



Demolition of a Structure Permit Requirements

9921-100 Street, Box 420, Sexsmith, AB T0H 3C0
 Phone: 780-568-3681 Fax: 780-568-2200
www.sexsmith.ca/reception@sexsmith.ca

Permit Number: _____ Roll Number: _____

The following information is to accompany the Building Permit Application. This form is to be used for demolition of a structure. A Demolition Permit is required to demolish all buildings in accordance with Part 8 of the Alberta Building Code and the Safety Codes Act. It is the responsibility of the owner/contractor to have all utilities disconnected prior to demolition of a structure.

IMPORTANT: THIS FORM IS SUPPLIED FOR INFORMATION ONLY; THE DEMOLITION PROCESS MUST BE INITIALIZED BY CONTACTING THE TOWN OF SEXSMITH OFFICE AT (780)568-3681 or assistcao@sexsmith.ca.

Name of Applicant: _____
 Phone: _____ Email: _____
 Location of Project: Lot: _____ Block: _____ Plan: _____
 Part of: _____ 1/4 Sec: _____ Township: _____ Range: _____ W6M
 Municipal / Civic Address: _____
 Future Project Description: _____

Prior to processing of this application, you must provide the signatures of the person(s) responsible for the approval of the disconnection of their respective services. Below is a list of phone numbers and/or e-mails for the corresponding signatures required.

Agency	Signature Required Here:
ATCO Gas Foreman 780-539-2422 OR ATCO Gas Reception 780-539-2400	
ATCO Electric 780-538-7028 9602-123 Street – contact grandeprairieservice@atco.com	
TELUS CABLE ASSURANCE 780-538-8520 – Contact telusgrandeprairie@telus.com	
Eastlink 780-533-3003 ric.mclaren@corp.eastlink.ca	
Aquatera Utilities Billing 780-538-0348 demopermit@aquatera.ca	
Aquatera Engineering 780-538-0348 demopermit@aquatera.ca	
Town of Sexsmith Fire Services Kurt Schleiter, Fire Prevention, kschleiter@countygp.ab.ca	
Town of Sexsmith, Chief Administrative Officer Rachel Wueschner 780-568-3681	

For the protection of the public and yourself, we have drawn up guidelines to follow when demolishing a building. During the demolition of the structure the following requirements must be adhered to:

- The site must be fenced;
- The site must be free of all debris and be leveled;
- All debris loads must be tarped and secured during transportation;
- You must contact the Building Safety Codes Officer after completion of the demolition;
- Other than single family dwellings or accessory buildings, an inspection shall be completed prior to any work being done.

The following Additional Information is Required:

In addition to the Owner or Contractor requiring a Demolition Permit, all trucks and machinery must be registered with **Enforcement Services**.

Construction debris dumped in other than approved landfill sites will require approval of **Alberta Environment**.

If there is a danger of a fire occurring because of demolition you must inform the **Fire Department** at the time of sign off. They may request the debris to be watered down during the demolition operation.

Prior to any demolition work, the contractor or owner is to inspect the structure for the **presence of asbestos**. Should asbestos be present, the contractor or owner shall have the asbestos removed by a qualified abatement specialist and provide documentation to confirm completion of abatement. New regulations regarding asbestos in a building to be demolished requires the owner to declare that "All asbestos in the building has been removed and disposed of in accordance with regulations made pursuant to the Occupational Health and Safety Act." Asbestos siding on a residence is sometimes the case in an older home. Please complete the "**Asbestos Abatement**" form.

When demolition is to be undertaken manually, demolition of this nature should be completed in three (3) months.

THE DEMOLITION OF ANY STRUCTURE BY MEANS OF BLASTING IS NOT PERMITTED. DEMOLITION MUST NOT PROCEED PRIOR TO PERMIT ISSUANCE BY THE BUILDING SAFETY CODES OFFICER.

Please allow a minimum of two days notice when requesting an inspection

Please Note: Removing a meter or shutting off the service at the lane, or from another location, does not mean that the services have been disconnected properly.

For example: The water meter may have been removed and the water shut off, but this does not mean the service lines have been properly disconnected. In demolition, the water service line could be snagged and pulled from the water main causing a leak. This would result in disruption to services for other consumers and fire protection.