

**BYLAW NO. 2845  
OF THE  
COUNTY OF GRANDE PRAIRIE NO. 1**

A bylaw of the County of Grande Prairie No. 1, in the Province of Alberta, to provide and implement a Municipal Rural Addressing System.

**WHEREAS** the County of Grande Prairie No. 1 has the authority to provide services, facilities and other things that are necessary or desirable for the entire municipality;

**AND WHEREAS** the Municipal Government Act, Chapter RSA 2000, and amendments thereto, allows a municipality to name roads or areas within its boundaries and to assign a number or other means of identification to the buildings or parcels of land;

**AND WHEREAS** the Municipal Government Act, Chapter RSA 2000, and amendments thereto, allows a municipality to require an owner or occupant of a building or parcel of land to display the identification in a certain manner;

**AND WHEREAS** the Council of the County of Grande Prairie No. 1 deems it desirable to put into effect a Municipal Rural Addressing system which can be utilized by emergency service providers and for other purposes such as providing directions for delivery services,

**NOW THEREFORE** under the provision of the Municipal Government Act, the Council of the County of Grande Prairie No. 1, in the province of Alberta, duly assembled, enacts as follows:

1. This bylaw may be cited as the "Rural Addressing Bylaw."
2. Definitions: For the purpose of this Bylaw:
  - a) "County" shall mean the County of Grande Prairie No. 1;
  - b) "Developer" shall mean the person(s) or company(s) who subdivides land to create new titles or person(s) or company(s) who creates a new structure requiring addressing;
  - c) "Development Officer" means the person appointed as a Development Officer pursuant to the County's Land Use By-law, as amended;
  - d) "Effective date" means the date the bylaw is finally passed;
  - e) "Notification in writing" means a letter mailed to the owner at the address shown on the assessment roll;
  - f) "Occupant" means the person residing on the property and shall include both the owner and person(s) renting the property;
  - g) "Owner or landowner" means, in the case of land, any person who is registered under the Land Titles Act, RSA 2000, Chapter L-4 or, in the case of property other than land, any person who is in lawful possession thereof;
  - h) "Peace Officer" means a member of the Royal Canadian Mounted Police; a Peace Officer appointed pursuant to the



- Alberta Peace Officer Act, or a By-law Enforcement Officer employed by the County of Grande Prairie No. 1;
- i) "Parcel of land" shall have the same meaning as defined in the Municipal Government Act, RSA 2000, Chapter M26, and amendments;
  - j) "Primary access" means the main access to a property as identified by the County;
  - k) "Public road right-of-way" includes all developed roads and streets within the County of Grande Prairie No. 1;
  - l) "Rural Address Sign" is a "traffic control device" as defined in the Alberta Traffic Safety Act; shows the rural address of a parcel of land and complies with this bylaw;
  - m) "Structure" means a house, building or mobile unit that may be built or placed on land;
  - n) "Up-keep" means the rural address sign must be kept in good condition and continue to be posted according to Schedule "A";
3. That all parcels of land supporting structures and having a primary access onto a developed public road right-of-way will be assigned a rural address by the County of Grande Prairie No. 1 and shall be posted in accordance with the provisions of this bylaw.
4. That the cost associated with the initial supply and installation of the rural address sign at the primary access to lands supporting existing residential, commercial or industrial structures and existing prior to the effective date shall be expended from the general revenues of the County of Grande Prairie No. 1
5. That costs associated with the supply and installation of the rural address sign at the primary access to lands supporting residential, commercial or industrial structures and created after the effective date shall be the responsibility of the property owner, occupant or developer. Such signage shall be installed, by the property owner/occupant or developer, in the manner described in Schedule "A" attached to this bylaw and shall be performed to the standards and specifications of the County of Grande Prairie No. 1. Such sign shall be placed within ninety (90) day after receipt of an approved development permit from the Development Officer or upon receipt of notification in writing that the sign is ready to be picked-up from the County of Grande Prairie No. 1.
6. The property owner or occupant shall be responsible for all costs associated with the general maintenance of the rural addressing sign or any replacement sign required, including installation. Installation of the rural addressing sign shall be in the manner described in Schedule "A" and shall be performed to the standards and specifications of the County of Grande Prairie No. 1.
7. Rural address signs shall be installed in the manner described in Schedule "A" attached to this bylaw and comply with the specifications of attached Schedule "B".



