



Family and Community Support Services Grants

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Policy G10

Policy:	G10 – Family and Community Support Services Grants
Policy Department(s):	Family and Community Support Services
Adoption Date:	January 11, 2016
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Policy Purpose

To provide guiding principles to the County of Grande Prairie Family and Community Support Services (FCSS) department in providing funding to not for profit organizations that provide preventive social programming and promote the FCSS mandate as determined by the FCSS Act and Regulations.

Policy Statement

County of Grande Prairie FCSS believes it is appropriate to assist not for profit organizations with funding programs and services providing these are within the FCSS mandate, meet the requirements of the FCSS Act and Regulations and they serve County residents.

Definitions

“FCSS Advisory Board” means appointed annually by Council consisting of all Council members.

“Grants” means non-repayable funds or products disbursed by the County Council to a recipient.

“Not for Profit Organization” means a formal society, charity, committee, or association registered under the Alberta Societies Act

“Preventive Social Programming” means programming that helps people improve their quality of life and enhances their capacity to deal with crisis situations should they arise.

Policy Guidelines

1. Applications for Funding.
 - 1.1. Application forms will be available on the County website. Applications open June 15 of each year and close on September 1 of each year.
 - 1.2. All applications must be received in the prescribed format. The application process is to be completed online with all required attachments. Paper applications will not be accepted.



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2. Application Review
 - 2.1. Annually a date will be set in October for the review of funding applications by the FCSS Advisory Board. Applicants will be allotted a time to present their application to the FCSS Advisory Board and answer any arising questions.
3. Recommendations of the Board
 - 3.1. The Board will make recommendations to County Council on each application for consideration at interim budget.
4. Notification
 - 4.1. Upon County Council decision at interim budget, each applicant will be advised in writing of the status of their application.
5. Distribution of Funds
 - 5.1. Successful applicants will be required to sign a funding agreement. Such agreements will be sent out in January of each year. The funding will be distributed upon the receipt of the duly signed agreements.
6. Reporting Requirements
 - 6.1. Funded organizations shall meet all reporting requirements as outlined in the agreement.

Attachments

N/A

References

Legal Authorities	Family and Community Support Services Act and Regulations
Related Plans, Bylaws, Policies, Etc.	Policy B1 – Policy Development Policy C31 – Budget Development
Other	Family and Community Support Services Funding Application - available on the County website

Revision History

Review Date	Description
April 4, 2022	Reviewed and Amended CM20220404.015
August 19, 2019	Reviewed and Amended CAO Policy Review Approval Form
January 11, 2016	Adoption Date CM20160111.1036