

11. Waste Carts, and other Curbside Collection waste must be placed by the resident by 7:00 AM on the day of collection. Waste Carts, additional tagged bags, Yard Waste, and Recyclable Waste must be separated by 1 metre from all other wastes and objects. Waste Cart lids must be closed with no protruding waste, and all waste items secured to prevent littering due to winds or animals.
12. Curbside Collection occurs on a pre-defined, reoccurring scheduled day per area, and may be subject to change due to holidays and/or planned and unplanned service outages.
13. Yard Waste, if part of the collection program is limited to 5 bags per collection and must be in clear or blue bags weighing less than 22 kg (48.4 lbs) or securely bundled branches under 1 metre in length and weighing less than 22 kg (48.4 lbs). It must be placed 1 metre away from the Waste Cart, additional tagged bags, or Recyclable Waste, and does not require a Bag Tag.
14. Failure to follow the directions of this policy or direction from the County regarding Curbside Collection may result in a violation sticker being placed on the Waste Cart and/ or the waste not being collected.

Fees

15. All residents in participating rural subdivisions and/or hamlets are subject to compulsory collection service.
16. Participating residents are subject to monthly Curbside Collection fees as defined in the Schedule of Fees, Rates and Charges Bylaw.
17. New and replacement waste carts are for purchase in accordance with the Schedule of Fees, Rates and Charges Bylaw.

Petition to Join the Curbside Collection Program

18. To be considered for inclusion in the County's Curbside Collection Program, a County rural subdivision and/or hamlets must meet the following requirements:

Expression of Interest

18.1. The rural subdivisions and/or hamlets must submit a formal request to the County by completing and submitting the applicable petition schedule(s) prescribed by the County.

Resident Commitment Threshold

18.2. At least two-thirds (2/3) of all occupied residential properties within the subdivision must indicate their commitment to participate in the Curbside Collection Program.

18.3. Participation commitments must be documented through the County's petition process and verified by Administration.

County Review

18.4. Meeting the petition requirements does not guarantee inclusion in the program.

18.5. Upon receipt of a valid petition, the County will evaluate operational, financial, and service delivery considerations before determining whether the subdivision will be added to the Curbside Collection Program.

Council Approval

18.6. The County will require Council approval before extending curbside collection services to a subdivision, as determined by Administration.

Curbside Recycling

18.7. The County, upon approval to the Curbside Collection Program, will notify the provincially selected Producer Responsibility Organization (PRO) of the addition. It may take up to a year before the subdivision receives curbside recycling services.

18.8. Approval of curbside recycling collection is at the discretion of the PRO, not the County. The PRO will determine the schedule and frequency of collection, a minimum of once every two weeks.

Attachments

Schedule A – Survey for Curbside Collection

Schedule B – Witness Affidavit

Schedule C – Statement of Representative

References

Legal Authorities	Municipal Government Act, RSA 2000, c M-26
Related Plans, Bylaws, Policies, Etc.	Policy B1 – Policy Development Solid Waste and Recycling Management Bylaw
Other	N/A

Revision History

Review Date	Description
November 9, 2026	Reviewed and Amended CM20261109.035
October 11, 2022	Reviewed and Amended CM20221011.017
April 16, 2018	Adoption Date CM20180416.1053

SURVEY FOR RESIDENTIAL WASTE CART COLLECTION

Attn: Transportation and Utilities Administration - Munitipal Utilities Department
We, the undersigned residents of _____ in the County of Grande Prairie, hereby request enrollment in the Residential Waste Cart Collection service and acknowledge our responsibility for the associated costs
(Subdivision Name/Location)

Signature of Resident	Printed Name	Address	Phone Number	Email Address	Date	Signatire of Adult Witness

Witness Affidavit

I _____ pursuant to the Municipal Government Act and amendments thereto, of the **County of Grande Prairie**, in the Province of Alberta, MAKE OATH AND SAY:

1.	THAT I was personally present and did witness those signatures on the attached petition where I have signed my name as an adult witness.
2.	THAT to the best of my knowledge the persons whose signatures I have witnessed on this survey are residents of _____ in the **County of Grande Prairie**. (Subdivision/Location)

SWORN (or affirmed) before me at _____ in the Province of Alberta, this _____ day of _____ , 20 _____ .

A Commissioner for Oaths/Notary Public in and for the Province of Alberta (Print or Stamp Name Here)	
Signature (Of person who witnessed signatures on the petition)	
My Appointment Expires (Must be legibly printed or stamped)	

Statement of Representative

I, _____ , of _____

(subdivision/location) in the County of Grande Prairie, in the Province of Alberta, state that I represent the survey residents and am the person to whom Administration may direct any inquiries regarding the survey to.

I may be contacted by phone at _____ or email at

_____ .

DATED at the _____ of _____ , in the Province of Alberta,

this____day of _____ , 20 ___ .

_____ _____ _____

Witness **Signature of Representative** **Printed Name**