- a) No residential, commercial, recreational or industrial development shall continue to use a number or other description if notified in writing by the County that such residential, commercial, recreational or industrial development or primary access to such structure is not numbered or described in accordance with this Bylaw.
  - b) Notification in writing, pursuant to this Bylaw, shall be sent by registered mail or by personal delivery, to the owner or occupier. The notice shall require alteration of the number to a correct number or description designated by the County within thirty (30) days of the notice.
  - c) If an owner or occupant fails to erect or remedy a Rural Address Sign in accordance with this Bylaw after being notified in writing by the County, the County may erect or remedy the sign and recover any associated costs from the owner.
  - d) Notification in writing of any infraction of this Bylaw may be to the owner or the occupant. Such infraction shall be corrected within thirty (30) days of the date of the notice.
8. No person shall remove, deface, damage or destroy any sign placed under the authority of this By-law.
9. Any person who contravenes any of the provisions of this bylaw is guilty of an offence and liable to a specified penalty of \$230.00.
- a) A violation ticket as distributed by the Province of Alberta and set out in the Provincial Offence Procedures Act and Regulation may be issued by a peace officer for any contravention of this bylaw.
  - b) A violation ticket is deemed sufficiently served:
    - i. If served personally on the accused; or
    - ii. If notified in writing to the address of the registered owner of the vehicle pursuant to the provisions of Section 160(1) of the Traffic Safety Act pertaining to registered owners of vehicles.
    - iii. As a substitute, when the accused cannot be conveniently found, served upon any person appearing to be 18 years or older, at the residence of the accused.
10. Oil and gas industry sites regulated by the Energy Resources Conservation Board (ERCB) are exempt from this Bylaw unless:
- a) requested by the owner or occupant of the land to have a rural municipal address; or
  - b) the site is occupied by employees or agents as a place of employment or business
- and upon approval by the Development Officer.
11. Should any provision of the Bylaw become invalid, void, illegal or otherwise not enforceable, it shall be considered separate

