



## Bylaw # 3089

### "FOIP Bylaw"

#### **Bylaw Statement:**

**A Bylaw of the County of Grande Prairie No. 1, in the Province of Alberta for the purpose of establishing the administrative structure of the County of Grande Prairie No.1 in relation to the Freedom of Information and Protection of Privacy Act, and to set fees thereunder.**

**WHEREAS:** pursuant to section 95 of the Freedom of Information and Protection of Privacy Act (FOIP), RSA 2000, cF-25, and amendments thereto, the County of Grande Prairie No. 1 must designate a person or group of persons as the Head of the County for the purposes of the Act; and

**WHEREAS:** pursuant to section 95 of the Freedom of Information and Protection of Privacy Act (FOIP), RSA 2000, cF-25, and amendments thereto, the County of Grande Prairie No. 1 may set fees payable to the County for services provided under the FOIP Acts and Regulations.

**THEREFORE,** be it resolved that the Council of the County of Grande Prairie No. 1 in the Province of Alberta, duly assembled hereby enacts as follows:

#### **INTERPRETATION**

1. This Bylaw shall be cited as the "FOIP Bylaw".
2. Headings in this Bylaw are for reference purposes only.
3. Words in the masculine gender will include the feminine gender whenever the context so requires and vice versa.
4. Words in the singular shall include the plural or visa versa whenever the context so requires.

#### **DEFINITIONS**

1. In this Bylaw, unless the context otherwise requires:
  - a. **"Act"** means the Freedom of Information and Protection of Privacy Act, RSA 2000, cF-25 and amendments thereto;
  - b. **"Applicant"** means a person who makes a request for access to a record under section 7(1) of the Act;
  - c. **"County"** means the County of Grande Prairie No. 1 and includes any board, committee, commission, panel, agency or corporation that is created or owned by the County of Grande Prairie No. 1 and all the members or officers of which are appointed or chosen by the County of Grande Prairie No. 1;
  - d. **"Chief Administrative Officer"** also known as "CAO" means the person appointed CAO of the County of Grande Prairie No. 1 and includes any person who holds the position of CAO in an acting capacity;



- e. **“Head”** means the person or group of persons designated under section 95(a) of the Act; and
- f. **“Province”** means the Province of Alberta.

### **DESIGNATION**

1. For the purpose of the Act, the CAO and the Records and Information Management Coordinator are designated as the “Head” of the County.
2. For the purpose of the Act, the CAO and the Records and Information Management Coordinator may delegate any duties or responsibilities as deemed appropriate.
3. The Head will recommend policy in accordance with the Act and they may be amended from time to time by Council resolution.

### **FEES**

1. Where an Applicant is required to pay a fee for service, the fee payable is in accordance with the Freedom of Information and Protection of Privacy Regulation AR 186/2008, as amended from time to time or any successor regulation that sets fees for requests for information from the Province.

### **SEVERABILITY**

1. Each section of this Bylaw shall be read and construed as being separate and severable from each other section. Furthermore, should any section or Part of this Bylaw be found to have been improperly enacted for any reason, then such section or part shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

### **GENERAL**

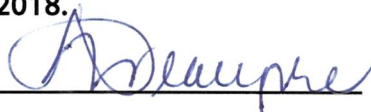
1. Where a request for information was submitted and not disposed of before the coming into force of this Bylaw, the request is deemed to be a request made April 9<sup>th</sup>, 2018, under the provisions of the Act.



**EFFECTIVE DATE**


1. **Bylaw 2456** and amendments thereto be hereby rescinded.
2. This Bylaw shall come into force and effect on the third and final reading.

Read a FIRST time this 9<sup>th</sup> Day of APRIL 2018.

  
REEVE

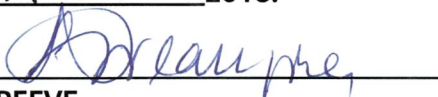
  
COUNTY ADMINISTRATOR

Read a SECOND time this 9<sup>th</sup> Day of APRIL 2018.

  
REEVE

  
COUNTY ADMINISTRATOR

Read a THIRD and FINAL time this 9<sup>th</sup> Day of APRIL 2018.

  
REEVE

  
COUNTY ADMINISTRATOR