



# Recreation Advisory Boards

Parks and Recreation  
Policy K17

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| <b>Policy:</b>               | K17 – Recreation Advisory Boards           |
| <b>Policy Department(s):</b> | Parks and Recreation, Legislative Services |
| <b>Adoption Date:</b>        | January 25, 2021                           |
| <b>Adoption Reference:</b>   | CM20210125.012                             |
| <b>Effective Date:</b>       | January 25, 2021                           |
| <b>Last Amended:</b>         | February 18, 2022                          |

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## Policy Purpose

To establish County Recreation Advisory Boards to review Operating Assistance Grant applications and provide recommendations to County Council for allocation of funding within approved budgets.

## Policy Statement

The County of Grande Prairie supports and promotes recreation and culture within the County of Grande Prairie and is committed to funding recreation and culture activities through the allocation of Operating Assistance Grants to local organizations and volunteer groups that provide recreational or cultural programs and opportunities on a not-for-profit basis.

## Definitions

“County” means the municipality of the County of Grande Prairie No.1 having jurisdiction under the Municipal Government Act and other applicable legislation.

“Grants” means non-repayable funds or products distributed by County Council to a recipient.

“Operating Assistance Funding” means funds for general operations related to maintaining or enhancing recreation and cultural services, including programming, equipment and general expenses.

## Policy Guidelines

1. The following six (6) Recreation Advisory Boards are established with their boundaries defined in Schedule A:
  - 1.1. County – Sexsmith – La Glace – Teepee Creek Area Recreation Advisory Board
  - 1.2. County – Clairmont – Bezanson Area Recreation Advisory Board
  - 1.3. County – Beaverlodge – Elmworth – Huallen Area Recreation Advisory Board
  - 1.4. County – Wembley – Dimsdale – Saskatoon Lake Area Recreation Advisory Board
  - 1.5. County – Hythe – Demmitt – Valhalla Area Recreation Advisory Board



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### 1.6. County – Grande Prairie Area Recreation Advisory Board

#### **Recreation Advisory Board Membership**

2. Each Recreation Advisory Board is comprised of seven (7) members, two of whom are members of County Council and five (5) of whom represent the residents within the Recreation Advisory Board boundaries as follows:
  - 2.1. One elected or administrative official from any incorporated municipality within the Recreation Advisory Board boundary, nominated by the incorporated municipality; and
  - 2.2. Four (4) members at large representing a diverse geographic area and recreational background.
  - 2.3. Where there is no incorporated municipality within the Recreation Advisory Board boundary, five (5) members at large shall be appointed.
3. Nomination and appointment of vacancies shall be handled in accordance with Policy B30 Public Appointments to Boards and Committees.
4. Terms of appointment shall be as follows:
  - 4.1. County Councillors: appointed annually at the Organizational Meeting;
  - 4.2. Incorporated municipality representatives: appointed annually at the Organizational Meeting with nominations submitted by the incorporated municipality to the County prior to September 30;
  - 4.3. Members-at-large: four-year terms appointed at the Organizational Meeting;
  - 4.4. The chairperson for each Recreation Advisory Board shall be selected from within the group at their annual meeting.

#### **Recreation Advisory Group Responsibilities**

5. Recreation Advisory Boards will meet annually to review applications for Operating Assistance Funding in accordance with Policy K15 – Operating Assistance Grant – Recreation Advisory Boards. If necessary, County Council may recommend that Recreation Advisory Boards meet more often.
6. Recreation Advisory Boards will review all applications for Operating Assistance Funding from community-based organizations within their respective boundaries and will recommend specific grant allocations, within the approved budget, to County Council in accordance with Policy K15 – Operating Assistance Grant – Recreation Advisory Boards.

## **Attachments**

Schedule A – Recreation Advisory Board Boundary Designations



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### References

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| <b>Legal Authorities</b>                     | N/A   |
| <b>Related Plans, Bylaws, Policies, Etc.</b> | Policy B1 – Policy Development<br>Policy B30 – Public Appointments to Boards and Committees<br>Policy K14 – Operating Assistance Facility Policy<br>Policy K15 – Operating Assistance Recreation Board Policy |
| <b>Other</b>                                 | N/A   |

### Revision History

| <b>Review Date</b> | <b>Description</b>                  |
|--------------------|-------------------------------------|
| February 18, 2022  | Reviewed and Amended CM20220218.010 |
| September 13, 2021 | Reviewed and Amended CM20210913.043 |
| January 25, 2021   | Adoption Date CM20210125.012        |



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## Schedule A – Recreation Advisory Board Boundary Designations