and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

12. This By-law shall take effect on the day of the final passing thereof.

**READ A FIRST TIME THIS 28<sup>th</sup> DAY OF April, A.D. 2008**

  
REEVE

  
COUNTY ADMINISTRATOR

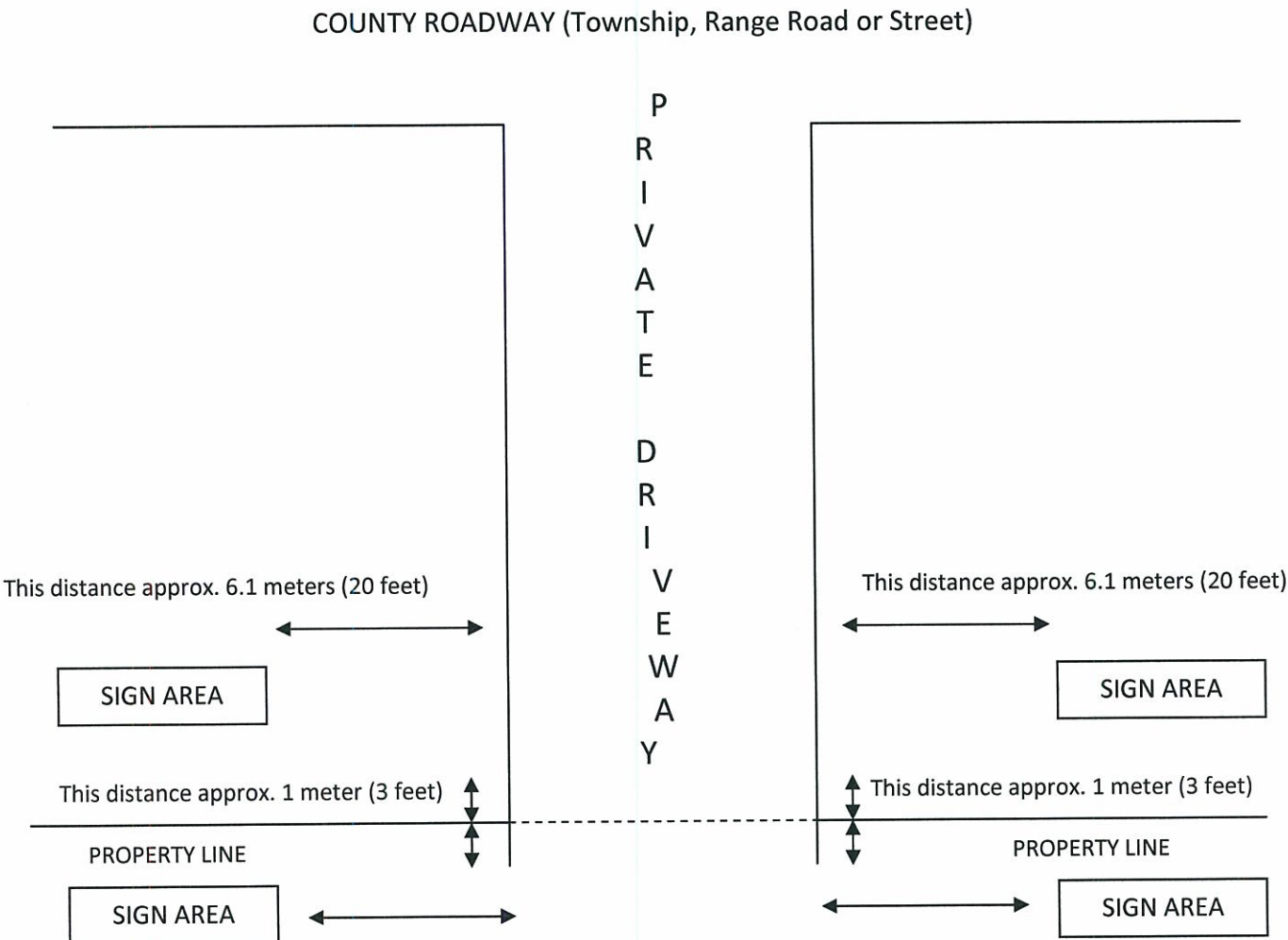
**READ A SECOND AND THIRD TIME AND FINALLY PASSED ON THIS 20<sup>th</sup> DAY OF May, A.D. 2008**

  
REEVE

  
COUNTY ADMINISTRATOR

SCHEDULE “A”

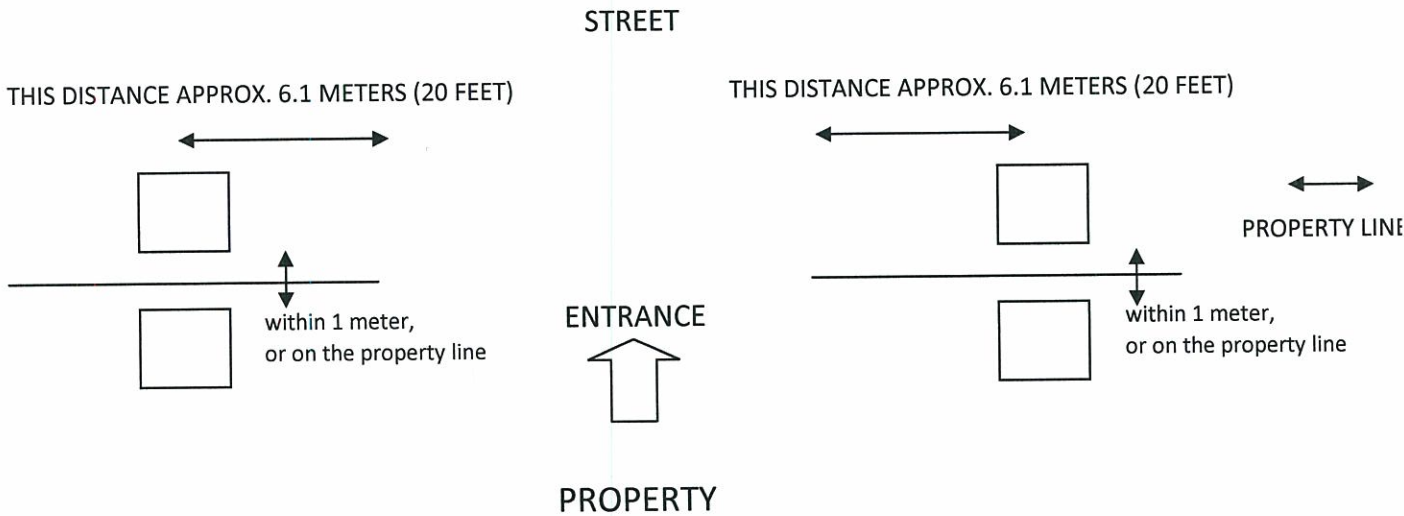
SIGNAGE AT PRIMARY ACCESS TO RESIDENTIAL, COMMERCIAL AND INDUSTRIAL DEVELOPMENT  
IN THE COUNTY OF GRANDE PRAIRIE NO.1



Signs shall be placed within 6.1 meters (20 feet) on either side of the shoulder of the driveway (approach) and located 1 meter (3.3 feet) from the property boundary either within the property boundary or within the road-right-of-way boundary. The sign shall be no lower than 1 meter (3.3 feet) from ground level (measured from bottom of sign) and no higher than 2 meters (6.6 feet) from ground level (measured from top of sign).

RURAL ADDRESS SIGNS

Lot signs and hamlets must be placed either on the property line or 1 meter (3.3 feet) either side of the property line and within 6.1 meters (20 feet) on either side of the entrance to the property. In the case of a building which fronts the street within one meter (3.3 feet), the sign may be placed on the building. The sign shall be no lower than 1 meter (3.3 feet) from ground level (measured from bottom of sign) and no higher than 2 meters (6.6 feet) from ground level (measured from top of sign).





SCHEDULE “B”

Rural Address Sign Specification

**SUBSTRATE** – H5052H38 Sign Grade Aluminum

**SIGN FACE** – 3M High Intensity Prismatic Reflective Sheeting

**SIZE:**

**Rural Address Signs:** 8 inch (20.32cm) high: 9-13 Characters – 40” (101.6cm); 14-17 Characters – 50” (125cm)

**Rural Hamlet Lot Signs:** 8 inch (20.32) high: 4 Characters – 12” (30cm)

**County Residential Subdivision Lot Signs:** 8 inch (20.32cm) high: 1-3 Characters–12” (30cm)

**MOUNTING HOLES:**

- Two 3/8 inch holes on each end to assist in mounting of rural sign.
- Two 3/8 inch holes in middle of sign to assist in mounting of lot sign.

**COLOR:**

Message – White

Background – Green

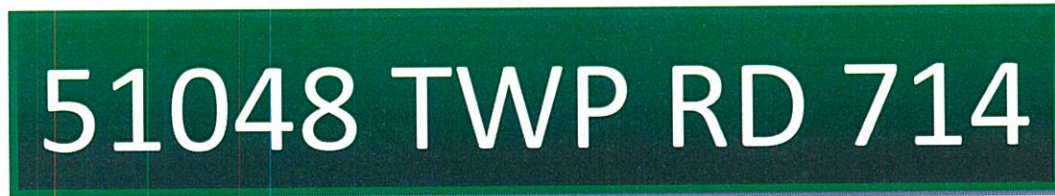
**POSTS:**

U – Channel (Pipeline post – 1.12lbs/ft. x 7 foot) post and hardware, bolts, nuts, washers, etc.

**125 X 20 cm Rural Address Signs**



**100 X 20 cm Rural Address Signs**



**30 X 20 cm County Residential Lot Signs**

